# Nomination Package for:

## *Director*
## *Electoral Area E – Cowichan Station/Sahtlam/Glenora*

## 2022 General Local Election and Regional Assent Voting

## October 15, 2022

*Cowichan Valley Regional District*
*175 Ingram Street*
*DUNCAN BC  V9L 1N8*
*www.cvrd.bc.ca*

175 Ingram Street
Duncan, BC V9L 1N8
www.cvrd.bc.ca

Office: 250.746.2500
Fax: 250.746.2513
Toll Free: 1.800.665.3955

July 29, 2022

Dear Prospective Candidate:

**Re: Submission of Nomination Documents for Office of CVRD Electoral Area Director**

Thank you for your interest in running as a candidate for the position of CVRD Electoral Area Director in the 2022 General Local Election. Included in this nomination package are the necessary forms and related resource links that explain the nomination and election process. Please read through these documents and online guides prior to completing your nomination forms in order to familiarize yourself with aspects of the upcoming election and your responsibilities as a candidate.

## Nomination Period

Nomination forms must be submitted to the Chief or Deputy Chief Election Officer, or designate, during regular office hours, 8:00 a.m. to 4:30 p.m., Monday to Friday, excluding statutory holidays, **beginning at 9:00 a.m., Tuesday, August 30, 2022 until 4:00 p.m., Friday, September 9, 2022**.

These timelines will be strictly followed. If a person files nomination documents that are incomplete, they must deliver the completed documents to the Chief or Deputy Chief Election Officer before the deadline in order for their nomination to be accepted.

In the unlikely event that no individuals are nominated for an Office of Electoral Area Director, the nomination period for that Electoral Area only will be extended until 4:00 p.m. Monday, September 12, 2022.

## Filing Nomination Papers

You have the following options to file your nomination documents:

1. File them in person with the Chief or Deputy Chief Election Officer, or designate, at the CVRD office located at 175 Ingram Street, Duncan, BC. We recommend that you schedule an appointment with either the Chief or Deputy Chief Election. Although not mandatory, a 15 minute appointment will give us a chance to review your documents to ensure they are complete. The Chief or Deputy Chief Election Officer can witness your signature in the places where your signature needs to be witnessed by a Commissioner for Taking Affidavits for British Columbia.
2. Deliver your completed nomination documents by hand, mail or other delivery service to the Chief Election Officer at 175 Ingram Street, Duncan, BC, V9L 1N8.
3. Fax your completed nomination documents to (1).250.746.2513.
4. Email your completed nomination documents to RegionalVotingOfficer.CEO@cvrd.bc.ca with a copy to elections@cvrd.bc.ca

…/2

**For Options 2, 3 and 4 above, your signature on your nomination documents must be witnessed by a Commissioner for Taking Affidavits for British Columbia. Failure to do so will result in your nomination documents being rejected.**

**For Options 3 and 4 above, you must deliver the original of your nomination documents to the Chief Election Officer at the CVRD office located at 175 Ingram Street, Duncan, BC, V9L 1N8 BY 4:00 pm on Friday September 16, 2022. Failure to do so will result in you being deemed to have withdrawn your nomination.**

Regardless how you file your nomination documents they will be open for public inspection once you have filed them with the Chief or Deputy Chief Election Officer, or designate.

## Nomination Forms

Nomination forms are available at the main reception of the CVRD office located at 175 Ingram Street, Duncan, BC V9L 1N8, and online at https://www.cvrd.ca/2896/Candidate-Nominations.

The following forms are included in your package:

**Form C1 – Candidate Cover Sheet and Checklist Form:** This is a list of the documents that make up the nomination package. Please return this completed form with your nomination documents.

**Form C2 – Nomination Documents**: All three pages of this form must be returned. Please note that in the CVRD only two (2) nominators are required per candidate. The individuals nominating you **must** be electors in the Electoral Area for which you are being nominated. No nomination deposit is required. This form must be submitted at the time of filing.

**Form C3 – Other Information Provided by Candidate:** Following submission to the CVRD, this form will be provided to Elections BC. This form must be submitted at the time of filing.

