



ISLAND SAVINGS CENTRE COMMISSION MEETING AGENDA

THURSDAY, SEPTEMBER 14, 2017
ISLAND SAVINGS CENTRE BOARD ROOM
2687 JAMES STREET, DUNCAN, BC

2:30 PM

	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. <u>ADOPTION OF MINUTES</u>	
M1 Regular Island Savings Centre Commission meeting of July 13, 2017	1
Recommendation That the Regular Island Savings Centre Commission meeting minutes of July 13, 2017 be adopted.	
3. <u>BUSINESS ARISING FROM THE MINUTES</u>	
4. <u>DELEGATIONS</u>	
D1 Ms. S. Down, President, and Mr. R. Riordan, Treasurer, Cowichan Valley Arts Council Re: Cowichan Valley Arts Council - Present and Future	5
5. <u>CORRESPONDENCE</u>	
6. <u>INFORMATION</u>	
IN1 Ms. S. Jackson, Commission Vice Chair Re: Island Savings Centre Parking Lot Landscaping	
7. <u>REPORTS</u>	
R1 Report from the Manager, Island Savings Centre Division Re: Licence of Occupation Renewal - Parking Lots	11
Recommendation That it be recommended to the Board that the proposed Licence of Occupation for the lands comprising the Island Savings Centre parking lots from the City of Duncan and the Municipality of North Cowichan as joint owners, effective October 1, 2017 to	

September 30, 2022, be approved

- | | | |
|----|--|---------------|
| R2 | Report from the Coordinator, North / Central Cowichan, Facility and Transit Division Re: Facility Update | Verbal Report |
| R3 | Report from the Manager, Arts and Culture Division Re: Division Update | Verbal Report |
| R4 | Report from the Manager, Island Savings Centre Division Re: Division Update | Verbal Report |

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**

10. **QUESTION PERIOD**

11. **CLOSED SESSION**

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

12. **ADJOURNMENT**

The next Island Savings Centre Commission Meeting will be held Thursday, October 12, 2017 at 2:30 PM, in the Island Savings Centre Board Room, 2687 James Street, Duncan, BC.

Commission Members

Councillor A. Siebring, Chairperson
Councillor, S. Jackson, Vice-Chairperson
Councillor T. Duncan
Mayor J. Lefebure

Director L. Iannidinaro
Director A. Nicholson
Councillor T. Walker

Minutes of the Island Savings Centre Commission Meeting held on Thursday, July 13, 2017 in the Island Savings Centre Board Room, 2687 James Street, Duncan BC at 2:30 PM.

PRESENT: Councillor A. Siebring, Chair
Councillor T. Walker
Director T. Duncan
Director L. Iannidinardo
Mayor J. Lefebure < 2:35 PM>

ALSO PRESENT: J. Elzinga, General Manager, Community Services
J. Wakeham, Manager, Facilities & Transit
T. Askham, Manager, Island Savings Centre
A. MacFarlane, Recording Secretary

ABSENT: Director Alison Nicholson
Director Sharon Jackson
Kirsten Schrader, Manager, Arts and Culture
B. Coleman, Coordinator, North/Central Cowichan Facility

APPROVAL OF AGENDA

It was moved and seconded that the July 13, 2017 Report R2 be moved upward in the agenda as R1, and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Island Savings Centre Commission meeting of May 11, 2017

It was moved and seconded that the minutes of the May 11, 2017 Regular Island Savings Centre Commission meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

DELEGATIONS

CORRESPONDENCE

C1 Cowichan Secondary School Students' Scholarship Appreciation Cards

It was moved and seconded to receive and file five cards of appreciation from the 2017 scholarship award recipients.

MOTION CARRIED

REPORTS

R1 Report from the Manager, Island Savings Centre Division Re: Commemorative Plaque

It was moved and seconded that a plaque honouring the Evans brothers as proposed by Mr. Neil Dirom at the Commission meeting of April 13, 2017 be installed in a suitable location in the landscape on the West side of Island Savings Centre at a cost of no more than \$750.

