

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, April 12, 2017 at 5:15 PM.

**PRESENT** Chair J. Lefebure  
Director M. Clement <after 6:32 PM>  
Director B. Day  
Director K. Davis  
Director M. Dorey  
Director L. Iannidinardo  
Director S. Jackson  
Director K. Kuhn  
Director M. Marcotte  
Director K. Marsh  
Director I. Morrison  
Director A. Nicholson  
Director A. Stone  
Director T. Walker  
Alternate Director S. Acton

**ALSO PRESENT** B. Carruthers, Chief Administrative Officer  
J. Barry, Corporate Secretary  
R. Blackwell, General Manager, Land Use Services  
T. Askham, Manager, Island Savings Centre  
C. Lockrey, Manager, Strategic Services  
K. Miller, Manager, Environmental Services  
S. Carlow, Legislative Assistant

**GUESTS** G. Livingstone, Chief Councilor, Lake Cowichan First Nation  
C. Livingstone, Councilor, Lake Cowichan First Nation  
M. Livingstone, Councilor, Lake Cowichan First Nation  
A. Hamilton, Operations Manager, Lake Cowichan First Nation

**ABSENT** Director S. Furstenau

**CLOSED SESSION**

17-147

**It was moved and seconded that the Closed Session agenda be amended with the addition of one New Business item:**

**CSNB1 Verbal Report from the Chief Administrative Officer  
Re: Litigation Update {Sub (1)(g)}; and**

**that the Closed Session agenda, as amended, be approved.**

**MOTION CARRIED**

**17-148**            **It was moved and seconded that the meeting be closed to the public in**  
**5:16 PM**            **accordance with the *Community Charter Part 4*, Division 3, Section 90**  
                         **(1)(f) Law Enforcement; (1)(g) Litigation Update; and the March 22, 2017**  
                         **Closed Session Regular Board minutes.**

**MOTION CARRIED**

**RISE FROM CLOSED SESSION**

**17-151**            **It was moved and seconded that the Board rise without report, and return**  
**5:25 PM**            **to the Open portion of the meeting.**

**MOTION CARRIED**

**17-152**            **It was moved and seconded that the Board recess until 6:30 pm.**  
**5:25 PM**

**MOTION CARRIED**

**6:32 PM**            **The meeting resumed at 6:32 PM with the addition of Director Clement.**

**APPROVAL OF AGENDA**

**17-153**            **It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**M1**                **Regular Board Meeting of March 22, 2017**

**17-154**            **It was moved and seconded that the minutes of the Regular Board**  
                         **Meeting of March 22, 2017 be adopted.**

**MOTION CARRIED**

**DELEGATIONS**

**D1**                **Kathy Holmes, Past President, Arts Council of Ladysmith & District**  
                         **Re: Funding Appreciation and Overview of Projects**

Kathy Holmes thanked the Board for recent funding and provided a PowerPoint presentation highlighting the Arts Council and its associated projects, for information.

**D2**                **Summer Goulden, Cowichan Climate Change Collaborative Re: Update -**  
                         **Neighbourhood Data and Community Ideas**

Summer Goulden provided a PowerPoint presentation updating the Board on their recent work in the community regarding climate change, connections and collaboration, for information.

**REPORT OF THE CHAIRPERSON**

- RC1** The Chair welcomed Chief Councilor, Georgina Livingstone; Councilor, Carole Livingstone; Councilor, Melanie Livingstone; and Operations Manager, Aaron Hamilton; Lake Cowichan First Nation, to the meeting. Chair Lefebure reflected on the path to achieve the Protocol Framework Agreement which was signed by former Chief Sha e' lum (Cyril Livingstone) shortly before his passing. Chair Lefebure and Chief Councilor Georgina Livingstone proceeded to sign a reciprocal agreement and exchange gifts.
- RC2** The Chair advised that the First Nations Summit and Union of BC Municipalities (UBCM) will host the sixth Community to Community Forum on June 6, 2017 at Musqueam Community Centre.
- RC3** Chair Lefebure congratulated Director Marcotte on her appointment as Association of Vancouver Island Coastal Communities (AVICC) President, and Director Morrison for his position as AVICC Director at Large.

**CORRESPONDENCE**

- C1** Correspondence Re: Free Drop Off/Market Rates – Yard & Garden Waste Policy

1. Hillside Stone & Garden; and
2. Vancouver Island Recycling & Waste Industry Coalition

- 17-155** **It was moved and seconded that the correspondence from Hillside Stone & Garden and Vancouver Island Recycling & Waste Industry Coalition be referred to the Regional Services Committee for further consideration.**

**MOTION CARRIED**

- C2** Correspondence Re: RFP No. ES-017-17, Saltair Community Centre Facility Condition Assessment

1. Lynne Smith; and
2. Bart van Norden.

The correspondence from Lynne Smith and Bart van Norden, regarding the Saltair Community Centre Facility Condition Assessment, were received as information.

- C3** Correspondence Re: Mill Bay Community League Re: Mill Bay Boat Launch

**17-156** It was moved and seconded that a letter be sent to the Mill Bay Community League acknowledging their concerns with regard to the Mill Bay Boat Launch issue; and that a report be prepared on the status of the matter, inclusive of options for consideration by the Board.

