

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, August 23, 2017 at 1:30 PM.

PRESENT Chair J. Lefebure
Director S. Acton
Director M. Clement
Director B. Day <after 1:41 PM>
Director K. Davis
Director M. Dorey
Director L. Iannidinardo
Director S. Jackson <until 2:58 PM>
Director K. Kuhn
Director M. Marcotte <until 2:58 PM>
Director K. Marsh <until 2:58 PM>
Director I. Morrison
Director A. Nicholson
Director A. Stone
Director T. Walker

ALSO PRESENT B. Carruthers, Chief Administrative Officer
J. Barry, Corporate Secretary
M. Kueber, General Manager, Corporate Services
J. Elzinga, General Manager, Community Services
R. Blackwell, General Manager, Land Use Services
A. Melmock, Manager, Economic Development
K. Miller, Manager, Environmental Services
K. Schrader, Manager, Arts & Culture
S. Carlow, Legislative Assistant

APPROVAL OF AGENDA

17-354 It was moved and seconded that the agenda be amended with the addition of four New Business items:

NB1 Correspondence from Alice Cheung, Regional Manager, Oceans Program, Ecosystems Management Branch, Fisheries and Oceans Canada;

NB2 Staff Report from the Manager, Arts & Culture Division Re: Budget Amendment Cowichan Performing Arts Centre Lighting Board;

NB3 Staff Report from the Manager, Environmental Services Division Re: National Disaster Mitigation Funding Grant Application - Lower Cowichan/Koksilah Floodplain;

NB4 Director Acton Re: Request for an Update on the Status of the

**Draft Soil Deposition Bylaw Status; and
that the agenda, as amended, be approved.**

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of August 9, 2017

17-354 **It was moved and seconded that the minutes of the Regular Board Meeting of August 9, 2017 be adopted.**

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

The Corporate Secretary commented on Resolution No. 17-345, pertaining to the Capital Regional District's (CRD) request for support of the Province exploring interval speed cameras as a Malahat Speed Enforcement Initiative. The CRD advised that no printed background material was provided during their consideration of the matter and therefore there is no material available to include in a CVRD report. The Chief Administrative Officer suggested a new resolution in response to the CRD's request.

17-355 **It was moved and seconded that the Cowichan Valley Regional District supports enhanced speed enforcement on the Malahat Highway, including investigating the use of interval speed cameras.**

Opposed: Director T. Walker

MOTION CARRIED

REPORT OF THE CHAIRPERSON

RC1 "Nutsamaat Shqwuluwun - One Heart, One Mind", A Community Plan for Relationship Building: Working Together Cultural Connections Cowichan

The Chair introduced Michelle Staples, representing Cultural Connections Cowichan, who provided a summary of the proposed "Nutsamaat Shqwuluwun – One Heart, One Mind" community building sessions scheduled to take place in June 2018.

1:41 PM Director Day entered the meeting at 1:41 PM.

17-356 **It was moved and seconded that the Board support the One Heart, One Mind proposal as presented by Cultural Connections Cowichan and that corresponding funds be allocated from General Government Account # 01-2-1190-2330-100.**

MOTION CARRIED

CORRESPONDENCE

C1 Correspondence Re: Abandoned Vessels

1. Sheila Malcolmson, Member of Parliament Nanaimo - Ladysmith Re: Bill C-352, Abandoned Vessels; and
2. Lisa Helps, Mayor, City of Victoria Re: Request for Support - Coordinated Response to Problem of Abandoned Vessels.

17-357 It was moved and seconded that a letter of support in favour of the Federal Government adopting Bill C-352 be sent to Sheila Malcolmson, Member of Parliament, Nanaimo-Ladysmith.

MOTION CARRIED

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of August 16, 2017

17-358 It was moved and seconded:

1. That a Statutory Right of Way be registered over Honeymoon Bay R.V. Park Inc. land (Lot 9, Section 34, Renfrew District) for the purpose of installing discharge piping and hydro service infrastructure for the Honeymoon Bay Water System.
2. That a Statutory Right of Way be registered through 10335 Chemainus Road (PID: 005-835-003) for the purpose of installing a watermain and future maintenance of the Saltair Water System.
3.
 1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer System Service Area be received.
 2. That CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as PID 005-490-227.
4.
 1. That the Certificate of Sufficiency, confirming that sufficient petitions authorizing the borrowing of up to \$2,475,000.00, be received.
 2. That a Loan Authorization bylaw be established for the purpose of borrowing for the Arbutus Ridge Sewer System Service Area and forwarded to the Board for consideration of three readings and, following provincial approval, adoption.
5. That the Liquor Control Board be advised that the Cowichan Valley Regional District wishes to “opt out” of providing comment to the Liquor Control and Licencing Branch with regard to the application for a Permanent Change to a Liquor Licence for increased liquor service hours by the Cobblestone Inn (liquor

licence 038301) located at 3566 Holland Avenue, Cobble Hill (Area C).

MOTION CARRIED

17-359 It was moved and seconded:

6.
 1. That Development Permit Application 03-F-17DP (5577 River Bottom Road West) be approved; and
 2. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of the Official Community Plan No. 1490.