MOTION CARRIED

R2 Report from the Manager, Facilities and Transit Division Re: Island Savings Centre Front Lobby Washroom Project

It was moved and seconded:

- 1. That the Commission approves the conceptual design #A10 provided by Stellar Architectural Consulting for the front lobby washroom project as presented on July 13, 2017.**
- 2. That due to the significant estimated project construction costs, this project be delayed and put forth again as a 2018 budget item with additional funding options.**

Opposed: A. Siebring

MOTION CARRIED

R3 Report from the Manager, Facility, Facilities and Transit Division

J. Wakeham, Manager of Facilities and Transit Division, provided a verbal report and update on operations at the Island Savings Centre.

R4 Report from the General Manager, Community Services Department Re: Update to Regional Recreation Project

J. Elzinga, General Manager of Community Services Department, provided a verbal report with updates to the Regional Recreation Project.

R5 Report from the Manager, Island Savings Centre Division

T. Askham, Manager of the Island Savings Centre Division, provided a verbal report and update on programs and administration at the Island Savings Centre.

In preparation for the November 2017 Island Savings Centre budget discussions, a Special Meeting will be called for October 26, 2017 to discuss 2018 capital and operating budgets.

CLOSED SESSION

3:25 PM It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90 (1)(j) Freedom of Information and Protection of Privacy Act; and the Closed Session Island Savings Centre Commission minutes of May 11, 2017.

MOTION CARRIED

RISE FROM CLOSED SESSION

3:52 PM It was moved and seconded that the Commission rise without report and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

3:52 PM It was moved and seconded that the meeting be adjourned

MOTION CARRIED

The meeting was adjourned at 3:52 PM.

Chair

Recording Secretary

Dated: _____

From: noreply@civicplus.com
To: [Alana MacFarlane](mailto:Alana.MacFarlane)
Subject: Online Form Submittal: Island Savings Centre Commission
Date: Thursday, September 14, 2017 2:30 PM

D1

Island Savings Centre Commission

Request to Appear as a Delegation at the Island Savings Centre Commission

Island Savings Centre Commission meetings are held on the second Thursday of the month at 2:30 p.m.

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Island Savings Centre Commission. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250.746.2507 or 1.800.665.3955 to advise.

Meeting Date 9/14/2017

Contact Information

Contact Name Susan Down and Richard Riordan

Representing Cowichan Valley Arts Council

Number Attending 2

Address Island Savings Centre 2687 James Street

City Duncan

Province BC

Postal Code V9L 2X5

Telephone Number 250-746-1633

Reply Email gricharda@shaw.ca

Presentation Topic and Nature of Request Topic - Cowichan Valley Arts Council (CVAC) - Present & Future Request - To examine the possible use of the Arbutus Gallery by CVAC to enhance the visitor experience, whilst working in close partnership with the ISC management.

Do you have a PowerPoint presentation? No



Island Savings Centre Commission Presentation

COWICHAN VALLEY ARTS COUNCIL
For the Love of ARTS

Sept. 14, 2017

Since CVAC's last visit to the Commission, we have had a change of Board and with that a new approach to how we interact with the community at large. The new Board wants to engage much more in outreach projects, by using the ISC as its centre of operations, to encourage community activities that broadens the understanding of art and what art is. As part of this change CVAC is now participating in new programs at Abbeyfield House and Duncan Farmer's Market and has plans to involve local groups that would not consider their activities as art. We will mention these groups as part of our verbal presentation.

It occurred to us that there might be further options for us to present to the commission so that the staff could be more knowledgeably directed on CVAC's involvement with the Island Saving Centre.

