#### 575 - Engineering Services - Administration

The role of the Engineering Services Function is to provide a single cost control center for all of the Engineering Functions including Curbside Collection, Solid Waste, Water Management, Parks and Trails, and Liquid Waste Management Plans.

This function will be dismantled with the new function F196 GM – Operations in 2024. Expenses will be shifted to individual divisions and remaining reserves will be used for the benefit of the existing Divisions. This function is expected to be extinguished in 2025.

#### **COWICHAN VALLEY REGIONAL DISTRICT**

### 2025-2029 FINANCIAL EXPENDITURE PROGRAM

**Service: Engineering Services - Administration** 

Function: 575

| TOTAL EXPENDITURE               | 2024      | 2025 | 2026 | 2027 | 2028 | 2029 |
|---------------------------------|-----------|------|------|------|------|------|
| Operational Costs               | \$120,233 | \$0  | \$0  | \$0  | \$0  | \$0  |
| Long Term Debt                  |           |      |      |      |      |      |
| Short Term Debt                 |           |      |      |      |      |      |
| Capital                         | 258,246   | 0    |      | 0    |      |      |
| Transfer to Capital Reserve     |           |      |      |      |      |      |
| TOTAL APPLICATION OF FUNDS      | \$378,479 | \$0  | \$0  | \$0  | \$0  | \$0  |
|                                 |           |      |      |      |      |      |
|                                 |           |      |      |      |      |      |
| SOURCES OF FUNDS                |           |      |      |      |      |      |
| Requisition/Parcel Tax          |           |      |      |      |      |      |
| User Fee                        |           |      |      |      |      |      |
| Transfer from Capital Reserve   | 85,344    | 0    |      | 0    |      |      |
| Transfer from Operating Reserve | 172,902   |      |      |      |      |      |
| Other                           | 120,233   | 0    | 0    | 0    |      |      |
| Debt Proceeds                   |           |      |      |      |      |      |
| Surplus/(Deficit)               | 22,309    |      |      |      |      |      |
| TOTAL SOURCE OF FUNDS           | \$400,788 | \$0  | \$0  | \$0  | \$0  | \$0  |

## Cowichan Valley Regional District

Account Code : ??-?-????

**Budget Report by Cost Center** 

**To**: ??-?-????



GL5260 **Date:** Oct 23, 2025

Function Type :

Page:

