

Minutes of the Island Savings Centre Commission Meeting held on Thursday, May 11, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: Councillor A. Siebring, Chair
Director S. Jackson
Councillor T. Walker
Director T. Duncan
Director A. Nicholson
Director L. Iannidinardo
Mayor J. Lefebure

ALSO PRESENT: T. Askham, Manager, Island Savings Centre Division
K. Schrader, Manager, Arts and Culture Division
B. Coleman, Coordinator, North/Central Cowichan Facility
A. MacFarlane, Recording Secretary

ABSENT:

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Island Savings Centre Commission of April 13, 2017](#)

It was moved and seconded that the minutes of the April 13, 2017 Regular Island Savings Centre Commission meeting be adopted.

MOTION CARRIED

REPORTS

R1 [Report from J. Cullington, Consultant Re: Aquannis Centre Consultation Contractor](#)

J. Cullington of Judith Cullington and Associates, reported on the community consultation engagement process being developed to help plan for the future of the Island Savings Centre and the services and facilities it should provide, and to gather ideas on changes and improvements that could be implemented over the next few years. Community workshops will take place on Thursday, June 8 at 3:00 PM, and Monday, June 12, 2017 at 7:00 PM.

J. Cullington left the meeting at 3:55 PM.

R2 [Report from A. MacFarlane, Administrative Assistant Re: Arts and Sports Scholarship Application Results](#)

A. MacFarlane advised that five students were chosen from Cowichan Secondary School to be awarded \$500 each from the Cowichan and Chemainus Valleys' Arts and Sports Scholarship Fund. As two students received a tie vote in second place for an Arts Scholarship, it was suggested that an award be issued to both students, using funds issued but not claimed from previous years.

Director L. Iannidinardo will present the award letters to the students at their school award ceremonies.

It was moved and seconded that a third award of \$500 be issued in the arts category for 2017, using unclaimed scholarship award funds.

MOTION CARRIED

R3 Report from the Coordinator, North / Central Cowichan Facility Re: Operations Update

B. Coleman, Coordinator of North / Central Cowichan Facility, provided a verbal report and update on operations at the Island Savings Centre; the 2107 lobby washroom project; and decline in security incidents.

R4 Report from the Manager, Arts and Culture Division Re: Division Update

K. Schrader, Manager of the Arts and Culture Division, provided a verbal report and update on events and programs at the Arts and Culture Division and the success of students who have recently completed a directed study course.

R5 Report from the Manager, Island Savings Centre Division Re: Division Update

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre, and the upcoming 2018 budget reporting process.

A Special extra meeting will be booked in the fall of 2017 for a budget review.

CLOSED SESSION

3: 33 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter Part 4, Division 3, Section 90 (1)(j) Freedom of Information and Protection of Privacy Act*; and the Closed Session Island Savings Centre Commission minutes of April 13, 2017.

RISE FROM CLOSED SESSION

3:24 PM It was moved and seconded that the Commission rise with report and return to the Open portion of the meeting.

MOTION CARRIED

CSR1

Staff Report from the Manager, Island Savings Centre Re: Results of Maple Art Project Selection

It was moved and seconded that the report regarding the selected artist for the Maple Art project be received and filed as information.

MOTION CARRIED

ADJOURNMENT

3:25 PM

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 3:25 PM.

Chair

Recording Secretary

Dated: _____