



**COWICHAN VALLEY REGIONAL DISTRICT**

**NOTICE OF REGULAR BOARD MEETING**

**DATE: Wednesday, July 26, 2017**

**TIME: REGULAR SESSION  
1:30 PM**

**PLACE: BOARD ROOM**

**175 INGRAM STREET**

A handwritten signature in black ink, appearing to read 'Joe Barry', is written above a horizontal line.

**Joe Barry  
Corporate Secretary**



## REGULAR BOARD MEETING AGENDA

WEDNESDAY, JULY 26, 2017

1:30 PM - CVRD BOARD ROOM

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	PAGE
1. <b><u>APPROVAL OF AGENDA</u></b>	
2. <b><u>ADOPTION OF MINUTES</u></b>	
M1 Regular Board Meeting of July 12, 2017	1
<b>Recommendation</b> That the minutes of the Regular Board meeting of July 12, 2017 be adopted.	
3. <b><u>BUSINESS ARISING FROM THE MINUTES</u></b>	
4. <b><u>DELEGATIONS</u></b>	
5. <b><u>REPORT OF THE CHAIRPERSON</u></b>	
6. <b><u>CORRESPONDENCE</u></b>	
7. <b><u>INFORMATION</u></b>	
8. <b><u>COMMITTEE/COMMISSION REPORTS</u></b>	
CR1 Report and Recommendations of the Electoral Area Services Committee meeting of July 19, 2017 - Director Morrison	9
<b>Recommendation</b>	
1. That a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$1,500 be provided to Shawnigan Residents Association to support printing and distribution of the lake map, and a volunteer appreciation lunch.	
2. That a Grant-in-Aid, Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$600 be provided to support Waldon Park maintenance.	
3. That a Grant-in-Aid Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$500 be provided to Vancouver	

Island Windsport Society to support and sponsor the 2017 Windfest Event at Nitinat Lake.

4. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be provided to Youbou Community Association to support new signage and flower bed maintenance.

***Electoral Area Directors only vote on the following under Part 14 - Planning and Land Use Management of the Local Government Act:***

5. That Development Permit Application No. 10-D-15DP (1725 Cowichan Bay Road) be denied, based on inconsistency with Marine Village Development Permit Area Guideline No. 59.

6. 1. That Development Permit Application No. 04-C-17DP be approved; and  
 2. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3510.

CR2 Report and Recommendations of the Regional Services Committee meeting of July 26, 2017 - Director Stone To Be Distributed

**9. DIRECTOR REPORTS**

**10. STAFF REPORTS**

SR1 Staff Report from the Manager, Inspection and Enforcement Division Re: Seasonal Cabins Policy 11

**Recommendation**

1. That the Seasonal Cabins Policy attached to the Inspection & Enforcement Division's July 18, 2017 staff report, be approved.
2. That the July 8, 2009 Seasonal Cabins Policy be rescinded.

**11. PUBLIC HEARINGS**

**12. BYLAWS**

B1 "CVRD Bylaw No. 4133 - Woodley Range Water Upgrade Temporary Borrowing Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 15

"CVRD Bylaw No. 4133 - Woodley Range Water Upgrade Temporary Borrowing Bylaw, 2017", be adopted.

B2 "CVRD Bylaw No. 4134 - Honeymoon Well No. 2 Temporary Borrowing Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 17

"CVRD Bylaw No. 4134 - Honeymoon Well No. 2 Temporary Borrowing Bylaw, 2017", be adopted.

B3 "CVRD Bylaw No. 4135 - Meade Creek Recycling Centre Temporary Borrowing Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 19

"CVRD Bylaw No. 4135 - Meade Creek Recycling Centre Temporary Borrowing Bylaw, 2017", be adopted.

B4 "CVRD Bylaw No. 4139 - Ticket Information Authorization Amendment (Building Code Amendments) Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 21

"CVRD Bylaw No. 4139 - Ticket Information Authorization Amendment (Building Code Amendments) Bylaw, 2017", be adopted.

**13. BYLAWS - ELECTORAL AREA DIRECTORS**

**14. RESOLUTIONS**

**15. UNFINISHED BUSINESS**

**16. NOTICE OF MOTION**

**17. NEW BUSINESS**

**18. QUESTION PERIOD**

**19. CLOSED SESSION**

Motion that the Closed Session Agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Closed Session Minutes of July 12, 2017

CS Report from the Chief Administrative Officer Re: Litigation {Sub (1)(g)}

**20. ADJOURNMENT**

The next Regular Board meeting will be held Wednesday, August 9, 2017 at 6:30 PM, in the Board Room, 175 Ingram Street, Duncan, BC.

