

Minutes of the Electoral Area Services Committee Meeting held on Wednesday, April 5, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 1:31 PM.

PRESENT: Director I. Morrison, Chair
Director K. Davis
Director M. Dorey
Director S. Furstenau <after 1:32 PM>
Director K. Kuhn
Director M. Marcotte
Director A. Nicholson
Alternate Director A. Bomford
Alternate Director C. Morris

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
R. Blackmore, Manager, Inspection & Enforcement
B. Dennison, Manager, Water Management
G. Breckenridge, Chief Building Inspector
R. Rondeau, Planner II
K. Biegun, Planner I
N. Morano, Bylaw Enforcement Officer
L. Knodel-Joy, Senior Engineering Technologist
J. Hughes, Recording Secretary

ABSENT: Director M. Clement
Director L. Iannidinaro

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of two New Business Items:

NB1 5039 Marshall Road – Vigneti Zanatta Ltd. (Winery) – Report from Inspection & Enforcement Division;

CSNB1 Potential Law Enforcement {Sub 90 (1)(f)}; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Electoral Area Services Committee meeting of March 15, 2017

It was moved and seconded that the minutes of the Regular Electoral Area Services Committee meeting of March 15, 2017 be adopted.

MOTION CARRIED

CORRESPONDENCE

- C1** Grant-in-Aid Request, Electoral Area B - Shawnigan Lake, Re: Frances Kelsey Secondary Dry Grad 2017

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$500 be provided Frances Kelsey Secondary School Dry Grad 2017 to support its Dry Grad Celebrations.

MOTION CARRIED

- C2** Grant-in-Aid Request, Electoral Area D - Cowichan Bay, Re: South Cowichan Lawn Tennis Club

It was moved and seconded that it be recommended to the Board that a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to South Cowichan Lawn Tennis Club to assist in offering public tennis lessons.

MOTION CARRIED

INFORMATION

- IN1** The following items 1 through 4 were received for information:
1. Area A - Parks Commission Minutes - March 9, 2017;
 2. Area H - Advisory Planning Commission Minutes - February 13, 2017;
 3. Area H - Advisory Planning Commission Minutes - March 10, 2017; and
 4. Area H - Advisory Planning Commission Minutes - March 13, 2017.

REPORTS

- R1** Application No. 01-D-16DVP (4370 Kingscote Road) - Report from Development Services Division

It was moved and seconded that it be recommended to the Board that Development Variance Permit Application No. 01-D-16DVP (4370 Kingscote Road) be denied.

It was moved and seconded that Development Variance Permit Application No. 01-D-16DVP (4370 Kingscote Road) be referred to an upcoming Electoral Area Services Committee meeting.

MOTION CARRIED

- R2** Arbutus Ridge Sewer Management Bylaw Amendment - Report from Water Management Division

It was moved and seconded that CVRD Bylaw No. 4111 Arbutus Ridge Sewer System Management Bylaw, 2017 be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R3 Cowichan Bay Sewer Inclusion Request - 4401 Telegraph Road - Report from Water Management Division

It was moved and seconded that it be recommended to the Board:

- 1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer System Service Area be received.**
- 2. That CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as PID 029-865-310.**

MOTION CARRIED

Director Furstenau was absent during the vote.

R4 Building Bylaw - Report from Inspection & Enforcement Division

It was moved and seconded that the Draft Building Regulation Amendment Bylaw be forwarded to the Board for consideration of first three readings.

MOTION CARRIED

NEW BUSINESS

NB1 5039 Marshall Road - Vigneti Zanatta Ltd. (Winery) - Report from Inspection & Enforcement Division

It was moved and seconded that it be recommended to the Board that the CVRD has no objection to the events noted on the Temporary Change to a Liquor Licence (171424) application for Vigneti Zanatta Ltd. located at 5039 Marshall Road, Glenora (Area E) for the following 2017 dates only: June 10, July 1, July 22, July 28, August 6 and August 19.

MOTION CARRIED

2:30 PM It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 {Sub (1)(g)} Potential Litigation; and {Sub (1)(f)} Potential Law Enforcement.

MOTION CARRIED

RISE FROM CLOSED SESSION

4:02 PM The Committee rose without report, and returned to the open portion of the meeting.

ADJOURNMENT

4:03 PM **It was moved and seconded that the meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 4:03 PM.

Chair

Recording Secretary

Dated: _____