



**COWICHAN VALLEY REGIONAL DISTRICT**

**NOTICE OF REGULAR BOARD MEETING**

**DATE: Wednesday, April 12, 2017**

**TIME: CLOSED SESSION  
5:15 PM**

**REGULAR SESSION  
6:30 PM**

**PLACE: BOARD ROOM**

**175 INGRAM STREET**

A handwritten signature in black ink, appearing to read "JEB", is written above a horizontal line.

**Joe Barry  
Corporate Secretary**



**REGULAR BOARD MEETING AGENDA  
WEDNESDAY, APRIL 12, 2017  
6:30 PM - CVRD BOARD ROOM**

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**PAGE**

**1. CLOSED SESSION**

Motion that the Closed Session Agenda be approved, and that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

CS M1 - Closed Session Minutes of March 22, 2017

CS CR1 - Report and Recommendation(s) of the Closed Session Electoral Area Services Committee Meeting of April 5, 2017 - Director Morrison

1. Law Enforcement {Sub (1)(f)}

**2. APPROVAL OF AGENDA**

**3. ADOPTION OF MINUTES**

M1 Regular Board Meeting of March 22, 2017

1

**Recommendation** That the minutes of the March 22, 2017  
Regular Board meeting be adopted.

**4. BUSINESS ARISING FROM THE MINUTES**

**5. DELEGATIONS**

D1 Kathy Holmes, Past President, Arts Council of Ladysmith & District 13  
Re: Funding Appreciation and Overview of Projects

D2 Summer Goulden, Cowichan Climate Change Collaborative Re: Update - 67  
Neighbourhood Data and Community Ideas

**6. REPORT OF THE CHAIRPERSON**

RC1 Guests: Chief Councilor, Georgina Livingstone; Councilor, Carole Livingstone, Councilor, Melanie Livingstone; and Operations Manager, Aaron Hamilton; Lake Cowichan First Nation Re: Reciprocal Signing - Protocol Framework Agreement

**7. CORRESPONDENCE**

C1 Correspondence Re: Free Drop Off/Market Rates - Yard & Garden Waste Policy 75

1. Hillside Stone & Garden; and
2. Vancouver Island Recycling & Waste Industry Coalition

**Recommendation** For consideration.

C2 Correspondence Re: RFP No. ES-017-17, Saltair Community Centre Facility Condition Assessment 77

1. Lynne Smith; and
2. Bart van Norden.

**Recommendation** For consideration.

C3 Correspondence Re: Mill Bay Community League Re: Mill Bay Boat Launch 81

**Recommendation** For consideration.

**8. INFORMATION**

IN1 Correspondence Re: Federation of Canadian Municipalities Re: Legal Defence Fund - Voluntary Invoice 83

**Recommendation** For Information.

**9. COMMITTEE/COMMISSION REPORTS**

CR1 Report and Recommendations of the Regional Services Committee meeting of March 22, 2017 - Director Stone 85

**Recommendation** 1. That funding of \$12,000 for a Regional Grant-in-Aid for Chemainus Theatre Festival be approved.

2. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Music Festival Society be approved.

3. That funding of \$8,000 for a Regional Grant-in-Aid for Cowichan Valley Performing Arts Foundation be approved.
4. That funding of \$7,000 for a Regional Grant-in-Aid for Ladysmith Little Theatre be approved.
5. That \$1,300 be paid out of Function 100 – General Government to cover Arts & Culture Regional Grant-in-Aid applications.
6. That funding of \$10,000 for a Regional Grant-in-Aid for Big Brothers Big Sisters of the Cowichan Valley be approved.
7. That funding of \$3,100 for a Regional Grant-in-Aid for Byte Camp be approved.
8. That funding of \$1,000 for a Regional Grant-in-Aid for Children & Family Council of the Cowichan Region & Communities be approved.
9. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Estuary Restoration and Conservation Association be approved.
10. That funding of \$4,500 for a Regional Grant-in-Aid for Cowichan Historical Society be approved.
11. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Multicultural Leadership Group be approved.
12. That funding of \$7,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Syrian Refugee Fund be approved.
13. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Lake & River Stewardship Society (BC Conservation Foundation) be approved.
14. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Therapeutic Riding Association be approved.
15. That funding of \$7,500 for a Regional Grant-in-Aid for Cowichan Valley Naturalists'

Society be approved.

16. That funding of \$50,000 for a Regional Grant-in-Aid of Cowichan Wooden Boat Society be approved.

17. That funding of \$10,000 for a Regional Grant-in-Aid for Inclusive Leadership Co-operative be approved.

18. That funding of \$20,000 for a Regional Grant-in-Aid for Ladysmith Festival of Lights Society be approved.

19. That funding of \$10,000 for a Regional Grant-in-Aid for Mill Bay Marine Rescue Society be approved.

20. That funding of \$3,000 for a Regional Grant-in-Aid for Our Cowichan Communities Health Network be approved.

21. That funding of \$25,000 for a Regional Grant-in-Aid for OUR Ecovillage be approved.

22. That funding of \$7,000 for a Regional Grant-in-Aid for Providence Farm be approved.

23. That funding of \$20,000 for a Regional Grant-in-Aid for Volunteer Cowichan be approved.

CR2 Report and Recommendations of the Electoral Area Services Committee Meeting of April 5, 2017 - Director Morrison 87

- Recommendation**
1. That a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$500 be provided Frances Kelsey Secondary School Dry Grad 2017 to support its Dry Grad Celebrations.
  2. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to South Cowichan Lawn Tennis Club to assist in offering public tennis lessons.
  3. 1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer System Service Area be received.  
2. That CVRD Bylaw No. 2128 – Cowichan

Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as PID 029-865-310.

4. That the CVRD has no objection to the events noted on the Temporary Change to a Liquor Licence (171424) application for Vigneti Zanatta Ltd. located at 5039 Marshall Road, Glenora (Area E) for the following 2017 dates only: June 10, July 1, July 22, July 28, August 6 and August 19.

10. **DIRECTOR REPORTS**

11. **STAFF REPORTS**

SR1 Staff Report from the General Manager, Community Services Re: Friendship and Cooperation Memorandum of Understanding with Shunyi District, Beijing 89

**Recommendation** That the Memorandum of Understanding on Friendship and Cooperation between Shunyi District, Beijing, China and Cowichan Valley Regional District, BC, Canada, be approved.

12. **PUBLIC HEARINGS**

13. **BYLAWS**

B1 "CVRD Bylaw No. 4087- Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017", be adopted. 93

B2 "CVRD Bylaw No. 4108 - Shellwood Water System Management Amendment Bylaw, 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 97

"CVRD Bylaw No. 4108 - Shellwood Water System Management Amendment Bylaw, 2017", be adopted.

B3 "CVRD Bylaw No. 4112 - Cowichan Bay Sewer System Service Amendment Bylaw (PID 029-865-310), 2017", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading. 103

14. **BYLAWS - ELECTORAL AREA DIRECTORS**

15. **RESOLUTIONS**

16. **UNFINISHED BUSINESS**

17. **NOTICE OF MOTION**

18. **NEW BUSINESS**

19. **QUESTION PERIOD**

**20. ADJOURNMENT**

The next Regular Board meeting will be held Wednesday, April 26, 2017 at 1:30 PM, in the Board Room, 175 Ingram Street, Duncan, BC.





Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, March 22, 2017 at 1:33 PM.

**PRESENT** Chair J. Lefebure  
 Director B. Day  
 Director M. Dorey  
 Director L. Iannidinardo  
 Director S. Jackson  
 Director K. Kuhn  
 Director K. Marsh  
 Director I. Morrison  
 Director A. Nicholson  
 Director A. Stone  
 Director T. Walker  
 Alternate Director S. Acton  
 Alternate Director C. Morris  
 Alternate Director B. Salmon

**ALSO PRESENT** B. Carruthers, Chief Administrative Officer  
 J. Barry, Corporate Secretary  
 M. Kueber, General Manager, Corporate Services  
 J. Elzinga, General Manager, Community Services  
 H. Hatami, General Manager, Engineering Services  
 R. Blackwell, General Manager, Planning and Development  
 B. Dennison, Manager, Water Management  
 B. Farquhar, Manager, Parks & Trails  
 C. Lockrey, Manager, Strategic Services  
 K. Miller, Manager, Environmental Initiatives  
 T. Etherington, Utilities Operations Superintendent  
 L. Knodel-Joy, Senior Engineering Technologist  
 S. Carlow, Legislative Assistant

**ABSENT** Director M. Clement  
 Director K. Davis  
 Director S. Furstenau  
 Director M. Marcotte

**APPROVAL OF AGENDA**

17-131 It was moved and seconded that the agenda be amended by deleting Item B1 – Adoption of "CVRD Bylaw No. 4087 - Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017"; and that the agenda, as amended, be approved.

**MOTION CARRIED**

**ADOPTION OF MINUTES**

**M1** Regular Board Meeting of March 8, 2017

**17-132** **It was moved and seconded that the minutes of the Regular Board Meeting of March 8, 2017 be adopted.**

**MOTION CARRIED**

**REPORT OF THE CHAIRPERSON**

**RC1** The Chair invited the Parks and Trails Manager to comment on the recently announced \$500,000 Provincial Rural Dividend Fund grant funding that will allow for the completion of the *Rail to Trail* section between Saltair and Chemainus.

