

Minutes of the Regional Services Committee Meeting held on Wednesday, July 26, 2017 in the Board Room, 175 Ingram Street, Duncan BC at 9:30 AM.

**PRESENT:** Chair A. Stone  
Director S. Acton  
Director K. Davis  
Director B. Day  
Director L. Iannidinaro  
Director S. Jackson  
Director K. Kuhn  
Director J. Lefebure  
Director K. Marsh  
Director M. Marcotte  
Director I. Morrison  
Director A. Nicholson  
Director T. Walker  
Alternate Director S. Jonas  
Alternate Director C. Morris

**ALSO PRESENT:** B. Carruthers, Chief Administrative Officer  
J. Barry, Corporate Secretary  
M. Kueber, General Manager, Corporate Services  
J. Elzinga, General Manager, Community Services  
R. Blackwell, General Manager, Land Use Services  
H. Hatami, General Manager, Engineering Services  
C. Lockrey, Manager, Strategic Services  
L. Smith, Assistant Finance Manager  
J. Adair, Solid Waste Operations Superintendent  
T. Bowen, Accounting Supervisor  
B. Suderman, Planner III  
I. Sarady, Environment Technologist II  
T. Soroka, Parks & Trails Planner  
D. Lucas, Summer Student, Planning Assistant, Community & Regional Planning  
S. Humes, Summer Student, Planning Assistant, Community & Regional Planning  
T. Daly, Recording Secretary

**ABSENT:** Director M. Clement  
Director M. Dorey

#### **APPROVAL OF AGENDA**

**It was moved and seconded that the agenda be amended with the addition of one New Business items: NB1 Public Input; and that the agenda, as amended, be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**M1** Regular Regional Services Committee meeting of June 28, 2017

**It was moved and seconded that the minutes of the Regular Regional Services Committee meeting of June 28, 2017 be adopted.**

**MOTION CARRIED**

## **BUSINESS ARISING FROM THE MINUTES**

### **DELEGATIONS**

**D1** Stuart Foster, Sergeant, Lake Cowichan RCMP Re: Introduction of Detachment Commander

Sergeant Foster, Lake Cowichan RCMP provided an overview of the activities in the Cowichan Lake area, including second quarter crime statistics for the area.

### **REPORTS**

**R1** Report from Manager, Strategic Services Re: 2016 Annual Report

The Chief Administrative Officer provided a brief overview of the 2016 Annual Report, for information.

**R2** Report from the Parks & Trails Planner, Parks & Trails Re: Proposed Donation of Trail Construction - Municipality of North Cowichan to Cowichan Valley Trail (Bings Creek Bridge)

**It was moved and seconded that it be recommended to the Board that the proposed donation of materials and labour to construct a pathway/trail, as set out in the July 18, 2017, staff report from the Parks & Trails Division, be accepted.**

**MOTION CARRIED**

**R3** Report from the Environmental Technologist II, Recycling and Waste Management Re: Tipping Fee Exemption - Solid Waste Management Charges and Regulations Amendment Bylaw No. 4110

**It was moved and seconded that the revised Solid Waste Management Charges and Regulations Bylaw Amendment No. 4110 be forwarded to the Board for consideration of first three readings and adoption.**

**MOTION CARRIED**

**It was moved and seconded that a staff report be brought forward to a future**

**Regional Services Committee meeting on the possibilities of partnering with Cowichan Tribes for waste reduction and recycling on First Nations land.**

**MOTION CARRIED**

**R4** Report from the Environmental Technologist II, Recycling and Waste Management  
Re: Safe Road - A South Cowichan Community Policing Project

**It was moved and seconded that it be recommended to the Board that:**

- 1. The Cowichan Valley Regional District (CVRD) collaborate with the South Cowichan Community Policing (SCCP) to implement a Safe Roads project; and**
- 2. Staff prepare a memorandum of understanding (MOU) between SCCP and the CVRD.**

**MOTION CARRIED**

**R5** Report from the Assistant Manager, Finance Re: Temporary Borrowing Bylaws  
No. 4133, 4134, 4135

**It was moved and seconded that:**

- 1. Temporary Borrowing Bylaw No. 4133 Woodley Range Water Upgrade;**
- 2. Temporary Borrowing Bylaw No. 4134 Honeymoon Bay Well No. 2; and**
- 3. Temporary Borrowing Bylaw No. 4135 Meade Creek Recycling Centre**

**be forwarded to the Board for consideration of first three readings and adoption.**

**MOTION CARRIED**

**RECESS  
10:10 a.m.**

**It was moved and seconded that the Regional Services Committee recess for five minutes.**

**MOTION CARRIED**

**RECONVENE  
10:22 a.m.**

The meeting reconvened at 10:22 a.m.

**R6**

Report from the Senior Planner, Community and Regional Planning Re: Affordable Housing in the Cowichan Region

The Senior Planner, Community and Regional Planning introduced members of several community organizations involved with affordable housing initiatives. She then provided a PowerPoint overview of the variety of affordable housing options, outlining possible next steps.

**It was moved and seconded that it be recommended to the Board that a**

workshop be organized in partnership with the Cowichan Housing Association to explore options for addressing the need for affordable housing.

**MOTION CARRIED**

**NEW BUSINESS**

**NB1** Public Input at CVRD Meetings – Director Marsh

Director Marsh asked for an update on the status of the staff report which was to be prepared in response to her Public Input at CVRD meetings report from last fall. The Corporate Secretary advised that this item, which was dealt with at a Corporate Services Committee meeting, had no update at this time.

**ADJOURNMENT**

**11:57 a.m.** It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 11:57 a.m.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_