



## COMMUNITY SAFETY ADVISORY COMMISSION MEETING AGENDA

THURSDAY, FEBRUARY 2, 2017  
BOARD ROOM  
175 INGRAM STREET, DUNCAN, BC

8:30 AM

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	<u>PAGE</u>
1. <u>APPROVAL OF AGENDA</u>	
2. <u>ADOPTION OF MINUTES</u>	1
<b>Recommendation</b> That the minutes of the Regular Community Safety Advisory Commission Meeting of January 5, 2017 be adopted.	
3. <u>BUSINESS ARISING FROM THE MINUTES</u>	
4. <u>DELEGATIONS</u>	
D1 Elizabeth Croft, School District 79 Trustee Re: Strategic Priorities Plan, School District #79	5
<b>Recommendation</b> For Information.	
5. <u>CORRESPONDENCE</u>	
6. <u>INFORMATION</u>	
IN1 Organization's Information Updates	
<b>Recommendation</b> For Information.	
IN2 C. Cowan, Public Safety Manager Re: Update on Canadian Municipal Network Membership/Fees	
<b>Recommendation</b> For Information.	
IN3 Janice Carlson, British Columbia Liquor Distribution Branch Representative	
<b>Recommendation</b> For Information.	

7. **REPORTS**

R1 J. Capps, Public Youth Member Re: Problem Statement #5 - Regional Youth Council Update 7

**Recommendation** For Information.

R2 Assignment Leads - Action Assignment Updates - Consolidated Problem Statement Community Safety Issues - Duncan 11

**Recommendation** For Information

8. **UNFINISHED BUSINESS**

9. **NEW BUSINESS**

10. **QUESTION PERIOD**

11. **CLOSED SESSION**

Motion that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS CSR1 - Next Steps for Community Safety Advisory Commission Re: Downtown Business Improvement Area (DBIA) Issues {Sub (1) (f)} and {Sub (1) (j)}

CS CSIN1 - C. Cowan, Public Safety Manager Re: Recent Commission Appointments {Sub (1) (a)}

12. **ADJOURNMENT**

The next Community Safety Advisory Commission Meeting will be held Thursday, March 2, 2017 at 8:30 AM, in the Board Room, 175 Ingram Street, Duncan, BC.

**Commission Members**

M. Trickey, Public Member, Chairperson	Councillor C. Fradin, Ladysmith
C. Rolls, Community Policing Advisory Society, Vice-Chairperson	Director S. Furstenau
E. Croft, SD # 79	Councillor J. Horgan, City of Duncan
Councillor A. Canute, Cowichan Tribes	Councillor K. Marsh, North Cowichan
J. Capps, Public Youth Member	M. Staples, Social Planning Cowichan
Inspector R. Carfantan, RCMP	J. Sterk, Public Member
Director M. Dorey	L. Vaccher, Public Member

Minutes of the Community Safety Advisory Commission Meeting held on Thursday, January 5, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 9:04 AM.

**PRESENT:** Chair, M. Trickey  
 Councillor C. Fradin, Town of Ladysmith  
 Alternate Councillor S. Jackson, City of Duncan <left meeting at 10:40 AM>  
 Director K. Davis <arrived at 9:09 AM> <left meeting at 9:15 AM>  
 Member of Public L. Vaacher  
 Executive Director M. Staples, Social Planning Cowichan  
 Member of Public J. Capps <left meeting at 10:00 AM>  
 Alternate Director S. Acton  
 Corporal C. Lougheed, RCMP  
 Councillor K. Marsh, District Municipality of North Cowichan <left meeting at 10:00 AM>  
 Trustee, E. Croft, School District #79 <arrived at 9:30 AM>

**ALSO PRESENT:** C. Villiers, Project Coordinator, Safer Futures  
 T. Dame, Program Supervisor/Manager, Safer Futures  
 C. Cowan, Manager, Public Safety  
 Inspector R. Carfantan, RCMP <left meeting at 10:03 AM>  
 G. Erickson, Recording Secretary

**ABSENT:** Director S. Furstenau  
 Manager, Cowichan Community Policing Advisory Soci C. Rolls  
 Councillor C. Austin, Town of Lake Cowichan  
 Member of Public, J. Sterk  
 Councillor A. Canute, Cowichan Tribes

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended with the addition of the following items:**

- **IN3 – Discuss CSAC Meeting New Start Time;**
- **CSNB1 – Change of RCMP Representation on CSAC; and**

**That the agenda, as amended, be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** Regular Community Safety Advisory Commission meeting of December 8, 2016

**It was moved and seconded that the minutes of the Regular Community Safety Advisory Commission meeting of December 8, 2016 be adopted.**

**MOTION CARRIED**

**INFORMATION**

**IN1** Organization's Information Updates

Agencies provided their respective updates, including community events.

