

Minutes of the Island Savings Centre Commission Meeting held on Thursday, February 9, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: **Councillor A. Siebring, Chair**
Director S. Jackson
Councillor T. Walker
Mayor J. Lefebure

ALSO PRESENT: **T. Askham, Manager, Island Savings Centre**
B. Coleman, Coordinator, North/Central Cowichan Facility
A. Spalding, Coordinator, Administration and Facility Booking
A. MacFarlane, Recording Secretary

ABSENT: **Director T. Duncan**
Director A. Nicholson
Director L. Iannidinaro

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Island Savings Centre Commission meeting of January 12, 2017](#)

It was moved and seconded that the minutes of the January 12, 2017 Regular Island Savings Centre Commission meeting be adopted.

MOTION CARRIED

REPORTS

R1 [Report from the Manager, Island Savings Centre Division Re: Multi Purpose Hall Flooring Donation Response](#)

It was moved and seconded that the Island Savings Centre respectfully decline the offer of a donation to cover the cost of replacing the current multi-purpose hall floor with a wood sport floor.

MOTION CARRIED

R2 [Report from the Manager, Island Savings Centre Division Re: 2017 Budget Amendment](#)

It was moved and seconded that it be recommended to the Board that the Island Savings Centre 2017 Budget be amended as follows:

1. That the Island Savings Centre Draft 2017 Budget be approved with the following amendments:
 1. Decrease Federal Conditional Grants revenue by \$50,000 in Function 420;
 2. Increase Sponsorship revenue by \$75,000 in Function 420;
 3. Increase Recovery of Costs by \$10,000 in Function 420;
 4. Decrease Consultants expense by \$20,000 in Function 420;
 5. Increase Security expense by \$35,000 in Function 420;
 6. Increase Capital Building Improvements expense by \$20,000 in Function 420;
 7. Decrease Federal Conditional Grants revenue by \$91,875 in Function 423;
 8. Decrease Sponsorship revenue by \$75,434 in Function 423;
 9. Decrease Capital Building Improvements expense by \$202,095 in Function 423;
 10. Increase Security expense by \$34,786 in Function 423.

MOTION CARRIED

R3 Report from the Coordinator, North / Central Cowichan Facility

The Coordinator of the North / Central Cowichan Facility gave a verbal report on operations.

R4 Report from the Manager, Island Savings Centre Division

The Manager of the Island Savings Centre Division gave a verbal update on programs and administration.

ADJOURNMENT

3:04 p.m. It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 3:04 p.m.

Chair

Recording Secretary

Dated: _____