**CORRESPONDENCE**

**C1** Municipality of North Cowichan Re: Air Quality

**17-133** **It was moved and seconded that the correspondence regarding air quality from the Municipality of North Cowichan dated February 28, 2017 be referred to the Environmental Services Division for review and comment.**

Opposed: Director Kuhn

**MOTION CARRIED**

**COMMITTEE/COMMISSION REPORTS**

**CR1** Report and Recommendations of the Island Savings Centre Commission meeting of March 9, 2017

**17-134** **It was moved and seconded:**

- 1. That a Licence of Use Agreement with Duncan Dynamics Gymnastics Club at the Island Savings Centre from September 1, 2017 to August 31, 2019, be approved.**
- 2. That the 2017 budget for Function 420 Island Savings Centre Events and Services be amended to:**
  - 1. Reduce surplus by \$7,837; and**
  - 2. Reduce expenses for Furniture, Fixtures & Equipment by \$7,837.**
- 3. That the 2017 budget for Function 426 Cowichan Performing Arts Centre be amended to:**
  - 1. Increase deficit by \$2,507; and**
  - 2. Increase revenue for Admissions – Co-Productions - Taxable by \$2,507.**

**MOTION CARRIED**

**CR2** Report and Recommendations of the Electoral Area Services Committee Meeting of March 15, 2017

**17-135** It was moved and seconded:

1. That the 2017 Budget for Function 232 Shawnigan Lake Community Parks be amended to:
  1. Increase Transfer from Gas Tax Reserves revenue by \$15,000;
  2. Increase Contribution from Developers revenue by \$50,000;
  3. Increase Capital Land Improvements by \$50,000; and
  4. Increase Capital Lease Improvements by \$15,000.
2. That the 2017 Budget for Function 233 Cobble Hill Community Parks be amended to:
  1. Increase Transfer from Gas Tax Reserves revenue by \$180,000;
  2. Increase Capital Land Improvements by \$130,000; and
  3. Increase Contribution to Third Party Capital by \$50,000.
3. That the 2017 Budget for Function 234 Cowichan Bay Community Parks be amended to:
  1. Increase Transfer from Gas Tax Reserves revenue by \$38,347; and
  2. Increase Capital Land Improvements by \$38,347.
4. That the 2017 Budget for Function 456 Saltair Recreation be amended to:
  1. Increase Transfer from Gas Tax Reserves revenue by \$25,000; and
  2. Increase Asset Management by \$25,000.
5. That the 2017 Budget for Function 325 Planning & Development be amended to:
  1. Decrease surplus by \$12,592;
  2. Decrease Insurance Automotive Equipment (Dodge Van) by \$1,250;
  3. Decrease Purchased Repairs – Vehicles (Dodge Van) by \$400;
  4. Decrease Purchased Maintenance/Vehicles (Dodge Van) by \$400;
  5. Decrease Fuel & Lubricants (Dodge Van) by \$450;
  6. Decrease Vehicle & Equipment Parts (Dodge Van) by \$200; and
  7. Decrease Contingency by \$9,892.
6. That the 2017 Budget for Function 320 Inspections & Enforcement be amended to:
  1. Increase Transfer from Operating Reserves revenue by \$140,000; and
  2. Increase Legal Expenses \$140,000.
7. That the 2017 Budget for Function 576 – Water Management be amended to:
  1. Decrease MFA Short Term Borrowing revenue by \$45,000;

2. Increase Transfer from Operational Reserve revenue by \$85,000;
  3. Increase Capital Vehicles & Machinery expense by \$40,000;
  4. Decrease New Utility Vehicle interest expense by \$879;
  5. Decrease New Utility Vehicle principal expense by \$8,669;
  6. Increase Contingency by \$9,548;
  7. Decrease Smart Car Insurance by \$700;
  8. Decrease Smart Car Repairs by \$500;
  9. Decrease Smart Car Maintenance by \$500;
  10. Decrease Smart Car Fuel and Lubricants by \$800;
  11. Decrease Smart Car Parts by \$500;
  12. Increase New Electric Vehicle Insurance by \$700;
  13. Increase New Electric Vehicle Repairs by \$300;
  14. Increase New Electric Vehicle Maintenance by \$300;
  15. Increase New Electric Vehicle Fuel & Lubricants by \$200;
  16. Increase New Electric Vehicle Parts by 500; and
  17. Increase New Electric Vehicle Tires by \$1000.
8. That the 2017 Budget for Function 553 – Cowichan Bay Critical Street Lighting System be amended to:
    1. Increase Deficit revenue by \$58;
    2. Decrease Contingency expense by \$45; and
    3. Decrease Electricity expense by \$13.
  9. That the 2017 Budget for Function 585 – Arbutus Mountain Street Lighting System be amended to:
    1. Increase Transfer from Gas Tax Phase 2 revenue by \$11,381;
    2. Increase Contract Electrical Repairs expense by \$11,381;
    3. Increase Deficit revenue by \$1,007;
    4. Decrease Electricity expense by \$510; and
    5. Decrease Electrical Repairs expense by \$497.
  10. That the 2017 Budget for Function 556 – Cobble Hill Village Street Lighting System be amended to:
    1. Increase Transfer from Gas Tax Phase 2 revenue by \$7,061; and
    2. Increase Contract Electrical Repairs expense by \$7,061.
  11. That the 2017 Budget for Function 583 – Twin Cedars Street Lighting System be amended to:
    1. Increase Transfer from Gas Tax Phase 2 revenue by \$10,975;
    2. Increase Contract Electrical Repairs expense by \$10,975;
    3. Increase Deficit revenue by \$1,357;
    4. Decrease Electricity expense by \$569; and
    5. Decrease Electrical Repairs expense by \$788.
  12. That the 2017 Budget for Function 581 – Sentinel Ridge Street Lighting System be amended to:
    1. Increase Deficit revenue by \$526;
    2. Decrease Contract Electrical Repairs expense by \$518; and
    3. Decrease Electricity expense by \$8.

13. That the 2017 Budget for Function 580 – Wilmot Road Street Lighting System be amended to:
  1. Increase Deficit revenue by \$283; and
  2. Decrease Contract Electrical Repairs expense by \$283.
14. That the 2017 Budget for Function 601 – Satellite Park Water System be amended to:
  1. Increase Deficit revenue by \$3,818; and
  2. Decrease Transmission - Supplies expense by \$3,818.
15. That the 2017 Budget for Function 603 – Douglas Hill Water System be amended to:
  1. Increase Deficit revenue by \$307; and
  2. Decrease Contingency expense by \$307.
16. That the 2017 Budget for Function 613 – Dogwood Ridge Water System be amended to:
  1. Increase Deficit revenue by \$3,673;
  2. Decrease Contingency expense by \$2,173; and
  3. Decrease Consultants expense by \$1,500.
17. That the 2017 Budget for Function 615 – Arbutus Ridge Water System be amended to:
  1. Increase Deficit revenue by \$13,187;
  2. Decrease Supply - R&M Machinery & Equipment expense by \$1,387; and
  3. Decrease Supply - Parts/Supplies expense by \$11,800.
18. That the 2017 Budget for Function 616 – Carlton Water System be amended to:
  1. Increase Deficit revenue by \$3,136; and
  2. Decrease Contingency expense by \$3,136.
19. That the 2017 Budget for Function 617 – Shellwood Water System be amended to:
  1. Increase Deficit revenue by \$11,756;
  2. Increase User Charges revenue by \$900;
  3. Decrease Licence & Fees expense by \$200;
  4. Decrease Contingency expense by \$9,000;
  5. Decrease Transmission - R&M Machinery & Equipment expense by \$656; and
  6. Decrease Transmission - Supplies expense by \$1,000.
20. That the 2017 Budget for Function 619 – Burnum Water System be amended to:
  1. Increase Recovery of Costs (Funds Held in Trust) revenue by \$34,000;
  2. Increase Transfer from Operational Reserve revenue by \$54,000; and
  3. Decrease Long Term Borrowing revenue by \$88,000.

21. That the 2017 Budget for Function 620 – Mesachie Water System be amended to:
  1. Increase Deficit revenue by \$6,752;
  2. Decrease Contingency expense by \$502
  3. Decrease Transmission - R&M Machinery & Equipment expense by \$500
  4. Decrease Source - R&M Machinery & Equipment expense by \$1,500 and
  5. Decrease Source - Contract Electrical Repairs expense by \$4,250.
  
22. That the 2017 Budget for Function 640 – Saltair Water System be amended to:
  1. Increase Transfer from Reserve revenue by \$46,435;
  2. Increase Transfer from Operating Reserve revenue by \$100,000;
  3. Increase Transfer from Gas Tax Phase 2 revenue by \$20,000;
  4. Decrease Transfer from MFA funding revenue by \$700,000;
  5. Decrease Capital – Engineering Structures expense by \$483,565; and
  6. Decrease Interest/MFA expense by \$50,000.
  