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, July 12, 2017 at 5:16 PM.

**PRESENT** Chair J. Lefebure  
Director S. Acton  
Director B. Day  
Director K. Davis  
Director M. Dorey <after 5:17 p.m.>  
Director L. Iannidinardo  
Director S. Jackson  
Director K. Kuhn  
Director M. Marcotte  
Director I. Morrison  
Director A. Nicholson  
Director A. Stone  
Director T. Walker  
Alternate Director C. Morris

**ALSO PRESENT** J. Elzinga, A/Chief Administrative Officer  
J. Barry, Corporate Secretary  
M. Tippet, A/General Manager, Land Use Services  
S. Moss, Manager, Finance Division  
S. Carlow, Legislative Assistant

**ABSENT** Director M. Clement  
Director K. Marsh

**CLOSED SESSION**

17-287 It was moved and seconded that the Closed Session agenda be approved.

**MOTION CARRIED**

17-288 It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90 (1)(f) Law Enforcement; (1)(g) Potential Litigation; (1)(e) Land Acquisition; (1)(a) Shawnigan Lake Community Centre Commission Appointments; and the adoption of the Closed Session Regular Board minutes of June 28, 2017.

**MOTION CARRIED**

17-293 It was moved and seconded that the Board rise with report on Item CSRES1, and return to the Open portion of the meeting.

**MOTION CARRIED**

**CSRES1  
17-292** It was moved and seconded that the following individuals be appointed to the Shawnigan Lake Community Centre Commission for a term expiring March 31, 2018:

1. Marian Davies;
2. Sally Davies;
3. Jennie Stevens;
4. Netta Douglas;
5. Heidi Goodard and
6. Lori Treloar.

**MOTION CARRIED**

**17-294  
5:37 PM** It was moved and seconded that the Board recess until 6:30 PM.

**MOTION CARRIED**

**6:30 PM** The meeting resumed at 6:30 PM.

### **APPROVAL OF AGENDA**

**17-295** It was moved and seconded that the agenda be amended with the addition of two New Business items:

**NB1** Rescind June 14, 2017 Resolution No. 17-241 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Rescind June 14, 2017 Resolution No. 17-242 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be adopted.

**NB2** "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

"CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be adopted.; and

that the agenda, as amended, be approved.

**MOTION CARRIED**

### **ADOPTION OF MINUTES**

**M1** Regular Board Meeting of June 28, 2017

**17-296** It was moved and seconded that the minutes of the Regular Board meeting of June 28, 2017 be amended by deleting the words "and bookkeeper" from Director Jackson's declaration of conflict of interest under Item CR1, and that the minutes, as amended, be adopted.

**MOTION CARRIED**

**DELEGATIONS**

**D1** Jennifer Dorby, Cowichan Food Security Coalition Re: Annual Food Security Report Card

Judy Stafford, Executive Director, Cowichan Green Community, and Jennifer Dorby, Cowichan Food Security Coalition, provided a PowerPoint on the region's food security issues, the proposed food reclamation project, and presentation of their annual food security report card, for information.

**REPORT OF THE CHAIRPERSON**

The Chair noted that the Chief Administrative Officer (CAO) and Procurement Officer are in Williams Lake assisting at the Cariboo Regional District's emergency operations centre, relating to the current wildfires and the implementation of evacuation plans. The Acting CAO, advised that the CVRD Emergency Program Coordinator was assisting at the coordination centre in Victoria, and Director Day commented on the assistance provided by Lake Cowichan Firefighters.

**CORRESPONDENCE**

**C1** Correspondence from City of New Westminster Re: UBCM Resolutions - Request for Support, was received for information.