**IN2** Public Safety Manager Update - Re: Canadian Municipal Network on Crime Prevention Membership and Fees

C. Cowan is waiting on information from a representative from the Canadian Municipal Network before proceeding with the possibility of membership/fees.

**IN3** CSAC New Start Time

**It was moved and seconded that the start time for all future CSAC meetings will begin at 8:30 AM.**

**MOTION CARRIED**

**REPORTS**

**R1** Updated Problem Statement Summary

**It was moved and seconded that Next Steps for CSAC regarding the Downtown Business Improvement Area (DBIA) issue be added to the next meeting agenda under Closed Session Report 1 (CSR1).**

**MOTION CARRIED**

C. Cowan will contact a British Columbia Liquor Distribution Branch (BCLDB) representative and request that they attend a CSAC meeting to provide information on the BCLDB policy and legislation regarding the sale of alcohol in grocery stores.

**R2** Assignment Leads - Action Assignment Updates

T. Dame, Program Supervisor/Manager, Safer Futures - Re: Synopsis of Meeting on Homelessness in the Cowichan Valley Dec. 15, 2016

**CLOSED SESSION**

**10:25 AM** **It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 Sub (1) (f) Law Enforcement; and (1)(j) Information That is Prohibited and the Closed Session Community Safety Advisory Commission minutes of February 4, 2016**

**MOTION CARRIED**

**10:40 AM** During the closed portion of the meeting, quorum was lost when S. Jackson left at

10:40 AM. As a result, the meeting ended at 10:40 AM.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_



Gail Erickson

Subject:

FW: Online Form Submittal: Community Safety Advisory Commission

## Community Safety Advisory Commission

Request to Appear as a Delegation at the Community Safety Advisory Commission

Community Safety Advisory Commission meetings are held on the first Thursday of the month at 8:30 am.

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Community Safety Advisory Commission. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250-746-2507 or 1-800-665-3955 to advise.

Meeting Date 2/2/2017

### Contact Information

Contact Name Elizabeth Croft

Representing Cowichan Valley School District

Number Attending 2

Address 2557 Beverly St,

City Duncan

Province BC

Postal Code V9L 2X3

Telephone Number 604-931-9122

Reply Email [ecroft@sd79.bc.ca](mailto:ecroft@sd79.bc.ca)

Presentation Topic and Nature of Request

We've recently completed/released our Strategic Priorities Plan and would like to share it with the community. We'll bring a copy for everyone, and it's available online here: <http://sd79.bc.ca/documents/2016/11/strategic-priorities.pdf> I've ticked "Yes" for a PowerPoint presentation for now ... but we may elect to forgo it. I shall let Gail know as soon as possible. Please note the phone number is my cell phone (rather than the School Board office)

Do you have a  Yes  
PowerPoint presentation?

Email not displaying correctly? [View it in your browser.](#)