23. That the 2017 Budget for Function 680 – Shawnigan Lake North Water System be amended to:
  1. Increase Recovery of Costs revenue by \$84,216;
  2. Increase Transfer from Gas Tax Phase 1 revenue by \$56,170;
  3. Increase Transfer from Capital Reserve revenue by \$67,872;
  4. Increase Minor Capital expense by \$140,386; and
  5. Increase Capital – Engineering Structures expense by \$67,872.
  
24. That the 2017 Budget for Function 705 – Arbutus Mountain Drainage System be amended to:
  1. Increase Deficit revenue by \$778; and
  2. Decrease Drainage Works – Machinery & Equipment expense by \$778.
  
25. That the 2017 Budget for Function 715 – Arbutus Ridge Drainage System be amended to:
  1. Increase Deficit revenue by \$225; and
  2. Decrease Drainage Works - Supplies expense by \$225.
  
26. That the 2017 Budget for Function 803 – Twin Cedars Sewer System be amended to:
  1. Increase Deficit revenue by \$1,381; and
  2. Decrease Treatment - R&M Machinery & Equipment expense by \$1,381.
  
27. That the 2017 Budget for Function 804 – Lambourn Sewer System be amended to:
  1. Increase Recovery of Costs revenue by \$10,852; and

2. Increase Capital – Engineering Structures expense by \$10,852.
28. That the 2017 Budget for Function 805 – Arbutus Mt. Sewer System be amended to:
    1. Increase Deficit revenue by \$12,738;
    2. Decrease Contingency expense by 10,238;
    3. Decrease Electricity expense by \$1,000; and
    4. Decrease Electrical Repairs expense by \$1,500.
  29. That the 2017 Budget for Function 815 – Arbutus Ridge Sewer System be amended to:
    1. Increase Transfer from Gas Tax Phase 2 revenue by \$50,000;
    2. Increase Transfer from Capital Reserve revenue by \$75,000; and
    3. Increase Capital – Engineering Structures expense by \$125,000.
  30. That the 2017 Budget for Function 820 – Eagle Heights Sewer System be amended to:
    1. Increase Deficit revenue by \$10,641; and
    2. Decrease Treatment - R&M Machinery & Equipment expense by \$10,641.
  31. That the 2017 Budget for Function 840 – Shawnigan Beach Estates Sewer System be amended to:
    1. Increase Deficit revenue by \$50,229;
    2. Increase Short Term Borrowing revenue by \$45,000;
    3. Increase Transfer from Gas Tax Phase 2 revenue by \$150,000;
    4. Decrease Contingency expense by \$229;
    5. Decrease Contract for Services expense by \$5,000; and
    6. Increase Capital – Engineering Structures expense by \$150,000.
  32. That the 2017 Budget for Function 850 – Kerry Village Sewer System be amended to:
    1. Increase Deficit revenue by \$11,503;
    2. Decrease Contingency expense by \$7,003;
    3. Decrease Contract Electrical Repairs expense by \$4,000; and
    4. Decrease R & M – Machinery & Equipment expense by \$500.
  33. That the 2017 Budget for Function 355 – Fire Protection Malahat be amended to:
    1. Increase the deficit by \$3,994;
    2. Reduce expenses in building repair and maintenance by \$2,194; and
    3. Reduce expenses in contingency by \$1,800.

**MOTION CARRIED**

17-136

It was moved and seconded:

34. That an application be submitted for a temporary license of

occupation on Crown Land approximately 2.2 km south east of Stocking Lake for the purpose of investigative work to determine the potential for a groundwater supply for Saltair Water System.

**MOTION CARRIED**

17-137 It was moved and seconded:

35. That the request by Craig Partridge to allow a shower, in addition to the permitted sink and toilet, within an accessory building at 2868 Renfrew Road, be approved.

**MOTION CARRIED**

CR3 Report and Recommendations of the Regional Services Committee meeting of March 22, 2017

17-138 It was moved and seconded:

1. That the 2017 budget for Function 283 Kinsol Trestle be amended to:
  1. Increase Provincial Conditional Grants revenue by \$100,000;
  2. Decrease Transfer to Capital Reserves by \$50,000; and
  3. Increase Capital Lease Improvements by \$150,000.
2. That the 2017 budget for Function 515 – Curbside Collection Garbage and Recycling be amended to:
  1. Decrease Multi-Material BC (MMBC) contingency amount by \$841;
  2. Decrease Surplus by \$841
  3. Increase Minor Capital expense by \$25,000; and,
  4. Decrease Capital Equipment expense by \$25,000.
3. That the 2017 budget for Function 520 - Solid Waste Management Complex be amended to:
  1. Increase Municipal Finance Authority long term borrowing by \$628,235;
  2. Increase Federal Conditional Grant revenue by \$188,800;
  3. Increase Federal Gas Tax Grant revenue by \$248,065;
  4. Increase Capital Buildings expense by \$475,050;
  5. Increase Capital Land Improvements expense by \$475,050;
  6. Increase Long Term Debt interest expense by \$4,548;
  7. Decrease Contingency expense by \$4,548;
  8. Increase Provincial Conditional Grant revenue by \$25,000;
  9. Increase Consultants expense by \$25,000; and,
  10. Increase Capital Buildings Improvement expense by \$115,000.
4. That the 2017 budget for Function 131 Environmental Initiatives be amended to:
  1. Increase Federal Conditional Grants revenue by \$385,438;
  2. Increase Provincial Conditional Grants revenue by \$306,388;
  3. Increase Partner Contributions revenue by \$59,550;
  4. Increase Flood Plain Management expense by \$305,876;



5. Increase Water Study – Project Expenditures expense by \$200,000;
  6. Increase Contract for Services expense by \$265,000;
  7. Increase Public Education expense by \$14,500; and
  8. Reduce Partnership Project expense by \$34,000.
5. That the 2017 budget for Function 531 South Cowichan Water Study Plan be amended to:
    1. Increase Surplus revenue by \$10,000; and
    2. Increase Project Expenditures expense by \$10,000.
  6. That the 2017 budget for Function 535 Liquid Waste Plan – Central Sector be amended to:
    1. Increase Surplus revenue by \$48,644; and
    2. Increase Consultants – Engineering expense by \$48,644.
  7. That the 2017 budget for Function 540 Liquid Waste Plan – South Sector be amended to:
    1. Decrease Transfer from Gas Tax revenue by \$7,327; and
    2. Decrease Contract for Services expense by \$7,327.
  8. That the 2017 budget for Function 575 Engineering Services - Administration be amended to:
    1. Increase surplus/deficit by \$17,153; and
    2. Decrease contingency by \$17,153.
  11. That the 2017 budget for Function 810 Mesachie Lake Sewer System be amended to:
    1. Increase Grant revenue by \$1,226,567;
    2. Increase Transfer from Gas Tax Phase 2 revenue by \$200,000;
    3. Increase MFA Long Term Funding revenue by \$200,000;
    4. Increase Capital Reserve revenue by \$40,000;
    5. Increase Transfer from Operating Reserves revenue by \$10,955;
    6. Increase Sundry expenses by \$126;
    7. Decrease Consultants expense by \$1,000;
    8. Decrease Sludge Disposal expense by \$1,500;
    9. Decrease Transfer to Reserve Expense by \$5,000; and,
    10. Increase Capital - Engineering Structures expense by \$1,684,896.

**MOTION CARRIED**

17-139

It was moved and seconded:

9. That a grant application be submitted to the Union of British Columbia Municipalities (UBCM) for the CWPP Update – Cowichan South project under the Strategic Wildfire Prevention Initiative, Community Wildfire Protection Plan & CWPP Update Program.

**MOTION CARRIED**

17-140 It was moved and seconded:

10. That a five year Emergency Management Agreement be approved between the Cowichan Valley Regional District, the City of Duncan, the Corporation of the District of North Cowichan, the Town of Lake Cowichan and the Town of Ladysmith, effective 2017 to 2022 once all parties have signed.

**MOTION CARRIED**

## STAFF REPORTS

**SR1** Staff Report from the Water Management Division and Presentation from Innova Strategy Group Re: Innova Strategy Group Wastewater Utility Review and Assessment Report

Kevin Ramsay, AScT / RTMgr, Principal, Innova Strategy Group (ISG), provided a PowerPoint presentation on the review and assessment of CVRD water and wastewater systems. An implementation report, based on the ISG report's recommendations, will be forthcoming from staff at a later date.

## BYLAWS

**B1** Item B1, adoption of "CVRD Bylaw No. 4087 - Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017", was deleted upon adoption of the agenda.

## BYLAWS - ELECTORAL AREA DIRECTORS

**BEA1** It was moved and seconded that "CVRD Bylaw No. 4089 - Cowichan Bay Zoning Amendment Bylaw (5301 Chaster Road), 2017", be granted 3<sup>rd</sup> reading.

17-141

**MOTION CARRIED**

## CLOSED SESSION

17-142 It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90 (1)(g) Potential Litigation; and the March 8, 2017 Closed Session Regular Board minutes.

