

Minutes of the Community Safety Advisory Commission Meeting held on Thursday, August 3, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 8:30 AM.

**PRESENT:** Chair, Manager, C. Rolls, Cowichan Community Policing Advisory Society  
Councillor C. Fradin, Town of Ladysmith  
Alternate Councillor C. Austin, Town of Lake Cowichan  
Councillor T. Duncan, City of Duncan  
Director S. Acton  
Alternate Director S. Jonas  
Inspector R. Carfantan, RCMP  
Member of Public J. Sterk  
Member of Public L. Vaccher <left meeting at 9:20 AM>

**ALSO PRESENT:** T. Dame, Program Supervisor/Manager, Safer Futures  
C. Cowan, Manager, Public Safety  
G. Erickson, Recording Secretary

**ABSENT:** C. Villiers, Project Coordinator, Safer Futures  
Councillor K. Marsh, District Municipality of North Cowichan  
Executive Director M. Staples, Social Planning Cowichan  
Trustee, E. Croft, School District #79  
Public Youth Member, J. Capps  
Councillor A. Canute, Cowichan Tribes

## ELECTION

**E1** Election for Chair and Vice-Chair

The Public Safety Manager called for nominations for Chair.

A/Chair, Carol-Ann Rolls, was nominated and accepted the nomination.

The Public Safety Manager called for nominations for Vice-Chair.

Alternate Councillor, C. Austin, was nominated and accepted the nomination.

## **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended with the deletion of one Delegations item, additions of one Information item and one New Business item:**

**D1 David MacLeod, Representing The Homeless of Duncan BC**

**IN1 Organization Information Updates**

**NB1 Building Community Safety for our Children: Dialogue and Info Session for Parents Summary Report; and**

that the agenda, as amended, be approved.

**MOTION CARRIED**

## **ADOPTION OF MINUTES**

**M1**                    [Regular Community Safety Advisory Commission meeting of June 1, 2017](#)

**It was moved and seconded that the minutes of the Regular Community Safety Advisory Commission meeting of June 1, 2017 be amended by adding Alternate Director S. Jonas to the attendance; and**

**that the minutes, as amended, be adopted.**

**MOTION CARRIED**

## **DELEGATIONS**

**D1**                    Item D1 was deleted upon adoption of the agenda;

David MacLeod, Representing The Homeless of Duncan BC would not be addressing the Commission on the growing amount of used syringes and safe drop boxes in Duncan.

## **INFORMATION**

**IN1**                    [Update from the Manager, Public Safety Division Re: CSAC Membership](#)

No applications were received from a recent membership advertisement. Ad has been re-posted again to CVRD Now in the Citizen newspaper.

**IN2**                    [Update from the Manager, Public Safety Division Re: CSAC Youth Engagement Team](#)

Tabled until the next meeting.

**IN3**                    [Report from Inspector R. Carfantan, RCMP Re: North Cowichan/Duncan Detachment Mayor's Report](#)

A comprehensive report provided by Inspector Carfantan was well received by the Commission. Inspector Carfantan also updated the Commission on his transfer to Kelowna which will be affective on August 15, 2017. A new CSAC RCMP representative will need to be filled.

**IN4**                    Organization Information Updates

Agencies provided their respective updates, including community events.

**REPORTS**

**RI** Report from T. Dame, Program Supervisor/Manager, Safer Futures Re: Updated Barefoot in the Park Toolkit

**It was moved and seconded that the draft Barefoot in the Park Toolkit report be produced and distributed.**

**MOTION CARRIED**

**R2** [Report from T. Dame Supervisor/Manager, Safer Futures Re: Follow up on North Cowichan and City of Duncan Liquor Store Concerns](#)

Tabled until next meeting.

**NEW BUSINESS**

**NB1** Report from T. Dame Supervisor/Manager, Safer Futures Re: Building Community Safety for our Children: Dialogue and Info Session for Parents Summary Report

There was an expressed desire from the parents that attended the info session on June 19, 2017, to have more community education, more communication between service organizations, parents and the public and more in-depth exploration of community issues.

Next steps to be determined.

**ADJOURNMENT**

**9:45 AM** **It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 9:45 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_