**Form C4 – Appointment of Candidate Financial Agent:** Following submission to the CVRD, this form will be provided to Elections BC. This form must be submitted at the time of filing.

**Form C5 – Appointment of Candidate Official Agent:** This form is optional and is only required if you are going to appoint an Official Agent. If you choose to appoint an Official Agent later during the election process, you need to submit this form as soon as practicable after the appointment has been made.

**Form C6 – Appointment of Candidate Scrutineer:** This form is optional and is only required if you are going to appoint a scrutineer. Under the *Local Government Act*, each candidate is permitted to appoint one scrutineer for each ballot box used at a voting place. While you can only have one scrutineer per ballot box per voting place at any one time, you may appoint multiple scrutineers to rotate through the voting place throughout voting day. The CVRD will have one ballot box at each voting place. If you choose to appoint a scrutineer later during the election process, you must submit this form for each scrutineer as soon as practicable after the appointment has been made.

…/3

**Statement of Disclosure – Financial Disclosure Act:** In accordance with the *Local Elections Campaign Financing Act*, responsibility for campaign financing oversight is under the jurisdiction of Elections BC. Accordingly, Elections BC has requested that all campaign financing inquiries be handled directly by Elections BC staff in order to ensure consistency of information. If you have any questions or concerns regarding campaign financing, please consult the Elections BC website at www.elections.bc.ca, email electoral.finance@elections.bc.ca or call toll free 1.800.661.8683. The Statement of Disclosure form must be submitted at the time of filing.

## Online Resources

The Local Government Division of the Ministry of Municipal Affairs has the following documents available on their webpage located at: https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections :

- Local Elections in BC: What Every Candidate Needs to Know
- General Local Elections 101
- Candidate's Guide to Local Government Elections in BC
- Elector Organization Guide to Local Government Elections in BC
- Guide for Local Elections Third Party Sponsors in BC
- Scrutineers Guide to General Local Elections
- Supporting a Candidate for Local Elections in BC
- Voter's Guide for Electors Living on Reserve
- Voter's Guide to Local Elections in BC in English; Chinese – Simplified; Chinese – Traditional; Farsi; French; Korean; and Punjabi.

Elections BC has the following documents available on their website located at: https://elections.bc.ca/local-elections/forms-and-guides/local-guides/

- Guide to Local Elections Campaign Financing in BC for Candidates & their Financial Agents
- Guide to Local Elections Campaign Financing in BC – Elector Organizations & their Financial Agents
- Guide for Local Elections Third Party Advertising Sponsors in BC
- Expense Limits for Candidates (2022 General Local Elections)
- Expense Limits for Third Party Advertising Sponsors (2022 General Local Elections)
- Elector Organization Annual Financial Report Completion Guide
- Guide to Elector Organization Registration

…/4

If you have any questions regarding the nomination process please contact me by email at RegionalVotingOfficer.CEO@cvrd.bc.ca or by phone at 250.802.1953; Or Kathleen Harrison, Deputy Chief Election Officer by email at Kathleen.Harrison@cvrd.bc.ca or by phone at 250.746.2517. If you have questions regarding the election process in general, please contact Rosa Johnston, Alternate Deputy Chief Election Officer by email at Rosa.Johnston@cvrd.bc.ca.

On behalf of the Cowichan Valley Regional District, I would like to thank you for your interest in running as a candidate for the position of CVRD Electoral Area Director in the 2022 General Local Election.