2:50 PM

**MOTION CARRIED**

## RISE FROM CLOSED SESSION

17-145 It was moved and seconded that the Board rise without report, and return to the open portion of the meeting.

2:56 PM

**MOTION CARRIED**

**ADJOURNMENT**

**17-146  
2:56 PM**

**It was moved and seconded that the meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 2:56 PM.

Certified Correct:

\_\_\_\_\_

Chairperson

\_\_\_\_\_

Corporate Secretary

Dated: \_\_\_\_\_



**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Shannon Carlow](#); [Tara Daly](#); [Pam Turney](#); [Joe Barry](#)  
**Subject:** Online Form Submittal: Regular Board Meeting  
**Date:** Tuesday, February 28, 2017 7:29:03 PM

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## Regular Board Meeting

### Request to Appear as a Delegation at the Board

Board meetings start at 6:30 p.m. on the second Wednesday and at 1:30 p.m. on the fourth Wednesday of the month. Please note the correct time for the meeting you have applied to attend.

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Board. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250.746.2507 or 1.800.665.3955 to advise.

Meeting Date	4/12/2017
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#### Contact Information

Contact Name	Kathy Holmes
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Representing	Arts council of Ladysmith & district
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Number Attending	4
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Address	Box 2370, 610 Oyster Bay Drive
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City	Ladysmith BC
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Province	British Columbia
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Postal Code	V9G 1R8
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Telephone Number	250 245 1252
------------------	--------------

Reply Email	<a href="mailto:admin@ladysmithwaterfrontgallery.com">admin@ladysmithwaterfrontgallery.com</a>
-------------	--

Presentation Topic and Nature of Request	We would like to thank the board for their support for the arts in our area and tell them in person what we are doing with the money we are given Thank you
--	---

Do you have a PowerPoint presentation?	Yes
--	-----

Email not displaying correctly? [View it in your browser.](#)

# ART COUNCIL OF LADYSMITH 2016-2017



14



 LADYSMITH WATERFRONT GALLERY

*Art is Here! This is your Gallery*

**Thank You for your support**

**April 2017**



# Ladysmith Waterfront Gallery





# 610 Oyster Bay Drive

## The Machine Shop

- In 1934, a violent windstorm blew down thousands of trees on the hills behind Ladysmith; in 1936, the Comox Logging & Railway Co. moved equipment into the area to harvest them while still marketable. The building was build from these timbers. The building has been many things but today it is an art Gallery. She is unique, grand and a beautiful building.



“I enjoyed the opening on Saturday. Such powerful works and so well attended. This is a very impressive Gallery.”

What people say about us – and we didn’t even twist their arm!



**Members of the Board  
2016/17**

Susan Derby

Claudia Lohmann

Leona Petrak

Gail Ralphs

Tania Ross

Betty Peebles

Megan Alsop

Kathy Holmes

# Art is Here!

- The Arts Council of Ladysmith is governed by a Board of Directors.
- Your Board is dedicated to the growth and values of the arts in Ladysmith & surrounding areas.
- The Board makes all its decisions with the well-being of the Gallery in mind, and puts the artist first and foremost. Our Visitors are important to us and their experience must be enjoyable.



# Membership Has its Benefits

Become part of a group of like-minded people

- Display and sell art in a gallery
- Attend speaker series at no cost
- Volunteer
- Have a voice - voting privileges at AGM
- Teach a class
- Contribute to Art Magazine through the written word
- Take part in special projects
- Be the first to find out art news
- Take part in classes
- Unlimited admission to all shows and openings
- Newsletter to keep you up to date



Here's what we are doing

There is *always*  
something going on!

*Art is Here!*

# 12 Thematic Shows each year plus 11 individual artist shows

- In August each year the membership is challenged to choose the following year's show themes.
- Some are quirky, some serious, some fun.
- PLUS 11 individual artist exhibitions involving an additional 120 artists new to the gallery.
- This makes for a very busy and exciting gallery.
- **There is always something going on!**
- **Art is Here! This is your gallery.**



March 31—April 12, 2017

# art show

## Student Show

This exhibition celebrates the emerging artist. Students from our classes, schools, including First Nation youth and University are invited to display in the gallery. Come and be Flabbergasted at the talent!

Opening Gala: Saturday, April 1st, 2017, 7pm  
Artist intake: March 28, & 29, 2017  
Out-take: April 13, 2017  
Guest Speaker: Thomas Seymour  
Sponsor: Red's Emporium



Canada



### WATERFRONT GALLERY

610 OYSTER BAY DRIVE, LADYSMITH  
(On the way to Transfer Beach)  
OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
Tel: 250.245.1252  
Mail: Box 2370, Ladysmith, BC V9G 1B8  
www.ladysmithwaterfrontgallery.com

EXHIBITION SPONSORED BY

### RED'S EMPORIUM

SECOND HAND SALES  
26 High, Ladysmith, BC  
250-245-7927

PRINTED BY



www.turningpointarts.com

## April was a busy month The Student Show

Open to all students

Over 100 people attended the openings. Lots of kids, parents and grandparents attended.

Students from Stz'uminus First Nations, Ladysmith Secondary, local Schools, University of VI, people of different abilities, and our own Art Classes showed their art in the gallery. The walls were filled to capacity

Guest speaker : **Billy Thomas Seymour - First Nation Story Teller**





Over 100 people attended the Student Show Opening



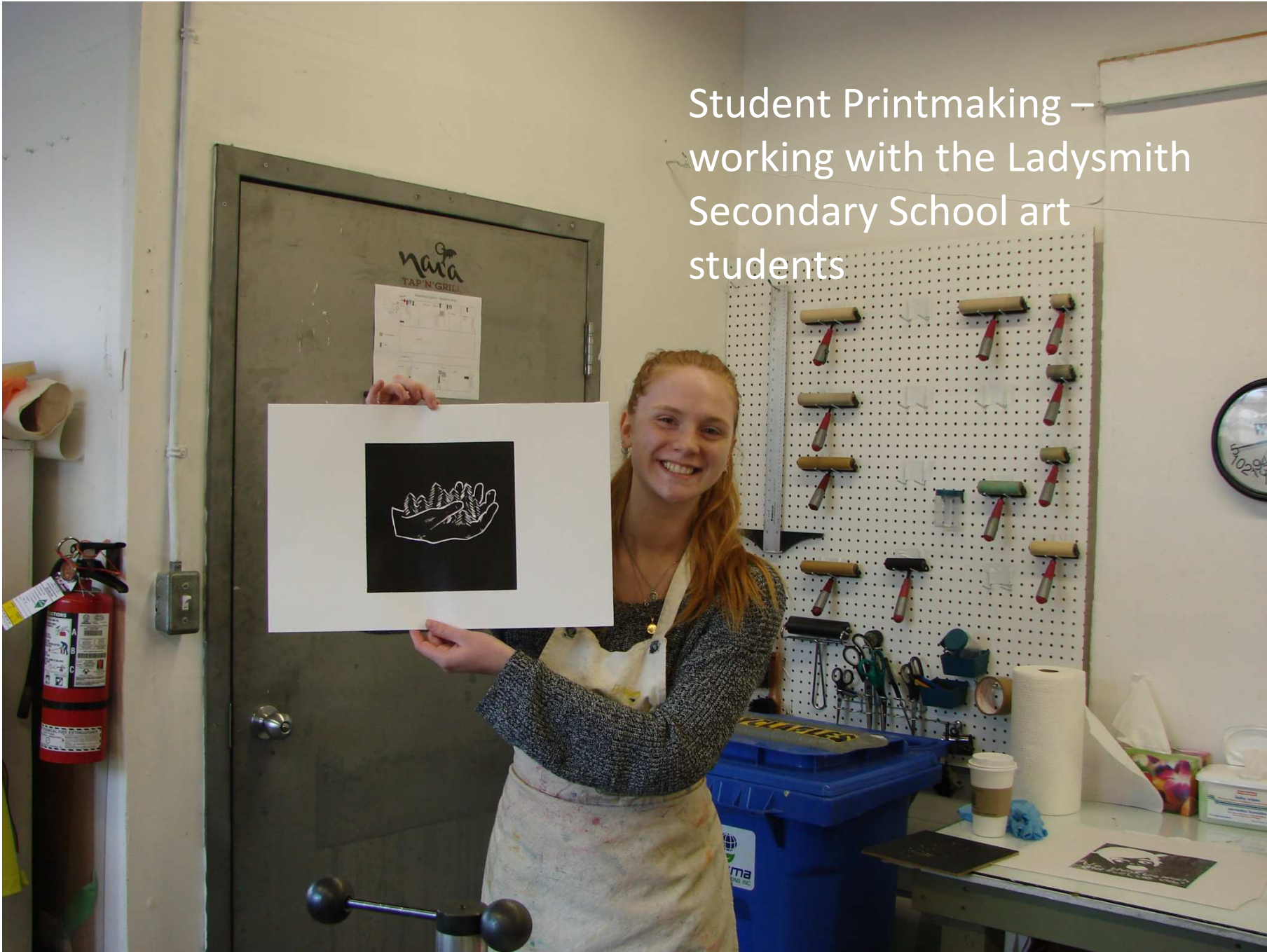
# Billy Seymour – Story Teller



# Youth Printmaking

- Student from the Ladysmith Secondary designed, carved and printed wood block prints that will appear in the Student exhibition.
- It's harder than it looks

Student Printmaking –  
working with the Ladysmith  
Secondary School art  
students





Pulling the perfect print



- “Oh my goodness...  
this is awesome!”  
“Thanks for sharing –  
The students loved  
it! Thanks so much  
for the opportunity!”
- Michelle Crnkovic  
– art teacher LSS

# exhibitions

January 5—22, 2017

# art show

4 COLOURS + WHITE



The Artist is challenged to create using only 4 colours plus white. It can be on canvas, paper, wood, ceramic or whatever the artist chooses as their creative art form. The Theme is wide open and the artist's choice.