7.
 1. That Development Permit Application No. 09-B-16DP (2786 Meadowview Road) be approved.
 2. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3510.

MOTION CARRIED

17-360 It was moved and seconded:

8. That the application to renew Temporary Use Permit 2-E-14TUP to allow three additional special event shoots per year and adjusted start times for weekend competitive shoots from 10:00 a.m. to 9:00 a.m. in 2018, 2019 and 2020 be approved.

Opposed: Directors Acton, Marcotte, Davis, and Nicholson

MOTION CARRIED

STAFF REPORTS

SR1 PowerPoint from the Manager, Economic Development Re: Economic Development Cowichan Update August 2017

Amy Melmock, Manager, Economic Development Division, provided a PowerPoint presentation updating the Board on current economic development initiatives in the region, for information.

BYLAWS

B1
17-361 It was moved and seconded that "CVRD Bylaw No. 4143 - Smoke Control Regulation Amendment (Area G - Saltair) Bylaw, 2017", be granted 1st, 2nd and 3rd reading.

Director Stone was absent at the vote.

MOTION CARRIED

**B1
17-362** It was moved and seconded that "CVRD Bylaw No. 4143 - Smoke Control Regulation Amendment (Area G - Saltair) Bylaw, 2017", be adopted.

Director Stone was absent at the vote.

MOTION CARRIED

BYLAWS - ELECTORAL AREA DIRECTORS

**BEA1
17-363** It was moved and seconded that "CVRD Bylaw No. 4141 - Area H – North Oyster/Diamond Official Community Plan Amendment Bylaw (PID: 008-477-043), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA2
17-364** It was moved and seconded that "CVRD Bylaw No. 4142 - Electoral Area H – North Oyster/Diamond Zoning Amendment Bylaw (PID: 008-477-043), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA3
17-365** It was moved and seconded that "CVRD Bylaw NO. 4163 - Electoral Area F - Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Pebbles West), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

**BEA4
17-366** It was moved and seconded that "CVRD Bylaw No. 4164 - Area F - Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Pebbles West), 2017", be granted 1st and 2nd reading.

MOTION CARRIED

NEW BUSINESS

NB1 Correspondence from Alice Cheung, Regional Manager, Oceans Program, Ecosystems Management Branch, Fisheries and Oceans Canada

The Board agreed by consensus that the name put forth by the Capital Regional District to serve as a representative on the Offshore Pacific Advisory Committee is supported by the Cowichan Valley Regional District.

NB2 Staff Report from the Manager, Arts & Culture Division Re: Budget Amendment Cowichan Performing Arts Centre Lighting Board

17-367 It was moved and seconded that the 2017 budget be amended for the inclusion of the \$62,000 emergency capital purchase of a lighting board for the Cowichan Performing Arts Centre with \$47,900 funded by the Capital Improvement Fund (CIF) and \$14,100 funded by reducing expenditures in the accounts Supplies - Equipment 01-2-7113-5940-426 and Miscellaneous Equipment 01-2-7110-2475-426 and Contingency 01-2-7110-9910-426.

MOTION CARRIED

NB3 Staff Report from the Manager, Environmental Services Division Re: National Disaster Mitigation Funding Grant Application - Lower Cowichan/Koksilah Floodplain

17-368 **It was moved and seconded that a National Disaster Mitigation funding grant application be submitted for updated flood mapping and analysis in the lower Cowichan/Koksilah Floodplain.**

MOTION CARRIED

NB4 Director Acton Re: Request for an Update on the Status of the Draft Soil Deposition Bylaw Status

In response to Director Acton's request for an update on the draft Soil Deposition Bylaw, the General Manager, Land Use Services, advised that over the past months there has been a number of stakeholder sessions, using a variety of tools, to bring the bylaw to a point where it has now been submitted for legal review. Once that is complete, the Province will review the bylaw prior to it being forwarded to the Board.

CLOSED SESSION

17-369 **It was moved and seconded that the meeting be closed to the public in**
2:58 PM **accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(a) Arts & Culture Grant Committee Appointments; and adoption of the Closed Session Regular Board minutes of August 9, 2017.**

MOTION CARRIED

2:58 PM Directors Jackson, Marcotte and Marsh left the meeting at 2:58 PM.

17-372 **It was moved and seconded that the Board rise with report on Item CSRES1, and return to the Open portion of the meeting.**

MOTION CARRIED

CSRES1 Resolution Report from the Manager, Arts & Culture Division Re: Appointments to Arts & Culture Grant Committee

17-371 **It was moved and seconded that that the following individuals be appointed to the Arts & Culture Grant Committee for a two-year term:**

- 1. Nan Goodship;**
- 2. Jock Hildebrand;**
- 3. Loretta Puckrin;**
- 4. Pauline Thompson;**
- 5. Kathy Homes;**
- 6. Lacey Williams;**
- 7. Charlotte Haggart;**
- 8. David Goatly;**

- 9. Valerie Bob; and**
- 10. Barry Strasbourg-Thompson.**

MOTION CARRIED

ADJOURNMENT

**17-373
3:15 PM**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 3:15 PM.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____