What influenced our thinking

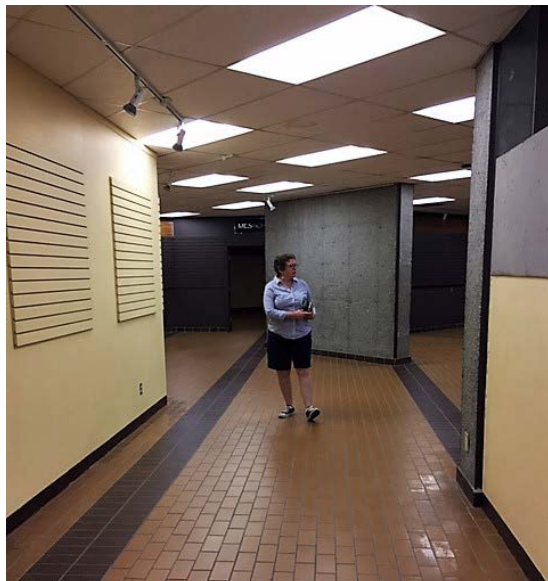
A conversation with Terri Askam, about the spring Cowichan Valley Fine Arts Show being extended, brought us to the realization that the daily rates for the Cowichan Suite were beyond our means, unless we raised admission rates. This would reduce the value of any exhibition for the community. CVFAS is the largest non-juried regional exhibition on Vancouver Island, allowing artists of all levels to display their work across all visual arts genres. All entrants are from the Cowichan Valley and some join CVAC purely for the purpose of participating in this prestigious show, but then go on to join our volunteer program.

We are also aware that the Arbutus Gallery is often not utilized and sits as an empty space in the ISC. CVAC recognizes that the other rooms in the Cowichan Suite are hired and that any ideas we have would need to take this into account.

In our aim to connect further with the community, increased workshops and lectures are being planned for the fall and winter to include a series on running an art business, introductory workshops on drawing, and with 'out-of-town' speakers on literary and visual art topics and a workshop series on fabric arts for parents and children (a big hit at the summer camp, run in conjunction with ISC staff).

While Portals can accommodate art shows and workshops, it is very difficult to do both simultaneously and the space is not conducive to talks because of its shape.

This brings us to our thoughts, which we believe will benefit ISC, CVAC and the community.



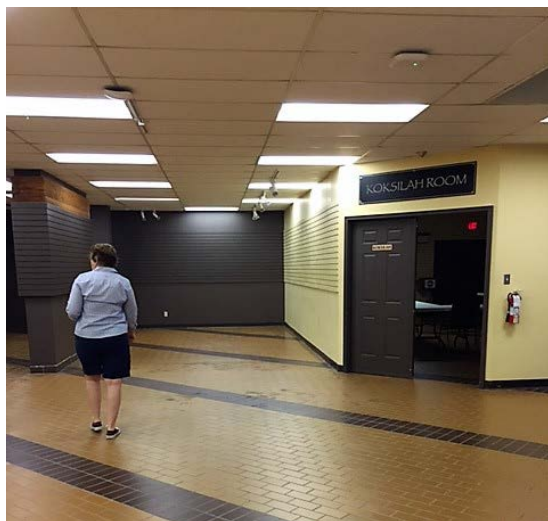
Proposals

1 - Cowichan Suite

- An agreed rental to CVAC for suitable time periods during the year at a rate that would cover immediate ISC costs, the periods to be approved by ISC management. If the ISC receives unexpected rental bookings during the same period for one of the meeting rooms, the art on display would enhance the space rather than impinge on it, and CVAC would accommodate whatever was required by ISC, including security of its artwork.

This agreement on an annual basis, would enable CVAC to report back to the ISC Commission on the types of programs delivered, number of community members

reached and any other metrics, ISC requires. It would also allow CVAC to demonstrate its capability in managing the area at no risk to either party.



2 - Arbutus Area (part of the Cowichan Suite which is not a rental option at present)

- Develop a rental rate at a figure that would cover immediate ISC costs. And offer CVAC an annual rental option, allowing them to work with ISC management to maximize the use of the area without disrupting any ISC use of the area.

