

Minutes of the Electoral Area Services Committee Meeting held on Wednesday, December 20, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 1:31 PM.

PRESENT: Director I. Morrison, Chair
Director M. Clement
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director K. Kuhn
Director M. Marcotte
Director A. Nicholson < after 1:40 PM>
Alternate Director D. Procter

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
R. Blackwell, General Manager, Land Use Services
M. Tippett, Manager, Community Planning
R. Conway, Manager, Development Services
I. MacDonald, A/Manager, Inspections & Enforcement
S. Herrera, Planner II
R. Rondeau, Planner II
K. Madge, Recording Secretary

ABSENT: Director S. Acton

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of one Closed Session New Business Item:

CSNB1 Verbal Report from the A/Manager, Inspections & Enforcement Division, Re: Potential Litigation {Sub (1)(g)}; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Electoral Area Services Committee meeting of December 6, 2017

It was moved and seconded

- 1. That the minutes of the regular Electoral Area Services Committee meeting of December 6, 2017, be adopted,**
- 2. That the resolution from the regular Electoral Area Services Committee meeting of December 6, 2017, adopting the November 15, 2017 regular Electoral Area Services Committee meeting minutes be rescinded.**

MOTION CARRIED

M2 Regular Electoral Area Services Committee meeting of November 15, 2017

It was moved and seconded that the minutes of the Regular Electoral Area Services Committee meeting of November 15, 2017 be adopted.

MOTION CARRIED

INFORMATION

IN1 The following items 1 through 3 were received for information:
1. Area A Advisory Planning Commission Minutes - December 7, 2017;
2. Area D Parks Commission Minutes - November 20, 2017; and
3. Area H Special Parks Commission Minutes - December 7, 2017.

REPORTS

R1 Development Permit Application No. 08-B-17DP (2699 Courtney Way) - Report from Development Services Division

It was moved and seconded that it be recommended to the Board:

- 1. That Development Permit Application No. 08-B-17DP (2699 Courtney Way) be approved; and**
- 2. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No.3510.**

MOTION CARRIED

R2 Rezoning Application No. 01-B-17RS (1975 Renfrew Road) - Report from Development Services Division

It was moved and seconded that it be recommended to the Board:

- 1. That amendment bylaws for Rezoning Application No. 01-B-17RS (1975 Renfrew Road) be forwarded to the Board for consideration of 1st and 2nd reading and;**
- 2. That the referrals to BC Transit, Island Health, Shawnigan Lake Volunteer Fire Department, Ministry of Transportation and Infrastructure, Agricultural Land Commission and RCMP be accepted; and**
- 3. That a public hearing be scheduled with Directors from Electoral Areas A, B and C as delegates.**

MOTION CARRIED

R3 Requisition Limit Increase - Electoral Area H - North Oyster/Diamond - Function 350 Fire Protection North Oyster - Report from Public Safety Division

It was moved and seconded that it be recommended to the Board that a bylaw be prepared to amend "CVRD Bylaw No. 3573 - Electoral Area H – North Oyster Local Service (Fire Protection) Area Establishment Bylaw", to increase the maximum annual requisition limit by 25%.

MOTION CARRIED

CLOSED SESSION

1:55 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, Section 90 Sub (1)(g) Litigation (3 Items); Sub (1)(l) Legal Opinion; and adoption of the Closed Session Electoral Area Services Committee Minutes of December 6, 2017.

MOTION CARRIED

RISE FROM CLOSED SESSION

3:21 PM It was moved and seconded that the Committee rise, without report, and return to the open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

3:21 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Chair

Recording Secretary

Dated: _____