## 613 – Dogwood Ridge Water

The role of the Dogwood Ridge Water System function is to operate and maintain a water system. Revenue sources include user fees and parcel tax.

| | | |
|---|---|---|
| **DOGWOOD RIDGE WATER (613)** | **PARCEL TAX REQUISITION** | **$ 24,090** |
| **PARTICIPATING AREA** | **Specified Area of Electoral Area "E"** | |
| **STATUTORY LIMITATION** | **Max Requisition Amended in 2023** | |
| | **Parcel Tax $ 28,850** | |
| **BYLAW #** | **Management Bylaw 4231** | |
| **MOST RECENT AMENDMENT DATE** | **Adopted January 27, 2021** | |
| | **Proposed Amemdment 2024** | |
| **TOTAL NUMBER OF PARCELS** | | **33** |
| **TOTAL NUMBER OF USERS** | | **33** |
| **ANNUAL COST PER PROPERTY** | **Parcel tax $ 730** | |
| | **User fee $ 710** | |

## COWICHAN VALLEY REGIONAL DISTRICT

## 2024-2028 FINANCIAL EXPENDITURE PROGRAM

**Service: Dogwood Ridge Water**

**Function: 613**

| **TOTAL EXPENDITURE** | **2023** | **2024** | **2025** | **2026** | **2027** | **2028** |
|---|---|---|---|---|---|---|
| Operational Costs | $44,706 | $47,059 | $44,000 | $44,100 | $45,100 | $45,100 |
| Long Term Debt | 3,900 | 3,900 | 3,900 | 3,900 | 3,900 | 3,900 |
| Short Term Debt | | | | | | |
| Capital | 35,000 | 35,000 | | | | |
| Transfer to Capital Reserve | | | | | | |
| **TOTAL APPLICATION OF FUNDS** | $83,606 | $85,959 | $47,900 | $48,000 | $49,000 | $49,000 |
| | | | | | | |
| | | | | | | |
| **SOURCES OF FUNDS** | | | | | | |
| **Requisition/Parcel Tax** | 24,090 | 24,090 | 25,000 | 25,000 | 26,000 | 26,000 |
| **User Fee** | 22,900 | 22,900 | 22,900 | 23,000 | 23,000 | 23,000 |
| **Transfer from Capital Reserve** | | | | | | |
| **Transfer from Gas Tax Reserve** | 16,616 | 18,969 | | | | |
| **Transfer from Operating Reserve** | 20,000 | 20,000 | | | | |
| **Other** | | | | | | |
| **Debt Proceeds** | | | | | | |
| **Surplus/(Deficit)** | | | | | | |
| **TOTAL SOURCE OF FUNDS** | $83,606 | $85,959 | $47,900 | $48,000 | $49,000 | $49,000 |

**2023 Debt Long Term with Principal & Interest**

| Borrowed | Outstanding | Maturity | P & I |
|---|---|---|---|
| Upgrades | $63,434 | 2036 | $3,900 |
| **Total** | | | **$3,900** |