Benefits for the Island Savings Centre

There could be many tangible and measurable benefits of having an increased artistic presence in the Island Savings Centre.

- New revenue stream from renting the Arbutus area (part of the Cowichan Suite)
- Increased traffic and activity off the lobby area.
- Increased connection with the general public through introductory programs and demonstrations
- Furthering the long-term sustainable relationship with CVAC
- More collaboration on ISC community programs (CVAC volunteers taught 50% of the recent Crafty Cooks summer camp for 7-to-12-year-olds at ISC).

CVAC Current Programming

Some upcoming shows at Portals reflect our wide outreach and support for the arts activities in the community. CVAC also strives to curate several shows each year that address important themes.



September 6 -15 Volunteer Show

Once a year CVAC / PORTALS features works from our dedicated volunteers to help us celebrate their many talents. Among our 30+ volunteers you will find painters, printmakers, sculptors, potters, textile and fibre artists, musicians and poets. Each volunteer enters one or two pieces to share with the community.

Including: Jock Hildebrand: JURIED SHOWS from a juror's perspective - Saturday, September 9

Coffee conversations with an artist (15 or 30 minutes one-on-one)

September 16 to October 6 The Human Form: MILL BAY DRAWING GROUP

The Mill Bay Drawing Group of talented artists (many of whom have national and international reputations) has been meeting weekly for life drawing sessions for years. Life drawing provides a critical foundation, influencing all other visual arts from painting to sculpting.

Including: Portrait demonstrations in ISC Foyer

What If: Catherine Fraser Solo Show

Including: Opening and artist talk – Saturday afternoon, October 14
Workshop on touch drawing

November 18 to December 8th Aboriginal Art Show

We will celebrate the rich cultural and artistic history of the Cowichan people. The intention of this project is to bridge cultures through the lens of art. Exhibits and events will take place both in PORTALS, as well as in the community.

December 9-20 Gingerbread Creations

This is a collaboration with local restaurants, bakeries and food producers and a fundraiser for future children's programs. To be confirmed this week.

Future

Once there is an agreement on whether we can progress, our events committee can start to plan larger and more expansive exhibitions and arts activities. We are currently looking at ideas that include:

- Display & workshop of artistically painted canvas kayaks,
- Show & Shine photographic exhibition (with suitable car on display),
- ARTrageous –recycled art show with the School District 79 elementary schools and Recycle-it
- International Textile Exhibition from the Embroiderers Guild Collection, UK
- Metal art exhibit with VIU trades
- Art show to enhance the visitor experience during the 2018 BC Games in the Cowichan Valley

Many of these ideas will spark the imagination of the community, tourists and Islanders, bringing them out into the ISC, a centre of excellence for art, culture and sport.

President – Susan Down

Treasurer – Richard Riordan



STAFF REPORT TO COMMISSION

DATE OF REPORT September 1, 2017

MEETING TYPE & DATE Island Savings Centre Commission of September 14, 2017

FROM: Island Savings Centre Division
Community Services Department

SUBJECT: Licence Of Occupation Renewal – Parking Lots

FILE: N/A

PURPOSE/INTRODUCTION

The purpose of this report is to seek approval for renewal of the Licence of Occupation from the City of Duncan and the Municipality of North Cowichan as joint owners, for the lands comprising the Island Savings Centre parking lots.

RECOMMENDED RESOLUTION

That it be recommended to the Board that the proposed Licence of Occupation for the lands comprising the Island Savings Centre parking lots from the City of Duncan and the Municipality of North Cowichan as joint owners, effective October 1, 2017 to September 30, 2022, be approved.

BACKGROUND

The Island Savings Centre parking lots are licenced through the City of Duncan and the Municipality of North Cowichan as joint owners. The current licence expires September 30, 2017. A draft renewal of the licence of occupation for the period October 1, 2017 to September 30, 2022 is attached for reference.