Sincerely,

Robert A. Harper
Chief Election Officer
Regional Voting Officer

# Directors' Remuneration Grid

| | | YEAR | REMUNERATION | EXPENSE ALLOWANCE | TOTAL | BIWEEKLY |
|---|---|---|---|---|---|---|
| **Municipal** | **1.99%** | 1-Jan-20 | $ 19,353.10 | $ - | $ 19,353.10 | $744.35 |
| | **2.00%** | 1-Jan-21 | $ 19,740.16 | $ - | $ 19,740.16 | $759.24 |
| **Electoral** | **1.99%** | 1-Jan-20 | $ 33,832.79 | $ - | $ 33,832.79 | $1,301.26 |
| | **2.00%** | 1-Jan-21 | $ 34,509.45 | $ - | $ 34,509.45 | $1,327.29 |
| **Chair** | **1.99%** | 1-Jan-20 | $ 29,541.86 | | $ 29,541.86 | $1,136.23 |
| | **2.00%** | 1-Jan-21 | $ 30,132.70 | $ - | $ 30,132.70 | $1,158.95 |

Chair Remuneration is in addition to either the Municipal or Electoral Remuneration

**ALTERNATE DIRECTOR**

| | YEAR | REMUNERATION | EXPENSE ALLOWANCE | TOTAL |
|---|---|---|---|---|
| **1.99%** | 1-Jan-20 | $ 135.76 | $ - | $ 135.76 |
| **2.00%** | 1-Jan-21 | $ 138.48 | $ - | $ 138.48 |

**TREATY ADVISORY**

| | YEAR | REMUNERATION | EXPENSE ALLOWANCE | TOTAL |
|---|---|---|---|---|
| **1.99%** | 1-Jan-20 | $ 314.95 | $ - | $ 314.95 |
| **2.00%** | 1-Jan-21 | $ 321.25 | $ - | $ 321.25 |

**NOMINATION DOCUMENTS**

**CHECKLIST**

- ☐ Nomination Paper made by two qualified electors of the jurisdiction the Candidate is running in, together with consent to the nomination signed by the nominee (Form C-2).
- ☐ Declaration of Candidate (Form C-2)
- ☐ Statement of Disclosure *Financial Disclosure Act*.
- ☐ Appointment of Financial Agent (optional unless an elector Organization) (Form C-4).
- ☐ Appointment of Official Agent (optional unless an elector Organization) (Form C-5).
- ☐ Appointment of Scrutineer (optional) (Form C-6).
- ☐ Candidate Information Release Authorization (optional).
- ☐ Not Disqualified by Statute or Law from Running (Elections BC Disqualification List)

Eligibility Dates:

| | | |
|---|---|---|
| Candidates: | Six Month BC Residency – | March 8, 2022 if submitting September 9th<br>March 11, 2022 if submitting September 12th (extended) |
| Nominators: | Six Month BC Residency –<br>30 Day Area Residency – | Before nomination date (varies)<br>Before nomination date (varies) |
| Resident Voters: | Six Month BC Residency – | April 14, 2022 if voting October 15th<br>April 10, 2022 if voting October 11th<br>April 4, 2022 if voting October 5th |

Non-Resident Property Electors:

Six Month BC Residency – April 14, 2022 if voting October 15th
April 10, 2022 if voting October 11th
April 4, 2022 if voting October 5th;

**AND**

Owner of property in local area for at least 30 Days before voting as a Non-Resident

**Non-Resident Property Electors only**: September 14, 2022 if voting October 15th
September 10, 2022 if voting October 11th
September 4, 2022 if voting October 5th.

Note: Change for Resident Electors – 30-day residency no longer required

# CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

*The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.*

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

**COMPLETION INSTRUCTIONS:**

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:
C2 – Nomination Documents (only page 3);
C3 – Other Information Provided by Candidate; and,
C4 – Appointment of Candidate Financial Agent.

**After election results have been declared, please send any changes to documents previously provided to Elections BC to:**

**Elections BC**
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

# C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

**SECTION A**

| CANDIDATE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |

NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

ELECTORAL AREA DIRECTOR

**SECTION B**

This nomination package includes the following completed forms, appointments, consents and declarations:

- ☐ **C2 – Nomination Documents**
- ☐ **C3 – Other Information Provided by Candidate**
- ☐ **C4 – Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- ☐ **C5 – Appointment of Candidate Official Agent** (if applicable)
- ☐ **C6 – Appointment of Candidate Scrutineer** (if applicable)
- ☐ **Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements

