

## 320 – Building Inspection

Building Inspection is a division of the Land Use Services Department. It is primarily responsible for enforcing the CVRD Building bylaws as well as issuing permits and inspecting buildings and structures. The division collaborates with internal departments and external agencies, as well as stakeholder groups. Division staff also regularly interact with other divisions on their various projects. The Building Inspection Division is funded from fees and permits (mainly building application fees) in addition to requisition.

320 - BUILDING INSPECTION

TOTAL REQUISITION

544,893

STATUTORY LIMITATION:

NONE

BASIS OF APPORTIONMENT:

ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA A	251,483,986	70,902		70,902
ELECTORAL AREA B	446,671,103	125,932		125,932
ELECTORAL AREA C	237,844,956	67,057		67,057
ELECTORAL AREA D	161,943,870	45,658		45,658
ELECTORAL AREA E	189,525,096	53,434		53,434
ELECTORAL AREA F	142,165,711	40,081		40,081
ELECTORAL AREA G	153,335,355	43,231		43,231
ELECTORAL AREA H	166,331,910	46,895		46,895
ELECTORAL AREA I	183,390,057	51,704		51,704
<b>TOTAL</b>	<b>1,932,692,044</b>	<b>544,893</b>	-	<b>544,893</b>

RESIDENTIAL TAX RATE:  
(PER \$1000 OF NET TAXABLE VALUE)

0.0282

COST PER \$100,000 HOUSEHOLD  
2.82

**COWICHAN VALLEY REGIONAL DISTRICT**

**2026-2030 FINANCIAL EXPENDITURE PROGRAM**

Service: Building Inspection

Function: 320

<b>TOTAL EXPENDITURE</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
Operational Costs	\$1,251,569	\$1,154,893	\$1,305,491	\$1,331,601	\$1,358,233	\$1,385,397
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
<b>TOTAL APPLICATION OF FUNDS</b>	<b>\$1,251,569</b>	<b>\$1,154,893</b>	<b>\$1,305,491</b>	<b>\$1,331,601</b>	<b>\$1,358,233</b>	<b>\$1,385,397</b>
<b>SOURCES OF FUNDS</b>						
Requisition/Parcel Tax	\$451,456	\$544,893	\$683,291	\$696,957	\$710,896	\$725,113
User Fee						
Transfer from Capital Reserve						
Other	800,113	610,000	622,200	634,644	647,337	660,284
Debt Proceeds						
Transfer from Operating Reserve						
Surplus/(Deficit)						
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$1,251,569</b>	<b>\$1,154,893</b>	<b>\$1,305,491</b>	<b>\$1,331,601</b>	<b>\$1,358,233</b>	<b>\$1,385,397</b>



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND  
 320 - BUILDING INSPECTION**

		2023	2024	2025	2026
		ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
<b>OPERATING REV</b>					
<b>2000 GRANTS</b>					
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-82	-83	0	0
01-1-2000-2121	PROVINCIAL CONDITIONAL	-8,562	-24,771	0	0
Total GRANTS		-8,644	-24,854	0	0
<b>5100 FEES &amp; PERMITS</b>					
01-1-5100-3505	BUILDING PERMITS	-587,888	-636,015	-792,613	-600,000
01-1-5100-3525	FILE REVIEW FEES	-41	-9,451	-7,500	-10,000
Total FEES & PERMITS		-587,929	-645,467	-800,113	-610,000
<b>5211 VIOLATION FINES</b>					
01-1-5211-0010	PLANNING TICKETS	0	-500	0	0
Total VIOLATION FINES		0	-500	0	0
<b>7571 REQUISITION</b>					
01-1-7571-0000	REQUISITION	-360,484	-405,267	-451,456	-544,893
Total REQUISITION		-360,484	-405,267	-451,456	-544,893
<b>9120 TRANSFER FROM OPERATING RESERVE</b>					
01-1-9120-0000	TSF FROM OPERATING RESEF	-161,069	-19,468	0	0
Total TRANSFER FROM OPERA		-161,069	-19,468	0	0
Total OPERATING REV		-1,118,125	-1,095,556	-1,251,569	-1,154,893
<b>OPERATING EXP</b>					
<b>1212 LEGISLATIVE SERVICES</b>					
01-2-1212-1204	WAGES - HOURLY	0	372	0	0
01-2-1212-1400	BENEFITS	0	64	0	0
Total LEGISLATIVE SERVICES		0	436	0	0
<b>2920 ENFORCEMENT AND INSPECTION EXPENDITURES</b>					
01-2-2920-1101	SALARIES/FULL TIME REGULA	599,156	569,505	667,708	613,595
01-2-2920-1204	WAGES - HOURLY	27,999	26,902	9,103	9,558
01-2-2920-1400	BENEFITS	178,414	160,021	206,990	179,839
01-2-2920-2110	CONFERENCES & SEMINARS	35	120	0	0
01-2-2920-2111	TRAVEL	335	155	5,000	2,500
01-2-2920-2131	TELEPHONE	6,192	6,214	6,200	6,200
01-2-2920-2210	ADVERTISING	1,136	188	0	0
01-2-2920-2321	LEGAL SERVICES	0	0	1,000	1,000
01-2-2920-2327	LAND TITLES EXPENSES	2,835	3,527	2,500	2,500
01-2-2920-2330	CONSULTANTS	8,562	66,247	400	0