ANALYSIS

No changes to the existing licence are proposed.

FINANCIAL CONSIDERATIONS

- The licence fee of \$200 to be paid from the 2017 operating budget.
- Regular maintenance of the lands continues to be incorporated into the Island Savings Centre operating budgets annually.
- Capital improvement projects as required to maintain the lands in the condition required for the purposes of access, egress and parking, are brought forward from time to time as required through the capital budget request process.

COMMUNICATION CONSIDERATIONS

N/A

STRATEGIC/BUSINESS PLAN CONSIDERATIONS

N/A

Referred to (upon completion):

- Community Services (*Island Savings Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology, Procurement*)

- Engineering Services *(Environmental Services, Recycling & Waste Management, Water Management)*
- Land Use Services *(Community & Regional Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails)*
- Strategic Services

Prepared by:

Reviewed by:



Terri Askham
Manager

Not Applicable
Not Applicable



John Elzinga
General Manager

ATTACHMENTS:

Attachment A – Licence of Occupation

Definitions

1. In this licence:

- (a) **hazardous substance** means a contaminant, dangerous good, hazardous substance, pollutant, special waste, or toxic substance, or waste, as defined under the federal *Canadian Environmental Protection Act* or provincial *Environmental Management Act*, or other applicable legislation pertaining to the environment;
- (b) **land** means
 - (i) Lot 3, Section 18, Range 6, Quamichan District, Plan 31554, Except Plans VIP77154, VIP82333, VIP84666 and EPP1231; and
 - (ii) Lot 1, Section 18, Range 6, Quamichan District, Plan VIP82333;
- (c) **licensed area** means the part of the land shown hatched on the Schedule, containing about 1.528 hectares;
- (d) **Licensee** means the Cowichan Valley Regional District, of 175 Ingram Street, Duncan, BC, V9L 1N8;
- (e) **Owners** means The Corporation of the District of North Cowichan, of 7030 Trans-Canada Highway, Box 278, Duncan, BC, V9L 3X4; and the City of Duncan, of 200 Craig Street, Duncan, BC, V9L 1W3;
- (f) **permit** means an approval, authorization, consent, licence, or permit, issued under the federal *Canadian Environmental Protection Act* or provincial *Environmental Management Act*, or other applicable legislation pertaining to the environment.

Grant of Licence

2. The Owners grant the Licensee a licence of occupation (called the **licence**) to occupy the licensed area, on the terms below, from October 1, 2017 through September 30, 2022.

Licence Fee and Deposit

3. In consideration for granting the licence, the Licensee agrees to pay the Owners the fee of \$200 (called the licence fee).

Use of Licensed Area

- 4. The Licensee may only use the licensed area for the primary purpose of ingress, egress and parking.
- 5. The Licensee has inspected the licensed area and acknowledges that it is suitable for the stated use.

Nature of Licence

6. The Licensee acknowledges that this agreement grants a licence only. It does not give, and must not be deemed to give, any other interest in the licensed area. The Licensee further acknowledges that this agreement is for non-exclusive use of the licensed area, and that Owners and the Licensee, together with Vancouver Island University and possibly the Cowichan School District, may enter into a reciprocal parking agreement covering the licensed area and adjacent areas.

Dealings with Licence

7. The Licensee must not assign the licence, or sub-licence all or part of the licensed area, without the Owners prior written consent. The Owners may withhold consent without reason.
8. Assigning the licence does not release the Licensee from its obligations under the licence.
9. The Licensee must not encumber its interest in the licence.
10. The Licensee must not allow another person except its (a) agents, employees, or guests, and (b) assignees and sub-licensees whom the Owners permit to occupy all or part of the licensed area.
11. The Licensee must ensure that its assignees and sub-licensees, if any, comply with the terms of the licence.
12. The Licensee and its agents, employees, assignees, and sub-licensees are not, and must not be deemed to be, agents or employees of the Owners.
13. The Licensee may make arrangements with the owner of 5855A Clements Street (Lot 1...Plan 21676) each year for egress from the licensed area to Clements Street.