**MOTION CARRIED**

**INFORMATION**

**IN1** Correspondence Re: Federation of Canadian Municipalities Re: Legal Defence Fund - Voluntary Invoice

**17-157** It was moved and seconded that the March 17, 2017 correspondence from Federation of Canadian Municipalities (FCM) regarding the FCM Legal Defense Fund be referred to staff for advice.

**MOTION CARRIED**

**COMMITTEE/COMMISSION REPORTS**

**CR1** Report and Recommendations of the Regional Services Committee meeting of March 22, 2017

**17-158** It was moved and seconded:

- 1.** That funding of \$12,000 for a Regional Grant-in-Aid for Chemainus Theatre Festival be approved.
- 2.** That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Music Festival Society be approved.
- 3.** That funding of \$8,000 for a Regional Grant-in-Aid for Cowichan Valley Performing Arts Foundation be approved.
- 4.** That funding of \$7,000 for a Regional Grant-in-Aid for Ladysmith Little Theatre be approved.
- 5.** That \$1,300 be paid out of Function 100 – General Government to cover Arts & Culture Regional Grant-in-Aid applications.
- 6.** That funding of \$10,000 for a Regional Grant-in-Aid for Big Brothers Big Sisters of the Cowichan Valley be approved.
- 7.** That funding of \$3,100 for a Regional Grant-in-Aid for Byte Camp be approved.
- 8.** That funding of \$1,000 for a Regional Grant-in-Aid for Children & Family Council of the Cowichan Region & Communities be approved.
- 9.** That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan

**Estuary Restoration and Conservation Association be approved.**

- 10. That funding of \$4,500 for a Regional Grant-in-Aid for Cowichan Historical Society be approved.**
- 11. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Multicultural Leadership Group be approved.**
- 12. That funding of \$7,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Syrian Refugee Fund be approved.**
- 13. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Lake & River Stewardship Society (BC Conservation Foundation) be approved.**
- 14. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Therapeutic Riding Association be approved.**
- 15. That funding of \$7,500 for a Regional Grant-in-Aid for Cowichan Valley Naturalists' Society be approved.**
- 16. That funding of \$50,000 for a Regional Grant-in-Aid of Cowichan Wooden Boat Society be approved.**
- 17. That funding of \$10,000 for a Regional Grant-in-Aid for Inclusive Leadership Co-operative be approved.**
- 18. That funding of \$20,000 for a Regional Grant-in-Aid for Ladysmith Festival of Lights Society be approved.**
- 19. That funding of \$10,000 for a Regional Grant-in-Aid for Mill Bay Marine Rescue Society be approved.**
- 20. That funding of \$3,000 for a Regional Grant-in-Aid for Our Cowichan Communities Health Network be approved.**
- 21. That funding of \$25,000 for a Regional Grant-in-Aid for OUR Ecovillage be approved.**
- 22. That funding of \$7,000 for a Regional Grant-in-Aid for Providence Farm be approved.**
- 23. That funding of \$20,000 for a Regional Grant-in-Aid for Volunteer Cowichan be approved.**

**MOTION CARRIED**

**CR2**

Report and Recommendations of the Electoral Area Services Committee Meeting of April 5, 2017

- 17-159** It was moved and seconded:
- 1.** That a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$500 be provided Frances Kelsey Secondary School Dry Grad 2017 to support its Dry Grad Celebrations.
  - 2.** That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to South Cowichan Lawn Tennis Club to assist in offering public tennis lessons.
  - 3.**
    - 1.** That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer System Service Area be received.
    - 2.** That CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as PID 029-865-310.
  - 4.** That the CVRD has no objection to the events noted on the Temporary Change to a Liquor Licence (171424) application for Vigneti Zanatta Ltd. located at 5039 Marshall Road, Glenora (Area E) for the following 2017 dates only: June 10, July 1, July 22, July 28, August 6 and August 19.

**MOTION CARRIED**

**STAFF REPORTS**

**SR1** Staff Report from the General Manager, Community Services Re: Friendship and Cooperation Memorandum of Understanding with Shunyi District, Beijing

**17-160** It was moved and seconded that the Memorandum of Understanding on Friendship and Cooperation between Shunyi District, Beijing, China and Cowichan Valley Regional District, BC, Canada, be approved.

**MOTION CARRIED**

**BYLAWS**

**B1**  
**17-161** It was moved and seconded that "CVRD Bylaw No. 4087- Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017", be adopted.

**MOTION CARRIED**

Director Dorey was absent at the vote.

**B2**  
**17-162** It was moved and seconded that "CVRD Bylaw No. 4108 - Shellwood Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

Director Dorey was absent at the vote.

**B2**                    **It was moved and seconded that "CVRD Bylaw No. 4108 - Shellwood**  
**17-163**                   **Water System Management Amendment Bylaw, 2017", be adopted.**

**MOTION CARRIED**

Director Dorey was absent at the vote.

**B3**                    **It was moved and seconded that "CVRD Bylaw No. 4112 - Cowichan Bay**  
**17-164**                   **Sewer System Service Amendment Bylaw (PID 029-865-310), 2017", be**  
**granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.**

**MOTION CARRIED**

Director Dorey was absent at the vote.

**ADJOURNMENT**

**17-165**                   **It was moved and seconded that the meeting be adjourned.**  
**7:38 PM**

**MOTION CARRIED**

The meeting adjourned at 7:38 PM.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_