Cowichan Valley Regional District  
**Budget Report by Cost Center**



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**GENERAL REVENUE FUND  
 320 - BUILDING INSPECTION**

		2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDG	2026 APPROVED BUD
01-2-2920-2338	CONTRACT FOR SERVICES	481	0	0	0
01-2-2920-2340	TRAINING & DEVELOPMENT	2,763	4,865	5,000	5,000
01-2-2920-2341	REGISTRAT/CONFERENCES/S	0	272	5,000	2,500
01-2-2920-2371	INSURANCE - CASUALTY	0	0	150	0
01-2-2920-2375	INSURANCE CLAIMS	0	0	500	500
01-2-2920-2395	MEMBERSHIPS	5,181	4,240	4,500	4,500
01-2-2920-2475	MISCELLANEOUS EQUIPMENT	3,661	62	21,429	1,000
01-2-2920-2476	PURCHASED REPAIRS/OFFICE	1,294	311	2,000	2,000
01-2-2920-2480	MINOR CAPITAL	6,361	0	0	0
01-2-2920-2532	COMPUTER SOFTWARE UPGF	13,465	12,331	7,515	6,786
01-2-2920-2591	PURCHASED MTCE./COMPUTI	0	0	48,520	48,520
01-2-2920-4100	ALLOC - GENERAL GOVERNMI	126,323	123,570	146,719	142,062
01-2-2920-4535	ALLOC - GM LAND USE SERVI	51,880	53,641	44,790	53,889
01-2-2920-4560	ALLOC - LIABILITY INSURANCE	37,101	38,956	40,903	49,702
01-2-2920-5110	SUNDRY EXPENSES	0	353	442	442
01-2-2920-5411	CLOTHING	485	0	500	500
01-2-2920-5919	SAFETY SUPPLIES	230	42	500	500
01-2-2920-5920	SUPPLIES - OFFICE	1,937	1,945	3,500	2,000
01-2-2920-8150	BANK CHARGES	0	326	0	0
01-2-2920-9910	CONTINGENCY	0	0	5,000	5,000
	<b>Total ENFORCEMENT AND INSF</b>	<b>1,075,826</b>	<b>1,073,792</b>	<b>1,235,869</b>	<b>1,140,093</b>
3930 2011 JEEP (932SNW)(NORM) - VIN 35357					
01-2-3930-2373	INSURANCE/AUTOMOTIVE EQ	865	844	1,000	1,000
01-2-3930-2470	PURCHASED REPAIRS - VEHIC	0	584	300	300
01-2-3930-2570	PURCHASED MAINTENANCE/\	311	0	300	300
01-2-3930-5310	FUEL & LUBRICANTS	1,728	29	2,400	1,800
	<b>Total 2011 JEEP (932SNW)(NOR</b>	<b>2,904</b>	<b>1,457</b>	<b>4,000</b>	<b>3,400</b>
3931 2012 JEEP (769TLJ)(SONNY)					
01-2-3931-2373	INSURANCE/AUTOMOTIVE EQ	887	857	0	0
01-2-3931-2470	PURCHASED REPAIRS - VEHIC	575	0	0	0
01-2-3931-2570	PURCHASED MAINTENANCE/\	553	89	0	0
01-2-3931-5310	FUEL & LUBRICANTS	2,759	1,825	0	0
	<b>Total 2012 JEEP (769TLJ)(SONN</b>	<b>4,774</b>	<b>2,771</b>	<b>0</b>	<b>0</b>
3932 2018 ESCAPE (HJ5978)(PATRICK) -VIN 52666					
01-2-3932-2373	INSURANCE/AUTOMOTIVE EQ	1,093	1,125	1,200	1,200
01-2-3932-2570	PURCHASED MAINTENANCE/\	484	1,315	200	200
01-2-3932-5310	FUEL & LUBRICANTS	3,474	3,232	2,400	2,400
	<b>Total 2018 ESCAPE (HJ5978)(PA</b>	<b>5,052</b>	<b>5,672</b>	<b>3,800</b>	<b>3,800</b>
3937 2023 ESCAPE PHV (TR155V)(DOUG)-VIN 07752					



