

## 320 – Building Inspection

Building Inspection is a division of the Land Use Services Department. It is primarily responsible for enforcing the CVRD Building bylaws as well as issuing permits and inspecting buildings and structures. The division collaborates with internal departments and external agencies, as well as stakeholder groups. Division staff also regularly interact with other divisions on their various projects. The Building Inspection Division is funded from fees and permits (mainly building application fees) in addition to requisition.

320 - BUILDING INSPECTION TOTAL REQUISITION 451,456

STATUTORY LIMITATION: NONE

BASIS OF APPORTIONMENT: ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	FIGURES USED FOR APPORTIONMENT	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL
ELECTORAL AREA A	246,190,763	58,079		58,079
ELECTORAL AREA B	450,512,645	106,281		106,281
ELECTORAL AREA C	235,103,631	55,464		55,464
ELECTORAL AREA D	157,990,139	37,272		37,272
ELECTORAL AREA E	192,777,400	45,479		45,479
ELECTORAL AREA F	142,388,649	33,591		33,591
ELECTORAL AREA G	153,139,845	36,128		36,128
ELECTORAL AREA H	157,972,593	37,268		37,268
ELECTORAL AREA I	177,585,328	41,895		41,895
<b>TOTAL</b>	<b>1,913,660,993</b>	<b>451,456</b>	<b>-</b>	<b>451,456</b>

RESIDENTIAL TAX RATE:  
(PER \$1000 OF NET TAXABLE VALUE)

0.0236

COST PER \$100,000 HOUSEHOLD  
2.36

**COWICHAN VALLEY REGIONAL DISTRICT**

**2025-2029 FINANCIAL EXPENDITURE PROGRAM**

Service: Building Inspection

Function: 320

<b>TOTAL EXPENDITURE</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
Operational Costs	\$1,434,110	\$1,251,569	\$1,276,600	\$1,302,132	\$1,328,175	\$1,354,739
Long Term Debt						
Short Term Debt	3,548					
Capital	75,000					
Transfer to Capital Reserve						
<b>TOTAL APPLICATION OF FUNDS</b>	<b>\$1,512,658</b>	<b>\$1,251,569</b>	<b>\$1,276,600</b>	<b>\$1,302,132</b>	<b>\$1,328,175</b>	<b>\$1,354,739</b>
<b>SOURCES OF FUNDS</b>						
Requisition/Parcel Tax	\$405,267	\$451,456	\$476,487	\$502,019	\$528,062	\$554,626
User Fee						
Transfer from Capital Reserve	75,000					
Other	794,713	800,113	800,113	800,113	800,113	800,113
Debt Proceeds						
Transfer from Operating Reserve	237,678					
Surplus/(Deficit)						
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$1,512,658</b>	<b>\$1,251,569</b>	<b>\$1,276,600</b>	<b>\$1,302,132</b>	<b>\$1,328,175</b>	<b>\$1,354,739</b>



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND  
 320 - BUILDING INSPECTION**