**COMMITTEE/COMMISSION REPORTS**

**CR1** Report and Recommendations of the Electoral Area Services Committee meeting of July 5, 2017

**17-297** It was moved and seconded:

1. That a Grant-in-Aid, Electoral Area C - Cobble Hill, in the amount of \$500 be provided to Cowichan Secondary School as an extra Bursary.
2. That a Grant-in-Aid, Electoral Area I - Youbou/Meade Creek, in the amount of \$550 be provided to Cowichan Lake Days to support Lake Days Celebration Breakfast.
3. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,000 be provided to Vancouver Island Windsport Society (Windfest).
4. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be provided to Honeymoon Bay Firefighters Association to support their 70th Anniversary Celebrations Summer 2017.
5. 1. That a 25 year License of Use and Occupation Agreement with

- Scout Properties (BC/Yukon) Ltd. for use of 3.21 hectares of Bald Mountain Community Park to operate as a wilderness scout camp (Camp Woodlands), for a fee of \$10 be approved; and
2. That a Notice of Land Disposition, along with Notice of Intention to Provide Assistance be published pursuant to Sections 272 and 286 of the *Local Government Act* to advise the public of the CVRD's intent to enter into a 25 Year License of Use and Occupation Agreement with Scout Properties (BC/Yukon) Ltd., for the use of approximately 3.21 hectares of Bald Mountain Park as a wilderness scout campsite for a \$10 fee.
6. That the Cowichan Valley Regional District does not wish to provide comments or recommendations to the Liquor Control and Licencing Branch with regard to the Application for a Winery Lounge & Special Event Area (SEA) Endorsements by Blue Grouse Estate Winery Ltd. located at 2182 Lakeside Road, Cowichan Station (Area E) and consideration be made to Agricultural Land Commission policy regarding "Gathering for an Event in the Agricultural Land Reserve".

**MOTION CARRIED**

**CR2** Report and Recommendations of the Transit Committee meeting of July 12, 2017

**17-298** It was moved and seconded:

1. 1. That the May 24, 2017 Board Resolution No. 220.2 be rescinded.
  2. That cash-only fares of \$10.00 per one-way trip be implemented for the Duncan-Victoria Saturday Express transit pilot service but that children age 4 years and under have free fare for consistency with existing fare policy on local and Cowichan Valley Commuter routes, be approved.
  3. That the May 24, 2017 Board Resolution No. 220.3 be rescinded.
  4. That the Duncan-Victoria Saturday Express transit pilot service use the same general routing as the Duncan Commuter Route 66 with modifications to add service to the Duncan Train Station area and to remove the Koksilah bus stop, be approved.
2. 1. That the 3 year service expansion initiatives outlined in BC Transit's letter of May 15, 2017, and the accompanying Expansion Memorandum of Understanding, be approved.
  2. That the 200 hour commuter system required hours for April 2018 implementation, be approved and the associate costs be included in the 2018 CVRD Transit budget for Function 106, be approved.
  3. That the 1,500 hour conventional system expansion targeted for March 2018 implementation, be approved and the associated local costs be included in the 2018 CVRD Transit budget for Function 107, be approved.
  4. That transit service expansion hours and associated costs for



**2019/20 to 2020/2021 be incorporated into the 5 year financial plan for Transit Budget Functions 106 and 107, be approved.**

3. 1. **That the Transit Service Agreement with BC Transit effective April 1, 2017, be approved.**
2. **That the Annual Operating Agreement with BC Transit be approved for 12 months commencing April 1, 2017, be approved.**

**MOTION CARRIED**

**CR3** Report and Recommendations of the Corporate Services Committee meeting of July 12, 2017

**17-299** **It was moved and seconded that Temporary Borrowing for an amount not to exceed \$2,230,000 through the Municipal Finance Authority (MFA), for the Chemainus Library, be approved.**

**MOTION CARRIED**

**CR4** Report and Recommendations of the Cowichan Lake Recreation Commission meeting of June 22, 2017

**17-300** **It was moved and seconded that the rental agreement with Canada Post for space in the foyer of the Mesachie Lake Hall be renewed for a term of five years commencing June 1, 2017 and expiring May 31, 2022 based on the following fee structure:**

1. **\$120.11/month plus applicable taxes for the three-month period from June 1, 2017 to August 31, 2017; and**
2. **Thereafter, a yearly rental increase equal to the annual change to the previous year's Consumer Price Index (Victoria) plus 2% plus applicable taxes.**

**MOTION CARRIED**

**STAFF REPORTS**

**SR1** Staff Report from the Corporate Secretary Re: Appointment of Chief Election Officer - 2017 Shawnigan Lake By-Election

**17-301** **It was moved and seconded:**

1. **That Kathleen Harrison be appointed Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.**
2. **That Shannon Carlow be appointed Deputy Chief Election Officer for the Electoral Area B - Shawnigan Lake By-Election.**
3. **That Saturday, September 30, 2017 be set as "General Voting Day" for the 2017 By-Election - Electoral Area B - Shawnigan Lake.**

**MOTION CARRIED**

**BYLAWS**

**B1  
17-302** It was moved and seconded that "CVRD Bylaw No. 4096 - Temporary Borrowing Bylaw (Chemainus Library Bylaw No. 4029), 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B1  
17-303** It was moved and seconded that "CVRD Bylaw No. 4096 - Temporary Borrowing Bylaw (Chemainus Library Bylaw No. 4029), 2017", be adopted.