# C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

| JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |
|---|---|
| COWICHAN VALLEY REGIONAL DISTRICT | E-COWICHAN STATION/SAHTLAM/GLENORA |

**We, the following electors of the above-named jurisdiction, hereby nominate:**

| NOMINEE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |
| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT | | |
| | | |
| RESIDENTIAL ADDRESS (STREET ADDRESS) | CITY/TOWN | POSTAL CODE |
| | | |
| MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER) | CITY/TOWN | POSTAL CODE |
| | | |

**As a Candidate for the office of:**

| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) |
|---|---|
| ELECTORAL AREA DIRECTOR | COWICHAN VALLEY REGIONAL DISTRICT |

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

**A Nominator MUST be Qualified Under the *Local Government Act* or *Vancouver Charter* to Nominate a Nominee for Office**

| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
|---|---|
| | |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) **IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) **IF NOMINATING AS A RESIDENT ELECTOR** |
| | |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) **IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) **IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| | |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |
| | |

***Please see over for additional space when more than two nominators (e.g., 10) are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.***

**I consent to the above nomination for office:**

| NOMINEE'S SIGNATURE | DATE: (YYYY/MM/DD) |
|---|---|
| | |

| | |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |

| | |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |

| | |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |

| | |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |

| | |
|---|---|
| NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) | NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES) |
| RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** | RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A RESIDENT ELECTOR** |
| PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** | PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE)<br>**IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR** |
| NOMINATOR'S SIGNATURE | NOMINATOR'S SIGNATURE |

# C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of

   POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)
   ELECTORAL AREA DIRECTOR

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

| NOMINEE'S SIGNATURE | |
|---|---|
| **DECLARED BEFORE ME:** CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA | |
| AT: (LOCATION) | DATE: (YYYY/MM/DD) |

| ☐ I am acting as my own Financial Agent | ☐ I have appointed as my Financial Agent |
|---|---|
| _____ NOMINEE'S SIGNATURE | _____ FINANCIAL AGENT'S NAME (IF APPLICABLE) |

# C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

## Office for which individual is a nominee:

| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA) |
|---|---|---|
| ELECTORAL AREA DIRECTOR | COWICHAN VALLEY REGIONAL DISTRICT | E-COWICHAN STATION/SAHTLAM/GLENORA |

| NOMINEE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |

| USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT | | |
|---|---|---|
| | | |

| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS | CITY/TOWN | POSTAL CODE |
|---|---|---|
| | | |

| ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS) | CITY/TOWN | POSTAL CODE |
|---|---|---|
| | | |

| TELEPHONE NUMBER | EMAIL ADDRESS (IF AVAILABLE) |
|---|---|
| | |

## Additional Addresses for Service Information — **OPTIONAL**

| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN | POSTAL CODE |
|---|---|---|
| | | |

| FAX NUMBER | EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE |
|---|---|
| | |

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

| ☐ I am acting as my own Financial Agent | ☐ I am not acting as my own Financial Agent |
|---|---|

**Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS**

# C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

| CANDIDATE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)<br>ELECTORAL AREA DIRECTOR | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)<br>COWICHAN VALLEY REGIONAL DISTRICT | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)<br>E-COWICHAN STATION/SAHTLAM/GLENORA |

## I hereby appoint as my **Financial Agent** for the:

| GENERAL VOTING DATE: (YYYY/MM/DD)<br>2022/10/15 | ☑ General Local Election | ☐ By-election |
|---|---|---|
| FINANCIAL AGENT'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
| | | |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) | CITY/TOWN | POSTAL CODE |
| | | |
| TELEPHONE NUMBER | EMAIL ADDRESS (IF AVAILABLE) | |
| | | |
| EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD) | | |
| | | |
| CANDIDATE'S SIGNATURE | DATE: (YYYY/MM/DD) | |
| | | |

## I hereby consent to act as the **Financial Agent** for the above-named Candidate for the:

| GENERAL VOTING DATE: (YYYY/MM/DD)<br>2022/10/15 | ☑ General Local Election | ☐ By-election |
|---|---|---|
| FINANCIAL AGENT ADDRESS FOR SERVICE<br>(STREET ADDRESS OR EMAIL ADDRESS) | CITY/TOWN | POSTAL CODE |
| | | |

