

Minutes of the Electoral Area Services Committee Meeting held on Wednesday, August 2, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 12:31 PM.

PRESENT: Director I. Morrison, Chair
Director S. Acton
Director M. Clement <until 1:55 PM>
Director K. Davis
Director L. Iannidinardo
Director M. Marcotte
Director A. Nicholson
Alternate Director S. Jonas <after 12:33 PM>

ALSO PRESENT: B. Carruthers, Chief Administrative Officer (CAO)
R. Blackwell, General Manager, Land Use Services
H. Hatami, General Manager, Engineering Services Department
M. Tippet, Manager, Regional & Community Planning
R. Conway, Manager, Development Services
B. Dennison, Manager, Water Management
B. Farquhar, Manager, Parks & Trails
T. Soroka, Parks & Trails Planner
B. Suderman, Planner III
S. Herrera, Planner II
H. Huffman, Senior Environmental Technologist
L. Knodel-Joy, Senior Engineering Technologist
J. Adair, Solid Waste Operations Superintendent
K. Madge, Recording Secretary
J. Hughes, Secretary III

ABSENT: Director M. Dorey
Director K. Kuhn

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of one New Business item:

NB1; Sahtlam Local Area Plan Advisory Subcommittee; and that the agenda, as amended, be approved.

MOTION CARRIED

12:33 PM Alternate Director S. Jonas entered the meeting at 12:33 PM.

ADOPTION OF MINUTES

M1 Regular Electoral Area Services Committee meeting of July 19, 2017

It was moved and seconded that the minutes of the regular Electoral Area Services Committee meeting of July 19, 2017 be adopted.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1 Lindley Little, RPF, Planning Forester and Glenn Piggot, RPF, Planning Forester, B.C. Timber Sales (BCTS) Strait of Georgia, Ministry of Forests, Lands and Natural Resource Operations provided a PowerPoint presentation regarding the Replacement of BCTS Strait of Georgia Business Area's East and Southwest Coast Forest Stewardship Plan on July 19, 2017. At the August 2, 2017 Electoral Area Services Committee meeting Director Nicholson brought forth a recommendation for consideration.

It was moved and seconded that a formal response be sent to BC Timber Sales (BCTS) regarding the replacement of the Strait of Georgia Business Area's East and Southwest Coast Forest Stewardship Plan that emphasizes the need:

- 1. For "whole of watershed" planning and coordination of forest management, and;**
- 2. For BCTS, as a government agency, to model exemplary ecosystem-based and climate change-wise forest management.**

MOTION CARRIED

CORRESPONDENCE

C1 Grant-in-Aid Request, Electoral Area E - Cowichan Station/Sahtlam/Glenora - Cowichan Station Area Association

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$1380 be provided to Cowichan Station Area Association to support " Rec and Roll " after school youth program.

MOTION CARRIED

INFORMATION

IN1 Items 1 and 2 were received for information:
1. Area D Parks Commission Minutes - June 19, 2017; and
2. Area E Parks Commission Minutes - July 13, 2017.

REPORTS

R1 Application No. 04-B-17DVP - Report from Development Services Division

It was moved and seconded that it be recommended to the Board that Application No. 04-B-17DVP (2386 Shawnigan Lake Road) to vary Section 5.14 (a) of Zoning Bylaw No. 985 to permit the modification of a dwelling located within the 15 metre watercourse setback, be approved.

MOTION CARRIED

R2 Application No. 06-C-16DP - Report from Development Services Division

It was moved and seconded that it be recommended to the Board that Application No. 06-C-16DP (1355 Fisher Road) be approved; and that the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3510.

MOTION CARRIED

R3 Licence of Occupation Renewal For Elliots Beach Park and Michael Lake Trail in Electoral Area H - North Oyster/Diamond - Report from Parks & Trails Division

It was moved and seconded that it be recommended to the Board:

- 1. That the Licence of Occupation agreement with the Ministry of Transportation and Infrastructure beginning September 1, 2017, for Elliots Beach Park (Licence #100800) in Electoral Area H – North Oyster/Diamond, be approved for renewal for up to 10 years; and**
- 2. That the Licence of Occupation agreement with the Ministry of Transportation and Infrastructure beginning September 1, 2017, for Michael Lake Trail (Licence #100801) in Electoral Area H – North Oyster/Diamond, be approved for renewal for up to 10 years.**

MOTION CARRIED

R4 Proposed Donation of Picnic Shelter in Mile 77 Park (Electoral Area I - Youbou/Meade Creek) - Report from Parks & Trails Division

It was moved and seconded that it be recommended to the Board that a proposed donation of materials and labour, from the owners of Laketown Ranch, to construct a 20ft x 20ft foot picnic shelter in Mile 77 Park in Electoral Area I – Youbou/Meade Creek, be accepted.

