



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 2147

A Bylaw to establish Advisory Planning Commissions Within the Cowichan Valley Regional District

WHEREAS Section 898(2) of the Local Government Act allows the Regional Board to establish one (1) or more Advisory Planning Commissions;

NOW THEREFORE the Board of the Cowichan Valley Regional District in open meeting assembled, hereby enacts as follows:

CITATION

1. This bylaw may be cited for all purposes as the "**CVRD Bylaw No. 2147 - Advisory Planning Commissions Establishment Bylaw, 2000**".

DEFINITIONS

2. In this Bylaw:

"Board" means the Board of Directors of the Cowichan Valley Regional District;

"Commission" means an Advisory Planning Commission established pursuant to this bylaw;

"Community Plan" means a plan defined under the Local Government Act or an Official Settlement Plan adopted prior to December 2, 1985.

"Director" means a member of the Board of Directors of the Cowichan Valley Regional District;

ESTABLISHMENT AND APPOINTMENT OF THE COMMISSION

3. 1. An Advisory Planning Commission(s) may be established for each of Electoral Areas A, B, C, D, E, F, G, H and I.

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2. The Board, by resolution, shall appoint members to the Advisory Planning Commission on the recommendation of the Electoral Area Director.
3. At least two-thirds of the members of an Advisory Planning Commission for an Electoral Area or part thereof, shall be residents of that electoral area.
4. The Electoral Area Director and Alternate Director are not eligible to be members of the Commission but may attend a meeting of the Commission in a resource capacity.
5. In making appointments to the Commissions, the Board shall attempt to ensure that the membership is balanced to represent a cross-section of the people and geographic zones in its area of jurisdiction.
6. Each Commission shall consist of not more than ten (10) members.
7. Advisory Planning Commission appointments may be for terms of up to three (3) years expiring on November 30th.
8. No term of appointment shall extend beyond the three (3) year term of the Electoral Area Director unless re-appointed by the Regional Board.
9. The Board shall have the power by an affirmative vote of not less than two-thirds (2/3) of the Directors to remove any member from a Commission at any time.
10. In the event of the resignation or death of a member of the Commission, the Board may appoint by recommendation of the Electoral Area Director, a successor to serve the balance of the term of appointment.
11. Advisory Planning Commission members shall serve without remuneration but they may be paid reasonable and necessary expenses that arise directly out of the performance of their duties.

REFERRALS TO THE COMMISSION

4. The Board or an Electoral Area Director of the Board may refer matters respecting land use, community planning or proposed bylaws and permits under Divisions 2, 3, 7, 9 and 11 of Part 26 of the Local Government Act, to the Advisory Planning Commission in order that it may advise the Board or Electoral Area Director on those matters.

COMMISSION PROCEDURES

5.
 1. The Commission shall elect one (1) of its members as Chairperson, another as Vice-Chairperson to act in the absence of the Chairperson, and a Secretary to take minutes of the meetings and record expenses as well as to perform such other secretarial duties as may be required by the Commission. The Chairperson, Vice-Chairperson and Secretary shall hold these positions for one (1) year or until their successors are elected. Such election shall take place at the first meeting of each new year.
 2. In the absence of the Chairperson and Vice-Chairperson or Secretary, the Commission shall elect from the members present a temporary Chairperson or Secretary for the purpose of that meeting only.
 3. A majority of an Advisory Planning Commission shall be deemed to be a quorum.
 4. A schedule of regular meetings including dates, times and location may be forwarded to the Regional Board at the first meeting of each new year.
 5. Extraordinary meetings may be scheduled.
 6. Meetings may be held in a public facility at a time which is convenient for the general public to attend.
 7. An Advisory Planning Commission shall hear all persons who wish to make representations on matters referred to it by the Board or the Electoral Area Director, and it shall be the responsibility of the Chairperson or Secretary of the Advisory Planning Commission to contact those persons for the purpose of informing them of the date, time and location of the meeting at which they will be heard.
 8. Where not otherwise covered in this bylaw, the rules of procedure governing Commission meetings shall be those of the current Procedural Bylaw of the Cowichan Valley Regional District.
 9. Within fourteen days of a meeting of the Advisory Planning Commission, the Secretary shall forward the minutes of the meeting to the Electoral Area Services Committee of the CVRD.
 10. The minutes of the Advisory Planning Commission will be made public after they have been officially received by the Electoral Area Services Committee of the CVRD.

REPEAL

6. Advisory Planning Commission Bylaw No. 1601, cited as "CVRD Advisory Planning Commission Bylaw No. 1601, 1994", and its amendments, are hereby repealed.

ADOPTION


7. This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this 11th day of October, 2000

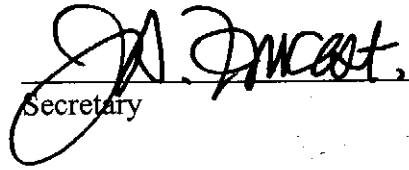
READ A SECOND TIME this 11th day of October, 2000

READ A THIRD TIME this 11th day of October, 2000

Adopted this 8th day of November, 2000



Chairperson



Secretary