Exhibition Opening : January 7th 7pm  
 Guest Speaker: Kendal Patrick Singer  
 Song Writer  
 Artist Intake: January 3 & 4  
 Artist Outtake: January 23rd & 24th  
 Sponsor: Art of Brewing

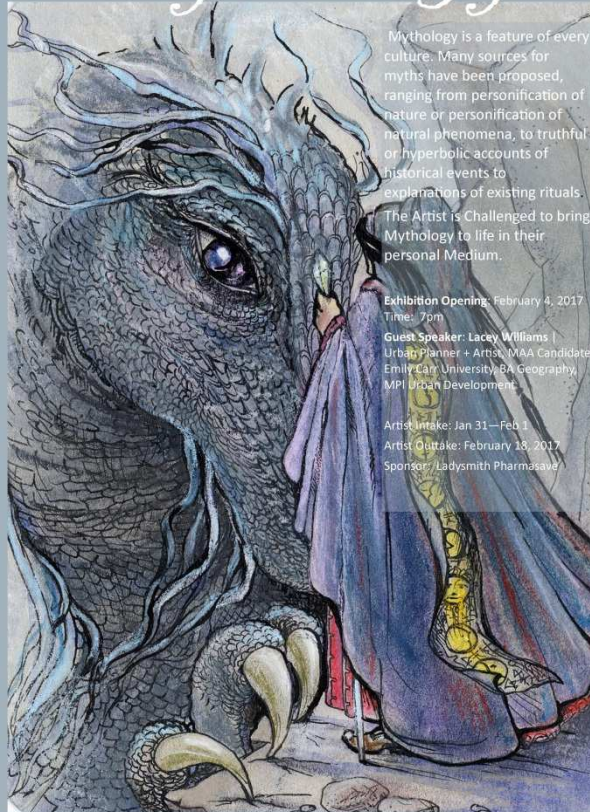
LADYSMITH WATERFRONT GALLERY  
  
 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

Sponsor  
  
 Art of Brewing  
 Heritage Wines  
 Printed by  
  
 www.turningpointarts.com

# art show

February 3—February 17, 2017

## Mythology



Mythology is a feature of every culture. Many sources for myths have been proposed, ranging from personification of nature or personification of natural phenomena, to truthful or hyperbolic accounts of historical events to explanations of existing rituals. The Artist is Challenged to bring Mythology to life in their personal Medium.

Exhibition Opening: February 4, 2017  
 Time: 7pm  
 Guest Speaker: Lacey Williams |  
 Urban Planner + Artist, MAA Candidate  
 Emily Carr University, BA Geography,  
 MPI Urban Development  
 Artist Intake: Jan 31—Feb 1  
 Artist Outtake: February 18, 2017  
 Sponsor: Ladysmith Pharmasave

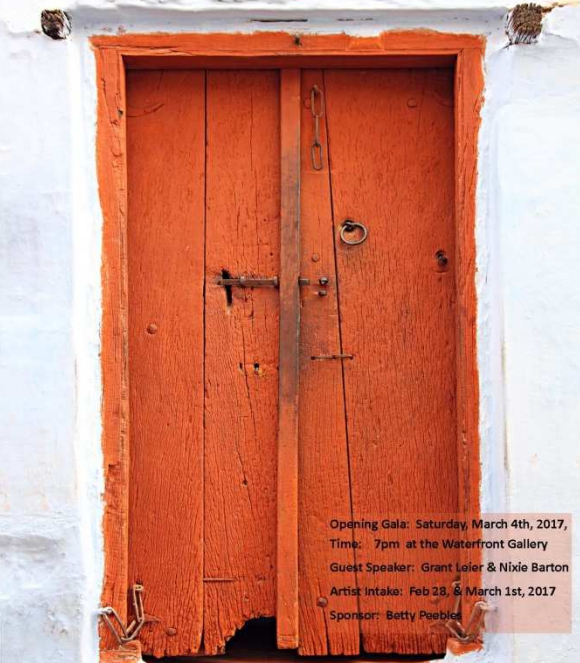
LADYSMITH WATERFRONT GALLERY  
  
 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

Live well with  
  
 PHARMASAVE  
 441 1st Ave, Ladysmith, BC (250) 245-5113  
 www.pharmasave.com  
 Printed by  
  
 www.turningpointarts.com

# art show

March 3—March 17, 2017

## DOORS



Doors and doorways have been symbolic across cultures for as long as history has been recorded. A door is both an entrance and an exit, so it has been associated with portals and passageways on many levels throughout history. Doors are closely related to gates and thresholds because the three share some very similar symbolic features and sometimes work together to create passage. The artists is challenged to create an image of their impression of a "Door".

Opening Gala: Saturday, March 4th, 2017,  
 Time: 7pm at the Waterfront Gallery  
 Guest Speaker: Grant Leier & Nixie Barton  
 Artist Intake: Feb 28 & March 1st, 2017  
 Sponsor: Betty Peebles

LADYSMITH WATERFRONT GALLERY  
  
 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
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 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

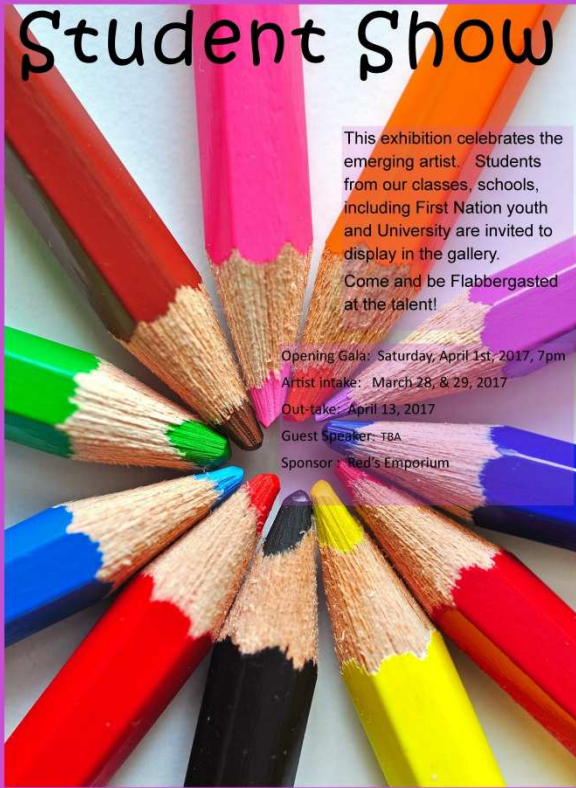
Sponsored by:  
 Betty Peebles Patron of the Art  
 Printed by  
  
 www.turningpointarts.com



# art show

March 31—April 12, 2017

## Student Show



This exhibition celebrates the emerging artist. Students from our classes, schools, including First Nation youth and University are invited to display in the gallery. Come and be Flabbergasted at the talent!

Opening Gala: Saturday, April 1st, 2017, 7pm  
 Artist Intake: March 28, & 29, 2017  
 Out-take: April 13, 2017  
 Guest Speaker: TBA  
 Sponsor: Red's Emporium

LADYSMITH WATERFRONT GALLERY  
 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

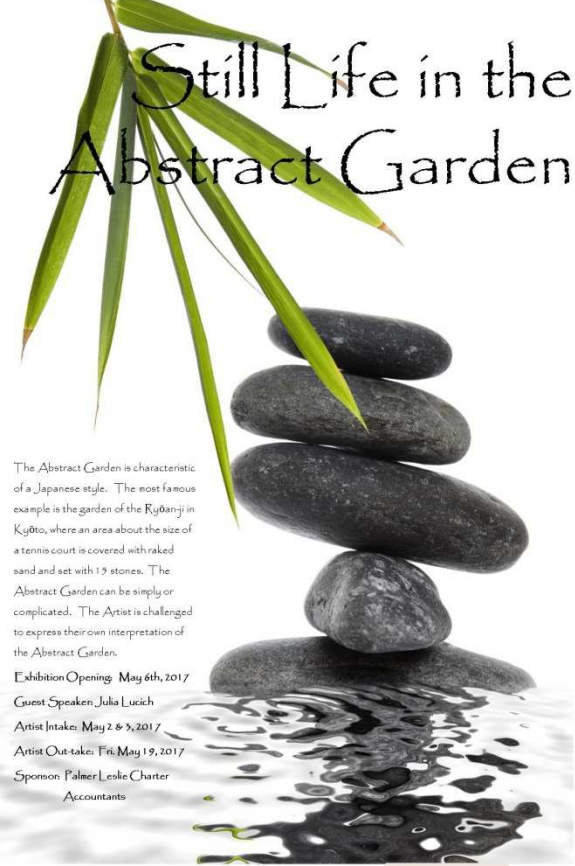
EXHIBITION SPONSORED BY  
**RED'S EMPORIUM**  
 SECOND HAND SALES  
 26 High, Ladysmith, BC  
 250-245-7927  
 PRINTED BY  

 www.turningpointarts.com

# art show

May 4, 2017 — May 19, 2017

## Still Life in the Abstract Garden



The Abstract Garden is characteristic of a Japanese style. The most famous example is the garden of the Ryōan-ji in Kyoto, where an area about the size of a tennis court is covered with raked sand and set with 15 stones. The Abstract Garden can be simply or complicated. The Artist is challenged to express their own interpretation of the Abstract Garden.

