

Minutes of the Community Safety Advisory Commission Meeting held on Thursday, January 5, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 9:04 AM.

**PRESENT:** Chair, M. Trickey  
Councillor C. Fradin, Town of Ladysmith  
Alternate Councillor S. Jackson, City of Duncan <left meeting at 10:40 AM>  
Director K. Davis <arrived at 9:09 AM> <left meeting at 9:15 AM>  
Member of Public L. Vaacher  
Executive Director M. Staples, Social Planning Cowichan  
Member of Public J. Capps <left meeting at 10:00 AM>  
Alternate Director S. Acton  
Corporal C. Lougheed, RCMP  
Councillor K. Marsh, District Municipality of North Cowichan <left meeting at 10:00 AM>  
Trustee, E. Croft, School District #79 <arrived at 9:30 AM>

**ALSO PRESENT:** C. Villiers, Project Coordinator, Safer Futures  
T. Dame, Program Supervisor/Manager, Safer Futures  
C. Cowan, Manager, Public Safety  
Inspector R. Carfantan, RCMP <left meeting at 10:03 AM>  
G. Erickson, Recording Secretary

**ABSENT:** Director S. Furstenau  
Manager, Cowichan Community Policing Advisory Soci C. Rolls  
Councillor C. Austin, Town of Lake Cowichan  
Member of Public, J. Sterk  
Councillor A. Canute, Cowichan Tribes

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended with the addition of the following items:**

- **IN3 – Discuss CSAC Meeting New Start Time;**
- **CSNB1 – Change of RCMP Representation on CSAC; and**

**That the agenda, as amended, be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** [Regular Community Safety Advisory Commission meeting of December 8, 2016](#)

**It was moved and seconded that the minutes of the Regular Community Safety Advisory Commission meeting of December 8, 2016 be adopted.**

MOTION CARRIED

## INFORMATION

**IN1**            [Organization's Information Updates](#)

Agencies provided their respective updates, including community events.

**IN2**            [Public Safety Manager Update - Re: Canadian Municipal Network on Crime Prevention Membership and Fees](#)

C. Cowan is waiting on information from a representative from the Canadian Municipal Network before proceeding with the possibility of membership/fees.

**IN3**            CSAC New Start Time

**It was moved and seconded that the start time for all future CSAC meetings will begin at 8:30 AM.**

MOTION CARRIED

## REPORTS

**R1**            [Updated Problem Statement Summary](#)

**It was moved and seconded that Next Steps for CSAC regarding the Downtown Business Improvement Area (DBIA) issue be added to the next meeting agenda under Closed Session Report 1 (CSR1).**

MOTION CARRIED

C. Cowan will contact a British Columbia Liquor Distribution Branch (BCLDB) representative and request that they attend a CSAC meeting to provide information on the BCLDB policy and legislation regarding the sale of alcohol in grocery stores.

**R2**            Assignment Leads - Action Assignment Updates

[T. Dame, Program Supervisor/Manager, Safer Futures - Re: Synopsis of Meeting on Homelessness in the Cowichan Valley Dec. 15, 2016](#)

## CLOSED SESSION

**10:25 AM**            [It was moved and seconded that the meeting be closed to the public in accordance with the \*Community Charter\* Part 4, Division 3, Section 90 Sub \(1\)\(f\) Law Enforcement; and \(1\)\(j\) Information That is Prohibited and the Closed Session Community Safety Advisory Commission minutes of February 4, 2016](#)

MOTION CARRIED

**10:40 AM**

During the closed portion of the meeting, quorum was lost when S. Jackson left at 10:40 AM. As a result, the meeting ended at 10:40 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_