Reentry into Licensed Area

14. The Licensee must allow the Owners and persons whom the Owners authorize to enter the licensed area at any time on reasonable notice and for any reason.

Maintenance of Licensed Area

15. The Licensee accepts responsibility for the licensed area's welfare and agrees to keep the licensed area safe, publicly accessible, clean, tidy, in good repair, and to maintain the parking lot lights. The Licensee also accepts responsibility to maintain the adjacent round-about landscaping north of the licensed area.

Repairs to Licensed Area

16. The Licensee must repair, at its expense, damage to the licensed area that results from the use of the licensed area by the Licensee or a person whom the Licensee allows to enter it, including for certainty, resurfacing the parking lot as and when necessary.

Enactments and Permits

- 17.** The Licensee must, during the licence, comply with applicable enactments and permits. Without limitation, the Licensee must comply, during the licence, with applicable enactments and permits relating to (a) building, (b) fire protection and control, and (c) the environment (called **environmental laws**).
- 18.** The Licensee must show the Owners on demand that the Licensee's permits are valid.

Liens

- 19.** The Licensee must promptly remove liens against all or part of the licensed area that arise from work done for, materials supplied to, and obligations incurred by the Licensee.

Utilities

- 20.** The Licensee must pay, on time, charges that the Licensee incurs during the licence for utilities supplied to the land, including hydro.

Changes and Improvements to Licensed Area

- 21.** If a provincial or federal enactment or a change to a provincial or federal enactment requires changing the licensed area or part of the licensed area, then the Licensee must (a) notify the Owners, and (b) change the licensed area or part of the licensed area (as the case may be) at the Licensee's expense. Otherwise, the Licensee may not change or improve the licensed area, or part of the licensed area, without the Owners prior written consent.

Nuisances

- 22.** The Licensee must not do or have done anything in the licensed area that is, in the Owners opinion, a nuisance.

Environmental Protection

- 23.** The Licensee must not store or have stored, treat or have treated, or dispose or have disposed, hazardous substances in the licensed area except according to applicable environmental laws.
- 24.** The Licensee must notify the Owners immediately if (a) a hazardous substance is released in the licensed area unless it is released according to applicable environmental laws, (b) a government agency notifies the Licensee that the Licensee is not complying with an environmental law, (c) the Licensee is notified of a third-party claim relating to the environment, or (d) the Licensee learns that a hazardous substance is present in the licensed area.
- 25.** The Licensee must investigate, and report, as the Owners direct, if the Owners reasonably suspect that the Licensee's occupation and use of the licensed area might be introducing, or increasing the presence of, hazardous substances in the licensed area.
- 26.** The Licensee shall take all reasonable care not to introduce any hazardous substance to the licensed area and areas adjacent to it. If the Licensee's use and occupation of the licensed area introduces,

or increases the presence of, hazardous substances in the licensed area, then the Licensee must undertake remediation (as defined in the *Environmental Management Act*) at its expense.

Indemnity

27. The Licensee agrees to indemnify and save harmless the Owners from and against any and all claims, losses, damages, demands, causes of action, costs and expenses arising out of or connected directly or indirectly with the Licensee's (a) occupation and use of the licensed area, or (b) breaking a term of the licence.

Insurance

28. The Licensee must take out, and maintain during the licence, comprehensive general liability insurance of at least \$5,000,000., on terms, and from an insurer, acceptable to the Owners.

29. The Licensee's comprehensive general liability insurance policy must (a) name the Owners as an additional insured, (b) state that it must not be cancelled, allowed to expire, or materially changed, unless the insurer notifies the Owners in writing at least 30 days in advance, and (c) state that the Owners insurance claims must be paid before any other.

