

Minutes of the Special meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, January 25, 2017 at 1:34 PM.

PRESENT Chair J. Lefebure
Director B. Day
Director K. Davis
Director M. Dorey
Director S. Furstenau
Director K. Kuhn
Director L. Iannidinaro
Director M. Marcotte
Director K. Marsh
Director I. Morrison
Director A. Stone
Director T. Walker
Alternate Director P. Kent
Alternate Director C. Morris

ALSO PRESENT B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Planning and Development
C. Lockrey, Manager, Strategic Services
A. Melmock, Manager, Economic Development
B. Farquhar, Manager, Parks & Trails
S. Carlow, Legislative Assistant
P. Turney, Records Technician/Secretary III

ABSENT Director M. Clement
Director A. Nicholson
Director S. Jackson

APPROVAL OF AGENDA

17-22 It was moved and seconded that the agenda be amended with the addition of two New Business items:

NB1 Report and Recommendation of the Grant-in-Aid Select Committee meeting of January 23, 2017;

NB2 Verbal Report from Director Davis – Sunken Vessels, Mill Bay; and

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of January 11, 2017

17-23 It was moved and seconded that the minutes of the Regular Board Meeting of January 11, 2017 be adopted.

MOTION CARRIED

COMMITTEE REPORTS

CR1 Report and Recommendation of the Cowichan Lake Recreation Commission Meeting of October 27, 2016

17-24 It was moved and seconded that up to \$250,000 for the chiller and digital sign at Cowichan Lake Recreation Centre be funded through short term borrowing to be paid back over five years as per the Liabilities Under Agreement Section 175 of the *Community Charter*.

MOTION CARRIED

CR2 Report and Recommendations of the Electoral Area Services Committee meeting of January 18, 2017

17-25 It was moved and seconded:

1. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$1,000 be provided to Frances Kelsey School for two \$500 bursaries to be awarded to students residing in Electoral Area C – Cobble Hill.
2. That a Grant-in-Aid, Electoral Area C – Cobble Hill, in the amount of \$1,000 be provided to Cowichan Secondary School for two \$500 bursaries to be awarded to students residing in Electoral Area C – Cobble Hill.
3. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake, in the amount of \$250 be provided to Cowichan Spirit of Women to support the International Women’s Day dinner on Friday, March 3, 2017.
4. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake in the amount of \$1,500 be provided to Frances Kelsey Secondary School for three \$500 bursaries for graduating students from Electoral Area B – Shawnigan Lake.
5. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake in the amount of \$1,500 be provided to Cowichan Secondary School for three \$500 bursaries for graduating students from Electoral Area B – Shawnigan Lake.

6. That a Grant-in-Aid, Electoral Area B – Shawnigan Lake in the amount of \$500 be provided to Cowichan Secondary Dry Grad 2017 to support Cowichan Secondary Dry Grad 2017.
7. That the Elsie Miles Park Concept Plan dated December 1, 2016, be endorsed.

MOTION CARRIED

17-26 It was moved and seconded:

8. That Application No. 03-H-16DVP (12272 Chandler Road) to vary Section 8.2 of Zoning Bylaw No. 1020, to allow a reduction in the rear property line setback from 4.5 to 4.1 metres to legalize existing suite be approved.
9. That Development Permit Application No. 01-B-16DP/S (1757 Shawnigan Mill Bay Road) be approved.
10.
 1. That Development Permit Application No. 03-G-16 DP (3695 Gardner Road) be approved; and
 2. That the General Manager of Planning & Development be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 2500.

MOTION CARRIED

CR3 Report and Recommendations of the Regional Services Committee meeting of January 25, 2017

17-27 It was moved and seconded:

1. That a Loan Authorization Bylaw be prepared that authorizes the borrowing of up to \$1,968,000 for a 20 year term for the Meade Creek Upgrades & Landfill Closure Project in accordance with Sections 2.8 and 2.9 of the CVRD Solid Waste Management Plan.

MOTION CARRIED

17-28 It was moved and seconded:

2. That the Coastal Invasive Species Committee be given \$1,000 to update their 2010 Coastal Invasive Plant Management Strategy with funding sourced equally between the Parks & Trails and Environmental Services budgets.

MOTION CARRIED

17-29 It was moved and seconded:

3.
 1. That the Poetry of Place initiative be endorsed and a detailed program be developed; and
 2. That \$10,000 of the 2017 grant-in-aid budget be earmarked for a community-based organization to assist with the community

engagement component of the initiative.