# CSAC

## Regional Youth Representation Problem Statement

<b>Item Number:</b>	5	<b>Date Opened:</b>	January 2017	<b>Dated Resolved:</b>	
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<b>Issue Outline:</b>	<p>In response to the murder of a Cowichan community young woman and the subsequent community response in the Take Back the Night Walk in 2011, the Cowichan Valley Regional District (CVRD) Community Safety Advisory Commission (CSAC) prioritized concerns about youth victimization and crime and prioritized a youth safety review in the region.</p> <p>The Safe Youth Cowichan, CSAC Youth sub-committee and Safer Futures (CWAV Society) designed a Cowichan Youth Safety Dialogues initiative (2012-2014) that looked at a range of indicators for risk and protective factors for youth in the Cowichan Valley and involved over 500 youth in discussions about what safety means to them.</p> <p>At the end of Phase I Youth Dialogues, the CVRD Community Safety Advisory Commission put forward Six Principles for a Safe Youth Cowichan and Three Steps to Lay a Foundation including a Regional Youth Strategy and local action projects.</p> <p>During 2013- 15, SYC, Safer Futures and Community Options Society worked in partnership with the CVRD Community Safety Advisory Commission, Social Planning Cowichan, the City of Duncan and District of North Cowichan to build upon these recommendations and undertake action projects in support of youth safety.</p> <p>A key recommendation out of the dialogues was to build a process and mechanism for youth involvement in local decision-making. The CVRD Board provided initial support for SYC work through a 2013 resolution:</p> <p>WHEREAS the Community Safety Advisory Commission has a mandate to “advise the Board on community safety issues of regional, sub-regional and interagency importance”;</p> <p>AND WHEREAS the 2012 Youth Safety Dialogues identified youth involvement as key in addressing youth safety matters;</p> <p>AND WHEREAS members of Safe Youth Cowichan have agreed to work together as a collective council of youth to identify goals, strategies and activities to address safe communities throughout the Cowichan Region;</p>
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**CSAC**

**Regional Youth Representation Problem Statement**

	<p>AND WHEREAS the Cowichan Valley Regional District supports youth involvement and believes youth input is essential to informing effective and responsive policies and programming development;</p> <p>NOW THEREFORE BE IT RESOLVED That the Cowichan Valley Regional District commits to work together with Safe Youth Cowichan to promote safer communities.</p> <p>(Adopted December 2013)</p> <p>Building on the success of the work of SYC, youth members desire to have more formal involvement in local government decision-making processes to ensure that youth voices are included in decisions that affect them.</p> <p>It is proposed to develop of a model for youth involvement in decision-making that is representative of the diversity of youth in the region, is accessible to the most vulnerable youth, and is integrated into local governance processes to afford young people a meaningful voice in decisions that affect them.</p> <p>The process of developing a youth regional council would include consultations with youth from around the Cowichan Region to identify key elements and needs for their involvement in local government decision-making processes. Consultation will also identify recommendations for inclusionary practices that would ensure diverse youth and at risk youth could participate.</p> <p>In collaboration with the CVRD, the process would develop a locally relevant youth regional council and determine needs for infrastructure and internal supports needed to both permit and foster youth involvement.</p> <p>Safer Futures can provide support and guidance in the implementation of the model and assist with recruitment and engagement of youth to represent a regional voice. Safer Futures has applied for funding to support this objective through the BC Ministry of Public Safety and Coast Capital.</p>
<b>Who Affected:</b>	<ul style="list-style-type: none"> <li>● Young people &amp; their families (both those who could benefit directly from participation, and those who would be indirectly affected by the impacts of the council)</li> <li>● Local government</li> <li>● Local organizations</li> <li>● Schools &amp; students</li> <li>● The entire community may be affected directly or indirectly by the actions or decisions of the youth body</li> </ul>

## CSAC

## Regional Youth Representation Problem Statement

<b>Who Should be Involved</b>	<ul style="list-style-type: none"> <li>• <b>Youth:</b> It is important to cast a wide net when recruiting, and to invite a variety of youth to participate. This ensures more accurate representation and a more diverse perspective. A strong, effective recruitment strategy is essential. Recruitment possibilities could include (but are not limited to):</li> <li>• Local Middle &amp; High Schools</li> <li>• Youth Groups &amp; Organizations</li> <li>• Local Governments elected officials and staff</li> </ul>
<b>Where Issue:</b>	Entire Cowichan Region
<b>Issue Frequency:</b>	N/A
<b>Issue Urgency:</b>	Project funding will cover one year in which the process could be conducted, recommendations completed and a sustainability plan in place.
<b>Why Fix Issue:</b>	<p>First and foremost, effective youth representation provides a forum for the community's youth to voice their needs. Without this opportunity to have a voice, young people can feel underrepresented, alienated, and isolated.</p> <p>A lack of youth representation in local government could lead to a young population that is disinterested in or distrustful of government. A fully functional youth council is an incredibly effective way to facilitate youth engagement, by giving youth an opportunity to have a positive impact on the entire Cowichan Region.</p> <p>Not only can the youth directly involved benefit from the skills and relationships built through participation on a youth council and participation with local government; the entire community stands to benefit from the unique perspective and energy of youth involvement in local government.</p>
<b>Vision Statement And Actions</b>	<p>A model for youth involvement in decision-making that is representative of the diversity of youth in the region, is accessible to the most vulnerable youth, and is integrated into local governance processes to afford young people a meaningful voice in decisions that affect them.</p> <ul style="list-style-type: none"> <li>• Consult with youth from around the Cowichan Region to identify key elements and needs for their involvement in local government decision-making processes. Consultation will also identify recommendations for inclusionary practices that would ensure diverse youth and at risk youth could participate.</li> </ul>

