

Minutes of the Cowichan Lake Recreation Commission Meeting held on Thursday, June 22, 2017 in the Cowichan Lake Sports Arena Meeting Room, 311 South Shore, Lake Cowichan BC and called to order at 7:03 PM.

**PRESENT:** Vice-Chair L. Johnson  
Mayor R. Forrest  
Director I. Morrison  
Director K. Kuhn  
T. Repstock

**ALSO PRESENT:** L. Blatchford, Manager, Cowichan Lake Recreation  
R. Frost, West Cowichan Facilities Coordinator  
L. Bowery, Recording Secretary

**ABSENT:** Chair T. Gamble  
E. Fearon  
C. Bath  
T. Akiyama

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** Regular Cowichan Lake Recreation Commission meeting of May 25, 2017

**It was moved and seconded that the minutes of the Regular Cowichan Lake Recreation meeting of May 25, 2017 be adopted.**

**MOTION CARRIED**

#### **REPORTS**

**R1** Report, Manager Cowichan Lake Recreation Re: First Lake Cowichan Scouts

**That Cowichan Lake Recreation continue to rent the Mesachie Lake Hall to the Scouts for \$25/month (plus tax) September 1, 2017 to August 31, 2018.**

**MOTION CARRIED**

**R2** Report, Manager Cowichan Lake Recreation Re: Agreement with Canada Post for Mesachie Lake Hall

**That it be recommended to the Board that the rental agreement with Canada Post for space in the foyer of the Mesachie Lake Hall be renewed for a term of five years commencing June 1, 2017 and expiring May 31, 2022 based on the following fee structure:**

- **\$120.11/month plus applicable taxes for the three month period from June 1, 2017 to August 31, 2017;**
- **Thereafter, a yearly rental increase equal to the annual change to the previous year's Consumer Price Index (Victoria) plus 2% plus applicable taxes.**

**MOTION CARRIED**

**R3**

Report, Manager Cowichan Lake Recreation Re: Honeymoon Bay Community Society Free Use of Honeymoon Bay Hall

**That the Commission waive the rental fees for HBCS for hall use from September 1, 2017 to August 31, 2018 for the following:**

- **16 Board Meetings;**
- **63 Walking Club Visits;**
- **13 Movie Nights;**
- **6 Community Events (Sr. Info Day; Craft Fair; Christmas Dinner; Volunteer Appreciation; Cabin Fever Event; and Canada Day).**

**Provided that:**

- **These events are available to residents of the whole Cowichan Lake area;**
- **They do not conflict with programs or special events run by Cowichan Lake Recreation;**
- **Should a revenue generating opportunity come available for Cowichan Lake Recreation that staff may request that the HBCS move the date of their meeting or event;**
- **Staff and HBCS executive review the current hall conditions of use policy; key use policy; equipment use information; and the requirement for third party liability insurance and outside agency licenses as per CVRD policy.**

**MOTION CARRIED**

**R4**

Report, Manager Cowichan Lake Recreation Re: Youbou Community Society Free Use of Youbou Hall

**That the Commission waive the rental fees for YCA for hall use from September 1, 2017 to August 31, 2018 for the following:**

- **13 Board & 2 General Meetings;**
- **8 Movie Nights;**
- **2 Games Night & 1 Fun Night;**
- **5 Community Events (Robbie Burns Night; Talent Night; St. Patricks Day; Clean up Supper and one still to be announced).**

**Provided that:**

- These events are available to residents of the whole Cowichan Lake area;
- They don't conflict with programs or events run by Cowichan Lake Recreation;
- Should a revenue generating opportunity come available for Cowichan Lake Recreation that staff may request that the YCA move the date of their meeting or event;
- Staff and YCA executive review the current hall conditions of use policy; key use policy; equipment use information; and the requirement for third party liability insurance and outside agency licenses as per CVRD policy.

**MOTION CARRIED**

**R5** Manager, Cowichan Lake Recreation Verbal Report Re: Updates on Special Events

CLR Canada Day Celebration is Saturday, July 1, 2017 from 6:00 PM – 8:00 PM at Mesachie Lake Hall & Ball Field.

Honeymoon Bay Days is Saturday, July 15, 2017 from 8:00 AM – 4:00 PM at Honeymoon Bay Hall.

Lake Cowichan's Still Standing episode to air August 1, 2017.

Arbutus Park upgrades for the washrooms only will begin after labor day in 2017. Parks will prepare a gravel pad for a Britco style trailer that will need to be rented to accommodate the First Aid/Lifeguard hut as well as provide storage for program supplies. Further budget requirements to come from the 2018 budget.

**R6** Directors I. Morrison and K. Kuhn Verbal Report Re: CVRD Board Update

The Official Opening and Press Event for the joining of the Cowichan Valley portion of the Trans Canada Trail with the Galloping Goose portion will be held on June 23, 2017 at 11:00 AM.

The Honeymoon Bay Community Society will hold a Canada Day Celebration at the Honeymoon Bay Hall on July 1, 2017 at 11:00 am.

The Sewer System Upgrade public meeting will be held at the Mesachie Lake Hall on June 23, 2017 at 7:00 PM.

The volleyball net is down and the tennis/pickleball net is up at the Honeymoon Bay tennis courts.

**R7** Mayor, R. Forrest Verbal Report Re: Town of Lake Cowichan Update

- TLC Canada Day Celebrations will be held at the Trans Canada Trail kiosk at 11:00 am July 1, 2017.
- Centennial Park is scheduled to be completed by August 2017.

- Two out of five water main upgrades have been completed.
- The foot bridge, Greendale Trestle and Greendale Rd will be closed for a time while water main upgrades are being done.
- Cowichan Ave paving is complete.
- The 9:00 PM public showing of the Lake Cowichan episode of Still Standing will take place at Lake Town Ranch on August 1, 2017 and the gates will open at 6:00 PM.

L. Johnson reported that the Lake Days Society had another very successful Lake Days. Their Duck Season fundraising brought in \$10,000.00 toward the renovations at the Duck Pond.

**ADJOURNMENT**

**8:16 PM**            **It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 8:16 PM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_