



COMMUNITY SAFETY ADVISORY COMMISSION MEETING AGENDA

THURSDAY, FEBRUARY 1, 2018
BOARD ROOM
175 INGRAM STREET, DUNCAN, BC

9:00 AM

| | <u>PAGE</u> |
|---|-------------|
| 1. <u>APPROVAL OF AGENDA</u> | |
| 2. <u>PUBLIC INPUT PERIOD</u> | |
| 3. <u>ADOPTION OF MINUTES</u> | |
| M1 Regular Community Safety Advisory Commission meeting of December 7, 2017 | 1 |
| Recommendation That the minutes of the Regular Community Safety Advisory Commission meeting of December 7, 2017 be adopted | |
| 4. <u>BUSINESS ARISING FROM THE MINUTES</u> | |
| 5. <u>DELEGATIONS</u> | |
| D1 Sybille Sanderson, Emergency Program Coordinator, CVRD, Re: Emergency Preparedness - What's New? | 5 |
| Recommendation For Information | |
| D2 Youth Placemaking Project Group Re: Address Community Safety From a Youth Perspective Through Placemaking | 7 |
| Recommendation For Information | |
| 6. <u>CORRESPONDENCE</u> | |
| 7. <u>INFORMATION</u> | |
| 8. <u>REPORTS</u> | |
| R1 Report from C. Villiers, Project Director, Safer Futures Re: Community Response Team | Verbal |

Recommendation For Information

- R2 Report from C. Villiers, Project Director, Safer Futures Re: Draft Report Card - CSAC's 2017 Activities 9

Recommendation For Information

- R3 Organization Information Updates

Recommendation For Information

9. UNFINISHED BUSINESS

- UB1 Report from C. Villiers, Project Director, Safer Futures Re: Cowichan Region Safety Lens Review 13

Recommendation For Consideration

10. NEW BUSINESS

- NB1 C. Rolls, CSAC Chair, Re: Agency and Members Expectations

Recommendation For Discussion

11. QUESTION PERIOD

12. CLOSED SESSION

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

13. ADJOURNMENT

The next Community Safety Advisory Commission Meeting will be held Thursday, March 1, 2018 at 9:00 AM, in the Board Room, 175 Ingram Street, Duncan, BC.

Commission Members

| | |
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| C. Rolls, Community Policing Advisory Society, Chairperson | Executive Director, M. Staples, Social Planning Cowichan |
| Councillor C. Austin, Town of Lake Cowichan, Vice-Chairperson | Inspector C. Bear, RCMP |
| Vacant, Cowichan Tribes | J. Capps, Public Youth Member |
| Councillor C. Fradin, Ladysmith | J. Sterk, Public Member |
| Councillor K. Marsh, North Cowichan | K. Hill, Public Member |
| Councillor T. Duncan, City of Duncan | L. Vaccher, Public Member |
| Director M. Dorey | Trustee E. Croft, SD # 79 |
| Director S. Acton | |

Minutes of the Community Safety Advisory Commission Meeting held on Thursday, December 7, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 9:00 AM.

PRESENT: Chair, Manager, C. Rolls, Cowichan Community Policing Advisory Society
 Director S. Acton
 Councillor C. Austin, Town of Lake Cowichan
 Inspector OIC C. Bear, North Cowichan/Duncan RCMP
 Trustee, E. Croft, School District #79
 Councillor T. Duncan, City of Duncan
 Councillor C. Fradin, Town of Ladysmith
 Member of Public K. Hill
 Member of Public J. Sterk
 Member of Public L. Vaccher

ALSO PRESENT: C. Cowan, Manager, Public Safety
 G. Erickson, Recording Secretary

ABSENT: C. Villiers, Project Manager, Safer Futures
 Councillor K. Marsh, Municipality of North Cowichan
 Executive Director M. Staples, Social Planning Cowichan
 Director M. Dorey
 Public Youth Member, J. Capps

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of two Unfinished Business Items:

UB1 Cowichan Region Safety Lens Review;

UB2 Youth Representation Model; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Community Safety Advisory Commission meeting of November 2, 2017

It was moved and seconded that the minutes of the Regular Community Safety Commission meeting of November 2, 2017 be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1 Verbal Update from Director Acton Re: November 8, 2017 Board Appointment of Kendra Hill to CSAC

Director Acton welcomed Kendra Hill to the commission. Brief introductions were provided by each of the CSAC members.