**CSAC**

**Regional Youth Representation Problem Statement**

	<ul style="list-style-type: none"><li>• Identify best practices for youth involvement from around British Columbia to guide consideration and choices for choosing a model and framework for the Cowichan Region.</li><li>• In collaboration with the CVRD, develop a locally relevant youth involvement model and determine needs for infrastructure and internal supports needed to both permit and foster youth involvement.</li><li>• Provide support and guidance in the implementation of the model and assist with recruitment and engagement of youth to represent a regional voice.</li></ul>
<p><b>Lessons Learned</b></p>	

CSAC

Problem Statement

Duncan Area Community Safety Issues (Consolidated Report)

<b>Item Number:</b> 4	<b>Date Opened:</b> October 2016	<b>Dated Resolved:</b>
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<b>Issue Outline:</b>	<p><b>Summary</b></p> <p>Community dialogue during over the course of the last six months has highlighted a number inter-related concerns in the Duncan Core area:</p> <ul style="list-style-type: none"> <li>• Increased discarded sharps in public places and lack of capacity for needle collection facilities</li> <li>• Concurrent concerns related to substance use, homelessness and child welfare</li> <li>• Public safety and disorder linked to a local alcohol outlet</li> <li>• Increasing issues regarding thefts in the Downtown Core</li> </ul> <p><b>Safe Needle Disposal</b></p> <p>A May 2016 meeting convened by Island Health and attended by several local stakeholders (Island Health, Local Government, NARSF, Island Saving Centre, Safer Futures, CVRD) highlighted a significant increase over the last two years in the amount of discarded sharps in the community, particularly around Somenos Marsh, Lewis/Beverly/York Streets, East Marchmont and the old VIU site near the Cowichan River.</p> <p>Community agencies report that needles being collected currently exceed local capacity for safe disposal and collection. Estimated numbers of needles being collected in the community: MMHU – 4,300 since April 2016; Warmland – 8,895 since April; NARSF – 125,550 (over 270% more than they distributed). These numbers are considered to reflect a shift in trends re: access to particular kinds of drugs and access to needles.</p> <p>A needle box installed at the end of York Street has been collecting about 25 needles on a 2-3 week basis and a second box on Beverley has not yielded anything to date. The box has been moved from that location to the Kin Park location right next to the high school. As at October 21, no numbers have been recorded but observations noted an increase of used sharps on the site.</p> <p>Concurrently, local government and community agencies have observed increased use of the Somenos Marsh area for camping by both adults and youth/children, increases in the number of young people (under 18) using intravenous drugs, accessing shelter and needle services, and living homeless. Exploitation of youth and children who are among the homeless using the Marsh has also been observed. Further concerns have been voiced regarding discarded needles and refuse around businesses in the Beverly Alexander area, activities around Island Savings Centre, and alcohol</p>
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## CSAC

## Problem Statement

use and public disruption around the liquor store at Alexander Street and the Trans Canada Highway. (We include the latter issues in this Problem Statement as they intersect the geographical area in question and are overlapping in nature.)

This general area has been the topic of a great amount of research and community consultation sparked by similar community concerns by Safer Futures since 1998, beginning with a community audit and progressing to a community safety strategy in 2003, followed by a Neighbourhood Plan developed by the District of North Cowichan in 2006.

These issues have been discussed at several tables including the CSAC (community safety), a Harm Reduction Roundtable hosted by Warmland in May 2016, two meetings focused on youth homelessness convened by Cowichan Housing Association in June and July 2016, and Our Cowichan Health Network meeting, September, 2016.

