



ROUTINE RELEASE OF CLOSED SESSION BOARD MEETING RESOLUTIONS POLICY

Applicability: Board Meetings

Effective Date: July 10, 2013

PURPOSE:

To provide a process for ensuring that Board meetings of the Cowichan Valley Regional District are open and transparent in conducting regional district business.

POLICY:

The Board shall consider for approval the release of Closed Session Board Meeting resolutions biannually.

The Corporate Secretary will review the Closed Session Board Meeting minutes on a biannual basis and prepare a listing of resolutions passed since the previous review. Recommendations will be provided as to whether the requirement for confidentiality has passed and that release of such information shall not bring harm to the regional district or a named individual.

The listing of resolutions will be brought forward to a Closed Session Board Meeting for the Board's determination as to whether they will be released in whole or in part along with any reports, records, or other associated information.

The Board will rise with report from the Closed Session Board meeting and the released resolutions will appear in the open minutes of that Board meeting.

Approved by: CVRD Board Approval date: July 10, 2013
