



KERRY PARK RECREATION COMMISSION MEETING AGENDA

TUESDAY, OCTOBER 3, 2017
KERRY PARK RECREATION CENTRE LOUNGE
1035 SHAWNIGAN-MILL BAY ROAD, MILL BAY BC

5:30 PM

	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. <u>ADOPTION OF MINUTES</u>	
M1 Regular Kerry Park Recreation Commission meeting of July 25, 2017	1
Recommendation That the minutes of the regular Kerry Park Recreation Centre Commission meeting of July 25, 2017 be adopted.	
3. <u>BUSINESS ARISING FROM THE MINUTES</u>	
4. <u>DELEGATIONS</u>	
5. <u>CORRESPONDENCE</u>	
6. <u>INFORMATION</u>	
IN1 Capital Project Update	Verbal
IN2 2018 Preliminary Budget Update	Verbal
7. <u>REPORTS</u>	
R1 Managers Report	Verbal
R2 Facility Coordinators Report	Verbal
8. <u>UNFINISHED BUSINESS</u>	
9. <u>NEW BUSINESS</u>	
10. <u>CLOSED SESSION</u>	

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4,

Division 3, Section 90, subsections as noted in accordance with each agenda item.

11. ADJOURNMENT

The next Kerry Park Recreation Commission Meeting will be held Tuesday, October 24, 2017 at 5:30 PM, in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay, BC.

Commission Members

B. Harrison, Chairperson
S. Evans, Vice-Chairperson
Director S. Acton

Director M. Clement
C. Collister
S. Cox

Director K. Davis
Director L. Iannidinaro

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, July 25, 2017 in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay BC at 5:30 PM.

PRESENT: Chair B. Harrison
Director K. Davis
Director S. Acton
Director M. Clement
Director L. Iannidinardo
Appointee S. Evan
Appointee S. Cox
Appointee C. Collister

ALSO PRESENT: Kim Liddle, Manager, South Cowichan Recreation
Tony Liddle, Facility Coordinator, South Cowichan Recreation
Sheena Boyles, Administration Coordinator/Recording Secretary

ABSENT: None

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended by adding one New Business Item

NB 1 Mill Bay Community League Volunteer Appreciation BBQ

and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Kerry Park Recreation Commission meeting of June 27, 2017

It was moved and seconded that the minutes of the June 27, 2017 Kerry Park Commission meeting be adopted.

DELEGATIONS

D1 Lorraine Gagnon, President Kerry Park Curling Centre

Lorraine Gagnon, President of the Kerry Park Curling Centre explained their request for support from the Commission in terms of free ice and off ice time so their club can bring in a high level coach to work with all leagues. Instruction will consist of an on and off ice component and be aimed at improving all levels of play. The cost of the instructor will be covered by dues collected by the curling leagues.

It was moved and seconded to support the Kerry Park Curling Club's request

for free on and off ice time for the purpose of a monthly instruction session offered to Kerry Park Curling leagues. Staff will work with Club executive to schedule this instruction time.

MOTION CARRIED

Additionally the club requested to be allowed to have Boston Pizza donate a pizza per month to club members, ideally in conjunction with the training as mentioned above.

As this request is contra to our in house policy of supporting our food and beverage department and not allowing outside catering into the facility this request was not supported.

CORRESPONDENCE

C1 Total Anarchy Flyball Club re: Event Camping

It was moved and seconded to not support the Total Anarchy Flyball Club's request to allow tenting during their tournament at the end of July 2017. Camping in RV's or similar vehicles are permitted. Staff will review the policy to determine any necessary changes.

MOTION CARRIED

REPORTS

R1 Managers Report

K. Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

Our annual Canada Day celebration held at Elsie Miles Park was a success with many members of the Cowichan Valley coming out to celebrate. We also hosted a Canada Day dance in the curling rink. The event was put on in partnership with the Mill Bay Community League and saw 210 patrons in attendance.

There are a few changes to the budget process for this year. Staff will bring present the core and supplemental items to the Commission in October.

Staff continue to work with the software company to work through the difficulties being experienced.

The fall Activity guide will be out mid-August with registration starting the following week.

R2 Facility Coordinators Report

T. Liddle, Facility Coordinator, South Cowichan Recreation, produced a verbal report and monthly update for information.

The replacement of the domestic hotwater tank is almost complete. The project is under budget and within our anticipated timeline.

Replacement Chiller project is under budget and expected to be completed within our anticipated timeframe. The chillers are plate and frame technology which is expected to reduce the amount of ammonia in the system by approximately 25%.

Staff continue to work on the skate park and outdoor fitness equipment projects. A riparian report was completed and our project meets all requirements with the note to be careful around the stream.

Ice installation will start shortly in order to be completed for the beginning of August.

NEW BUSINESS

NB1 Invitation to Mill Bay Community League Volunteer Appreciation Barbeque

An invitation was extended on behalf of the Mill Bay Community League for their annual volunteer appreciation BBQ to be held August 12, 2017.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 6:21 pm

Chair

Recording Secretary

Dated: _____