MOTION CARRIED

R5 Requisition Limit Increase (Electoral Area I - Youbou/Meade Creek) - Critical Location Streetlighting Service Area - Report from Water Management Division

It was moved and seconded that it be recommended to the Board that a bylaw be prepared to amend “CVRD Bylaw No. 2144 – Electoral Area I – Youbou/Meade Creek Critical Location Streetlighting Service Bylaw, 2000”, to increase the maximum annual requisition limit from \$1,245 to \$1,555.

MOTION CARRIED

R6 Addition of Electoral Area G Saltair (excluding Gulf Islands) to CVRD Bylaw No. 3716 - Smoke Control Regulation Bylaw, 2013 - Report from Recycling & Waste Management Division

It was moved and seconded that it be recommended to the Board that a bylaw be prepared to amend Bylaw No. 3716 – Smoke Control Regulation Bylaw, 2013”, to include Electoral Area G - Saltair (excluding Gulf Islands).

MOTION CARRIED

R7 Union of BC Municipalities (UCBM) Minister Meeting - Verbal Report from B. Carruthers, CAO

The CAO provided a verbal report focusing on the the following topics to discuss at the Ministerial meetings at the 2017 UBCM Convention.

Minister of Environment and Climate Change Strategy:

Fisher Road Aquifer Monitoring

Soils Management and Bylaw/Removal of contaminated soils at South Island Aggregates

Regional District of Nanaimo tree/vegetation removal (Electoral Area H)

Minister of Forests, Lands and Natural Resources Operations, and Rural Development:

Riparian Area Protection

Minister of Municipal Affairs and Housing:

Approving Officer Authority

Affordable Housing efforts in Cowichan Valley

Levels of fines for Municipalities vs Regional Districts

Minister of Energy, Mines and Petroleum Resources:

Soils Bylaw and contaminated soil landfills

Minister of Health:

Cowichan District Hospital

Minister of Transportation and Infrastructure:

Roadside pathways/increased funding for active transportation

Approving Officer Authority

Minister of Public Safety and Solicitor General:

Mill Bay RCMP Building

Deputy Ministers/Assistant Deputy Ministers:

Mark Zacharias, Assistant Deputy Minister, Ministry of Environment and Climate Change Strategy; Craig Sutherland, Assistant Deputy Minister, Forests, Lands, Natural Resource Operations, and Rural Development Re: Cobble Hill Aquifer Monitoring

NEW BUSINESS

NB1 Establishment of a Sahtlam Local Area Plan Advisory Subcommittee – Verbal Report

It was moved and seconded that a Sahtlam Local Area Plan Advisory Subcommittee be established to provide recommendations on how to resolve a number of issues owing to the unique character of the Sahtlam community, including zoning and governance, and that the Subcommittee report back to the Electoral Area Services Committee by June 2018.

MOTION CARRIED

CLOSED SESSION

1:32 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 Appointments {Sub (1)(a)} and Potential Litigation {Sub (1)(g)}

MOTION CARRIED

RISE FROM CLOSED SESSION

2:06 PM It was moved and seconded that the Committee rise with report on Item CSR1, and return to the Open portion of the meeting.

MOTION CARRIED

CSR1 It was moved and seconded that the following individuals be appointed to the Sahtlam Local Area Plan Advisory Subcommittee:

- 1. Mariah Wallener;
- 2. Helen Reid;
- 3. Robert (Bob) Menzies;
- 4. Mike Lees;
- 5. Heather Pritchard;
- 6. Judy Brayden;
- 7. Julia Rylands; and
- 8. Joe Allan.

MOTION CARRIED

ADJOURNMENT

2:18 PM It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Chair

Recording Secretary

Dated: _____