**MOTION CARRIED**

**B2  
17-304** It was moved and seconded that "CVRD Bylaw No. 4129 - Electoral Area I - Youbou/Meade Creek Critical Streetlighting Service Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**B3  
17-305** It was moved and seconded that "CVRD Bylaw No. 4130 - Arbutus Mountain Estates Water System Service Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**BEA1  
17-306** It was moved and seconded that "CVRD Bylaw No. 4131 - Development Application Procedures & Fees Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**BEA1  
17-307** It was moved and seconded that "CVRD Bylaw No. 4131 - Development Application Procedures & Fees Amendment Bylaw, 2017", be adopted.

**MOTION CARRIED**

**BEA2  
17-308** It was moved and seconded that "CVRD Bylaw No. 4132 - Sign Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Opposed: Director Morrison

**MOTION CARRIED**

**BEA2  
17-309** It was moved and seconded that "CVRD Bylaw No. 4132 - Sign Amendment Bylaw, 2017", be adopted.

Opposed: Director Morrison

**MOTION CARRIED**

**NEW BUSINESS**

**NB1** Due to an administrative error the Corporate Secretary advised that the Resolutions 17-241 and 17-242 to enact Bylaw No. 4110 on June 14, 2017 need to be rescinded as a "housekeeping" item.

Rescind June 14, 2017 Resolution No. 17-241 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**17-310** **It was moved and seconded that the June 14, 2017 Board Resolution No. 17-241 be rescinded.**

**MOTION CARRIED**

Rescind June 14, 2017 Resolution No. 17-242 Re: "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be adopted

**17-311** **It was moved and seconded that the June 14, 2017 Board Resolution No. 17-242 be rescinded.**

**MOTION CARRIED**

**NB2** "CVRD Bylaw No. 4110 - Solid Waste Management Charge and Regulations Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**17-312** **It was moved and seconded that Item NB2, CVRD Bylaw No. 4110 be referred to the July 26, 2017 Regional Services Committee for further review.**

**MOTION CARRIED**

**ADJOURNMENT**

**17-313** **It was moved and seconded that the meeting be adjourned.**  
**7:31 p.m.**

**MOTION CARRIED**

The meeting adjourned at 7:31 p.m.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_





## ELECTORAL AREA SERVICES COMMITTEE REPORT

OF MEETING HELD JULY 19, 2017

**DATE:** July 24, 2017

**To:** Board of Directors

1. That a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$1,500 be provided to Shawnigan Residents Association to support printing and distribution of the lake map, and a volunteer appreciation lunch.
2. That a Grant-in-Aid, Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$600 be provided to support Waldon Park maintenance.
3. That a Grant-in-Aid Electoral Area E - Cowichan Station/Sahtlam/Glenora, in the amount of \$500 be provided to Vancouver Island Windsport Society to support and sponsor the 2017 Windfest Event at Nitinat Lake.
4. That a Grant-in-Aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be provided to Youbou Community Association to support new signage and flower bed maintenance.

***Electoral Area Directors only vote on the following under Part 14 - Planning and Land Use Management of the Local Government Act:***

5. That Development Permit Application No. 10-D-15DP (1725 Cowichan Bay Road) be denied, based on inconsistency with Marine Village Development Permit Area Guideline No. 59.
6.
  1. That Development Permit Application No. 04-C-17DP be approved; and
  2. That the General Manager of Land Use Services be authorized to permit minor revisions to the permit in accordance with the intent of development permit guidelines of Official Community Plan Bylaw No. 3510.





# STAFF REPORT TO THE BOARD

**DATE OF REPORT** July 18, 2017  
**MEETING TYPE & DATE** Board Meeting of July 26, 2017  
**FROM:** Inspection & Enforcement Division  
 Land Use Services Department  
**SUBJECT:** Seasonal Cabins Policy  
**FILE:**

## PURPOSE/INTRODUCTION

The purpose of this report is to bring forward for consideration required changes to the CVRD's existing Seasonal Cabins Policy.

## RECOMMENDED RESOLUTION

1. That the Seasonal Cabins Policy attached to the Inspection & Enforcement Division's July 18, 2017 staff report be approved; and
2. That the July 8, 2009 Seasonal Cabins Policy be rescinded.