# Budget Report by Cost Center

**Account Code :** ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

**GENERAL WATER FUND**
**613 - DOGWOOD RIDGE WATER**

| | | 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDG | 2024 DRAFT BUDGET |
|---|---|---|---|---|---|
| OPERATING REV | | | | | |
| 4411 USER CHARGES | | | | | |
| 02-1-4411-0000 | USER CHARGES | -24,396 | -23,933 | -24,050 | -24,050 |
| 02-1-4411-1000 | DISCOUNTS | 2,031 | 1,849 | 1,150 | 1,150 |
| | Total USER CHARGES | -22,365 | -22,084 | -22,900 | -22,900 |
| 7574 REQUISITION - PARCEL TAX | | | | | |
| 02-1-7574-0000 | REQUISITION - PARCEL TAX | -24,090 | -24,090 | -24,090 | -24,090 |
| | Total REQUISITION - PARCEL TA | -24,090 | -24,090 | -24,090 | -24,090 |
| 9009 TRANSFER FROM GAS TAX RESERVE | | | | | |
| 02-1-9009-0000 | TSF FROM GAS TAX RESERVE | 0 | -1,031 | -1,616 | -3,969 |
| | Total TRANSFER FROM GAS TA | 0 | -1,031 | -1,616 | -3,969 |
| | Total OPERATING REV | -46,455 | -47,205 | -48,606 | -50,959 |
| OPERATING EXP | | | | | |
| 4110 OPERATING EXPENDITURES | | | | | |
| 02-2-4110-1301 | WAGES | 14,609 | 14,281 | 14,701 | 15,034 |
| 02-2-4110-1400 | BENEFITS | 4,091 | 4,422 | 4,552 | 4,655 |
| 02-2-4110-2121 | POSTAGE | 52 | 53 | 50 | 50 |
| 02-2-4110-2131 | TELEPHONE | 1,070 | 1,391 | 1,070 | 1,200 |
| 02-2-4110-2210 | ADVERTISING | 0 | 0 | 200 | 0 |
| 02-2-4110-2370 | INSURANCE - PROPERTY | 967 | 1,012 | 1,063 | 1,063 |
| 02-2-4110-2480 | MINOR CAPITAL | 0 | 204 | 1,616 | 0 |
| 02-2-4110-2561 | ALARM MONITORING | 0 | 0 | 250 | 0 |
| 02-2-4110-4100 | ALLOC - GENERAL GOVERNME | 1,852 | 1,648 | 1,923 | 3,969 |
| 02-2-4110-4575 | ALLOC - ENGINEERING | 2,030 | 2,025 | 2,721 | 1,796 |
| 02-2-4110-4587 | ALLOC - ADMINISTRATION | 691 | 778 | 411 | 3,063 |
| 02-2-4110-4588 | ALLOC - RETRO ADJUSTMENT | 4,139 | 4,139 | 4,139 | 229 |
| 02-2-4110-5110 | SUNDRY EXPENSES | 0 | 0 | 100 | 4,139 |
| 02-2-4110-7550 | LICENCES & FEES | 200 | 150 | 200 | 200 |
| 02-2-4110-9910 | CONTINGENCY | 0 | 0 | 9 | 160 |
| | Total OPERATING EXPENDITUR | 29,701 | 30,104 | 33,005 | 35,558 |
| 4135 SOURCE OF SUPPLY & TREATMENT | | | | | |
| 02-2-4135-2620 | RENTALS/MACHINERY & EQUII | 2,853 | 170 | 1,000 | 1,000 |
| 02-2-4135-2650 | CHLORINATION | 730 | 899 | 400 | 400 |
| 02-2-4135-2655 | WATER ANALYSIS | 411 | 559 | 1,000 | 1,000 |
| 02-2-4135-2670 | PRE TREATMENT | 0 | 0 | 500 | 500 |
| 02-2-4135-5530 | ELECTRICITY | 4,165 | 4,207 | 4,300 | 4,300 |
| 02-2-4135-5630 | PARTS/SUPPLIES | -34 | 0 | 0 | 0 |

**Account Code :** ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

**GENERAL WATER FUND**
**613 - DOGWOOD RIDGE WATER**

| | | 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDG | 2024 DRAFT BUDGET |
|---|---|---|---|---|---|
| 02-2-4135-5638 | CONTRACT ELECTRICAL REPA | 107 | 0 | 500 | 300 |
| | Total SOURCE OF SUPPLY & TR | 8,232 | 5,836 | 7,700 | 7,500 |
| 4140 TRANSMISSION & DISTRIBUTION | | | | | |
| 02-2-4140-2450 | R & M - MACHINERY & EQUIPM | 0 | 280 | 1,000 | 1,000 |
| 02-2-4140-2620 | RENTALS/MACHINERY & EQUII | 0 | 0 | 1,000 | 1,000 |
| 02-2-4140-5923 | SUPPLIES | 2,382 | 1,356 | 2,000 | 2,000 |
| | Total TRANSMISSION & DISTRIE | 2,382 | 1,636 | 4,000 | 4,000 |
| 8123 INTEREST/MFA OWN DEBENTURES | | | | | |
| 02-2-8123-8232 | INTEREST (CVRD) | 2,688 | 1,382 | 1,382 | 1,382 |
| | Total INTEREST/MFA OWN DEBE | 2,688 | 1,382 | 1,382 | 1,382 |
| 8133 PRINCIPAL (CVRD) | | | | | |
| 02-2-8133-8332 | PRINCIPAL (CVRD) | 2,257 | 2,519 | 2,519 | 2,519 |
| | Total PRINCIPAL (CVRD) | 2,257 | 2,519 | 2,519 | 2,519 |
| | Total OPERATING EXP | 45,260 | 41,476 | 48,606 | 50,959 |
| CAPITAL REV | | | | | |
| 9009 TRANSFER FROM GAS TAX RESERVES | | | | | |
| 02-7-9009-0000 | TSF FROM GAS TAX RESERVE | 0 | 0 | -15,000 | -15,000 |
| | Total TRANSFER FROM GAS TA | 0 | 0 | -15,000 | -15,000 |
| 9120 TRANSFER FROM OPERATING RESERVE | | | | | |
| 02-7-9120-0000 | TSF FROM OPERATING RESEF | 0 | 0 | -20,000 | -20,000 |
| | Total TRANSFER FROM OPERAT | 0 | 0 | -20,000 | -20,000 |
| | Total CAPITAL REV | 0 | 0 | -35,000 | -35,000 |
| CAPITAL EXP | | | | | |
| 8221 TRANSFER/GENERAL CAPITAL FUND | | | | | |
| 02-8-8221-6111 | ENGINEERING STRUCTURES | 0 | 0 | 35,000 | 35,000 |
| | Total TRANSFER/GENERAL CAP | 0 | 0 | 35,000 | 35,000 |
| | Total CAPITAL EXP | 0 | 0 | 35,000 | 35,000 |
| | **Surplus/Deficit** | **-1,195** | **-5,729** | **0** | **0** |