MOTION CARRIED

STAFF REPORTS

SR1 Staff Report from the Finance Division Re: 2017 Five Year Financial Plan Bylaw Amendment was received for information.

SR2 Staff Report from the Economic Development Division Re: Municipal and Regional District Tax Implementation Date Change

17-30 **It was moved and seconded that the implementation date for the Municipal and Regional District Tax within the Cowichan Valley Regional District be changed from October 1, 2017 to June 1, 2017.**

MOTION CARRIED

SR3 Staff Report from the Parks & Trails Division Re: British Columbia/Canada 150: Celebrating B.C. Communities and Their Contributions Grant Funding Announcement

17-31 **It was moved and seconded that an application to the British Columbia/Canada 150: Celebrating B.C. Communities Contributions grant funding program be submitted for up to \$100,000 for ongoing rehabilitation work on the historic Kinsol Trestle.**

MOTION CARRIED

SR4 Staff Report from the Legislative Services Division Re: Results of Alternative Approval Process for Bylaw No. 4028 - Vancouver Island Regional Library Capital Construction Service Establishment and Bylaw No. 4029 - Vancouver Island Regional Library (Chemainus) Loan Authorization

17-32 **It was moved and seconded that the certificate of results for the Alternative Approval Process for adoption of "CVRD Bylaw No. 4028 – Vancouver Island Regional Library Capital Construction Service Establishment Bylaw, 2016" and "CVRD Bylaw No. 4029 – Vancouver Island Regional Library (Chemainus) Loan Authorization Bylaw, 2016", be received.**

MOTION CARRIED

SR5 Staff Report from the Finance Division Re: 2017 Revenue Anticipation Borrowing Bylaw No. 4086

17-33 **It was moved and seconded that Interim Borrowing through the Municipal Finance Authority (MFA) for an amount not to exceed \$11,000,000 for operational purposes be approved.**

MOTION CARRIED

SR6 Staff Report from the Finance Division Re: MFA Spring Borrowing - Security Issuing Bylaw No. 4090 was received for information.

BYLAWS

**B1
17-34** It was moved and seconded that "CVRD Bylaw No. 4028 - Vancouver Island Regional Library Capital Construction Establishment Bylaw, 2016", be adopted.

MOTION CARRIED

**B2
17-35** It was moved and seconded that "CVRD Bylaw No. 4029 - Vancouver Island Regional Library (Chemainus) Loan Authorization Bylaw, 2016", be adopted.

MOTION CARRIED

**B3
17-36** It was moved and seconded that "CVRD Bylaw No. 4086 – Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B3
17-37** It was moved and seconded that "CVRD Bylaw No. 4086 – Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2017", be adopted.

MOTION CARRIED

**B4
17-38** It was moved and seconded that "CVRD Bylaw No. 4088 - Five Year Financial Plan (2017 - 2021) Amendment Bylaw, 2017, be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B4
17-39** It was moved and seconded that "CVRD Bylaw No. 4088 - Five Year Financial Plan (2017 - 2021) Amendment Bylaw, 2017, be adopted.

MOTION CARRIED

**B5
17-40** It was moved and seconded that "CVRD Bylaw No. 4090 - Security Issuing (Loan Authorization Bylaw No. 3623) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B5
17-41** It was moved and seconded that "CVRD Bylaw No. 4090 - Security Issuing (Loan Authorization Bylaw No. 3623) Bylaw, 2017", be adopted.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

17-42 It was moved and seconded that "CVRD Bylaw No. 4089 – Cowichan Bay Zoning Amendment Bylaw (5301 Chaster Road), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

NB1 Report and Recommendation of the Grant-in-Aid Select Committee meeting of

January 23, 2017

17-43 It was moved and seconded that the 2017 Regional Grant-in-Aid process be undertaken in accordance with the current Regional Grant-in-Aid policy and that the 2017 applications be considered at the March 22, 2017 Regional Services Committee meeting.

NB2 Verbal Report from Director Davis – Sunken Vessels, Mill Bay

Director Davis reported on a number of sunken vessels in Mill Bay that need to be removed under the authority of Transport Canada in order to mitigate safety and environmental risks in the area.

17-44 It was moved and seconded that Transport Canada be requested to take immediate action to remove existing sunken vessels in Mill Bay that pose a safety risk to boaters and adverse impacts to the marine environment.

MOTION CARRIED

ADJOURNMENT

17-45 It was moved and seconded that the meeting be adjourned.

2:05 PM

MOTION CARRIED

The meeting adjourned at 2:05 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____