**Community Safety Beverly – Alexander area / CPTED Request for Liquor Store Concerns**

Between May – July 2016, the CSAC received requests from North Cowichan (May 20<sup>th</sup> 2016) and City of Duncan (July 12<sup>th</sup> 2016) “that the liquor store related issues/concerns in the Alexander/Whistler Street area be referred to the CVRD’s CSAC and RCMP to consider expanding the Crime Prevention Through Environmental Design (CPTED) study of the Beverly Street Area.”

Other concerns listed in the letter from the City of Duncan include: increased incidents of vandalism; loitering; drinking in public; camps being set up by the dike; sleeping in front of businesses doorways; increased drug use and discarded needles.

Historically this neighbourhood is one that is vulnerable and experiences many stressors. It has been the topic of three initiatives that have identified a Community Safety Strategy and Neighbourhood Plan. Factors include a relatively transient population base and residents who typically faces barriers to employment, education and sustainable housing. These include lone parent families, children and youth, First Nations, newcomers, elders and those with limited incomes. There is a perception that there is an increase in substance abuse (alcohol and intravenous drug use) use, exploitation and homelessness. There is also a theory that there may not be an increase but rather the situation has been made more visible because of the physical environmental changes in the neighbourhood (i.e. the liquor store and other related businesses and the building of the dyke).

Discussion by CSAC members to date has highlighted the need for further background information and consultation to provide adequate analysis. The concerns presented indicate a more complex problem than would be

*Document In Progress*

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	<p>indicated for a CPTED review of the area. A more comprehensive community audit is recommended.</p> <p><b>Downtown Duncan Business Area</b></p> <p>In May 2016, representatives of the Downtown Business Improvement Association (DBIA) attended a CSAC meeting to present on concerns in the downtown area related to increasing break-ins and theft.</p> <p>The DBIA presented a record of thirty-one incidences over a six month period between October 2014 and April 2015. In addition it was observed that there has been an increase in drug use, sleeping out/homelessness in the downtown core. Further, thefts have also been escalating at Kinsmen Park. Plants have been stolen and there is more sleeping in the park.</p> <p>The DBIA noted that they have reallocated some of their budget to fund commissionaires to provide surveillance three – four evenings per week. Representatives requested to attend CSAC meetings on a regular basis and asked for guidance around this issue.</p> <p>In the past, there had been a Task Force to deal with issues in the downtown core. As well, Safer Futures conducted safety audits and produced a Safe City Report for the City of Duncan in 2005.</p> <p>As the presentation was done in May of 2016 and the statistics provided were from 2014/15, updated information is needed to determine the current situation around thefts in the downtown area. As well, information and analysis is needed to determine the root issues; for example, linkages with increased homelessness and substance use were noted.</p>
<p><b>Who Affected:</b></p>	<p>Citizens who are affected by addiction, poverty, homelessness  Children who affected by addiction, poverty, homelessness and exploitation  Businesses in the local area are affected by thefts, vandalism and garbage  Neighbourhood residents in the local area who are affected by crime and safety concerns  Local governments of Duncan and North Cowichan  Local schools (Cowichan High on James and Beverly)  Island Saving Centre  Service providers  Tourists/Visitors accessing the trails/dyke</p>
<p><b>Who Should be Involved</b></p>	<p>Broader community issues linked to substance use, mental health, poverty, homelessness and needle disposal are being approached through several avenues including but not limited to:</p>

