

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Thursday, September 21, 2017 at 1:30 PM.

PRESENT Chair J. Lefebure
Director S. Acton
Director B. Day
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson
Director K. Kuhn
Director M. Marcotte
Director K. Marsh <until 1:53PM>
Director I. Morrison
Director A. Nicholson
Director A. Stone
Alternate Director A. Siebring

ALSO PRESENT Brian Carruthers, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Ross Blackwell, General Manager, Land Use Services
Shannon Carlow, Legislative Assistant

ABSENT Director M. Clement
Director T. Walker

APPROVAL OF AGENDA

Prior to adoption of the agenda, the Chair advised on the passing of Ray Peters, Cowichan Tribes elder and invited Director Jackson to comment. She reminisced about his sense of humour, and being a role model and example to the community at large.

17-393 It was moved and seconded that the agenda be amended with the addition of two New Business items:

NB1 "CVRD Bylaw No. 4150 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Meade Creek Skidsteer Replacement - \$70,000) Bylaw, 2017", be granted 1st, 2nd, and 3rd reading.

"CVRD Bylaw No. 4150 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Meade Creek Skidsteer Replacement - \$70,000) Bylaw, 2017", be adopted.

**NB2 Director Morrison Re: Request to Change Budget Meeting Dates;
and**

that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of September 13, 2017

17-394 It was moved and seconded that the minutes of the Regular Board Meeting of September 13, 2017 be adopted.

MOTION CARRIED

REPORT OF THE CHAIRPERSON

RC1 The Chair advised that on Monday, September 18 he and Directors Marsh, Morrison and Nicholson attended the Housing First Workshop. Cowichan Housing Association and United Way were the lead with collaboration and cooperation through, and with, many stakeholder groups. The Chair invited the Director attendees to speak on their experience at the workshop and advised it is his hope that the CVRD can make social housing a priority item going forward.

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of September 20, 2017

17-395 It was moved and seconded:

- 1. That the Cowichan Valley Regional District does not wish to provide comments or recommendations to the Liquor Control and Licencing Branch with regard to the application for a Lounge & Special Event Area by Small Block Brewery Inc. located at 5301 Chaster Road, Cowichan Bay (Area D).**
- 2. That the Electoral Area D – Cowichan Bay Community Works Funds in the amount of \$38,347 be reallocated from the Wessex Ravine Community Pathway Connection Project to the Cowichan Bay Design Charrette; and that an amendment to the 2017 Five Year Financial Plan Bylaw be prepared.**
- 3. That the Cowichan Valley Regional District proceed with a phased approach over time to improve the Saltair Community Centre building to prevent degradation and loss.**

MOTION CARRIED

17-396 It was moved and seconded:

4. That the Cowichan Valley Regional District's Policy on Plumbing Fixtures in Accessory Buildings be rescinded.

MOTION CARRIED

Item No. 5 of the September 20, 2017 Electoral Area Services Committee Report was not required since the Plumbing Fixtures in Accessory Buildings Policy was rescinded.

CR2 Report and Recommendations of the Regional Services Committee meeting of September 21, 2017

17-397 It was moved and seconded:

1. That three (3) grant applications be submitted to the Union of BC Municipalities for the Community Wildfire Protection Plan (CWPP) - Cowichan Central, Cowichan West, and Cowichan North projects under the Strategic Wildfire Prevention Initiative, Community Wildfire Protection Plan & CWPP Update Program.
2.
 1. That an application be made for a grant opportunity from the Union of BC Municipalities Asset Management Planning Program for the Asset Management Levels of Service Project.
 2. That the CVRD commit to conducting the following activities in its proposed project submitted to the Union of BC Municipalities' Asset Management Planning Program to advance our asset management program.
 1. Develop Levels of Service; and
 2. Asset management training for staff.
 3. That funding in the amount of \$7,500 be approved from Community Works Funds, and an in kind contribution in the amount of \$7,500 from the Engineering Services Department to fund the Asset Management Levels of Service Project.
3.
 1. That an application be made for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Condition Assessment Project.
 2. That the CVRD commit to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
 1. Condition Assessment; and
 2. Data Desegregation.
 3. That funding in the amount of \$12,500 be approved from the

Community Works Fund toward the Asset Management Condition Assessment Project.

4.
 1. That up to \$30,000 be included in the preparation of the sport tourism section of the Economic Development budget for 2018.
 2. That a set of criteria be developed to evaluate appropriate financial incentives for hosting provincial, regional, national, or international events.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

BEA1 17-398 It was moved and seconded that "CVRD Bylaw No. 4109 - Electoral Area D - Cowichan Bay Zoning Amendment Bylaw (Whippletree), 2017", be adopted.

MOTION CARRIED

NEW BUSINESS

NB1 "CVRD Bylaw No. 4150 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Meade Creek Skidsteer Replacement - \$70,000) Bylaw, 2017".

17-399 It was moved and seconded that "CVRD Bylaw No. 4150 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Meade Creek Skidsteer Replacement - \$70,000) Bylaw, 2017", be granted 1st, 2nd, and 3rd reading.

MOTION CARRIED

17-400 It was moved and seconded that "CVRD Bylaw No. 4150 - Bings Creek Solid Waste Management Complex Reserve Fund Expenditure (Meade Creek Skidsteer Replacement - \$70,000) Bylaw, 2017", be adopted.

MOTION CARRIED

NB2 Director Morrison Re: Request to Change Budget Meeting Dates

Director Morrison advised the Building SustainABLE Communities conference is being held in Kelowna from November 21-24, 2017. Since this conflicts with the previously scheduled budget meetings, he requested a change in dates for the budget meetings.

1:53 PM Director Marsh left the meeting at 1:53 PM.

17-401 It was moved and seconded that the previously approved budget meeting dates of November 23, 24, 27 and 28, 2017 be replaced with the new dates of November 30, December 1, 4 and 5, 2017.

MOTION CARRIED

It was noted that the dates for the Building SustainABLE Communities conference also conflict with the scheduled Regional Services Committee and Board meetings.

17-402 It was moved and seconded that the previously scheduled Regional Services Committee and Regular Board meeting date of November 22, 2017 be moved to November 29, 2017.
MOTION CARRIED

CLOSED SESSION

17-403 It was moved and seconded that the meeting be closed to the public in
2:01 PM accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(a) Cowichan 2018 BC Summer Games Nominating Subcommittee Appointment; (1)(e) Land Disposal; and adoption of the Closed Session minutes of August 23, 2017.
MOTION CARRIED

RISE FROM CLOSED SESSION

17-407 It was moved and seconded that the Board rise with report on Item CSCR1,
2:06 PM and return to the Open portion of the meeting.
MOTION CARRIED

17-405 It was moved and seconded that Michael MacPherson be appointed to the
Cowichan 2018 BC Summer Games Board of Directors (for Communications), replacing Damir Wallener.
MOTION CARRIED

ADJOURNMENT

17-408 It was moved and seconded that the meeting be adjourned.
2:06 PM
MOTION CARRIED

The meeting adjourned at 2:06 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____