Selective

**Time:** 12:36 pm

**GENERAL REVENUE FUND** 575 - ENGINEERING SERVICES - ADMINIS

|                                   |  | 375 - ENGINEER | NO OLIVIOLO - AI | Diviliatio           |                      |  |
|-----------------------------------|--|----------------|------------------|----------------------|----------------------|--|
|                                   |  | 2023<br>ACTUAL | 2024<br>ACTUAL   | 2025<br>AMENDED BUDG | 2026<br>BUDGET VALUE |  |
| PERATING REV                      | _  |                |                  |                      |                      |  |
| 433 RECOVERY                      |  |                |                  |                      |                      |  |
| )1-1-4433-0000                    | GENERAL  | -498           | 0                | 0                    | 0                    |  |
| )1-1-4433-2132                    | FROM OTHER FUNCTIONS                               | -23,000        | 0                | 0                    | 0                    |  |
| ר                                 | Total RECOVERY OF COSTS                            | -23,498        | 0                | 0                    | 0                    |  |
| 9110 SURPLUS/DE<br>91-1-9110-0000 | EFICIT - CURRENT YEAR<br>SURPLUS/DEFICIT           | -22,309        | 0                | 0                    | 0                    |  |
|                                   | Total SURPLUS/DEFICIT - CURR                       | -22,309        | 0                | 0                    | 0                    |  |
| 9120 TRANSFER F<br>91-1-9120-0000 | FROM OPERATING RESERVE<br>TSF FROM OPERATING RESEF | -14,541        | -43,409          | 0                    | 0                    |  |
|                                   | Total TRANSFER FROM OPERAT                         | -14,541        | -43,409          | 0                    | 0                    |  |
|                                   | Total OPERATING REV                                | -60,348        | -43,409          | 0                    | 0                    |  |
| OPERATING EXP                     | _  |                |                  |                      |                      |  |
| 1982 ALLOCATION                   | -<br>NADMINISTRATION                               |                |                  |                      |                      |  |
| )1-2-1982-4100                    | ALLOC - GENERAL GOVERNME                           | 113,778        | 113,740          | 0                    | 0                    |  |
| )1-2-1982-4560                    | ALLOC - LIABILITY INSURANCE                        | 6,184          | 6,493            | 0                    | 0                    |  |
|                                   | Total ALLOCATION ADMINISTRA                        | 119,962        | 120,233          | 0                    | 0                    |  |
|                                   | ENERAL EXPENDITURES                                |                |                  |                      |                      |  |
| )1-2-1988-1204                    | WAGES - HOURLY                                     | 0              | 268              | 0                    | 0                    |  |
| )1-2-1988-1301                    | WAGES  | -2,916         | 0                | 0                    | 0                    |  |
| )1-2-1988-1400                    | BENEFITS   | 0              | 57               | 0                    | 0                    |  |
| 1-2-1988-2475                     | MISCELLANEOUS EQUIPMENT                            | 136            | 0                | 0                    | 0                    |  |
|                                   | Total UTILITIES GENERAL EXPE                       | -2,781         | 325              | 0                    | 0                    |  |
| 1989 E.S.D OFFI                   |  | 070            | 2                | ^                    | •                    |  |
| )1-2-1989-2121                    | POSTAGE  | 973            | 0                | 0                    | 0                    |  |
| )1-2-1989-5915                    | SUPPLIES & RENTAL - PHOTO(                         | 3,711          | 0                | 0                    | 0                    |  |
|                                   | Total E.S.D OFFICE                                 | 4,684          | 0                | 0                    | 0                    |  |
|                                   | NG - GENERAL EXPEND                                | 45.040         | 440              | 2                    | 2                    |  |
| 01-2-1990-1204                    | WAGES - HOURLY                                     | 15,619         | 116              | 0                    | 0                    |  |
| 11-2-1990-1400                    | PAYROLL CLEARING - BENEFIT                         | 3,793          | 25               | 0                    | 0                    |  |
| 11-2-1990-2110                    | CONFERENCES & SEMINARS                             | 98             | 0                | 0                    | 0                    |  |
| 11-2-1990-2111                    | TRAVEL   | 75             | 0                | 0                    | 0                    |  |
| 01-2-1990-2131                    | TELEPHONE  | 12,930         | 0                | 0                    | 0                    |  |
| 01-2-1990-2210                    | ADVERTISING  | 1,360          | 0                | 0                    | 0                    |  |
| 01-2-1990-2330                    | CONSULTANTS  | 38,815         | 0                | 0                    | 0                    |  |

## Cowichan Valley Regional District **Budget Report by Cost Center**

**CVRD** 

GL5260 **Date:** Oct 23, 2025

Page:

2 **Time:** 12:36 pm

Account Code : ??-?-???? **To**: ??-?-???? Function Type : Selective

#### **GENERAL REVENUE FUND** 575 - ENGINEERING SERVICES - ADMINIS

|                |                                 | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>AMENDED BUDG | 2026<br>BUDGET VALUE |  |
|----------------|---------------------------------|----------------|----------------|----------------------|----------------------|--|
| 01-2-1990-2340 | TRAINING & DEVELOPMENT          | 4,734          | 0              | 0                    | 0                    |  |
| 01-2-1990-2370 | INSURANCE - PROPERTY            | 54             | 54             | 0                    | 0                    |  |
| 01-2-1990-2475 | MISCELLANEOUS EQUIPMENT         | 349            | 0              | 0                    | 0                    |  |
| 01-2-1990-2480 | MINOR CAPITAL                   | 45,659         | 33,238         | 0                    | 0                    |  |
| )1-2-1990-2532 | COMPUTER SOFTWARE UPGR          | 10,287         | 9,076          | 0                    | 0                    |  |
| )1-2-1990-5110 | SUNDRY EXPENSES                 | 745            | 0              | 0                    | 0                    |  |
| )1-2-1990-5121 | MEETING EXPENSES                | 1,442          | 0              | 0                    | 0                    |  |
| 1-2-1990-5920  | SUPPLIES - OFFICE               | 1,373          | 0              | 0                    | 0                    |  |
|                | Total ENGINEERING - GENERAL     | 137,333        | 42,509         | 0                    | 0                    |  |
| 335 SWMC - GEI | NERAL EXPENDITURES - VIN 31334  |                |                |                      |                      |  |
| 01-2-4335-1204 | WAGES - HOURLY                  | 492            | 441            | 0                    | 0                    |  |
| 01-2-4335-1400 | BENEFITS                        | 62             | 134            | 0                    | 0                    |  |
|                | Total SWMC - GENERAL EXPEN      | 554            | 575            | 0                    | 0                    |  |
| 900 INTERNAL F | RECOVERIES                      |                |                |                      |                      |  |
| 1-2-9900-4204  | ALLOC - GENERAL GOVERNME        | -20,000        | 0              | 0                    | 0                    |  |
| 1-2-9900-4575  | ALLOC - ENGINEERING             | -167,580       | -120,233       | 0                    | 0                    |  |
| 01-2-9900-4587 | ALLOC - ADMINISTRATION          | -18,033        | 0              | 0                    | 0                    |  |
|                | Total INTERNAL RECOVERIES       | -205,613       | -120,233       | 0                    | 0                    |  |
|                | Total OPERATING EXP             | 54,140         | 43,409         | 0                    | 0                    |  |
| CAPITAL REV    | _                               |                |                |                      |                      |  |
| 120 TRANSFER   | FROM OPERATING RESERVE          |                |                |                      |                      |  |
| 01-7-9120-0000 | TRANSFER FROM OPERATING         | -35,000        | 0              | 0                    | 0                    |  |
|                | Total TRANSFER FROM OPERAT      | -35,000        | 0              | 0                    | 0                    |  |
|                | Total CAPITAL REV               | -35,000        | 0              | 0                    | 0                    |  |
| CAPITAL EXP    | _                               |                |                |                      |                      |  |
| 221 TRANSFER/  | <del>-</del><br>GENERAL CAPITAL |                |                |                      |                      |  |
| 01-8-8221-6122 | BUILDING IMPROVEMENTS           | 41,208         | 0              | 0                    | 0                    |  |
|                | Total TRANSFER/GENERAL CAP      | 41,208         | 0              | 0                    | 0                    |  |
|                | Total CAPITAL EXP               | 41,208         | 0              | 0                    | 0                    |  |
|                | Surplus/Deficit                 | 0              | 0              | 0                    | 0                    |  |

# Cowichan Valley Regional District Budget Report by Cost Center

**CVRD** 

GL5260 Date: Oct 23, 2025 Page : **Time:** 12:36 pm

3

Function Type : Selective

Account Code : ??-?-???? **To**: ??-?-????

|                         | 2023<br>ACTUAL | 2024<br>ACTUAL | 2025<br>AMENDED BUDG | 2026<br>BUDGET VALUE |  |
|-------------------------|----------------|----------------|----------------------|----------------------|--|
| Summary Total Revenues  | 0              | 0              | 0                    | 0                    |  |
| Summary Total Expenses  | 0              | 0              | 0                    | 0                    |  |
| Summary Surplus/Deficit | 0              | 0              | 0                    | 0                    |  |