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	<ul style="list-style-type: none"> <li>• Our Cowichan Health Network members</li> <li>• Mental Health and Substance Use Committee</li> <li>• Social Planning Cowichan</li> <li>• Island Health</li> <li>• Local Governments</li> <li>• Cowichan Housing Association</li> <li>• Downtown Business Association</li> </ul> <p>Given the complexity and reach of the issues presented, it is suggested that the three main umbrellas of Social Planning Cowichan, Our Cowichan (including Island Health) and CSAC collaborate to coordinate strategic research and planning, and efforts arising related to broader community health issues.</p> <p>For issues that present at the level of neighbourhoods, specific working groups involving local residents and businesses, supported by community agencies, RCMP and local governments, can be an effective way to approach solutions at this level.</p>
<b>Where Issue:</b>	<p><i>Describe the issue boundaries: local, regional, etc. (be specific)</i>  Duncan/North Cowichan specifically Somenos, Alexander/Beverly, Marchmont and Downtown Core areas.</p>
<b>Issue Frequency:</b>	See Issue Description
<b>Issue Urgency:</b>	<p>Short term actions focussing on amelioration of physical aspects of the issues have been undertaken to date ranging from enhancing needle disposal sites and community capacity, environmental deterrence strategies by businesses (trimming vegetation, lighting) to conducting outreach to build relationships with youth.</p> <p>These issues have been emerging/escalating since 2014. As noted above, they are the culmination of a range of factors, and as such, will be conducive to some short-term actions, but will require a longer term, comprehensive strategy.</p>
<b>Why Fix Issue:</b>	<p>Community Safety achieves a positive state of well-being for people by looking at the social and physical environments within a community. It reduces and prevents injury and crime, builds strong, cohesive, vibrant, participatory communities, and saves valuable resources that could be spent on positive community development.</p> <p>The issues of substance misuse, addictions, mental health, homelessness, poverty pose significant personal, social, health and economic costs to individuals and the entire community. In addition to the significant social</p>



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	<p>costs of a life disrupted and pain experienced by individuals affected by these issues, the social and economic costs to communities for example, of having neighbourhoods that feel unsafe, policing, physical repair and maintenance, and hospitalization are enormous. We know however, that the benefits of implementing preventative planning and interventions not only result in improvements to the lives of individuals, families and communities, but they also result in significant cost savings over the longer term.</p>
<p><b>Vision Statement And Actions</b></p>	<p>The issues presented are complex and multi-faceted and include homelessness, substance misuse/addictions, mental health, needle disposal, child welfare, exploitation, poverty and crime. The vision for addressing these issues should encompass the complexity and range of factors for a safer, healthier community, and strive to make improvements such as reductions in thefts, vandalism and discarded needles; decrease homelessness and increase affordable housing; decrease poverty and increase social and emotional well being of residents.</p> <p>The current situation is reflective of heightened issues. Several short term actions have been identified and are already underway; these focus primarily on immediate health and safety aspects such as needle disposal, physical amelioration, supervision (e.g., of students travelling between schools).</p> <p>However, addressing the more complex root causes of these issues will require additional data, concerted coordination, research and planning to address needs such as addictions support, housing, child welfare, poverty. As such this requires a multi-sectoral effort to plan both short term interventions and longer term planning.</p> <p>Summary of Actions to Date:</p> <ul style="list-style-type: none"> <li>• Additional needle disposal boxes have been installed near Somenos marsh on York Road and one in Kin Park right next to the High School. Needle boxes have been installed in most of the bathrooms at the Island Savings Centre.</li> <li>• Island Health has enhanced efforts to dispose of needles dropped off at MMHU</li> <li>• The Safe Needle Disposal Toolkit) is being updated. (Suggestions include a map of disposal locations and harm reduction sites and a smaller map to hand out re: 24-hour access points)</li> <li>• Community agencies have continued and/or expanded efforts: NARSF continues to provide needle exchange; Warmland provides outreach, shelter and needle exchange; Public Health (MMHU) is providing needle exchange and is working on a map of disposal sites; Island Saving Centre provides a needle disposal site</li> </ul>

## CSAC

## Problem Statement

- Our Cowichan has held a networking meeting to discuss issues of drug use, needle disposal, poverty, mental health, and homelessness (Including the MHSU Collaborative)
- Warmland is conducting outreach to youth
- Cowichan Housing Association has held two forums on the topic of youth homelessness
- Social Planning Cowichan is undertaking a Poverty Reduction Initiative

**Recommended Steps:**

There has been a great deal of discussion around which course(s) of action should be taken, from short term interventions to alleviate public disruption and health concerns, to longer term solutions needed to address root issues of homeless, poverty and addictions, as well as safety of young adolescents. Further, the question of CSAC's role has been raised.

