



KERRY PARK RECREATION COMMISSION MEETING AGENDA

TUESDAY, JANUARY 24, 2017
KERRY PARK RECREATION CENTRE LOUNGE
1035 SHAWNIGAN-MILL BAY ROAD, MILL BAY BC

5:30 PM

PAGE

1. **CALL TO ORDER**

2. **ELECTION**

- 1 Nominations for Chair
- 2 Nominees - Brief Address to Commission
- 3 Election
- 4 Proclaim Chair for 2017
- 5 Nominations for Vice Chair
- 6 Nominees - Brief Address to Commission
- 7 Election
- 8 Proclaim Vice Chair for 2017

3. **APPROVAL OF AGENDA**

4. **ADOPTION OF MINUTES**

- M1 Regular Kerry Park Recreation Commission meeting of December 13, 2016 1

Recommendation That the minutes of the regular Kerry Park Recreation Centre Commission meeting of December 13, 2016 be adopted.

5. **BUSINESS ARISING FROM THE MINUTES**

6. **DELEGATIONS**

7. **CORRESPONDENCE**

8. INFORMATION

- | | | |
|-----|--|--------|
| IN1 | Cowichan Valley Regional District Marketing | Verbal |
| IN2 | Ryan Vending | Verbal |
| IN3 | Kerry Park Recreation Centre Commission Appointments | Verbal |

9. REPORTS

- | | | |
|----|------------------------------|--------|
| R1 | Managers Report | Verbal |
| R2 | Facility Coordinators Report | Verbal |

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. QUESTION PERIOD

13. CLOSED SESSION

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

14. ADJOURNMENT

The next Kerry Park Recreation Commission Meeting will be held Tuesday, February 28, 2017 at 5:30 PM, in the Kerry Park Recreation Centre Lounge, 1035 Shawnigan-Mill Bay Road, Mill Bay, BC.

Commission Members

B. Harrison, Chairperson
S. Evans, Vice-Chairperson
Director M. Clement

C. Collister
S. Cox
Director K. Davis

Director S. Furstenu
Director L. Iannidinardo

Minutes of the Kerry Park Recreation Commission Meeting held on Tuesday, December 13, 2016 in the Kerry Park Recreation Centre Dennis McLean Room, 1035 Shawnigan-Mill Bay Road, Mill Bay B.C. at 5:30 PM.

PRESENT: Chair B. Harrison
 Director K. Davis
 Director S. Furstenau
 Director M. Clement
 Director L. Iannidinaro
 Appointee S. Cox
 Appointee C. Collister

ALSO PRESENT: Jim Wakeham, Manager, Facilities and Transit Division
 Kim Liddle, Manager, South Cowichan Recreation
 Tony Liddle, Facility Coordinator, South Cowichan Recreation
 Sheena Boyles, Administration Coordinator/Recording Secretary

ABSENT: Appointee S. Evans

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended by adding one Correspondence Item

C1 Email from M. Croft re: front entrance

and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Kerry Park Recreation Commission meeting of November 22, 2016

It was moved and seconded that the minutes of the November 22, 2016 Kerry Park Commission meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

K. Liddle, Manager, South Cowichan Recreation informed the Commission that the recommendation to the Cowichan Valley Regional District Board to allow Kerry Park Recreation Centre to have their own Facebook page for marketing purposes is under review prior to going to the Board. Members of the Senior Management Team will attend the Kerry Park Recreation Centre Commission meeting in January 2017 for further discussion with the Commission members.

CORRESPONDENCE

The Commission received an item of correspondence dated December 4, 2017 from Michael Croft, for information.

Action item – That staff draft a letter of response to M. Croft on behalf of the Kerry Park Recreation Centre Commission.

INFORMATION

IN1 Kerry Park Recreation Centre Paving Study Presentation

Darryl Tunnicliffe of McElhanney Consulting Services Ltd. presented the Kerry Park Recreational Facility Parking Lot Study and Final Report.

6:08 pm Director K. Davis left the meeting at 6:08 pm

It was moved and seconded to accept the Kerry Park Recreational Facility Parking Lot Study and Final Report as information.

MOTION CARRIED

REPORTS

R1 Managers Report

K. Liddle, Manager, South Cowichan Recreation, produced a verbal report and monthly update for information.

A Staff report will be going to the Cowichan Valley Regional District Board confirming that the front entrance project was included in Phase 1 of the Facility Plan.

It was confirmed that due to the change in liquor laws minors are allowed in the Lounge until 10:00 pm when there is a sporting event happening in the facility. This change has been positive for many events and rentals.

R2 Facility Coordinators Report

Tony Liddle, Coordinator of the South Cowichan Facility, produced a verbal report and monthly update for information

Work on the facility cladding project is almost completed on the curling rink side of the facility with only trim and edging to be finished. The arena side and front of the facility will also be completed shortly. Staff is anticipating energy savings with the addition of increased insulation on the exterior walls. Positive comments regarding the project are being received from the public.

ADJOURNMENT

6:31 pm **It was moved and seconded that the meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 6:31 pm

Chair

Recording Secretary

Dated: _____