## Additional Addresses for Service Information **OPTIONAL**

| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)<br>IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE | CITY/TOWN | POSTAL CODE |
|---|---|---|
| | | |
| FAX NUMBER | EMAIL ADDRESS<br>IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE | |
| | | |
| FINANCIAL AGENT'S SIGNATURE | DATE: (YYYY/MM/DD) | |
| | | |

# C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

| CANDIDATE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |

| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR) | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT) | ELECTION AREA (NAME OF MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA) |
|---|---|---|
| ELECTORAL AREA DIRECTOR | COWICHAN VALLEY REGIONAL DISTRICT | E-COWICHAN STATION/SAHTLAM/GLENORA |

I hereby appoint as my **Official Agent** for the:

| GENERAL VOTING DATE: (YYYY/MM/DD) | | |
|---|---|---|
| 2022/10/15 | ☑ General Local Election | ☐ By-election |

| OFFICIAL AGENT'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| | | |

| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) | CITY/TOWN | POSTAL CODE |
|---|---|---|
| | | |

☐ I hereby delegate to the above-named official agent the authority to appoint scrutineers.

| CANDIDATE'S SIGNATURE | DATE: (YYYY/MM/DD) |
|---|---|
| | |

# C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

| CANDIDATE'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
|---|---|---|
| POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)<br>ELECTORAL AREA DIRECTOR | JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)<br>COWICHAN VALLEY REGIONAL DISTRICT | ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)<br>E-COWICHAN STATION/SAHTLAM/GLENORA |

I hereby appoint as my **Scrutineer** for the:

| GENERAL VOTING DATE: (YYYY/MM/DD)<br>2022/10/15 | ☑ General Local Election | ☐ By-election |
|---|---|---|
| SCRUTINEER'S LAST NAME | FIRST NAME | MIDDLE NAME(S) |
| MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) | CITY/TOWN | POSTAL CODE |
| CANDIDATE'S SIGNATURE | DATE: (YYYY/MM/DD) | |

# Statement of Disclosure
## *Financial Disclosure Act*

## You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

**(“local government” includes municipalities, regional districts and the Islands Trust)*

## Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party’s legal counsel.

## What is a trustee? – s. 5 (2)

In the following questions the term “trustee” does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

**Person making disclosure:** *last name* | *first & middle name(s)*

**Street, rural route, post office box:**

**City:** **Province:** **Postal Code:**

**Level of government that applies to you:**

- ○ provincial
- ◉ local government
- ○ school board/francophone education authority

*If sections do not provide enough space, attach a separate sheet to continue.*

## Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

| *creditor's name(s)* | *creditor's address(es)* |
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## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

| *your capacity* | *name(s) of business(es)/organization(s)* |
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## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

| *legal description(s)* | *address(es)* |
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## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

◯ no ◯ yes

***If yes, please list the following information below & continue on a separate sheet as necessary:***

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than $5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

| | |
|---|---|
| ***signature of person making disclosure*** | ***date*** |

## Where to send this completed disclosure form:

**Local government officials:**

***… to your local chief election officer***

- with your nomination papers, and

***… to the officer responsible for corporate administration***

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

**School board trustees/ Francophone Education Authority directors:**

***… to the secretary treasurer or chief executive officer of the authority***

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

**Nominees for provincial office:**

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

**Designated Employees:**

***… to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)***

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position

# COWICHAN VALLEY REGIONAL DISTRICT
## CANDIDATE INFORMATION RELEASE AUTHORIZATION

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form simply allows the CVRD to provide your contact information, as appearing below, to the public and / or media. The information you choose to share will also be posted on websites operated by CivicInfo BC (www.civicinfo.bc.ca) and Elections BC (www.elections.bc.ca). These are the primary sources through which the media, the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