INFORMATION

The Public Safety Manager provided an update on the Emergency Preparedness Workbook that is currently in a draft format. The workbook is available as a 'soft launch' on the CVRD website.

It was moved and seconded that the Emergency Program Coordinator, Sybille Sanderson, will be invited to attend the next Community Safety Advisory Commission meeting to present the completed EP workbook.

MOTION CARRIED**REPORTS**

R1 Organization Information Updates

Agencies provided their respective updates, including community events.

UNFINISHED BUSINESS

UB1 Cowichan Region Safety Lens Review

The Cowichan Region Safety Lens Review was referred to next meeting where C. Villiers will provide recommendations to commission.

UB2 Youth Representation Model

It was moved and seconded that the commission would follow up with the Cowichan Valley Regional District Senior Planner, Bev Suderman, to approach some of the Youth Placemaking Project groups to invite them to a Community Safety Advisory Commission meeting with the potential to provide support to their projects.

MOTION CARRIED**NEW BUSINESS**

NB1 Discussion on date of January 2018 CSAC Meeting

It was moved and seconded that the January Community Safety Advisory Commission meeting be held on January 4, 2018

MOTION DEFEATED

It was moved and seconded that the next Community Safety Advisory Commission meeting be held on February 1, 2018.

MOTION CARRIED

ADJOURNMENT

9:55 A.M. It was moved and seconded that the meeting be adjourned.

The meeting was adjourned at 9:55 A.M.

MOTION CARRIED

Chair

Recording Secretary

Dated: _____

From: noreply@civicplus.com
To: [Gail Erickson](#); [Alana MacFarlane](#)
Subject: Online Form Submittal: Community Safety Advisory Commission
Date: Tuesday, December 12, 2017 3:01:13 PM

Community Safety Advisory Commission

Request to Appear as a Delegation at the Community Safety Advisory Commission

Community Safety Advisory Commission meetings are held on the first Thursday of the month at 8:30 a.m.

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Community Safety Advisory Commission. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250.746.2507 or 1.800.665.3955 to advise.

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| Meeting Date | 2/1/2018 |
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Contact Information

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| Contact Name | Sybill Sanderson -Emergency Program Coordinator |
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| Representing | Public Safety Division |
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| Number Attending | 1 |
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| Address | 175 Ingram Street |
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| City | Duncan |
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| Province | British Columbia |
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| Postal Code | V9L 1N8 |
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| Telephone Number | 2507462561 |
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| Reply Email | gerickson@cvrd.bc.ca |
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| Presentation Topic and Nature of Request | Emergency preparedness - What's new? |
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| Do you have a PowerPoint presentation? | No |
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Email not displaying correctly? [View it in your browser.](#)

Community Safety Advisory Commission

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| | |
|--|--|
| Meeting Date | 2/1/2018 |
| Contact Information | |
| Contact Name | Karin Farquhar |
| Representing | Addressing Community Safety from a Youth Perspective through Placemaking |
| Number Attending | 1 |
| Address | 2652 James Street |
| City | Duncan |
| Province | bc |
| Postal Code | v9l 2x2 |
| Telephone Number | 250-746-4435 |
| Reply Email | kfarquha@sd79.bc.ca |
| Presentation Topic and Nature of Request | These designs are a part of the Youth Placemaking Project completed in 2017. The Boys Road Safety Design won the Community Safety Award as a result of their design idea and innovation. The designs take an in-depth look at issues faced in the Boys Road Area and Indian Road at the White Bridge location. The designs propose solutions on how to address the safety issues that pedestrians, cyclists and motorists face everyday while travelling these routes. |
| Do you have a PowerPoint presentation? | Yes |

