

575 – Engineering Services – Administration

The role of the Engineering Services Function is to provide a single cost control center for all of the Engineering Functions including Curbside Collection, Solid Waste, Water Management, Parks and Trails, and Liquid Waste Management Plans.

This function will be dismantled with the new function F196 GM – Operations in 2024. Expenses will be shifted to individual divisions and remaining reserves will be used for the benefit of the existing Divisions. This function is expected to be extinguished in 2025.

COWICHAN VALLEY REGIONAL DISTRICT

2025-2029 FINANCIAL EXPENDITURE PROGRAM

Service: Engineering Services - Administration

Function: 575

| TOTAL EXPENDITURE | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 |
|-----------------------------------|------------------|-------------|-------------|-------------|-------------|-------------|
| Operational Costs | \$120,233 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Long Term Debt | | | | | | |
| Short Term Debt | | | | | | |
| Capital | 258,246 | 0 | | 0 | | |
| Transfer to Capital Reserve | | | | | | |
| TOTAL APPLICATION OF FUNDS | \$378,479 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | | | | | | |
| | | | | | | |
| SOURCES OF FUNDS | | | | | | |
| Requisition/Parcel Tax | | | | | | |
| User Fee | | | | | | |
| Transfer from Capital Reserve | 85,344 | 0 | | 0 | | |
| Transfer from Operating Reserve | 172,902 | | | | | |
| Other | 120,233 | 0 | 0 | 0 | | |
| Debt Proceeds | | | | | | |
| Surplus/(Deficit) | 22,309 | | | | | |
| TOTAL SOURCE OF FUNDS | \$400,788 | \$0 | \$0 | \$0 | \$0 | \$0 |