Exhibition Opening: May 6th, 2017  
 Guest Speaker: Julia Lucich  
 Artist Intake: May 2 & 3, 2017  
 Artist Out-take: Fri. May 19, 2017  
 Sponsor: Palmer Leslie Charter Accountants

LADYSMITH WATERFRONT GALLERY  

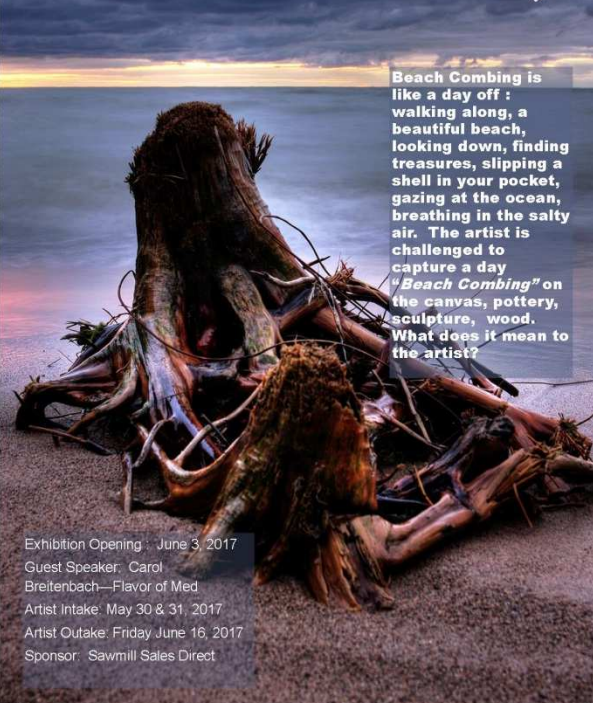
 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

Sponsor  
  
 Printed by  
  
 www.turningpointarts.com

# art show

June 2—June 16, 2017

## Beach Combing



Beach Combing is like a day off: walking along, a beautiful beach, looking down, finding treasures, slipping a shell in your pocket, gazing at the ocean, breathing in the salty air. The artist is challenged to capture a day "Beach Combing" on the canvas, pottery, sculpture, wood. What does it mean to the artist?

Exhibition Opening: June 3, 2017  
 Guest Speaker: Carol Breitenbach—Flavor of Med  
 Artist Intake: May 30 & 31, 2017  
 Artist Out-take: Friday June 16, 2017  
 Sponsor: Sawmill Sales Direct

LADYSMITH WATERFRONT GALLERY  

 610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
 www.ladysmithwaterfrontgallery.com

Sponsor  
  
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 Western Red, Yellow Cedar, Douglas Fir  
 Printing  
  
 www.turningpointarts.com

August 3 to August 18, 2107

# art show

## Water World



**Exhibition Opening:** Saturday August 5, 2017  
**Guest Speaker:** Sheila Norgate  
**Artist Intake:** August 1 & 2, 2017  
**Artist Out-take:** Friday, August 21, 2017

Water plays an important part of our existence on this planet. The human body is made up of 50-65% water. We depend on rivers, lakes, oceans and rain. Water provides us with natural beauty, transportation as well as food. It is up to us to live in harmony in our Water World. What will the Artist interpret as a Water World?



**WATERFRONT GALLERY**

610 OYSTER BAY DRIVE, LADYSMITH  
 (On the way to Transfer Beach)  
 OPEN TUESDAY TO SUNDAY | NOON TO 4PM  
 Tel: 250.245.1252  
 Mail: Box 2370, Ladysmith, BC V9G 1B8  
[www.ladysmithwaterfrontgallery.com](http://www.ladysmithwaterfrontgallery.com)

Sponsor



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[www.turningpointarts.com](http://www.turningpointarts.com)

September - Dreams  
 October – Black and White  
 November – Fairy Tales  
 December – Santa's workshop

# Attendance at the Gallery

- In 2016 we welcomed over 10,000 people to the gallery
- That is a 10.7% increase over 2015
- We have over 350 paid members
  - From all over the island

February 6—27, 2016

# art show

## Ladysmith Fine Art Show



Carrie Kendall Best in Show Winner 2013

Cash Prizes for: 2 D, 3D and Photography Peoples Choice Award  
Come and see some of the finest art on the Island.  
*Art is Here!*

Gala opening: Saturday February 6th, 2016 7 pm  
Awards: 7:15pm

LADYSMITH WATERFRONT GALLERY

610 OYSTER BAY DRIVE, LADYSMITH  
(On the way to Transfer Beach)  
OPEN TUESDAY TO SUNDAY | NOON TO 4PM

Tel: 250.245.1252  
Mail: Box 2370, Ladysmith, BC V9G 1B8  
www.ladysmithwaterfrontgallery.com

**Sponsors:**




Printed by  www.turningpointarts.com

In February we host a Fine Art Show every two years. Next show is in 2018. Prospective Artists are juried in to be eligible. Prizes were given in these categories: 2D, 3D, Photography, and Peoples choice. We broke our sales record during the 2016 show and had over 500 entries with 155 being accepted into the Exhibition. AND we broke attendance records

# Fine Art Show

- Photos by Sean Sherstone



Our judges: John Marston 3D, Ellen McClusky photography,  
Grant Leier and Nixie Barton 2D

# Best in Show



# More winners



39



D1





Our Speakers Series each month – we pack the gallery! They come for the art, to meet other artists and art lovers and the goodies!  
All for the love of ART and it's free.



# We are a determined group

We needed an elevator to be completely accessible to our community. **They said it couldn't be done.** Ha, yes it could. We raised the funds, installed the LIFT and a new front door. And with scraps of lumber and metal we produced a piece of art

# Here's what happened with the scraps of wood and metal from the elevator construction



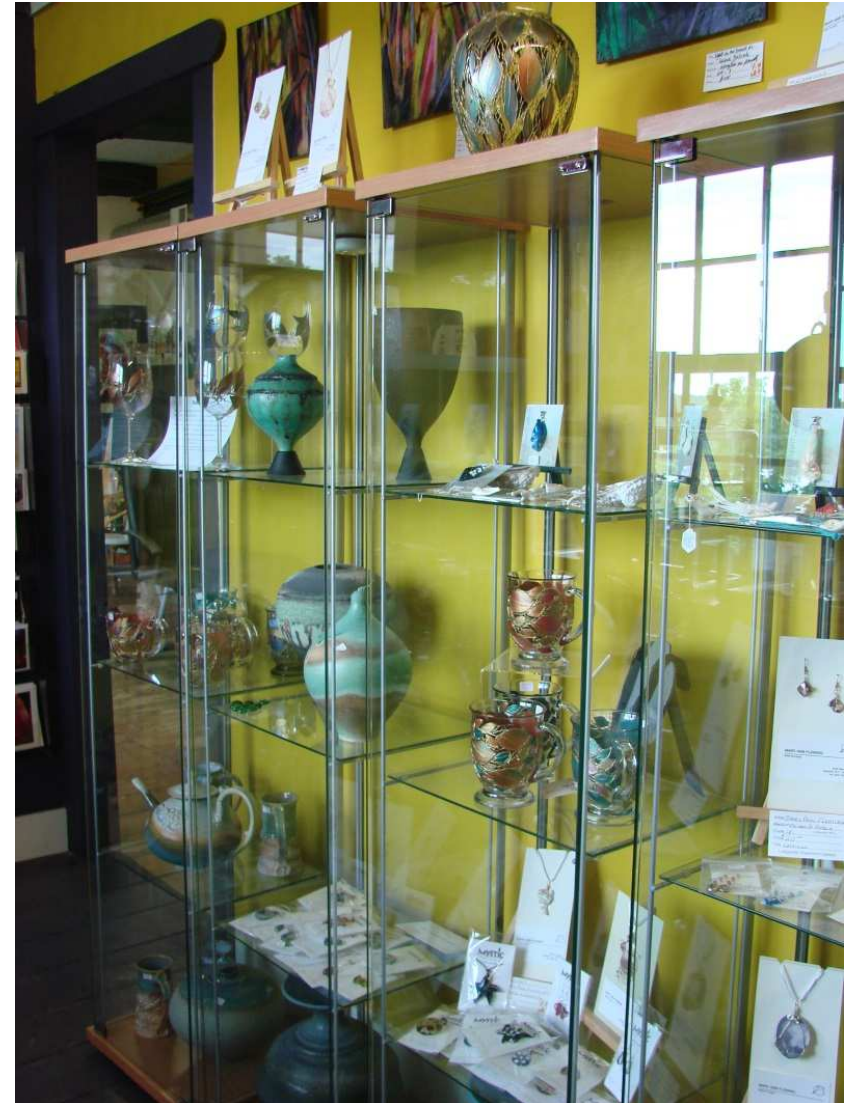
Bill and Linda Thompson, of Yonderwood created this table out of the scraps left over from the construction.