30. The Licensee must supply the Owners with proofs of insurance (a) when this licence is signed, (b) on renewal of the licence, and (c) on demand.

Release

31. The Licensee releases and forever discharges the Owners from any and all claims arising from (a) breach of any provisions of this licence by the Licensee, (b) the Licensee's occupation and use of the licensed area, and (c) the Owners exercising its rights under the licence, unless such claims are caused by the wilful misconduct or negligence of the Owners.

Curtailment or Temporary Suspension of Use

32. If the Owners believe that circumstances beyond the Owners control require curtailing or temporarily suspending the Licensee's use of the licensed area, then the Licensee must curtail or temporarily suspend (as the case may be) its use of the licensed area as the Owners direct.

Default

33. If the Licensee does not fulfill an obligation under the licence, then the Owners may fulfill the obligation for the Licensee. If the Owners incur costs to fulfill an obligation under the licence that the Licensee does not fulfill, then the Owners may recover its costs of fulfilling the obligation from the Licensee on demand.

Cancellation or Forfeiture of Licence

34. The Owners or the Licensee may cancel the licence for just cause or any good and valid reason with at least 90 days' written notice, including in the circumstances that any reciprocal parking agreement that the Owners or the Licensee may want to enter into proves unworkable or undesirable to either party.

35. If the Licensee does not fulfill an obligation under the licence, then the Owners may, rather than fulfill the obligation for the Licensee, cancel the licence in writing, effective 90 days after giving notice, unless the Licensee fulfills the obligation in that time.

End of Licence

36. The Licensee must give up possession of the licensed area when the licence ends.

37. When the licence ends, the Licensee must (a) remove, at its expense, its property from the licensed area, and (b) leave the licensed area clean, tidy, and in good repair.

Continuation of Licence

38. If the Licensee continues to occupy the licensed area after September 30, 2022, then the licence continues on the same terms, except that (a) the Licensee must pay the Owners \$100 per month in advance for every month or part of a month that Licensee continues to occupy the licensed area, and that (b) the Owners may cancel the licence in writing at any time.

Dispute Resolution

39. The Owners and the Licensee agree to try to resolve disputes that arise from or in connection with this licence as efficiently and cost-effectively as possible.

40. The Owners and the Licensee agree to try to resolve disputes by negotiation. To aid negotiation, the Owners and the Licensee agree to fully and frankly disclose relevant information.

41. The Owners and the Licensee agree that if a dispute is unresolved 30 days after negotiation begins, then they must try to resolve the dispute by negotiation (a) mediated by a neutral person whom the British Columbia International Commercial Arbitration Centre (called **B.C.I.C.A.C.**) appoints, and (b) administered under B.C.I.C.A.C.'s Mediation Rules.

42. The Owners and the Licensee agree that if a dispute is unresolved 30 days after B.C.I.C.A.C. appoints a mediator, then they must submit the dispute to arbitration administered by B.C.I.C.A.C. The place of arbitration must be North Cowichan.

Freedom of Information

43. The Licensee acknowledges that the *Freedom of Information and Protection of Privacy Act* might require disclosing (a) this licence, and (b) records relating to this licence that are in the Owners custody or under its control.

To show their agreement, the parties have signed this licence on _____, 2017.

Licensee:

The Corporate Seal of the Cowichan Valley Regional District was hereunto affixed in the presence of:

Jon Lefebure, Chair

Joe Barry, Corporate Secretary

Owners:

The Corporate Seal of The Corporation of the District of North Cowichan was hereunto affixed in the presence of:

Jon Lefebure, Mayor

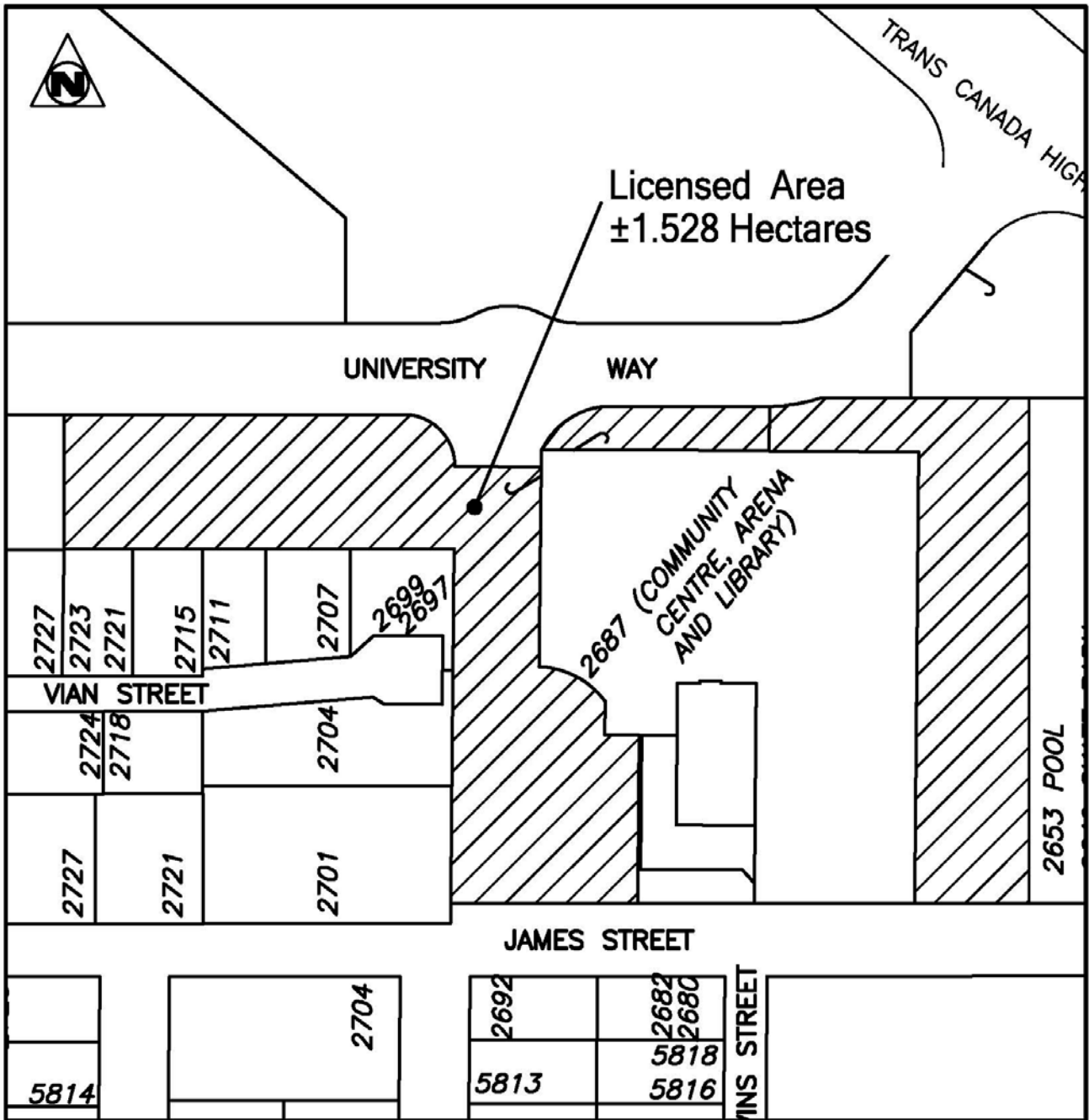
Mark Ruttan, Corporate Officer

The Corporate Seal of the City of Duncan was hereunto affixed in the presence of:

Phil Kent, Mayor

Paige MacWilliam
Director of Corporate Services

Schedule
Licensed Area



Island Savings Community Center Parking-2012.dwg