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

GENERAL REVENUE FUND
575 - ENGINEERING SERVICES - ADMINIS

| | | 2022 | 2023 | 2024 | 2025 |
|--------------------------------------|-----------------------------|----------|---------|--------------|--------------|
| | | ACTUAL | ACTUAL | AMENDED BUDG | APPROVED BUD |
| OPERATING REV | | | | | |
| 4433 RECOVERY OF COSTS | | | | | |
| 01-1-4433-0000 | GENERAL | 0 | -498 | 0 | 0 |
| 01-1-4433-2132 | FROM OTHER FUNCTIONS | 0 | -23,000 | 0 | 0 |
| Total RECOVERY OF COSTS | | 0 | -23,498 | 0 | 0 |
| 9110 SURPLUS/DEFICIT - CURRENT YEAR | | | | | |
| 01-1-9110-0000 | SURPLUS/DEFICIT | -21,000 | -22,309 | 0 | 0 |
| Total SURPLUS/DEFICIT - CURR | | -21,000 | -22,309 | 0 | 0 |
| 9120 TRANSFER FROM OPERATING RESERVE | | | | | |
| 01-1-9120-0000 | TSF FROM OPERATING RESEF | 0 | -14,541 | 0 | 0 |
| Total TRANSFER FROM OPERATI | | 0 | -14,541 | 0 | 0 |
| Total OPERATING REV | | -21,000 | -60,348 | 0 | 0 |
| OPERATING EXP | | | | | |
| 1979 ALLOCATION DEBT 175 INGRAM ST | | | | | |
| 01-2-1979-4575 | ALLOCATION DEBT 175 INGRA | 21,110 | 0 | 0 | 0 |
| Total ALLOCATION DEBT 175 INC | | 21,110 | 0 | 0 | 0 |
| 1981 ALLOCATION FROM 175 INGRAM ST | | | | | |
| 01-2-1981-4585 | ALLOC - BUILDING COSTS | 71,421 | 0 | 0 | 0 |
| Total ALLOCATION FROM 175 IN | | 71,421 | 0 | 0 | 0 |
| 1982 ALLOCATION ADMINISTRATION | | | | | |
| 01-2-1982-4100 | ALLOC - GENERAL GOVERNME | 14,917 | 113,778 | 113,740 | 0 |
| 01-2-1982-4560 | ALLOC - LIABILITY INSURANCE | 5,889 | 6,184 | 6,493 | 0 |
| Total ALLOCATION ADMINISTRA | | 20,806 | 119,962 | 120,233 | 0 |
| 1988 UTILITIES GENERAL EXPENDITURES | | | | | |
| 01-2-1988-1301 | WAGES | 2,916 | -2,916 | 0 | 0 |
| 01-2-1988-2475 | MISCELLANEOUS EQUIPMENT | 0 | 136 | 0 | 0 |
| Total UTILITIES GENERAL EXPE | | 2,916 | -2,781 | 0 | 0 |
| 1989 E.S.D. - OFFICE | | | | | |
| 01-2-1989-2121 | POSTAGE | 4,177 | 973 | 0 | 0 |
| 01-2-1989-5915 | SUPPLIES & RENTAL - PHOTOC | 1,723 | 3,711 | 0 | 0 |
| Total E.S.D. - OFFICE | | 5,900 | 4,684 | 0 | 0 |
| 1990 ENGINEERING - GENERAL EXPEND | | | | | |
| 01-2-1990-1101 | SALARIES/FULL TIME REGULA | -114,834 | 0 | 0 | 0 |
| 01-2-1990-1204 | WAGES - HOURLY | 4,409 | 15,619 | 0 | 0 |
| 01-2-1990-1400 | PAYROLL CLEARING - BENEFIT | 906 | 3,793 | 0 | 0 |
| 01-2-1990-2110 | CONFERENCES & SEMINARS | 3,976 | 98 | 0 | 0 |
| 01-2-1990-2111 | TRAVEL | 0 | 75 | 0 | 0 |
| 01-2-1990-2122 | COURIER & EXPRESS | 70 | 0 | 0 | 0 |
| 01-2-1990-2131 | TELEPHONE | 11,970 | 12,930 | 0 | 0 |
| 01-2-1990-2210 | ADVERTISING | 533 | 1,360 | 0 | 0 |
| 01-2-1990-2320 | LEGAL SERVICES | 1,077 | 0 | 0 | 0 |
| 01-2-1990-2330 | CONSULTANTS | 1,313 | 38,815 | 0 | 0 |
| 01-2-1990-2340 | TRAINING & DEVELOPMENT | 3,688 | 4,734 | 0 | 0 |
| 01-2-1990-2370 | INSURANCE - PROPERTY | 49 | 54 | 0 | 0 |
| 01-2-1990-2395 | MEMBERSHIPS | 4,039 | 0 | 0 | 0 |
| 01-2-1990-2475 | MISCELLANEOUS EQUIPMENT | 3,635 | 349 | 0 | 0 |
| 01-2-1990-2480 | MINOR CAPITAL | 2,691 | 45,659 | 0 | 0 |
| 01-2-1990-2532 | COMPUTER SOFTWARE UPGR | 8,868 | 10,287 | 0 | 0 |
| 01-2-1990-5110 | SUNDRY EXPENSES | 2,412 | 745 | 0 | 0 |
| 01-2-1990-5121 | MEETING EXPENSES | 90 | 1,442 | 0 | 0 |



