

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, October 3, 2017 in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay BC at 5:30 PM.

PRESENT: Chair B. Harrison
Director K. Davis
Director S, Acton
Director M. Clement
Director L. Iannidinardo
Appointee C. Collister

ALSO PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, Facility Coordinator, South Cowichan Recreation
John Elzinga, General Manager, Community Services
Sheena Boyles, Administration Coordinator/Recording Secretary

ABSENT: Appointee S. Evans
Appointee S. Cox

APPROVAL OF AGENDA

It was moved and seconded that the agenda be adopted.

MOTION CARRIED

ADOPTION OF MINUTES

M1 [Regular Kerry Park Recreation Commission meeting of July 25, 2017](#)

It was moved and seconded that the minutes of the July 25, 2017 Kerry Park Commission meeting be adopted with the note that S. Evans last name was missing the 's'.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

Staff still to complete the review of the camping policy and fees.

INFORMATION

IN1 [Capital Project Update](#)

K. Liddle, Manager, South Cowichan Recreation summarized the Operational Assessment and Capital Projects Update documents. This document was created at the request of the Commission to see major projects and initiatives being worked

on by staff and the status of each.

IN2 [2018 Preliminary Budget Update](#)

K. Liddle, Manager, South Cowichan Recreation reviewed the 2018 Year over Year Comparative Analysis. Staff have submitted a budget with core items totalling a 1.79% increase and supplemental items which would include a 1.82% increase for a total proposed budget of a 3.79% increase.

REPORTS

R1 Managers Report

K. Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

The Cowichan Valley group transferred back to the Class bookings software as some of the challenges facing the public and staff were not able to be rectified in a reasonable amount of time. Staff are currently working on a replacement option as the current software is not supported after November 2017.

R2 Facility Coordinators Report

T. Liddle, Facility Coordinator, South Cowichan Recreation, produced a verbal report and monthly update for information.

Both the curling and arena ice surfaces were installed on time but a few challenges arose with the new Chiller, these challenges were quickly rectified by the company and staff. Feed back from the bonspiel and league participants has been excellent so far.

UNFINISHED BUSINESS

J. Elzinga gave the Commission a brief update on the status of the Regional Recreation Select Committee. Data collection and tabulation is currently being done which will be followed by a public engagement portion and stake holder meetings. It is anticipated that recommendations will be forwarded to the Cowichan Valley Regional District Board at the beginning of 2018 with a possible referendum in November 2018.

ADJOURNMENT

6:27 **It was moved and seconded that the meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 6:27 pm

Chair

Recording Secretary

Dated: _____