



2017 Budget Calendar

JUNE 2016		
3	Allocation Budgets (105,199,200,575,576) and backup due to Finance	
8	Regular Board meeting for approving the 2016 5 Year Financial Plan Bylaw amendment Corporate Service Committee, Solid Waste Priority Based Budget review	
9	Allocation Budgets reviewed by SMT	
22	Allocation Budgets presented to Regional Services Committee	
30	Budget package distributed to GM's and DM's	
JULY		
4-8	Finance meets with GM's and DM's to review budget process, deadlines and training	
13	Corporate Services Committee	<ul style="list-style-type: none"> • Discussion on upcoming budget direction being requested • Solid Waste Priority Based Budget detail review
14	Island Savings Commission	Budget discussion and Commission direction
19	Kerry Park Recreation Commission	Budget discussion and Commission direction
20	Electoral Area Services Committee	Budget discussion and Committee direction for: <ul style="list-style-type: none"> • Planning & Development Services Department • Public Safety Division (Fire Services) • Water Management Division (Water & Sewer Utilities) • Recycling & Solid Waste Management Division (Curbside and Garbage)
27	Regional Engineering Committee	Budget discussion and Committee direction for: <ul style="list-style-type: none"> • Facilities & Transit Division – (Transit) • Recycling & Solid Waste Management Division (Solid Waste) • Environmental Initiatives Division
	Regional Services Committee	Budget discussion and Committee direction for: <ul style="list-style-type: none"> • Corporate Services Department (General Government) • Planning & Development Services Department (Regional Parks, Economic Development, Regional Tourism) • Community Services Department (911, Emergency Preparedness, Arts & Culture)
28	Cowichan Lake Recreation Commission	Budget discussion and Commission direction
TBD	Shawnigan Lake Recreation Commission	Budget discussion and Commission direction



2017 Budget Calendar

AUGUST 2016		
15	Deadline for budget preparation and entry by staff into Vadim	
	Deadline for budgets with backup submitted to Finance	
SEPTEMBER		
16	Finance review of budgets completed	
22	SMT review of budgets	
OCTOBER		
6	SMT review of budgets completed	
12	Electronic budget booklet distributed	
	Budget 2017 overview at Corporate Services Committee	
25	Kerry Park Recreation Commission	Budgets presented to Commission
27	Cowichan Lake Recreation Commission	Budgets presented to Commission
TBD	Shawnigan Lake Recreation Commission	Budgets presented to Commission
NOVEMBER		
10	Island Savings Commission	Budgets presented to Commission
24,25,28,29	Departmental review of all Budgets	
DECEMBER		
14	Regular Board meeting for approving the 5 Year Financial Plan (Annual Budget)	
TBD	Special Board meeting (if necessary) to adopt the 5 Year Financial Plan Bylaw	