

Minutes of the Electoral Area Services Committee Meeting held on Wednesday, July 5, 2017 in the Board Room, 175 Ingram Street, Duncan, BC at 1:30 PM.

PRESENT: Director I. Morrison, Chair
Director S. Acton
Director M. Clement
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director M. Marcotte
Director A. Nicholson

ALSO PRESENT: M. Tippet, A/GM, Land Use Services Department
R. Conway, Manager, Development Services
R. Blackmore, Manager, Inspection & Enforcement
B. Farquhar, Manager, Parks & Trails
R. Rondeau, Planner II
J. Hughes, Recording Secretary
K. Madge, Development Officer

ABSENT: Director K. Kuhn

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of one New Business Item:

CSNB Verbal Report from Director M. Clement Re: Land Disposal {Sub (1)(e)}; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Electoral Area Services Committee meeting of June 21, 2017

It was moved and seconded that the minutes of the regular Electoral Area Services Committee meeting of June 21, 2017, be adopted.

MOTION CARRIED

CORRESPONDENCE

C1 Grant-in-Aid Request, Electoral Area C - Cobble Hill Re: Cowichan Secondary School

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$500 be provided to Cowichan Secondary School as an extra Bursary.

MOTION CARRIED

- C2** Grant-in-Aid Request, Electoral Area I - Youbou/Meade Creek Re: Cowichan Lake Days

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$550 be provided to Cowichan Lake Days to support Lake Days Celebration Breakfast.

MOTION CARRIED

- C3** Grant-in-Aid Request, Electoral Area F - Cowichan Lake/South Skutz Falls Re: Vancouver Island Windsport Society (Windfest)

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,000 be provided to Vancouver Island Windsport Society (Windfest).

MOTION CARRIED

- C4** Grant-in-Aid Request, Electoral Area F - Cowichan Lake South/Skutz Falls Re Honeymoon Bay Firefighters Association

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to Honeymoon Bay Firefighters Association to support their 70th Anniversary Celebrations Summer 2017.

MOTION CARRIED

INFORMATION

- IN1** Letter dated June 13, 2017, from Lindley Little, RPF, Planning Forester, BC Timber Sales (BCTS) Strait of Georgia, Ministry of Forests, Lands and Natural Resource Operations, Re: Replacement of BCTS Strait of Georgia Business Area's East and Southwest Coast Forest Stewardship Plan

It was moved and seconded that Lindley Little, FPF, Planning Forester, BC Timber Sales (BCTS), Ministry of Forests, Lands and Natural Resource Operations, be invited to appear before the Electoral Area Services Committee, prior to the BCTS's deadline of August 11, 2017, regarding the review process for the replacement of its East and Southwest Coast Forest Stewardship Plan with a new Pacific Maritime Forest Stewardship Plan.

MOTION CARRIED

IN2

Items 1 through 3 were received for information:

1. Area D Advisory Planning Commission Minutes - June 15, 2017;
2. Area C Parks Commission Minutes - June 5, 2017; and
3. Area E Special Parks Commission Minutes - June 8, 2017.

REPORTS**R1**

Application No. 10-D-15DP - Report from Development Services Division

It was moved and seconded that Development Permit Application No. 10-D-15DP (1725 Cowichan Bay Road) be considered at a subsequent meeting when the applicants can attend.

MOTION CARRIED

R2

License of Use and Occupation Agreement for Camp Woodlands - Report from Parks & Trails Division

It was moved and seconded that it be recommended to the Board:

1. That a 25 year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd. for use of 3.21 hectares of Bald Mountain Community Park to operate as a wilderness scout camp (Camp Woodlands), for a fee of \$10 be approved; and
2. That a Notice of Land Disposition, along with Notice of Intention to Provide Assistance be published pursuant to Sections 272 and 286 of the *Local Government Act* to advise the public of the CVRD's intent to enter into a 25 Year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd., for the use of approximately 3.21 hectares of Bald Mountain Park as a wilderness scout campsite for a \$10 fee.

Director Clement was absent during the vote.

MOTION CARRIED

R3

2182 Lakeside Road (Area E) - Blue Grouse Estate Winery Ltd Application: Winery Lounge & Special Event Endorsement

It was moved and seconded that it be recommended to the Board that the Cowichan Valley Regional District does not wish to provide comments or recommendations to the Liquor Control and Licencing Branch with regard to the Application for a Winery Lounge & Special Event Area (SEA) Endorsements by Blue Grouse Estate Winery Ltd. located at 2182 Lakeside Road, Cowichan Station (Area E) and consideration be made to Agricultural Land Commission policy regarding "Gathering for an Event in the Agricultural Land Reserve".

MOTION CARRIED

R4

Amendments to the Dog Regulation Bylaw - Report from Inspection & Enforcement Division, were received for information.

R5 Soil Deposit Bylaw – Report from Inspection & Enforcement Division, was received for information.

R6 Fisher Road Park Parcels Update - Verbal Report from Brian Farquhar, Manager, Parks & Trails Division, was received for information.

CLOSED SESSION

3:33 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1)(g) Potential Litigation (1)(f) (2 Items); Law Enforcement (1)(f) (2 Items); and Land Disposition (1)(e).

MOTION CARRIED

RISE FROM CLOSED SESSION

4:32 PM It was moved and seconded that the Committee rise without report, and return to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Chair

Recording Secretary

Dated: _____