# Budget Report by Cost Center

**Account Code :** ??-?-????-???? **To :** ??-?-????-???? **Function Type :** Selective

| | 2021 ACTUAL | 2022 ACTUAL | 2023 AMENDED BUDG | 2024 DRAFT BUDGET |
|---|---|---|---|---|
| **Summary Total Revenues** | **0** | **0** | **0** | **0** |
| **Summary Total Expenses** | **0** | **0** | **0** | **0** |
| **Summary Surplus/Deficit** | **-1,195** | **-5,729** | **0** | **0** |

## 2024 Year over Year Comparative Analysis

**Function:** **613 - Dogwood Ridge Water**

| Requisition Change | 2023 Requisition | Proposed 2024 Requisition | | | Requisition $ Increase (Decrease) | Requisition % Increase (Decrease) |
|---|---|---|---|---|---|---|
| | $24,090 | $24,090 | | | 0 | 0.00% |
| **A) Core Budget** | | | **2023 $ Budget** | **2024 $ Budget** | **Requisition $ Increase (Decrease)** | **Requisition % Increase (Decrease)** |
| **Explanation of increase/decrease:** | | | | | 0 | 0.00% |
| Increase transfer from community works gas tax | | | -1,616 | -3,969 | (2,353) | (9.77%) |
| Increase administrative operating expenses | | | 33,005 | 35,558 | 2,553 | 10.60% |
| Decrease service of supply and treatment | | | 7,700 | 7,500 | (200) | (0.83%) |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | **Subtotal** | **39,089** | **39,089** | **0** | **0.00%** |
| **B) Prior Year One-time items** | | | | | | |
| Onging proposed well work | | | (20,000) | (20,000) | 0 | 0.00% |
| Ongoing Interconnect work | | | (15,000) | (15,000) | 0 | 0.00% |
| | | | 35,000 | 35,000 | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | **Subtotal** | **0** | **0** | **0** | **0.00%** |
| **Max Draft 2024 Budget** | | | | | **-** | **0.00%** |
| **C) Other items to maintain service level** | | | | | | |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |
| | | | | | 0 | 0.00% |

| | | | | | | |
|---|---|---|---|---|---|---|
| | | **Subtotal** | **0** | **0** | **0** | **0.00%** |
| **Total Draft 2024 Budget** | | | | | **-** | **0.00%** |
| **D)** | **Supplemental Items** | | | | | |
| 1) | Capital | | - | | 0 | 0.00% |
| | Debt | | - | | 0 | 0.00% |
| | Reserves | | - | | 0 | 0.00% |
| | Gas Tax | | - | | 0 | 0.00% |
| | Other | | - | | 0 | 0.00% |
| | Operating | | - | | 0 | 0.00% |
| 2) | Operating | | - | | 0 | 0.00% |
| | Reserves | | - | | 0 | 0.00% |
| | Other | | - | | 0 | 0.00% |
| | | **Subtotal** | **-** | **-** | **0** | **0.00%** |
| **Max 2024 Requisition change if Supplemental & Other Items are Approved** | | | | | **-** | **0.00%** |

**Notes:**

1) The Operating Reserve balance at December 31, 2022 is $28,399 with $20,000 committed in 2023 - uncommitted balance is $8,399.

2) The Capital Reserve balance at December 31, 2022 is $ with $ committed in 2023 - uncommitted balance is $.