		2022	2023	2024	2025
		ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
<b>OPERATING REV</b>					
<b>2000 GRANTS</b>					
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-93	-82	0	0
01-1-2000-2121	PROVINCIAL CONDITIONAL	0	-8,562	0	0
Total GRANTS		-93	-8,644	0	0
<b>5100 FEES &amp; PERMITS</b>					
01-1-5100-3505	BUILDING PERMITS	-989,623	-587,888	-794,713	-792,613
01-1-5100-3525	FILE REVIEW FEES	-23	-41	0	-7,500
Total FEES & PERMITS		-989,646	-587,929	-794,713	-800,113
<b>7571 REQUISITION</b>					
01-1-7571-0000	REQUISITION	-360,484	-360,484	-405,267	-451,456
Total REQUISITION		-360,484	-360,484	-405,267	-451,456
<b>9120 TRANSFER FROM OPERATING RESERVE</b>					
01-1-9120-0000	TSF FROM OPERATING RESEF	0	-161,069	-237,678	0
Total TRANSFER FROM OPERATI		0	-161,069	-237,678	0
Total OPERATING REV		-1,350,223	-1,118,125	-1,437,658	-1,251,569
<b>OPERATING EXP</b>					
<b>2920 ENFORCEMENT AND INSPECTION EXPENDITURES</b>					
01-2-2920-1101	SALARIES/FULL TIME REGULA	564,896	599,156	663,092	667,708
01-2-2920-1204	WAGES - HOURLY	21,006	27,999	8,288	9,103
01-2-2920-1400	BENEFITS	156,458	178,414	198,300	206,990
01-2-2920-2110	CONFERENCES & SEMINARS	0	35	0	0
01-2-2920-2111	TRAVEL	149	335	5,000	5,000
01-2-2920-2131	TELEPHONE	5,388	6,192	6,200	6,200
01-2-2920-2210	ADVERTISING	0	1,136	0	0
01-2-2920-2321	LEGAL SERVICES	0	0	1,000	1,000
01-2-2920-2327	LAND TITLES EXPENSES	3,701	2,835	2,500	2,500
01-2-2920-2330	CONSULTANTS	856	8,562	234,530	400
01-2-2920-2338	CONTRACT FOR SERVICES	368	481	0	0
01-2-2920-2340	TRAINING & DEVELOPMENT	6,921	2,763	5,000	5,000
01-2-2920-2341	REGISTRAT/CONFERENCES/S	466	0	2,500	5,000
01-2-2920-2371	INSURANCE - CASUALTY	0	0	150	150
01-2-2920-2375	INSURANCE CLAIMS	0	0	500	500
01-2-2920-2395	MEMBERSHIPS	2,904	5,181	3,000	4,500
01-2-2920-2475	MISCELLANEOUS EQUIPMENT	6,731	3,661	3,000	21,429
01-2-2920-2476	PURCHASED REPAIRS/OFFICE	7,320	1,294	9,000	2,000
01-2-2920-2480	MINOR CAPITAL	0	6,361	0	0

Cowichan Valley Regional District  
**Budget Report by Cost Center**



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		2022	2023	2024	2025
		ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
01-2-2920-2532	COMPUTER SOFTWARE UPGR	9,315	13,465	48,841	7,515
01-2-2920-2591	PURCHASED MTCE./COMPUTE	0	0	0	48,520
01-2-2920-4100	ALLOC - GENERAL GOVERNME	68,075	126,323	123,570	146,719
01-2-2920-4535	ALLOC - GM LAND USE SERVI	0	51,880	53,641	44,790
01-2-2920-4560	ALLOC - LIABILITY INSURANCE	35,336	37,101	38,956	40,903
01-2-2920-4585	ALLOC - BUILDING COSTS	28,568	0	0	0
01-2-2920-5110	SUNDRY EXPENSES	539	0	442	442
01-2-2920-5411	CLOTHING	222	485	500	500
01-2-2920-5919	SAFETY SUPPLIES	1,380	230	500	500
01-2-2920-5920	SUPPLIES - OFFICE	3,499	1,937	3,500	3,500
01-2-2920-9910	CONTINGENCY	270	0	5,000	5,000
Total ENFORCEMENT AND INSP		924,369	1,075,826	1,417,010	1,235,869
3930 2011 JEEP (932SNW)(NORM)					
01-2-3930-2373	INSURANCE/AUTOMOTIVE EQI	748	865	1,000	0
01-2-3930-2470	PURCHASED REPAIRS - VEHIC	1,018	0	300	0
01-2-3930-2570	PURCHASED MAINTENANCE/V	0	311	300	0
01-2-3930-5310	FUEL & LUBRICANTS	1,537	1,728	1,800	0
Total 2011 JEEP (932SNW)(NORI		3,303	2,904	3,400	0
3931 2012 JEEP (769TLJ)(SONNY)					
01-2-3931-2373	INSURANCE/AUTOMOTIVE EQI	764	887	1,000	1,000
01-2-3931-2470	PURCHASED REPAIRS - VEHIC	1,457	575	300	300
01-2-3931-2570	PURCHASED MAINTENANCE/V	1,027	553	300	300
01-2-3931-5310	FUEL & LUBRICANTS	2,779	2,759	2,400	2,400
Total 2012 JEEP (769TLJ)(SONN'		6,028	4,774	4,000	4,000
3932 2018 ESCAPE (HJ5978)(PATRICK)					
01-2-3932-2373	INSURANCE/AUTOMOTIVE EQI	949	1,093	1,200	1,200
01-2-3932-2570	PURCHASED MAINTENANCE/V	1,156	484	200	200
01-2-3932-5310	FUEL & LUBRICANTS	4,689	3,474	3,000	2,400
Total 2018 ESCAPE (HJ5978)(PA		6,794	5,052	4,400	3,800
3937 2023 ESCAPE PHV (TR155V)(DOUG)					
01-2-3937-2373	INSURANCE/AUTOMOTIVE EQI	0	770	1,600	1,700
01-2-3937-2570	PURCHASED MAINTENANCE/V	0	64	500	200
01-2-3937-5310	FUEL & LUBRICANTS	0	78	0	1,000
Total 2023 ESCAPE PHV (TR155'		0	912	2,100	2,900
6122 2017 ESCAPE (FC546P)(GARY)					
01-2-6122-2373	INSURANCE	894	1,039	1,200	1,200
01-2-6122-2570	PURCHASED MAINTENANCE	1,113	389	200	200
01-2-6122-5310	FUEL & LUBRICANTS	1,729	1,794	1,800	1,800



