

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, April 26, 2017 at 1:45 PM.

PRESENT Chair J. Lefebure
Director M. Clement
Director B. Day
Director K. Davis
Director M. Dorey
Director S. Jackson
Director K. Kuhn
Director M. Marcotte <after 2:44 PM>
Director K. Marsh
Director I. Morrison
Director A. Nicholson
Director T. Walker
Alternate Director S. Acton
Alternate Director A. Bomford
Alternate Director J. Friesenhan

ALSO PRESENT B. Carruthers, Chief Administrative Officer
K. Harrison, Deputy Corporate Secretary
M. Kueber, General Manager, Corporate Services
R. Blackwell, General Manager, Land Use Services
S. Carlow, Legislative Assistant

ABSENT Director S. Furstenau
Director L. Iannidinardo
Director A. Stone

APPROVAL OF AGENDA

17-166 It was moved and seconded that the agenda be amended with deletion of Item D1, Social Planning Cowichan delegation, who presented at the Regional Services Committee alongside the Cowichan Housing Association delegation, and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

M1 Regular Board Meeting of April 12, 2017

17-167 It was moved and seconded that the minutes of the Regular Board Meeting of April 12, 2017 be adopted.

MOTION CARRIED

DELEGATIONS

D2 AJ Anderson Re: Back Country Waste Management, Request for Dumping Fee Exemption

A.J. Anderson, provided a PowerPoint presentation on the issue of back country dumping and proposed that clean up incentive programs and fee exemptions be implemented to reduce the amount of garbage being dumped.

17-168 **It was moved and seconded that the matter of dumping fees for back country cleanup be referred to Parks & Trails staff for a report on options for a fee exemption registry.**

MOTION CARRIED

CORRESPONDENCE

C1 ICLEI, Local Governments for Sustainability Re: Invitation to Participate in the Global Network CITYFOOD

17-169 **It was moved and seconded that the request to participate as a member of the Global Network CITYFOOD, be referred back to staff to investigate.**

MOTION CARRIED

INFORMATION

IN1 Nanaimo Airport Commission Re: CVRD Nominee to Nanaimo Airport Commission

The correspondence from the Nanaimo Airport Commission (NAC) regarding the appointment of CVRD nominee Collen Johel to the NAC Board of Directors for a three year term, was received as information.

IN2 B.C. Ferry Authority Re: Appointments to the B.C. Ferry Authority Board of Directors

The correspondence from the B.C. Ferry Authority regarding the appointment of Sandra Stoddart-Hansen, Southern Mainland Appointment Area, and Susan Mehinagic, Southern Vancouver Island Appointment Area, to its Board of Directors, was received for information.

COMMITTEE/COMMISSION REPORTS

CR1 Report and Recommendations of the Electoral Area Services Committee Meeting of April 19, 2017

17-170

It was moved and seconded:

1. 1. That the Certificate of Sufficiency, confirming that the sufficient petition requesting inclusion into the Malahat Fire Protection Service Area is sufficient, be received; and
2. That Cowichan Valley Regional District Bylaw No. 2414 Malahat Fire Protection Service Establishment Bylaw, 2003 be amended to include the property described as PID 029-941-997, Lot 5, Plan: EPP 60055 and that the amended bylaw be forwarded to the Board for consideration of three readings and adoption.
2. That the CVRD host a multi-agency meeting, as soon as possible, with the Ministry of Environment, Ministry of Forest, Lands and Natural Resources, Department of Fisheries and Oceans, Ministry of Transportation & Infrastructure and Ministry of Energy and Mines, to work on immediate solutions regarding soil deposition in the South Cowichan area.
3. That the Fireworks Discharge Permit be authorized by the Manager of Inspections & Enforcement for the Brentwood College Regatta event located at/near 2735 Mt. Baker Road on April 28, 2017.
4. That a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$500 be provided to Cowichan Station Area Association to support the Koksilah Ecosystem-based Analysis Project.
5. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to Frances Kelsey Secondary School Dry Grad 2017 to support its Dry Grad Celebrations.
6. That a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$500 be provided to Cowichan Valley Community Radio Society to support Summer Nights Concerts.
7. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be provided to Lake Cowichan School for a Bursary to a 2017 graduating student.
8. That a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$7,500 be provided to Cowichan Lake District Chamber of Commerce to support the Visitor Centre.
9. That unspent funds from Community Works Funds 1.0, in the amount of \$16,671, be approved for energy efficiency upgrades at the Honeymoon Bay Fire Hall.

