

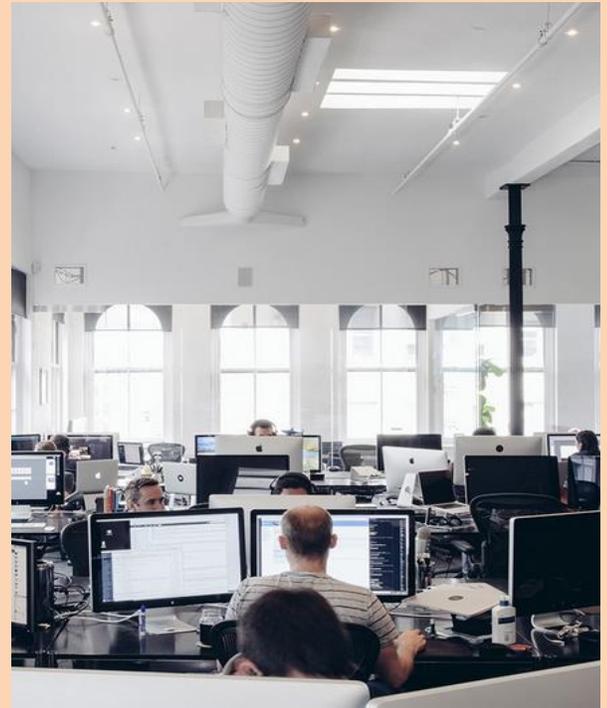
## Earthquake Actions for Businesses and Offices

### Think ahead and make a plan

- Plan ways to continue your business, considering there will be challenges after an earthquake:
  - Power, gas and water may be unavailable.
  - Communication may be limited.
  - Roads and sidewalks may be obstructed.
  - Security may be compromised.
- Have a plan for how you will accommodate employees in the event of an earthquake.
- Ensure employees practice the correct earthquake response of “Drop, Cover and Hold On”. A great way to do that is by participating in the annual ShakeOutBC drill. Register at [www.shakeoutbc.ca](http://www.shakeoutbc.ca).
- If your office has limited furniture to take cover under, practice alternatives, such as crouching in an interior corner.

### Secure your space

- Ensure all areas of your building have been seismically secured, for example:
  - Ensure filing cabinets and book shelves are anchored to wall studs.
  - Ensure heavy items are stored on low shelves to prevent a toppling hazard.
- Place emergency supplies (including first aid kits and printed emergency plans) in convenient, accessible locations. Make sure staff are aware of those locations.



### Benefits of being a prepared business or organization

- Employees will be more resilient knowing how to protect themselves at home and work.
- Injuries will be reduced and lives saved.
- Regular business will be able to resume faster.
- Employees will be able to return to work more promptly.
- Your company will be a role model in business resiliency and continuity.

