



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW No. 2473

(As Amended by Bylaw No. 3715)

**BYLAW NO. 2473 – SOUTH COWICHAN PARKS
COMMISSION ESTABLISHMENT BYLAW, 1997**

**CONSOLIDATED FOR CONVENIENCE ONLY
(JULY 19, 2013)**

The amendment bylaws listed below have been incorporated into enactment bylaw No. 2473 for convenience purposes only. Persons making use of the consolidated version of Bylaw No. 2473 are advised that it is not a legal document and that for the purpose of interpreting and applying the law, the original bylaws must be consulted. Certified copies of original bylaws are available through the Corporate Secretary's Office.

AMENDMENT BYLAW

EFFECTIVE DATE

Bylaw No. 3715

July 10, 2013



COWICHAN VALLEY REGIONAL DISTRICT

**BYLAW No. 2473 – Consolidated For Convenience With
Amending Bylaw No. 3715**

**A Bylaw To establish a Parks Commission to provide it with advice
respecting the financing, equipping and operating of those parks
assigned to the *South Cowichan Parks Service***

WHEREAS the Board of the Cowichan Valley Regional District may, by bylaw, establish Parks Commissions and may delegate to the Parks Commissions any or all of the administrative powers of the Board with respect to the development, operation and maintenance of such parks;

AND WHEREAS the Board of the Cowichan Valley Regional District wishes to establish a Parks Commission to provide it with advice respecting the financing, equipping and operating of Sub-Regional Parks in Electoral Areas A – Mill Bay/Malahat, B – Shawnigan Lake, C – Cobble Hill, D – Cowichan Bay; and E – Cowichan Station / Sahtlam / Glenora;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as “**CVRD Bylaw No. 2473 – South Cowichan Parks Commission Establishment Bylaw, 2004**”.

2. DEFINITIONS

In this Bylaw:

- (a) “**Commission**” means the South Cowichan Parks Commission established by this Bylaw.
- (b) “**Regional Board**” means the Board of Directors of the Cowichan Valley Regional District.
- (c) “**Sub-Regional Park**” means a park that is funded by two or more Electoral Areas.

3. COMMISSION

The South Cowichan Parks Commission is hereby established.

4. MEMBERSHIP

The Commission shall consist of ten members as follows:

- (a) The Chair of the Community Parks Commission from each of Electoral Areas A - Mill Bay/Malahat, B – Shawnigan Lake, C – Cobble Hill, D – Cowichan Bay, and E – Cowichan Station / Sahtlam / Glenora.
- (b) A member at large from each of the Community Parks Commissions in Electoral Areas A – Mill Bay/Malahat, B – Shawnigan Lake, C – Cobble Hill, D – Cowichan Bay, and E – Cowichan Station / Sahtlam / Glenora, to be appointed by the Board.

5. TERM OF OFFICE

- (a) The term of office for members shall be two years, expiring on the 30th day of November.
- (b) In the event of vacancy of office, a replacement appointee shall hold office for the otherwise unexpired term of office.
- (c) Appointed members may be re-appointed for a further term or terms.
- (d) The Regional Board may remove from membership any appointed member who has failed to attend three consecutive Commission meetings without good cause.

6. PROCEDURE

- (a) At the first meeting of each year, the Commission shall elect from amongst its own members, a Chair, a Vice Chair and a Secretary who shall hold office until a successor is elected.
- (b) In the absence of the Chair and Vice Chair, the Commission shall elect from the members present a temporary Chair for the purpose of that meeting alone.
- (c) A quorum is five members of the Commission.
- (d) All recommendations of the Commission shall be made by a majority of the members present at the meeting, with each member having one vote.
- (e) Where not otherwise covered in this Bylaw, the rules of procedure governing Commission meetings shall be those of the current Procedural Bylaw of the Cowichan Valley Regional District.
- (f) Minutes shall be kept for all meetings of the Commission and a copy of such minutes shall be forwarded to the Corporate Secretary of the Cowichan Valley Regional District as soon as possible after each meeting.

7. POWERS AND RESPONSIBILITIES

The Commission shall advise the Regional District Board with respect to financing, equipping and operating those parks assigned to the *South Cowichan Parks Service*.

8. GENERAL

All members of the Commission shall serve without remuneration, except for such "out of pocket" expenditures as may have received prior authorization from the Regional Board.

READ A FIRST TIME this 28th day of January , 2004.

READ A SECOND TIME this 28th day of January , 2004.

READ A THIRD TIME this 28th day of January , 2004.

ADOPTED this 28th day of January , 2004.

Mary Marcotte
Chairperson

Joe Barry
Secretary