COMMUNITY SAFETY ADVISORY COMMISSION

ANNUAL REPORT CARD 2017

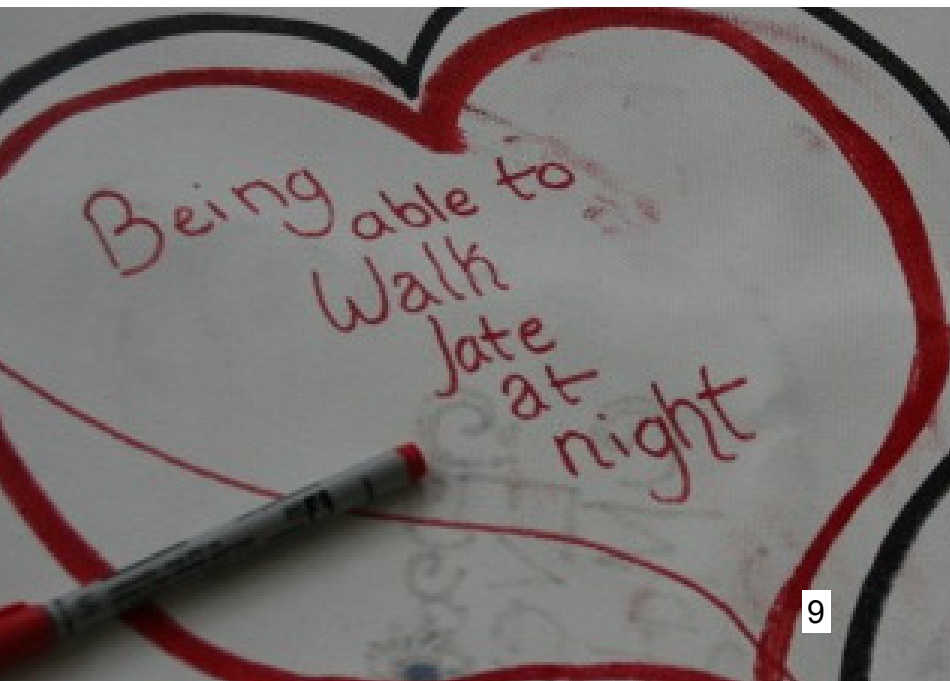
The Community Safety Advisory Commission (CSAC)

By-law 3622 establishes the Community Safety Advisory Commission to "provide advice on safety issues of regional, sub-regional, and inter-agency importance"

- ✓ To serve as a forum for multi-sectoral discussion where local government and community groups can work together
- ✓ To be a conduit for recommendations
- ✓ To be a resource for planning staff Advisory Planning Commissions

The CSAC Approach

- ✓ Safety as fundamental to participation – the common thread
- ✓ Access, inclusion, safe spaces and places
- ✓ Focus on primary prevention
- ✓ Links with community health, social determinants



CSAC PAST INITIATIVES

25+ Community and Site Audits
(70% recommendations achieved)

Community Plan Policies

Safe Needle Disposal Strategy

Community Safety Lens

Youth Safety Projects

Youth Lens

2017 was a year of reflection and transition for the CSAC. The commission took time to review frameworks and processes that guide their work in the region. New commission members joined the CSAC and a new chair was appointed. On June 1st, 2017, CSAC members participated in a Review of Priorities and Planning Session. Commission members examined the CSAC's mandate, activities for the past year and determined plans for moving forward in terms of priorities. A large part of the activities over the past year included a review of process and how to deal with priorities. This review of the activities during the planning session also discussed which processes were working well and where improvements were needed.

CSAC Process

- Issue Identification
- Issue Analysis
- Recommendations
- Monitoring and Evaluation



2017 PRIORITIES

Safe Needle Disposal

- ✓ The update and dissemination of the Barefoot in the Park Document.
- ✓ Monitored and worked towards addressing the impacts of the opioid crisis by partnering and collaborating with a variety of agencies. This includes having CSAC representation on the Community Response Team.
- ✓ Gathered research on current efforts and best practices regarding addictions and detox resources.
- ✓ Conducted analysis and made recommendations to CVRD Board and other local governments on the adoption of the Barefoot in the Park Document.

Community Safety in Beverly Alexander Neighbourhood

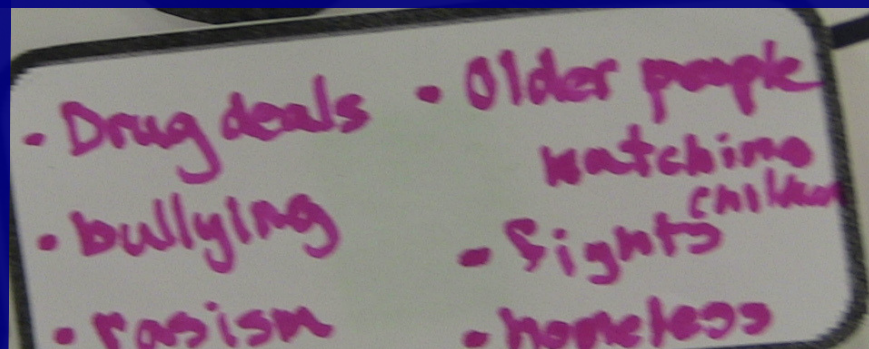
- ✓ Conducted a Crime Prevention Through Environmental Design review of hot spot location in the Beverly Alexander Neighbourhood.
- ✓ Gathered local research including RCMP trends and statistics for the area.
- ✓ Monitored neighbourhood consultation and development.
- ✓ Involved in the planning for Safety Audit Walk (set for 2018) in the neighbourhood.