MOTION CARRIED

17-171 It was moved and seconded:

10. That Application No. 01-C-17DVP (449 Seaview Way) to vary Section 11.1(5) of Zoning Bylaw No. 3520 to reduce the interior side parcel line setback from 2 metres to 1.72 metres be approved.
11. That the request by the property owner of 2390 Shawnigan Lake Road to allow three washroom fixtures on the upper floor of an accessory building, in addition to the washroom fixtures on the main floor of the accessory building, be approved.

MOTION CARRIED

CR2 Report and Recommendations of the Regional Services Committee meeting of April 26, 2017

17-172 It was moved and seconded:

2. That a Parks Special Event Permit be issued to Tri Events 1 for a bike race event on June 24, 2017, subject to the conditions outlined in the staff report to the April 26, 2017 Regional Services Committee Meeting.
3. That a letter be sent to the province requesting that the Community Energy and Emissions Inventory (CEEI) data provided to local governments include both transportation and land conversion sources in the future; and that they be made aware of the data inconsistencies in the most recent release.
4. That the Phase I recommendations of the New Normal Cowichan Climate Adaptation Program as outlined in the April 12, 2017 Environmental Services Division Staff Report to the April 26, 2017 Regional Services Committee be implemented.
5. That a facilitated process to review and determine various roles and responsibilities of water governance in the region be developed.
7. That staff gather further information on the correlation between not-for-profit groups and free-tipping, and report back to the Regional Services Committee.

MOTION CARRIED

17-173 It was moved and seconded:

1. That staff report to the Regional Services Committee on a range of options for local government participation in addressing affordable housing and homelessness in the Cowichan Region.

Opposed: Director Kuhn

MOTION CARRIED

17-174 It was moved and seconded:

- 6. That an analysis of the various options to support a watershed function for the CVRD (watershed specific, sub-regional or regional) for the committee's review and further public input be developed.**

Opposed: Director Kuhn

MOTION CARRIED

STAFF REPORTS

SR1 Staff Report from the Finance Division Re: 2018 Budget Process and Calendar

2:45 PM Director Marcotte entered the meeting at 2:45 PM.

17-175 It was moved and seconded:

- 1. That the 2018 Budget process be approved.**
- 2. That the 2018 Budget Calendar be approved.**

MOTION CARRIED

BYLAWS

B1 It was moved and seconded that "CVRD Bylaw No. 4115 - Building
17-176 Regulation Amendment Bylaw (Building Code Changes), 2017", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B1 It was moved and seconded that "CVRD Bylaw No. 4115 - Building
17-177 Regulation Amendment Bylaw (Building Code Changes), 2017", be adopted.

MOTION CARRIED

CLOSED SESSION

17-178 It was moved and seconded that the meeting be closed to the public in
2:59 PM accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(g) Potential Litigation; and the Closed Session minutes of April 12, 2017.

MOTION CARRIED

RISE FROM CLOSED SESSION

17-181 It was moved and seconded that the Board rise without report, and return
3:01 PM to the Open portion of the meeting.

MOTION CARRIED

ADJOURNMENT

**17-182 It was moved and seconded that the meeting be adjourned.
3:01 PM**

MOTION CARRIED

The meeting adjourned at 3:01 PM.

Certified Correct:

Chairperson

Deputy Corporate Secretary

Dated: _____