



ALTERNATIVE APPROVAL PROCESS (AAP) POLICY

Applicability: All CVRD

Effective Date: June 8, 2016

PURPOSE:

To establish procedures for conducting an Alternative Approval Process (AAP).

POLICY:

Community Engagement

1. When public approval is required for a proposed bylaw, community engagement will occur between third reading of the bylaw and the setting of the AAP elector response deadline by the Board of Directors. The level of community engagement will depend on the complexity and financial impact of the proposal.
2. During the approximately two month time period after third reading when the proposed bylaw is being reviewed by the Inspector of Municipalities, the reasons for the proposed new service or increase to the current maximum tax requisition will be communicated to the electors in the service area.
3. Opportunities will be established whereby the electors in the service area will be able to communicate whether or not they support the proposal.
4. Following approval of the bylaw by the Inspector of Municipalities, the Board will consider whether or not to proceed with an AAP based on the public feedback received during the community engagement. The Board may choose to abandon the proposal, obtain public approval through a referendum, or proceed with the AAP.

AAP Elector Response Deadline Date and Advertising

5. The elector response deadline date will be a minimum of 60 days following the publication of the second statutory newspaper advertisement.
6. During the minimum 60 day elector response period, a weekly supplemental newspaper advertisement, using everyday common language, will be published in a newspaper serving the service area.
7. If the service area is not located within the circulation area of a weekly newspaper, a separate supplemental advertising process will be undertaken.

Availability of AAP Elector Response Forms

8. The maximum number of paper copies of Elector Response Forms will be limited to 10 forms per individual per AAP at no cost.

Submission of AAP Elector Response Forms

9. In order to assist electors in registering their opposition to a proposal, including those who are out-of-town during the elector response period, the regional district will accept Elector Response Forms by email, fax, regular mail and by hand delivery to the Ingram Street office in Duncan. All forms must be received by the deadline date and time specified for the AAP.

Approved by: CVRD Board Approval date: June 8, 2016
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