## BACKGROUND

The July 8, 2009 Seasonal Cabins Policy requires updating following information received from BC Housing regarding registration with the Homeowner Protection Office (HPO).

## ANALYSIS

A seasonal cabin may require a new home registration form, regardless whether or not the new building is intended for recreational or seasonal use only. This was previously omitted from the Policy.

## FINANCIAL CONSIDERATIONS

The homeowner will have to register the property with Homeowner Protection Office (HPO). The typical cost to the homeowner is approximately \$425.

## COMMUNICATION CONSIDERATIONS

The roll out of these proposed amendments will be communicated through the building forum and CVRD website.

## STRATEGIC/BUSINESS PLAN CONSIDERATIONS

N/A

Referred to (upon completion):

- Community Services (*Island Savings Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology, Procurement*)
- Engineering Services (*Environmental Services, Water Management, Recycling & Waste Management*)
- Land Use Services (*Community & Regional Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails*)
- Strategic Services

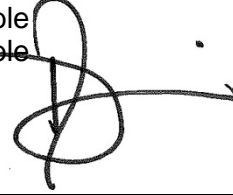
Prepared by:

Reviewed by:



Robert Blackmore, BSc., MSc.  
Manager

Not Applicable  
Not Applicable



Ross Blackwell, MCIP, RPP, A.Ag.  
General Manager

Reviewed for Form and Content and Approved for Submission to the Board:  
Chief Administrative Officer's Comments / Concurrence



Brian Carruthers  
Chief Administrative Officer

**ATTACHMENTS:**  
Attachment A –Seasonal Cabins Policy



## SEASONAL CABINS POLICY

Applicability: Land Use Services

Effective date:

### PURPOSE:

CVRD land use bylaws do not define “seasonal cabin.” The CVRD receives permit applications for seasonal cabins in remote areas and on the Gulf Islands. A seasonal cabin (including recreational cabins) is a single, self-contained residence containing cooking, eating, living, sleeping and sanitary facilities. A New Home Registration Form may be required regardless whether or not the new building is intended for recreational or seasonal use only.

### POLICY:

A “seasonal cabin” is defined as a structure that:

1. Is intended for recreational or seasonal use only;
2. Is not connected to a public/private sewer or water system;
3. May contain cooking, eating, living and sleeping facilities;
4. Has a self-contained sanitation facility and a source of potable water;
5. Has a floor area that does not exceed 74 m<sup>2</sup>; and
6. Is used for no more than six months per calendar year.

A seasonal cabin shall not be permitted in an area where sewer and water are readily available to the property.





**COWICHAN VALLEY REGIONAL DISTRICT**

**BYLAW No. 4133**

**A Bylaw to Authorize Temporary Borrowing Pending the Sale of Debentures.**

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**WHEREAS** it is provided by Section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

**AND WHEREAS** the Regional Board has adopted Bylaw No. 3623, cited as "CVRD Bylaw No. 3623 – Woodley Range Water System Service Loan Authorization Bylaw, 2012", authorized to complete the capital work necessary to upgrade the Woodley Range Water System;

**AND WHEREAS** the sale of debentures has been temporarily deferred;

**NOW THEREFORE**, the Regional Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 4133 – Woodley Range Water Upgrade Temporary Borrowing Bylaw, 2017**".

2. **BORROWING LIMIT**

The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of Fifty Thousand Dollars (\$50,000), as the same may be required.

3. **FORM OF OBLIGATION**

1. The form of obligation to be given as acknowledgement of the liability shall be a Promissory Note or Notes bearing the Corporate Seal and signed by the Chair and the Financial Administration Officer.

2. The money so borrowed shall be used solely for the purposes set out in Bylaw No. 3623.

4. **PAYMENT**

The proceeds from the sale of debentures, or so much thereof as may be necessary, shall be used to repay the money so borrowed.

.../2

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READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary



## COWICHAN VALLEY REGIONAL DISTRICT

### BYLAW No. 4134

#### A Bylaw to Authorize Temporary Borrowing Pending the Sale of Debentures.

**WHEREAS** it is provided by Section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

**AND WHEREAS** the Regional Board has adopted Bylaw No. 3981, cited as "CVRD Bylaw No. 3981 – Honeymoon Bay Well No. 2 Debt Replacement Service Loan Authorization Bylaw, 2016", authorized to complete the capital work necessary to develop and connect a new well to the Honeymoon Bay Water System;

**AND WHEREAS** the sale of debentures has been temporarily deferred;

**NOW THEREFORE**, the Regional Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

#### 1. CITATION

This bylaw may be cited as "**CVRD Bylaw No. 4134 – Honeymoon Bay Well No. 2 Temporary Borrowing Bylaw, 2017**".