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Function Type : Selective

GENERAL REVENUE FUND
575 - ENGINEERING SERVICES - ADMINIS

| | | 2022 | 2023 | 2024 | 2025 |
|--------------------------------------|---------------------------|-----------------|----------|--------------|--------------|
| | | ACTUAL | ACTUAL | AMENDED BUDG | APPROVED BUD |
| 01-2-1990-5920 | SUPPLIES - OFFICE | 7,047 | 1,373 | 0 | 0 |
| 01-2-1990-9910 | CONTINGENCY | 267 | 0 | 0 | 0 |
| Total ENGINEERING - GENERAL | | -57,796 | 137,333 | 0 | 0 |
| 1996 MITSUBISHI (JA135S) | | | | | |
| 01-2-1996-2373 | INSURANCE/AUTOMOTIVE EQI | 1,351 | 0 | 0 | 0 |
| 01-2-1996-5310 | FUEL & LUBRICANTS | 532 | 0 | 0 | 0 |
| Total MITSUBISHI (JA135S) | | 1,883 | 0 | 0 | 0 |
| 4335 SWMC - GENERAL EXPENDITURES | | | | | |
| 01-2-4335-1204 | WAGES - HOURLY | 0 | 492 | 0 | 0 |
| 01-2-4335-1400 | BENEFITS | 0 | 62 | 0 | 0 |
| Total SWMC - GENERAL EXPEN | | 0 | 554 | 0 | 0 |
| 7313 FORD ESCAPE(664XDC/TR151V) | | | | | |
| 01-2-7313-2373 | INSURANCE/AUTOMOTIVE EQI | 815 | 0 | 0 | 0 |
| 01-2-7313-2470 | PURCHASED REPAIRS - VEHIC | 658 | 0 | 0 | 0 |
| 01-2-7313-2570 | PURCHASED MAINTENANCE/V | 429 | 0 | 0 | 0 |
| 01-2-7313-5310 | FUEL & LUBRICANTS | 2,506 | 0 | 0 | 0 |
| 01-2-7313-5610 | VEHICLE & EQUIPMENT PARTS | 61 | 0 | 0 | 0 |
| Total FORD ESCAPE(664XDC/TF | | 4,468 | 0 | 0 | 0 |
| 7317 HYUNDAI KONA | | | | | |
| 01-2-7317-2373 | INSURANCE/AUTOMOTIVE EQI | 987 | 0 | 0 | 0 |
| Total HYUNDAI KONA | | 987 | 0 | 0 | 0 |
| 8320 TRANSFER TO OTHER FUNCTIONS | | | | | |
| 01-2-8320-0000 | TRANSFER TO OTHER FUNCTI | 21,000 | 0 | 0 | 0 |
| Total TRANSFER TO OTHER FUI | | 21,000 | 0 | 0 | 0 |
| 9900 INTERNAL RECOVERIES | | | | | |
| 01-2-9900-4204 | ALLOC - GENERAL GOVERNME | -20,000 | -20,000 | 0 | 0 |
| 01-2-9900-4575 | ALLOC - ENGINEERING | -191,625 | -167,580 | -120,233 | 0 |
| 01-2-9900-4587 | ALLOC - ADMINISTRATION | -20,806 | -18,033 | 0 | 0 |
| Total INTERNAL RECOVERIES | | -232,431 | -205,613 | -120,233 | 0 |
| Total OPERATING EXP | | -139,735 | 54,140 | 0 | 0 |
| CAPITAL REV | | | | | |
| 9010 TRANSFER FROM CAPITAL RES | | | | | |
| 01-7-9010-0000 | TSF FROM CAPITAL RESERVE | 0 | 0 | -85,344 | 0 |
| Total TRANSFER FROM CAPITAL | | 0 | 0 | -85,344 | 0 |
| 9120 TRANSFER FROM OPERATING RESERVE | | | | | |
| 01-7-9120-0000 | TRANSFER FROM OPERATING | 0 | -35,000 | -172,902 | 0 |
| Total TRANSFER FROM OPERA | | 0 | -35,000 | -172,902 | 0 |
| Total CAPITAL REV | | 0 | -35,000 | -258,246 | 0 |
| CAPITAL EXP | | | | | |
| 8221 TRANSFER/GENERAL CAPITAL | | | | | |
| 01-8-8221-6122 | BUILDING IMPROVEMENTS | 0 | 41,208 | 258,246 | 0 |
| Total TRANSFER/GENERAL CAP | | 0 | 41,208 | 258,246 | 0 |
| Total CAPITAL EXP | | 0 | 41,208 | 258,246 | 0 |
| Surplus/Deficit | | -160,735 | 0 | 0 | 0 |

Cowichan Valley Regional District
Budget Report by Cost Center



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

| | 2022 ACTUAL | 2023 ACTUAL | 2024 AMENDED BUDG | 2025 APPROVED BUD |
|-------------------------|----------------|----------------|----------------------|----------------------|
| Summary Total Revenues | 0 | 0 | 0 | 0 |
| Summary Total Expenses | 0 | 0 | 0 | 0 |
| Summary Surplus/Deficit | -160,735 | 0 | 0 | 0 |
