



## **CAR ALLOWANCE FOR ELECTED OFFICIALS POLICY**

Applicability: Board of Directors

Effective Date: September 13, 2017

### **PURPOSE:**

To define the conditions of remuneration for use of private vehicles for business purposes by Directors of the Board.

### **POLICY:**

A Director or Alternate Director required to use their private vehicle for attendance at the following shall be reimbursed at the current mileage rate:

1. A Board, Commission, Select Committee, Standing Committee, or Sub-Committee meeting (regular or special);
2. A meeting of a non-CVRD organization to which the Director has been appointed to by the Board;
3. A Public Hearing to which the Director has been delegated by the Board to attend;
4. A non-committee meeting that has been approved by the Board;
5. Attendance at UBCM / AVICC conventions or seminars;
6. A conference, seminar, or workshop with prior approval by the Board, or is in compliance with the Conference and Seminars for Directors Policy;
7. A special purpose that has received prior approval by the Board;
8. A meeting scheduled in advance with staff; or
9. A scheduled public meeting where issues will be discussed that may result in the issue being considered at a future date by a Committee, Commission, or the Board.

Submitted claims shall be reviewed by the CAO. Any dispute shall be taken before the Chairperson of the Board for final decision.

Approved by: CVRD Board Approval Date: September 13, 2017
--