

Minutes of the Regional Services Committee Meeting held on Thursday, September 21, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 11:30 AM.

PRESENT: Chair A. Stone
Director S. Acton
Director K. Davis
Director B. Day
Director L. Iannidinaro <after 11:37 AM>
Director S. Jackson
Director K. Kuhn
Director J. Lefebure
Director K. Marsh
Director M. Marcotte
Director I. Morrison
Director A. Nicholson
Alternate Director A. Siebring

ALSO PRESENT: B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Land Use Services
B. Dennison, Manager, Water Management
J. deJong, Fire Rescue Services Coordinator
A. Tokarek, Senior Environmental Energy Analyst
T. Daly, Recording Secretary

ABSENT: Director M. Clement
Director M. Dorey
Director T. Walker

APPROVAL OF AGENDA

It was moved and seconded that the agenda be amended with the addition of one New Business item: NB1 – Director Marsh Re: Disaster Relief; and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Regional Services Committee meeting of July 26, 2017

It was moved and seconded that the minutes of the Regular Regional Services Committee meeting of July 26, 2017 be adopted.

MOTION CARRIED

REPORTS

- R1** Report from the A/Manager, Public Safety Re: Community Wildfire Protection Plan - UBCM Grant Application

It was moved and seconded that it be recommended to the Board that three (3) grant applications be submitted to the Union of BC Municipalities for the Community Wildfire Protection Plan (CWPP) - Cowichan Central, Cowichan West, and Cowichan North projects under the Strategic Wildfire Prevention Initiative, Community Wildfire Protection Plan & CWPP Update Program.

MOTION CARRIED

- R2** Report from the Asset Coordinator, Engineering Services Re: Union of BC Municipalities Asset Management Planning Program Grant Application

It was moved and seconded:

- 1. That it be recommended to the Board that an application be made for a grant opportunity from the Union of BC Municipalities Asset Management Planning Program for the Asset Management Levels of Service Project.**
- 2. That it be recommended to the Board that the CVRD commit to conducting the following activities in its proposed project submitted to Union of BC Municipalities' Asset Management Planning Program to advance our asset management program:**
 - 1. Develop Levels of Service; and**
 - 2. Asset management training for staff.**
- 3. That it be recommended to the Board that funding in the amount of \$7,500 be approved from Community Works Funds, and an in kind contribution in the amount of \$7,500 from the Engineering Services Department to fund the Asset Management Levels of Service Project.**

MOTION CARRIED

- R3** Report from the Asset Coordinator, Engineering Services Re: Federation of Canadian Municipalities Municipal Asset Management Program Grant Application

It was moved and seconded:

- 1. That it be recommended to the Board that an application be made for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Condition Assessment Project.**
- 2. That it be recommended to the Board that the CVRD commit to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:**
 - 1. Condition Assessments; and**

2. Data Desegregation.

- 3. That it be recommended to the Board that funding in the amount of \$12,500 be approved from the Community Works Fund toward the Asset Management Condition Assessment Project.**

MOTION CARRIED

R4 Report from the General Manager, Community Services Re: Tournament Incentives

11:37 AM Director Iannidinardo entered the meeting.

It was moved and seconded that it be recommended to the Board:

- 1. That up to \$30,000 be included in the preparation of the sport tourism section of the Economic Development budget for 2018.**
- 2. That a set of criteria be developed to evaluate appropriate financial incentives for hosting provincial, regional, national, or international events.**

MOTION CARRIED

NEW BUSINESS

NB1 Director Marsh Re: Disaster Relief

Director Marsh inquired whether the Directors would consider making a contribution to a disaster relief organization in light of the recent international hurricanes and earthquakes. It was the consensus of the committee that individuals can make their own choices regarding disaster relief contributions.

ADJOURNMENT

11:52 AM

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 11:52 AM.

Chair

Recording Secretary

Dated: _____