Pending and subject to collective dialogue and coordination, the following steps are suggested for consideration:

**1. Safe Needle Disposal**

- Update and disseminate the Safe Needle Disposal Toolkit (*Safer Futures – in progress*)
- Continue to work with the Safe Needle Disposal Committee to assist implementation of additional disposal sites and methods as described above (*CSAC Lead*)
- Work with the Safe Needle Disposal Committee to monitor use and preferred locations of disposal sites (*CSAC Lead*)
- Obtain information on current efforts regarding addictions and detox resources (*CSAC Lead*)
- Invite a health organization to attend CSAC meetings (e.g., OCHN) to liaise and inform about broader health efforts

**January 2017 Update:**

- *Final submissions have been received on the Safe Needle Disposal Tool Kit*
- *CVRD Waste Management has been invited to the next Safe Needle Disposal Committee slated for mid February as a possible solution to where needle collection sites that are not affiliated with Island Health can take bulk needles.*
- *CSAC Lead has invited Griffin Russell, Harm Reduction, from Island Health to give us an update on the trends and issues they are seeing around needle disposal and substance use.*

## CSAC

## Problem Statement

**2. Downtown Duncan Business Association**

- Obtain update on current situation and Task Force activities; determine next steps from this information. *(CSAC Lead)*
- Invite DBIA representation to CSAC meetings on a regular basis to inform and update on status of downtown crime and safety issues *(CSAC Lead)*
- Facilitate dialogue between DBIA and RCMP to monitor break in and crime prone locations, typical merchandise stole, resale of stolen merchandise e.g. assess if linkage between break ins and drug use *(CSAC Lead)*
- Assess options for conducting CPTED reviews for at-risk businesses
- Link concerns related to homelessness, addictions, etc. into broader efforts

**January 2017 Update:**

- ***information will be provided by the Task Force re: DBIA and the issues the downtown businesses are facing via a closed session at the next CSAC meeting slated for February 2nd 2017. (this was postponed from the last CSAC meeting due to lack of quorum)***

**3. Community Safety Beverly Alexander / CPTED Review Request for Liquor Store Concerns**

- Conduct neighbourhood community consultation/engagement to obtain input from the local neighbourhood regarding their safety concerns and recommendations *(Social Planning Cowichan, Safer Futures)*
- Gather data on RCMP calls for service, local demographics and relevant demographic statistics to inform definition of issues (SPC, Safer Futures)
- Conduct safety audits of the local area with the participation of residents, businesses, local agencies and local governments *(Safer Futures, Social Planning Cowichan)*
- Present recommendations back to the local neighbourhood, local governments, CSAC and Our Cowichan to develop a plan for addressing concerns *(Social Planning Cowichan, Safer Futures)*.
- Prepare a comprehensive implementation and monitoring plan *(Who?)*.

**January 2017 Update:**

- ***An initial CPTED assessment was conducted by CSAC members during a CPTED certification course. Overarching recommendations were identified and are to be used in support of neighbourhood community consultations and community safety audits set to happen early in 2017 (Planning in progress)***

## CSAC

## Problem Statement

	<p><b>4. Homelessness and Housing</b></p> <ul style="list-style-type: none"> <li>• Prepare a gap analysis for homelessness and housing needs (Cowichan Housing has this as a priority in their current year plan)</li> <li>• Identify priority projects for addressing homelessness and affordable housing, particularly for youth and proceed (CHA as above, with community partners)</li> </ul> <p><b>January 2017 Update:</b></p> <ul style="list-style-type: none"> <li>• <b><i>2 Part Planning Meetings on Homelessness in Cowichan is scheduled for February 7, 2017. Representatives from CSAC are invited to attend. A Multi Year Community Plan will be developed to Address Homelessness.</i></b></li> <li>• <b><i>Several CSAC commission members are participating on a steering committee that is informing the upcoming Homelessness Point in Time Count being funded by Central Island United Way. Count is scheduled to take place on February 21<sup>st</sup> 2017. Details to follow.</i></b></li> </ul>
<p><b>Lessons Learned</b></p>	<p>The topics discussed in this report were originally presented to CSAC separately. Discussion revealed that these issues were inter-related and intersecting.</p> <p>There are many dedicated groups involved in dialogue geared to addressing concerns in this neighbourhood and in some cases these groups are working separately to address these concerns. As far as possible it is important to connect the discussions and efforts of all involved and to coordinate actions to ensure an even approach.</p> <p>Land development, design, occupation, zoning and re-zoning influence the type of neighbourhood that will result. CPTEDs and community safety audits are most effective socially and economically when integrated into community planning and development processes.</p>