Thank you so much. The artistry and imagination is amazing. The table gets constant attention and is delightful.



# We have a Gallery Gift Shop

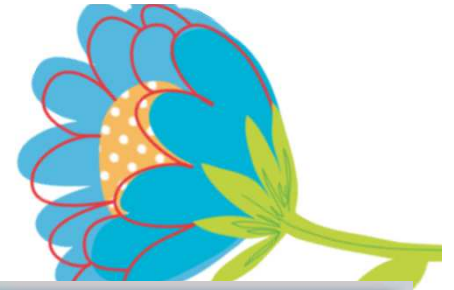


# Our gift shop supports artists



# Interesting Facts

- We broke attendance records
- 12 successful shows for the members
- Plus 11 private exhibitions
- Broke Records at our Fine Arts Show
- Received a grant from the CVRD!
- Classroom and Print Shop is Busy
- People of Different Abilities class every Tuesday
- Hired a Part Time Executive Director – our first.
- Continued support from our Community
- Membership is over 350



# Spring Art Tour

## Ladysmith & Chemainus Spring Art Tour

Welcome

To a three day self guided  
Spring Art Tour  
April 22, 23, & 24, 2016,



Experience creativity and enjoy your visit  
meeting artists in their studio's.

Be your own guide and tour some of hidden  
gems in Ladysmith and Chemainus this Spring.

[www.ladysmithwaterfrontgallery.com](http://www.ladysmithwaterfrontgallery.com)

### Spring Art Tour



April 21, 22, 23, 2017

\*Ladysmith \*Chemainus \*Yellow Point

**1 AC Design Iron Works**  
Artist Blacksmith, creating custom hand forged metal into functional and non-functional art pieces. Range from custom furniture to custom art installation.

250-740-5353  
cfeaux@telus.net  
3307 DeCourcy Dr., Ladysmith



**2 Ted Jolda Gallery**  
Featuring a variety original glass work and ornaments all beautifully and expertly hand blown by Ted Jolda

250-323-6690  
www.tedjolda.com  
3140 DeCourcy Dr., Ladysmith



**e Lohmann Gallery & Giftshop**  
Imaginative geometric abstract paintings on wood and furniture by Claudia Lohmann, AFCA. Also featuring prints, art cards, home decor and gifts.

250-722-3445  
claudialohmann@live.ca  
lohmanngallery.com  
3095 DeCourcy Dr., Ladysmith



**3 Goatwillow Studio—Robin Millan**  
Art and fine craft to delight and amuse - for your home and your garden.

250-722-3195  
www.robinmillan.com  
2780 Ritten Rd., Yellow Point,



**5 Yonder Wood Studio**  
New and innovative creations. Begant to rustic designs in a wide selection of small wood products, furniture, fine jewellery & acrylic paintings.

250-722-3861  
yonderwood@telus.net  
http://yonderwood.com  
3448 Whiting Way, Ladysmith



**6 Sheryl Sawchuk—Painter**  
Sheryl paints bright and vibrant oil and water media paintings of Vancouver Island scenes, florals, and her journeys near and far.

250-754-6658  
sherylnow@shaw.ca  
www.sherylsawchuk.com  
860 Nanaimo River Rd.



**7 JoVic Pottery**  
Recognized master potters and artists since 1979, offer quality stoneware with layered and textured glazes as well as original abstract paintings.

250-245-8728  
www.jovicpottery.com  
4781 Shell Beach Road Ladysmith



**8 Joanie's Road Studio**  
A 10 x 10 sweet space by a pond with colourful acrylics on canvas and paper. Visit us.

joawin@telus.net  
250-245-8121  
5062 Jones Rd., Ladysmith

Washrooms Cash or cheque



**9 Crystalline Vortex Pottery Studio/Gallery**  
Dazzling Crystalline Pottery, featuring our unique "Crystalline Hanging Platters". Elegant food safe serving dishes that hang on your walls.

250-924-8007  
Chignary@yahoo.com  
crystallinevortexpottery.com  
1010 - 3rd Avenue Ladysmith



**10 Ladysmith Waterfront Gallery**  
Enjoy an exhibition, the studio, printshop and gift shop. '100 Day Challenge' original art on sale created by members of the Arts Council.

250-245-1252  
www.ladysmithwaterfrontgallery.com  
610 Oyster Bay Drive Ladysmith



**11 Ladysmith Printmakers**  
Local printmakers, exhibiting and selling stunning original works of art in our charming studio at the Ladysmith Waterfront Gallery.

250-245-1252  
www.facebook.com/ladysmithprintmakers/  
610 Oyster Bay Drive, Ladysmith



**12 Current Threads 2017**  
The Vancouver Island Surface Design Association presents their annual show of contemporary textile art. CURRENT THREADS 2017 by members of VIBDA from Vancouver Island and the Gulf Islands, April 15-30.

250-245-1252  
610 Oyster Bay Drive, Ladysmith



# Our Classrooms are busy

- printmaking for youth

48



D1



# After school art Camp



49



classes are varied and fun

50



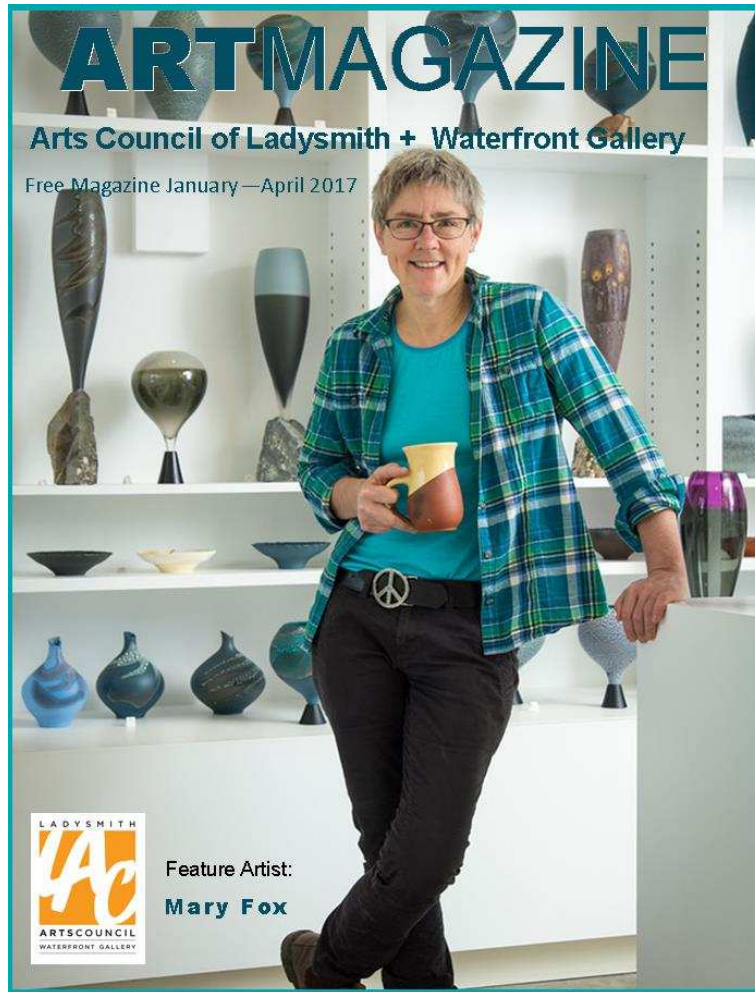


## John Marston Studio

John Marston is a distinguished First Nation Carver and the Gallery's artist in residence.

John provides the Arts Council with great insight into First Nation Culture.





# Art Magazine

Published 3 times a year it, features artists, articles about timely topics for artists, our classes, upcoming exhibitions and more. It is published in-house and celebrates art in our community

# Our Festivals



# LIGHT UP THE NIGHT

- HELD the Saturday evening before Arts on the Avenue.
- It's all about families, art, lights and fun
- Celebrating year 3 in 2017
- Art competition featuring 5 emerging artists, kids art and cardboard box drive-in movie, steam roller printmaking, FREE glow sticks, night market under the big white tents, lots of music and of course street food



# Light Up





# Arts on the Avenue

- We are celebrating our 19<sup>th</sup> year of AOA
- AOA is an outdoor art event in the Cowichan Valley – attracting 5,000+ visitors
- Arts on the Avenue promotes local artists and artisans and gives them a platform to sell their works.
- AOA is a key event in the Town of Ladysmith's summer schedule of festivals.



