



Shawnigan Lake Community Centre

Toonie Tots Parent Guidelines during COVID-19

Shawnigan Lake Community Centre is excited to welcome patrons back to our Toonie Tots program. Our primary focus is to ensure the safety of staff and customers attending programs. Additional health and safety precautions have been put in place to minimize the risk at our facility. In order to provide the highest level of care and safety, CVRD will follow guidelines set out by WorkSafeBC, Public Health, and BCRPA. We ask that you thoroughly read and strictly adhere to these guidelines to assist us in minimizing risk.

Attendance Prerequisite

- All patrons must pre-register to come to Toonie Tots. Pre-registration can be done online or via the phone (250.743.1433).
- Membership is required to attend and is FREE. Please call the Shawnigan Lake Community Centre office 250.743.1433 to set one up. Once you have a membership you can register for individual sessions. Cost per session per child is \$4.00.
- Registration will open 72 hours prior to each session for members and online registration will close one hour before session start time. Registration must be done online at www.reccowichan.ca or by calling Shawnigan Lake Community Centre at 250.743.1433.
- To view our how-to guide to create an account and register online visit our website https://www.cvrld.bc.ca/DocumentCenter/View/97938/HowTo_CreatingAccountAndPreRegisteringForDropIn or call us at 250.743.1433.
- All participants must be registered prior to attending the class and have completed the assumption of risk and informed consent form and read the Participant Guidelines and can be found at www.cvrld.bc.ca/3307/Shawnigan-Lake-Community-Centre-COVID-19
- If you have a punch pass with punches still available please bring it to our office and we will load the balance onto a gift card that can be used for online registrations. We can also reload your gift card for convenient online registration.
- Maximum number of registrants per session is 15. Only children count as registrants.
- It is preferred that children be accompanied by one adult during the program if possible. If more than one child of the same family is attending 2 adults may come, maintaining a 1:1 ratio of child to adult is preferred at this time.
- Patrons must agree to abide by safety and facility guidelines. Failure to do so may result in being asked to leave the facility.

Access to Facility

- Our attendance numbers are limited by strictly controlled facility capacities. You will not be permitted to enter the facility if you are not registered. Be prepared to be turned away if you are not registered to attend in advance. In some cases, where occupancy limits permit and where staff are available, you may be able to register at the last minute upon arrival.

- You will only be permitted to access the areas of the building designated for Toonie Tots.

Screening

- Prior to arriving at the facility, please screen yourself and your child as directed upon registration. Do not come to our facility if anyone shows signs of illness, is required to self-isolate, has been exposed to a confirmed or presumptive case of COVID-19, or has travelled outside of Canada in the last 14 days.
- If you are unsure of how to screen yourself please use the BC Health COVID-19 Assessment Tool or contact 8-1-1. <https://bc.thrive.health/covid19/en>
- If you begin feeling unwell while in our facility, we ask that you notify a staff member and leave immediately.

Hygiene

- Please wash or sanitize your hands upon arrival and departure of the facility, after using the toilet, after coughing or sneezing, whenever hands are visibly dirty.
- Cough or sneeze into your elbow and use tissues.
- Please consider bringing your own hand sanitizer to reduce crowding of sanitation stations and shared supplies.

Entering the Facility

- Enter via the main front doors. Entrance to the gym will be permitted at the start of the session only and not before.
- Participants are to proceed to the washroom to wash hands following the posted handwashing procedures, or use hand sanitizer prior to entering the gym.
- You may be asked to wait to enter the gym. Please use the physical distancing dots on the ground to line up.
- You will be signed in to the program and will be screened by the attendant prior to enter the gym.
- While signing participants in, attendant will ask verbal screening questions. Entry will be denied to any person who is suffering from symptoms or has travelled outside of Canada.
- Any and all transition to and from the gymnasium must include handwashing or hand sanitization upon leaving the gym and prior to re-entry to the gym.
- Following the session, proceed to the washroom and wash your hands following the posted handwashing procedures, or use hand sanitizer prior to leaving the building.
- Exit the building through the far lobby doors beside the multipurpose room.
- Take with you all your personal belongings.

While Enjoying the Facility/ Program Attendance

- Please take note of directional signage and instructions from staff. There will be one-way pathways, occupancy limits, and exit/entrance zones.
- Abide by all facility rules.
- Physically distance yourself from others by a minimum of 2.5 meters.

- Use of the Lobby space and chairs is prohibited.
- No food allowed in the gym
- Please bring your own water bottle as public drinking fountains are not available at this time.
- Arrive only a few minutes prior to your session.
- Only program participants and parent/ caregiver may enter the gymnasium.
- An attendant will screen and sign in all participants prior to entry and will be in the gym only to assist program facilitation.
- It is the parent/guardian's responsibility to maintain physical distancing and understand that sanitization of equipment will take place prior to and following the program. No sanitization will take place during the program itself.
- Limit the number of personal items that you bring with you, please use a chair for your personal items, placed 6 ft apart, along the wall of the gym.
- Maintain physical distance between yourself and others.
- Minimize the items and surfaces that you must touch.
- Practice appropriate respiratory and hand washing hygiene.
- There will be reduced equipment and tumbling mats to help minimize shared equipment and touch points.

Leaving the Facility

- You must leave the facility at the end of the session. Please be prompt so staff can complete sanitation duties and the facility can be readied for the next users.