



COMMUNITY SAFETY ADVISORY COMMISSION MEETING AGENDA

THURSDAY, JANUARY 5, 2017
BOARD ROOM
175 INGRAM STREET, DUNCAN, BC

9:00 AM

	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. <u>ADOPTION OF MINUTES</u>	
M1 Regular Community Safety Advisory Commission meeting of December 8, 2016.	1
Recommendation That the minutes of the Regular Community Safety Advisory Commission Meeting of December 8, 2016 be adopted.	
3. <u>BUSINESS ARISING FROM THE MINUTES</u>	
4. <u>DELEGATIONS</u>	
5. <u>CORRESPONDENCE</u>	
6. <u>INFORMATION</u>	
IN1 Organization's Information Updates.	
Recommendation For Information.	
IN2 Public Safety Manager Update - Re: Canadian Municipal Network on Crime Prevention Membership and Fees.	
Recommendation For Information.	
7. <u>REPORTS</u>	
R1 Updated Problem Statement Summary	5
Recommendation For Information.	
R2 Assignment Leads - Action Assignment Updates	

- R T. Dame, Program Supervisor/Manager, Safer Futures - Re: Synopsis of Meeting on Homelessness in the Cowichan Valley Dec. 15, 2016.

Recommendation For Information.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- NB1 J. Capps, Public Youth Member Re: Problem Statement #5 - Regional Youth Council Update.

Recommendation For Information.

10. QUESTION PERIOD

11. CLOSED SESSION

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

- CS City of Duncan Special Closed Committee of the Whole Minutes from September 12, 2016 {Sub (1) (f)} and {Sub (1) (j)}.

Recommendation For Information.

12. ADJOURNMENT

The next Community Safety Advisory Commission Meeting will be held Thursday, February 2, 2017 at 9:00 AM, in the Board Room, 175 Ingram Street, Duncan, BC.

Commission Members

M. Trickey, Public Member, Chair
C. Rolls, Community Policing Advisory Society
Councillor S. Jackson, City of Duncan
E. Croft, SD # 79
Councillor C. Austin, Town of Lake Cowichan
Councillor A. Canute, Cowichan Tribes
J. Capps, Public Youth Member
Director K. Davis

Councillor C. Fradin, Ladysmith
Director S. Furstenau
Corporal C. Lougheed, RCMP
Councillor K. Marsh, North Cowichan
M. Staples, Social Planning Cowichan
J. Sterk, Public Member
L. Vaccher, Public Member

Minutes of the Community Safety Advisory Commission Meeting held on Thursday, December 8, 2016 in the Board Room, 175 Ingram Street, Duncan BC at 9:00 AM.

PRESENT: Councillor C. Fradin, Town of Ladysmith
Councillor K. Marsh, District Municipality of North Cowichan
Director K. Davis
Director S. Furstenau
Councillor C. Austin, Town of Lake Cowichan
Member of Public J. Sterk
M. Staples, Social Planning Cowichan <left meeting at 9:45 am>
Corporal C. Lougheed, RCMP
Chair, M. Trickey
Councillor S. Jackson, City of Duncan <left meeting at 9:02 am>
Public Youth Member, J. Capps <left meeting at 10:00 am>

ALSO PRESENT: C. Villiers, Project Coordinator, Safer Futures
T. Dame, Program Supervisor/Manager, Safer Futures
G. Erickson, Recording Secretary

ABSENT: C. Cowan, Manager, Public Safety
Manager, Cowichan Community Policing Advisory Soci C. Rolls
Member of Public L. Vaacher
Councillor A. Canute, Cowichan Tribes
Trustee, E. Croft, School District #79

APPROVAL OF AGENDA

It was moved and seconded that the agenda be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Community Safety Advisory Commission meeting of November 3, 2016

It was moved and seconded that the minutes of the Regular Community Safety Advisory Commission meeting of November 3, 2016 be adopted.

MOTION CARRIED

INFORMATION

IN1 Organization's Information Updates

Agencies provided their respective updates, including upcoming community events.

IN2 Canadian Municipal Network on Crime Prevention Letter.

T. Dame provided background on the network and the work that they are involved in. T. Dame suggested that CSAC become members of the network. Chair. Trickey to send email to C. Cowan to investigate the membership and fee.

REPORTS

R1 Updated Problem Statement Summary

Safety Needle Disposal

- M. Staples provided update on Safe Needle Disposal
- Social Planning Cowichan applying for funding for an Emergency Response position.
- CSAC acknowledges need for Emergency Response position to coordinate and lead many stakeholders and interconnectivity of objectives.
- C. Villiers reported that there is nowhere to take bulk needles.

DBIA Downtown Safety

- No presentation provided.

Liquor Store Concern and CPTED

- C. Rolls was not in attendance to provide update.

Consolidated Problem Statement

- T. Dame explained that the Consolidated Problem Statement brings all issue together that are intertwined and who is affected by them.

Chair Trickey directed that Item R3 be dealt with prior to R2.

R3 Safe Youth Cowichan Representatives provided Youth Projects Update.

- J. Capps to take lead in drafting a review for next meeting for a Regional Youth Council.
- Safe Youth Space in Kinsmen Park not complete. Seeking funding/donations and community support.

The meeting resumed as per agenda order.

R2 For Action Items Updates by Commission Members.

Updates by Project Coordinator, Safer Futures and RCMP Corporal Re: CPTED Assessment

- C. Villiers and C. Lougheed provided a presentation on the Cedarwood Plaza concerning the safety issues and risky activity around the plaza.

Next possible steps for CSAC:

- Communicate CPTED Assessment to North Cowichan, City of Duncan, building and land owners, and businesses.
- Emphasize the need to local government to take neighbourhood context into account when approving business licenses.
- Follow up with local governments to ensure they are using the Safety Lens.
- Follow up with local governments to ensure they are enforcing bylaws and building codes in this area.
- Engage with community members to gather more information on neighbourhood context (Safety Audit Walk).

ADJOURNMENT

10:45 am

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 10:45 am.

Chair

Recording Secretary

Dated: _____

CSAC

Issue Management and Bring Forward Log

Year 2017

Item	Topic/Issue Description	Requesting Agency	CSAC Involvement	Date Initiated	CSAC Lead	Status
1	Safe Needle Disposal	Community	Involved	May 1 2016	Michelle Staples	Ongoing
2	DBIA Downtown Safety	Duncan Business Improvement Association	Involved	May 5 2016	Sharon Jackson / John Horgan	Ongoing
3	Liquor Store Concern and CPTED	City of Duncan and North Cowichan	Involved	May 20, 2016 & July 12, 2016	Carol Ann Rolls	ongoing
4	Consolidated Problem Statement of Items 1 - 3	CSAC	Involved	1-Oct-16		Ongoing
5	Regional Youth Council	CSAC	Involved	December 9th	Jenni Capps	Ongoing
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