DBIA Downtown Safety

- ✓ Issue identified through Duncan Downtown Business Improvement Area and provided a conduit for linkage to the City of Duncan.
- ✓ Monitored through special committee at City of Duncan.

Regional Youth Representation and Youth Safety Initiatives

- ✓ Conducted analysis of a regional model for youth representation, including benefits and capacity.
- ✓ Provided support by providing knowledge and linkages for local youth safety initiative addressing mental health and substance use issues.



During the Review of Priorities and Planning session, the commission identified some next steps for 2018 and beyond. These include:

- ✓ To continue with current priorities as the basis for CSAC's activities and identify any new community safety priorities as the need arises.
- ✓ To review and update the community safety frameworks and policies developed by the commission, including the Cowichan Region Safety Lens and the Community Health and Safety Action Plan; and, develop a process for review and monitoring of impacts every 5 years.

2017 Commission Members

- C. Rolls, Chairperson, Cowichan Community Policing Advisory Society
- M. Dorey, Director, Electoral Area G, CVRD
- S. Acton, Director, Electoral Area B, CVRD
- K. Marsh, Councillor, Municipality of North Cowichan
- C. Fradin, Councillor, Town of Ladysmith
- T. Duncan, Councillor, City of Duncan
- C. Austen, Councillor, Town of Lake Cowichan
- A. Canute, Councillor, Cowichan Tribes
- E. Croft, Trustee, School District 79
- M. Staples, Social Planning Cowichan
- C. Bear, Inspector, RCMP
- J. Sterk, Member of the Public
- L. Vaccher, Member of the Public
- J. Capps, Youth Member of the Public



Cowichan Region Safety Lens Review
Community Safety Advisory Commission
December 2017

Summary:

At the CSAC Review of Priorities and Planning Session on June 1st, 2017 there was a recommendation made by the commission to review and update the Cowichan Region Safety Lens and the Community Health and Safety Action Plans and to do this review every five years.

The first steps of this review process evaluated whether the Cowichan Region Safety Lens was currently being used by planning and development departments within the region. Initial findings concluded that the Safety Lens was not being utilized for developments in the Region or referred to by planning staff. After review of Official Community Plans (OCP) in the region, two OCPs in the Region directly reference the Safety Lens and steps for compliance. However, contact with planning staff from around the region indicated that there was no implementation of the safety lens by staff and developers. Some planning staff stated that the principles of the Safety Lens were interwoven into their work but did not have a policy or process and that implementation of Safety Lens principles is based on the individual experiences of staff. Some OCPs explored Crime Prevention Through Environmental Design (CPTED) in planning and design, and offered encouragement for developers to fulfill CPTED principles.

Issues:

Planning and design can contribute to the community safety of a neighbourhood and reduce the factors that allow for crime or negative activity to happen in a neighbourhood. Planning for community safety needs a much more comprehensive approach than doing a CPTED analysis, as focusing on the physical designs of a development do not encompass the social infrastructure that surrounds the development. A Safety Lens allows planners and staff to assess community safety factors for proposed developments as a way to prevent factors that contribute to community safety issues. The Safety Lens, much like a Safety Audit, helps to augment the planning process by providing a range of topics and items that may be included in a review process.

A local example where the implementation of a safety lens may have prevented some of the negative factors for community safety issues is at the Cedarwood Plaza located on the Island Highway. Taking a closer look at the social infrastructure around this plaza and incorporating the neighbourhood context into account would reveal the existing types of businesses in the area and what businesses in the Cedarwood Plaza might perpetuate some of the negative activity happening. For instance, in the surrounding area there are 4 cheque cashing businesses, a medicinal marijuana outlet, 2 thrift shops, a pawn shop and a liquor store in an area that houses vulnerable people with many challenges including mental health and substance use. These businesses on their own do not pose an issue on their own but grouping them together in close proximity increases the factors that perpetuate crime and negative activity.

Next Steps:

- To approach planners and local government to find out what would be most useful way for them to incorporate community safety into planning and design.
- To update the Safety Lens based on recommendations from planning departments and present it back to local governments along with a process for implementation.