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GENERAL REVENUE FUND				
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	2022	2023	2024	2025
	ACTUAL	ACTUAL	AMENDED BUDG	APPROVED BUD
Total 2017 ESCAPE (FC546P)(G/	3,736	3,222	3,200	3,200
6154 2024 EQUINOX (VG307D)(GORD)				
01-2-6154-2373 INSURANCE/AUTOMOTIVE EQI	0	0	0	1,800
Total 2024 EQUINOX (VG307D)(C	0	0	0	1,800
6195 BYLAW ENFORCEMENT EXPENDITURES				
01-2-6195-2321 LEGAL SERVICES	3,644	19,180	0	0
Total BYLAW ENFORCEMENT E	3,644	19,180	0	0
8115 SHORT TERM DEBT				
01-2-8115-8215 INTEREST	178	424	51	0
01-2-8115-8216 PRINCIPAL	6,078	5,833	3,497	0
Total SHORT TERM DEBT	6,257	6,257	3,548	0
9900 INTERNAL RECOVERIES				
01-2-9900-4106 ALLOC - BYLAW ENFORCEMEN	-50,000	0	0	0
01-2-9900-4208 ALLOC - ANIMAL CONTROL	-6,000	0	0	0
Total INTERNAL RECOVERIES	-56,000	0	0	0
Total OPERATING EXP	898,130	1,118,125	1,437,658	1,251,569
<b>CAPITAL REV</b>				
9010 TRANSFER FROM CAPITAL RES				
01-7-9010-0000 TSF FROM CAPITAL RESERVE	0	-41,140	-75,000	0
Total TRANSFER FROM CAPITAL	0	-41,140	-75,000	0
Total CAPITAL REV	0	-41,140	-75,000	0
<b>CAPITAL EXP</b>				
8221 TRANSFER/GENERAL CAPITAL				
01-8-8221-6126 VEHICLES & MACHINERY	0	41,140	75,000	0
Total TRANSFER/GENERAL CAP	0	41,140	75,000	0
Total CAPITAL EXP	0	41,140	75,000	0
<b>Surplus/Deficit</b>	<b>-452,093</b>	<b>0</b>	<b>0</b>	<b>0</b>

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	2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 APPROVED BUD
Summary Total Revenues	0	0	0	0
Summary Total Expenses	0	0	0	0
Summary Surplus/Deficit	-452,093	0	0	0

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