**Completing any or all of this form is not mandatory and is entirely at your option**

I, _____
(please print name of person nominated)

having submitted nomination documents for the 2022 General Local Election to the office of Electoral Area __Select One_ Director, hereby give my consent to share the following information. This information may be shared by email, website posting, social media, telephone, or by any other means of electronic communication.

| **Address:** | |
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| | |
| **Phone:** | **Alternate Phone (e.g. Mobile):** |
| | |
| **Email:** | |
| | |
| **Website:** | |
| | |
| **Twitter (e.g. @candidatename):** | **Facebook (e.g. www.facebook.com/candidate):** |
| | |

### Gender (Check one):

☐ Female ☐ Male ☐ Prefer not to disclose

### Previous Elected Experience (check one):

☐ Incumbent. Served in the same role between 2018 and 2022

☐ Served in this same role before 2018, but not during the past term

☐ Have never been elected to this position before, but have been elected elsewhere (e.g., school board, other local government, provincial or federal government.)

☐ None

_____
(Signature of Candidate

If you have questions about the information collected being on this from, please contact CivicInfoBC at info@civicinfo.b.ca, 250.383.4898, or contact the Chief Election Officer by email at RegionalVotingOfficer.CEO@cvrd.bc.ca or by phone at 250.802.1953, or the Deputy CEO Kathleen.Harrison@cvrd.bc.ca or by phone at 250.746.2517.

# Elections BC Candidate Disqualification Lists

## Candidates

The following candidates did not file a disclosure statement or supplementary report within the applicable time and are therefore disqualified from seeking office until after the 2022 General Local Elections.

### 2018 General Local Elections

| Full Name | Ballot Name | Jurisdiction | Endorsement |
|---|---|---|---|
| Matthew Clement | Matteus Clement | Cowichan Valley Regional District | N/A |
| Trenten Laarz | Trenten Laarz | Dawson Creek | N/A |
| Kyle Piper | Kyle Piper | Grand Forks | N/A |
| Robert Kennedy | Bobby Kennedy | Kelowna | N/A |
| Wyatt Scott | Wyatt Scott | Mission | N/A |
| Charles Baker | Duffy Baker | Penticton | N/A |
| Connie Sahlmark | Connie Sahlmark | Penticton | N/A |
| Grant Moore | Grant Moore | Port Edward | N/A |
| Darcy Wyonzek | Darcy Wyonzek | Revelstoke | N/A |
| Jodi McDermott | Jo McDermott | Salmon Arm | N/A |
| Robyn Angus | Robyn Angus | SD27 – Cariboo Chilcotin School District | N/A |
| Tavis Dodds | Mrs. Doubtfire | SD39 – Vancouver School District | N/A |
| Christopher August | Christopher August | SD46 – Sunshine Coast School District | N/A |
| Timothy Sharp | Tim Sharp | Smithers | N/A |
| Ronald Bahm | Ron Bahm | Squamish | N/A |
| Jeff Lancaster | Jeff Lancaster | Tahsis | N/A |
| Stephanie Hughes | Stephanie Hughes | Tofino | N/A |
| Karen Connerty | Michelle Connerty | Township of Langley | N/A |
| Stacey Lajeunesse | Stacey Lajeunesse | Tumbler Ridge | N/A |
| Gerald Peachey | Spike | Vancouver | N/A |
| Samantha Zaharia | Sam Zaharia | Vernon | N/A |

### By-elections held since the 2018 General Local Elections

| Full Name | Ballot Name | Jurisdiction | Endorsement |
|---|---|---|---|
| Michael Volkow | Mike Volkow | Burnaby | N/A |
| Gordon Zaitsoff | Gordon Zaitsoff | Castlegar | N/A |
| Cheryl Davidson | Cheryl Davidson | SD78 – Fraser Cascade School District | N/A |
| Leslie Randall | Les Randall | Pouce Coupe | N/A |
| Kenneth Robar | Kenneth Robar | Sooke | N/A |
| Leah Carey | Leah Carey | Stewart | N/A |
| Amy Craft | Amy Craft | Stewart | N/A |