

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, March 14, 2018 at 6:31 PM.

**PRESENT** Vice-Chair I. Morrison  
Director S. Acton  
Director M. Clement  
Director B. Day  
Director K. Davis  
Director M. Dorey  
Director L. Iannidinardo  
Director S. Jackson  
Director K. Kuhn  
Director M. Marcotte  
Director K. Marsh  
Director A. Nicholson  
Director A. Stone  
Director T. Walker  
Alternate Director R. Douglas

**ALSO PRESENT** B. Carruthers, Chief Administrative Officer  
K. Harrison, Deputy Corporate Secretary  
J. Elzinga, General Manager, Community Service  
B. Mohan, Manager, Human Resources  
R. Conway, Manager, Inspections & Enforcement  
S. Carlow, Legislative Assistant

**ABSENT** Director J. Lefebure

#### **APPROVAL OF AGENDA**

**18-144** It was moved and seconded that the agenda be approved.

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** Regular Board Meeting of February 28, 2018

**18-145** It was moved and seconded that the minutes of the February 28, 2018 Regular Board meeting be adopted.

**MOTION CARRIED**

**BUSINEESS ARISING FROM THE MINUTES**

The Deputy Corporate Secretary advised there was a date error noted in the background documentation submitted for an electoral area grant-in-aid approved on February 28, 2018, in support of the Saanich Inlet Roundtable Forum event.

**18-146**            **It was moved and seconded that the date referenced in Resolution No. 18-123.1, for the Saanich Inlet Roundtable Forum event, be corrected from March 17 to March 15, 2018.**

**MOTION CARRIED**

**DELEGATIONS**

**D1**                Carolyn Dowell, Shawnigan Bioremediation Society Re: Overview of Bioremediation Techniques

Carolyn Dowell, a member of the Shawnigan Bioremediation Society, provided an overview of bioremediation techniques, for information.

**REPORT OF THE CHAIRPERSON**

**RC1**                The Vice-Chair provided a summary of elected officials and staff attendance and participation at the March 8 Place-Making Vancouver Island Speaker Series event, including the presentation by Avi Friedman, a leader in home design, community planning and sustainability.

**CORRESPONDENCE**

**C1**                Correspondence from Mark Ruttan, Director Corporate Services, Municipality of North Cowichan Re: BC Senior Games

**18-147**            **It was moved and seconded that a report be prepared regarding implications for the Cowichan Valley Regional District to host the 2020, 2021, or 2022 BC Senior Games.**

**MOTION CARRIED**

**COMMITTEE/COMMISSION REPORTS**

**CR1**                Report and Recommendations of the Regional Services Committee Meeting of February 28, 2018

**18-148**            **It was moved and seconded:**

- 1. That the Electoral Area Parks Commissions' appointments be extended to December 31, 2018.**
- 2. That the report from the Corporate Secretary Re: Options and**

**Timing for Seeking Public Approval – Regional Grant-in-Aid Service Establishment proposal be deferred to 2019 for consideration.**

**MOTION CARRIED**

**CR2** Report and Recommendations of the Electoral Area Services Committee meeting of March 7, 2018

**18-149** It was moved and seconded:

- 1. That the request to close the portion of Watson Road between Heigh Street and Fisher Road on May 5 and 6, 2018, be supported.**
- 2. 1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Twin Cedars Sewer System Service Area be received.  
2. That CVRD Bylaw No. 2871 – Twin Cedars Sewer System Service Establishment Bylaw, 2006, be amended to include the property described as PID 006-913-920.**
- 3. 1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer system Service Area be received.  
2. That CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as Lot 2, Plan VIP34963, Section 5, Range 5, Cowichan Land District, PID 000-313-335.**

**MOTION CARRIED**

**18-150** It was moved and seconded:

- 4. That the fireworks discharge permit for the 2018 Annual Brentwood Regatta at 2735 Mount Baker Road in Mill Bay on April 27, 2018, be approved.**

Opposed: Director Iannidinardo

**MOTION CARRIED**

**18-151** It was moved and seconded:

- 5. 1. That Zoning Amendment Bylaw for Application No. 03-H-16RS (13271 Simpson Road) be forwarded to the Board for consideration of 1<sup>st</sup> and 2<sup>nd</sup> readings;  
2. That referrals to Ministry of Transportation and Infrastructure (Nanaimo), Island Health (Nanaimo), North Oyster Volunteer Fire Department, Regional District of Nanaimo, Agricultural Land Commission and Nanaimo Airport Commission be accepted;  
3. That a covenant be drafted to secure proposed amenities and**

environmental protection measures; and

4. That a public hearing be scheduled with Directors from Electoral Areas H, G and E as delegates.
  
6. That Application No. 01-A-17DVP (653 Sentinel Drive) to vary Section 10.9(4) of Zoning Bylaw No. 3520 to increase the maximum permitted height of a principal residential building from 7.5 metres to 7.97 metres be approved.
  
7. That Application No. 02-A-17DVP (668 Sentinel Drive) to vary Section 10.9(4) of Zoning Bylaw No. 3520 to increase the maximum permitted height of a principal residential building from 7.5 metres to 8.06 metres be approved.
  
8. That Application No. 03-A-17DVP (649 Sentinel Drive) to vary Section 10.9(4) of Zoning Bylaw No. 3520 to increase the maximum permitted height of a principal residential building from 7.5 metres to 8.7 metres be approved.
  
9.
  1. That Development Permit Application No. 22-D-17DP be approved;
  2. That Sections 2.4(2)(j) and 2.4(2)(k) of Zoning Bylaw No. 3705 be varied by eliminating respective requirements for paved parking area and installation of oil-water separators; and
  3. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3605.

**MOTION CARRIED**

**CR3** Report and Recommendation of the Shawnigan Lake Community Centre Commission Meeting of February 19, 2018

**18-152** It was moved and seconded that a policy defining an appropriate length of time/hours for users of electric charge stations be referred to facilities staff for clarification, and that a report be brought back to the Board at a future meeting.

**MOTION CARRIED**

**BYLAWS**

**B1**  
**18-153** It was moved and seconded that "CVRD Bylaw No. 4183 – Electoral Area I Community Parks Capital Reserve Fund Expenditure (Arbutus Park Revitalization Project Phase II- \$27, 500) Bylaw, 2018", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**18-154** It was moved and seconded that "CVRD Bylaw No. 4183 – Electoral Area I Community Parks Capital Reserve Fund Expenditure (Arbutus Park Revitalization Project Phase II- \$27, 500) Bylaw, 2018", be adopted.

**MOTION CARRIED**

**BYLAWS - ELECTORAL AREA DIRECTORS**

**BEA1** It was moved and seconded that "CVRD Bylaw No. 4180 - Electoral Areas  
**18-155** A & C - South Cowichan Zoning Amendment Bylaw (3576 Holland Avenue), 2017", be granted 1<sup>st</sup> and 2<sup>nd</sup> reading.

**MOTION CARRIED**

**ADJOURNMENT**

**18-156** It was moved and seconded that the meeting be adjourned.  
**7:12 PM**

**MOTION CARRIED**

The meeting adjourned at 7:12 PM.

Certified Correct:

\_\_\_\_\_  
Vice-Chairperson

\_\_\_\_\_  
Deputy Corporate Secretary

Dated: \_\_\_\_\_