

Minutes of the Island Savings Centre Commission Meeting held on Thursday, July 13, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: Councillor A. Siebring, Chair
Councillor T. Walker
Director T. Duncan
Director L. Iannidinardo
Mayor J. Lefebure < 2:35 PM>

ALSO PRESENT: J. Elzinga, General Manager, Community Services
J. Wakeham, Manager, Facilities & Transit
T. Askham, Manager, Island Savings Centre
A. MacFarlane, Recording Secretary

ABSENT: Director Alison Nicholson
Director Sharon Jackson
Kirsten Schrader, Manager, Arts and Culture
B. Coleman, Coordinator, North/Central Cowichan Facility

APPROVAL OF AGENDA

It was moved and seconded that the July 13, 2017 Report R2 be moved upward in the agenda as R1, and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Island Savings Centre Commission meeting of May 11, 2017](#)

It was moved and seconded that the minutes of the May 11, 2017 Regular Island Savings Centre Commission meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS

CORRESPONDENCE

C1 [Cowichan Secondary School Students' Scholarship Appreciation Cards](#)

It was moved and seconded to receive and file five cards of appreciation from the 2017 scholarship award recipients.

MOTION CARRIED

REPORTS**R1** [Report from the Manager, Island Savings Centre Division Re: Commemorative Plaque](#)

It was moved and seconded that a plaque honouring the Evans brothers as proposed by Mr. Neil Dirom at the Commission meeting of April 13, 2017 be installed in a suitable location in the landscape on the West side of Island Savings Centre at a cost of no more than \$750.

MOTION CARRIED

R2 [Report from the Manager, Facilities and Transit Division Re: Island Savings Centre Front Lobby Washroom Project](#)

It was moved and seconded:

1. That the Commission approves the conceptual design #A10 provided by Stellar Architectural Consulting for the front lobby washroom project as presented on July 13, 2017.
2. That due to the significant estimated project construction costs, this project be delayed and put forth again as a 2018 budget item with additional funding options.

Opposed: A. Siebring

MOTION CARRIED

R3 Report from the Manager, Facility, Facilities and Transit Division

J. Wakeham, Manager of Facilities and Transit Division, provided a verbal report and update on operations at the Island Savings Centre.

R4 [Report from the General Manager, Community Services Department Re: Update to Regional Recreation Project](#)

J. Elzinga, General Manager of Community Services Department, provided a verbal report with updates to the Regional Recreation Project.

R5 Report from the Manager, Island Savings Centre Division

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre.

In preparation for the November 2017 Island Savings Centre budget discussions, a Special Meeting will be called for October 26, 2017 to discuss 2018 capital and operating budgets.

CLOSED SESSION

3:25 PM It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90 (1)(j) Freedom of Information and Protection of Privacy Act; and the Closed Session Island Savings Centre Commission minutes of May 11, 2017.

MOTION CARRIED

RISE FROM CLOSED SESSION

3:52 PM It was moved and seconded that the Commission rise without report and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

3:52 PM It was moved and seconded that the meeting be adjourned

MOTION CARRIED

The meeting was adjourned at 3:52 PM.

Chair

Recording Secretary

Dated: _____