#### 2. BORROWING LIMIT

The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of Four Hundred Thousand Dollars (\$400,000), as the same may be required.

#### 3. FORM OF OBLIGATION

1. The form of obligation to be given as acknowledgement of the liability shall be a Promissory Note or Notes bearing the Corporate Seal and signed by the Chair and the Financial Administration Officer.
2. The money so borrowed shall be used solely for the purposes set out in Bylaw No. 3981.

#### 4. PAYMENT

The proceeds from the sale of debentures, or so much thereof as may be necessary, shall be used to repay the money so borrowed.

.../2

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary



**COWICHAN VALLEY REGIONAL DISTRICT**

**BYLAW No. 4135**

**A Bylaw to Authorize Temporary Borrowing Pending the Sale of Debentures.**

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**WHEREAS** it is provided by Section 409 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

**AND WHEREAS** the Regional Board has adopted Bylaw No. 4105, cited as "CVRD Bylaw No. 4105 – Meade Creek Recycling Centre Upgrades and Landfill Closure Project Loan Authorization Bylaw, 2017", authorized to upgrade the Meade Creek Recycling Centre and close the incinerator ash landfill;

**AND WHEREAS** the sale of debentures has been temporarily deferred;

**NOW THEREFORE**, the Regional Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited as "**CVRD Bylaw No. 4135 – Meade Creek Recycling Centre Temporary Borrowing Bylaw, 2017**".

2. **BORROWING LIMIT**

The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of One Million, Nine Hundred Sixty-Eight Thousand Dollars (\$1,968,000), as the same may be required.

3. **FORM OF OBLIGATION**

1. The form of obligation to be given as acknowledgement of the liability shall be a Promissory Note or Notes bearing the Corporate Seal and signed by the Chair and the Financial Administration Officer.
2. The money so borrowed shall be used solely for the purposes set out in Bylaw No. 4105.

4. **PAYMENT**

The proceeds from the sale of debentures, or so much thereof as may be necessary, shall be used to repay the money so borrowed.

.../2

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary





**COWICHAN VALLEY REGIONAL DISTRICT**

**BYLAW No. 4139**

**A Bylaw to Amend Ticket Information Authorization Bylaw No. 3209**

**WHEREAS** the Board of the Cowichan Valley Regional District enacted Regulations to authorize: the use of the Ticket Informations for the enforcement of certain bylaws; to designate persons as bylaw enforcement officers; to authorize the use of certain words or expression to designate certain bylaw offences; and to set certain fine amounts under "CVRD Bylaw No. 3209 – Ticket Information Authorization Bylaw, 2008", as amended;

**AND WHEREAS** the Board of the Cowichan Valley Regional District wishes to amend CVRD Bylaw No. 3209 to include updates from recent *BC Building Code* amendments;

**NOW THEREFORE** the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 4139 – Municipal Ticket Information Authorization Amendment (Building Code Amendments) Bylaw, 2017**".

2. **AMENDMENT**

That Bylaw No. 3209 be amended by deleting Schedule 2 and replacing it with Schedule 2 attached to this bylaw.

3. **FORCE AND EFFECT**

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

**SCHEDULE 2**  
**CVRD BYLAW NO. 3209**  
(amended by Bylaw No. 4139)

**Cowichan Valley Regional District Bylaw No. 3422 – Building Regulation Bylaw, 2017**

<b>COLUMN I</b>	<b>COLUMN II</b>	<b>COLUMN III</b>
<b>Designated offence</b>	<b>Section</b>	<b>Fine</b>
Work performed without required professional's report	2.3.8 (1)	\$1,000
No demolition permit	3.1.2	\$1,000
Use without occupancy certificate	3.1.3 (1)	\$1,000
Use contrary to occupancy certificate	3.1.3 (2)	\$1,000
Notice tampered	3.1.4	\$1,000
Work contrary to bylaw	3.1.8	\$1,000
Work contrary to stop work order	4.1.2 (3)	\$1,000
Work performed without required building inspection	4.1.2 (4)	\$1,000
Repeated infractions contrary to bylaw or <i>BC Building Code</i>	4.1.2 (5)	\$1,000