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<b>GENERAL REVENUE FUND</b>					
<b>320 - BUILDING INSPECTION</b>					
		<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED BUDG</b>	<b>APPROVED BUD</b>
01-2-3937-2373	INSURANCE/AUTOMOTIVE EQ	770	1,650	1,700	1,700
01-2-3937-2570	PURCHASED MAINTENANCE\	64	192	200	200
01-2-3937-5310	FUEL & LUBRICANTS	78	1,019	1,000	1,000
	Total 2023 ESCAPE PHV (TR155	912	2,861	2,900	2,900
6122 2017 ESCAPE (FC546P)(GARY) - VIN 60535					
01-2-6122-2373	INSURANCE	1,039	1,056	1,200	1,200
01-2-6122-2470	PURCHASED REPAIRS	0	232	0	0
01-2-6122-2570	PURCHASED MAINTENACE	389	192	200	200
01-2-6122-5310	FUEL & LUBRICANTS	1,794	1,878	1,800	1,800
	Total 2017 ESCAPE (FC546P)(G	3,222	3,359	3,200	3,200
6154 2024 EQUINOX (VG307D)(GORD) - VIN 46200					
01-2-6154-2373	INSURANCE/AUTOMOTIVE EQ	0	1,363	1,800	1,500
	Total 2024 EQUINOX (VG307D)(	0	1,363	1,800	1,500
6195 BYLAW ENFORCEMENT EXPENDITURES					
01-2-6195-2321	LEGAL SERVICES	19,180	407	0	0
	Total BYLAW ENFORCEMENT E	19,180	407	0	0
8115 SHORT TERM DEBT					
01-2-8115-8215	INTEREST	424	56	0	0
01-2-8115-8216	PRINCIPAL	5,833	3,270	0	0
	Total SHORT TERM DEBT	6,257	3,327	0	0
	Total OPERATING EXP	1,118,125	1,095,445	1,251,569	1,154,893
<b>CAPITAL REV</b>					
9010 TRANSFER FROM CAPITAL RES					
01-7-9010-0000	TSF FROM CAPITAL RESERVE	-41,140	-49,233	0	0
	Total TRANSFER FROM CAPITA	-41,140	-49,233	0	0
	Total CAPITAL REV	-41,140	-49,233	0	0
<b>CAPITAL EXP</b>					
8221 TRANSFER/GENERAL CAPITAL					
01-8-8221-6126	VEHICLES & MACHINERY	41,140	49,233	0	0
	Total TRANSFER/GENERAL CAF	41,140	49,233	0	0
	Total CAPITAL EXP	41,140	49,233	0	0
	<b>Surplus/Deficit</b>	<b>0</b>	<b>-110</b>	<b>0</b>	<b>0</b>

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	2023 ACTUAL	2024 ACTUAL	2025 AMENDED BUDG	2026 APPROVED BUD
Summary Total Revenues	0	0	0	0
Summary Total Expenses	0	0	0	0
Summary Surplus/Deficit	0	-110	0	0

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