

Minutes of the Regional Services Committee Meeting held on Wednesday, March 28, 2018 in the Board Room, 175 Ingram Street, Duncan BC at 9:33 AM.

PRESENT: Chair L. Iannidinardo <until 5:17 PM>
Director S. Acton
Director M. Clement <until 4:55 PM>
Director K. Davis
Director B. Day <until 1:05 PM>
Director M. Dorey
Director S. Jackson
Director K. Kuhn
Director J. Lefebure
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director A. Stone <until 1:05 PM>
Director T. Walker

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
M. Kueber, General Manager, Corporate Services
J. Barry, Corporate Secretary
R. Blackwell, General Manager, Land Use Services
J. Elzinga, General Manager, Community Services
H. Hatami, General Manager, Engineering Services
B. Dennison, Manager, Water Management
B. Farquhar, Manager, Parks & Trails
A. Melmock, Manager, Economic Development
K. Miller, Manager, Environmental Services
T. Waraich, Manager, Recycling & Waste Management
B. Suderman, Planner III
S. Carlow, Legislative Assistant
T. Daly, Recording Secretary

ABSENT: Director M. Marcotte

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Regional Services Committee meeting of February 28, 2018

It was moved and seconded that the minutes of the Regular Regional Services Committee meeting of February 28, 2018 be amended by replacing the entire text under the Business Arising From the Minutes section with the following text: "With regard to Item R6 – Report from the Office of the Chief Administrative Officer Re: Community Engagement – Drinking Water and Watershed Protection, Director Kuhn advised he has contacted the Regional District of Nanaimo (RDN) and confirmed that the RDN budget figures

presented during the community engagement meetings were incorrect. In addition, the information provided regarding the tax figures charged by the Comox Valley Regional District were not accurate. It was moved and seconded that a report be prepared addressing the concerns raised by Director Kuhn about incorrect financial information that was presented regarding the proposed Drinking Water and Watershed Protection service. **MOTION CARRIED**; and that the minutes, as amended, be adopted.

MOTION CARRIED

M2 Special Regional Services Committee meeting of March 14, 2018

It was moved and seconded that the minutes of the Special Regional Services Committee meeting of March 14, 2018 be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

Director Kuhn spoke to the minutes of the February 28, 2018 Regional Services Committee noting that the report clarifying the financial details of the proposed Drinking Water and Watershed Protection service hasn't been received yet and could affect the decision being asked for on the March 28, 2018 Regional Services Committee agenda.

The Chief Administrative Officer acknowledged and apologized for an unintentional mistake that was made with the comparison information between the Regional District of Nanaimo, Comox Valley Regional District and Cowichan Valley Regional District.

REPORTS

R1 Report from the Manager, Environmental Services Re: Proposed Water and Watershed Protection Service

It was moved and seconded that a draft Drinking Water and Watershed Protection service establishment bylaw be prepared based on Option 2 of the Manager, Environment Services' March 13, 2018 report for consideration by the Regional Services Committee.

MOTION CARRIED

It was moved and seconded that the participating areas in the Drinking Water and Watershed Protection service include all nine electoral areas and four member municipalities.

It was moved and seconded that the motion be amended by excluding Electoral Areas D, G, and I, and the City of Duncan.

Director Clement was absent at the vote.

MOTION DEFEATED

Voting resumed on the main motion.

It was moved and seconded that the participating areas in the Drinking Water and Watershed Protection service include all nine electoral areas and four member municipalities.

Director Clement was absent at the vote.

MOTION DEFEATED

11:58 AM The Committee agreed by consensus to recess for ten minutes.

12:11 PM The meeting resumed at 12:11 PM.

R2 Report from the General Manager, Corporate Services Re: Proposed Affordable Housing Service Establishment

It was moved and seconded that the draft Cowichan Housing Association Annual Financial Contribution Service Establishment Bylaw be forwarded to the April 11, 2018 Board meeting for consideration of first three readings.

Director Clement was absent at the vote.

MOTION CARRIED

R3 Report and PowerPoint Presentation from the Manager, Economic Development Re: Cowichan Tech Strategy was received for information.

1:05 PM **It was moved and seconded that the meeting adjourn to reconvene after the conclusion of the March 28, 2018 Board meeting.**

Director Clement was absent at the vote.

MOTION CARRIED

4:34 PM The meeting resumed at 4:34 PM with all Directors in attendance except Directors Day, Marcotte and Stone.

R4 Report from the Manager, Economic Development Re: Cowichan Agricultural Equipment Study was received for information.

R5 Report from the Environmental Analyst/Technician, Re: 2018 Environmental Services Budget Amendments – Functions 131 Environmental Initiatives and 540 Liquid Waste Plan – South Sector

It was moved and seconded that it be recommended to the Board:

- 1. That the 2018 Budget for Function 131 Environmental Initiatives be amended to:**
 - 1. Increase Federal Conditional Grants revenue by \$46,934;**
 - 2. Increase Provincial Conditional Grants revenue by \$42,494;**
 - 3. Decrease Transfer from Gas Tax revenue by \$3,148;**
 - 4. Increase Surplus revenue by \$35,000;**
 - 5. Decrease Regional Sustainability Plan / Climate expense by \$3,148;**

6. Increase Contract for Services expense by \$21,678;
 7. Increase Flood Plain Management expense \$67,750; and
 8. Increase Project Expenditures expense by \$35,000.
2. That the 2018 Budget for Function 540 Liquid Waste Plan – South Sector be amended to:
 1. Increase Transfer from Gas Tax revenue by \$18,353; and
 2. Increase Contract for Services expense by \$18,353.
 3. That Function 131 – Environmental Initiatives requested Contract for Services expenditures be authorized to proceed prior to approval of the 2018 Budget amendment.

MOTION CARRIED

4:55 PM Director Clement left the meeting at 4:55 PM.

R6 Report and PowerPoint Presentation from the Manager, Recycling & Waste Management Re: Solid Waste Management Plan Amendment No. 4 Project Update was received for information.

R7 Report from the Acting Manager, Public Safety Re: Agreement – Woodley Range 911 Repeater Site

It was moved and seconded that it be recommended to the Board that the 10-year co-location renewal agreement for the Woodley Range 911 repeater site between Rogers Communication Incorporated and the Cowichan Valley Regional District be approved.

MOTION CARRIED

CLOSED SESSION

5:17 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, {Sub (1)(e)} Land Acquisition and Closed Session minutes.

MOTION CARRIED

5:17 PM Director Iannidinardo left the meeting at 5:17 PM and Director Marsh assumed the chair.

5:28 PM It was moved and seconded that the Committee rise without report, and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

5:28 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:28 p.m.

Chair

Recording Secretary

Dated: _____