# Featured artist for this year's AOA

# Sheila Norgate

57



Quote  
“I  
Had  
No  
Intention  
of  
Becoming  
An  
Artist”



# Classes offered

- Book making
- Print making
- Acrylics
- Children's classes
- Print Making for youth
- Classes for those of different Abilities
- Watercolour and more...



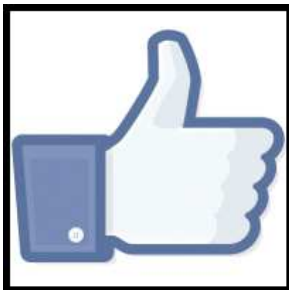
**TEACH YOUR CHILDREN ART**



**AND THEY WILL NEVER HAVE  
ENOUGH MONEY FOR DRUGS**

# Facebook

- The Ladysmith Waterfront Art Gallery utilizes Social Media sites such as Facebook to update our fans on current shows and upcoming opportunities
- We also use it to share other local opportunities
- We have over 800 likes, our goal was 500
- *They Like us, they really like us.*



# [www.ladysmithwaterfrontgallery.com](http://www.ladysmithwaterfrontgallery.com)

- Keeping a website up to date is work but worth it. We try to be current because we know our members and the public refer to the website.



# *Thank you to all who*

- Sit the gallery
- Intake art, Hang the shows
- Put on Special Events
- Help with repairs and maintenance
- Cater our Opening Nights
- Wash the dishes and clean the kitchen
- Teach classes
- Work in the office

# And those who

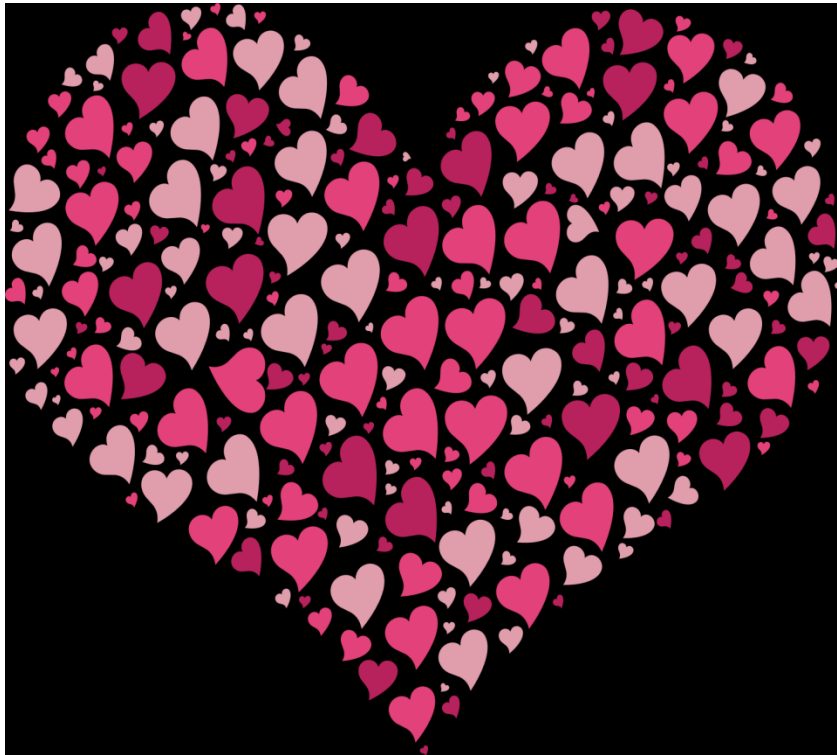
- Create Posters
- Inspire others
- Sit on our board
- Write articles
- Answer questions
- Keep our website interesting
- Offer advice
- Go to meetings
- Create art
- Make visitors feel welcome
- Facebook, like us and share us
- Have great ideas
- Put on fundraisers
- Keep our books and write cheques
- Write grant applications
- Guest Speakers who inspire us
- **AND artists who BRING US AMAZING ART**

# Thank you to all those who support us!

- Here's a few ...
- CVRD
- Town of Ladysmith
- Ladysmith Credit Union
- Robert Street Pizza
- Ladysmith Maritime Society
- Red's Emporium
- Antique Addict
- Ladysmith Down Town Business Association
- Ladysmith Chamber of Commerce
- Benjamin Moore
- Uforik Computers
- Donna Streeter
- Betty Peebles
- Ladysmith Pharmasave
- Little Valley Restoration
- Saw Mill Direct
- Ladysmith Eagles
- Layman Financial
- Bay View Framing
- Art of Brewing
- Leslie Palmer Chartered Acct.
- John Surtees – Remax
- Turning Point Arts
- The Dollar Store
- Ladysmith Little Theatre
- BC Arts Council
- BC Gaming
- Our Own Members
- Iron Oxide
- Kathy Holmes
- Dr. Matthew McMillan Inc
- Ladysmith Health Food



# Art is here!



Thank you for making us a success!

We can't do it without our remarkable sponsors, patron of the arts Government Funders, The Town of Ladysmith, CVRD Grant, and a host of volunteers and of course our ARTISTS!



**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Shannon Carlow](#); [Tara Daly](#); [Pam Turney](#)  
**Subject:** Online Form Submittal: Regular Board Meeting  
**Date:** Wednesday, March 15, 2017 12:52:52 PM

---

## Regular Board Meeting

### Request to Appear as a Delegation at the Board

---

Board meetings start at 6:30 p.m. on the second Wednesday and at 1:30 p.m. on the fourth Wednesday of the month. Please note the correct time for the meeting you have applied to attend.

---

Please Note: Contact information supplied by you and submitted with this form will become part of the public record and will be published in a meeting agenda that is posted online when this matter is before the Board. If you do not wish this contact information disclosed, please contact the FOI Coordinator at 250.746.2507 or 1.800.665.3955 to advise.

---

Meeting Date	4/12/2017
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#### Contact Information

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Contact Name	Summer Goulden
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Representing	Cowichan Climate Change Collaboration
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Number Attending	2
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---

Address	135 Third Street
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City	Duncan
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---

Province	BC
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Postal Code	V9L 1R9
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---

Telephone Number	250-661-6241
------------------	--------------

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Reply Email	<a href="mailto:summergeoulden@live.com">summergeoulden@live.com</a>
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Presentation Topic and Nature of Request	This presentation will update the board on the work done by the Cowichan Climate Change Collaborative and provide neighbourhood data and community ideas about how to adapt to climate change and build community resilience.
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Do you have a PowerPoint presentation?	Yes
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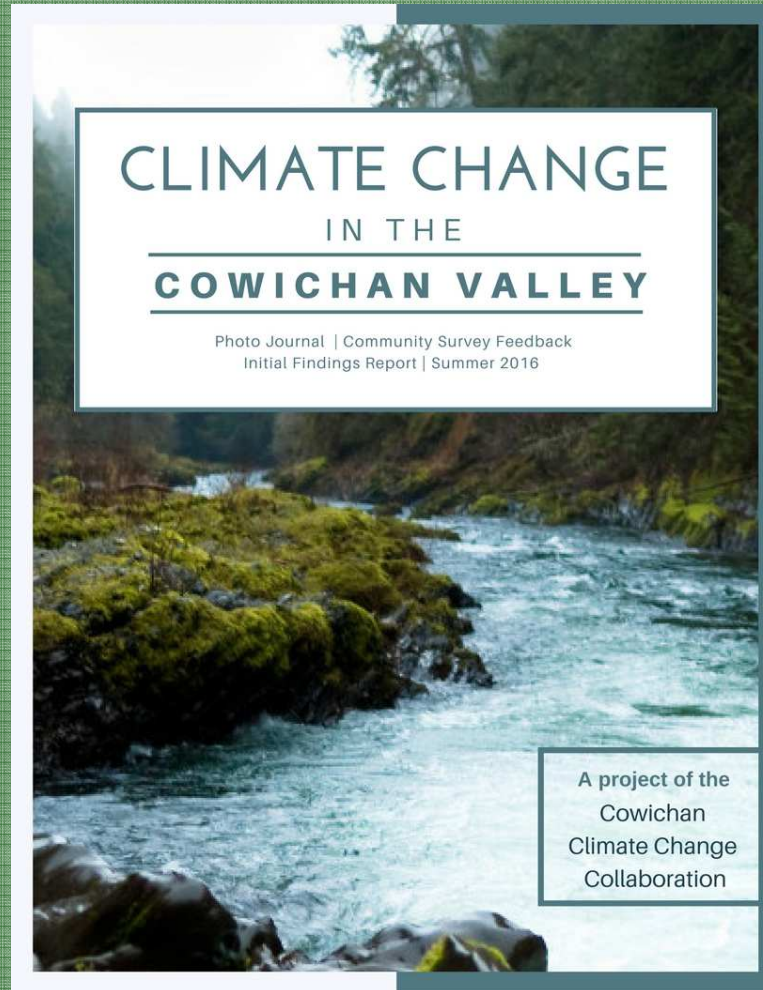
# Cowichan Climate Change Collaborative Update and Projects



# Summer 2016 Neighbourhood Adaptation Pilot Projects

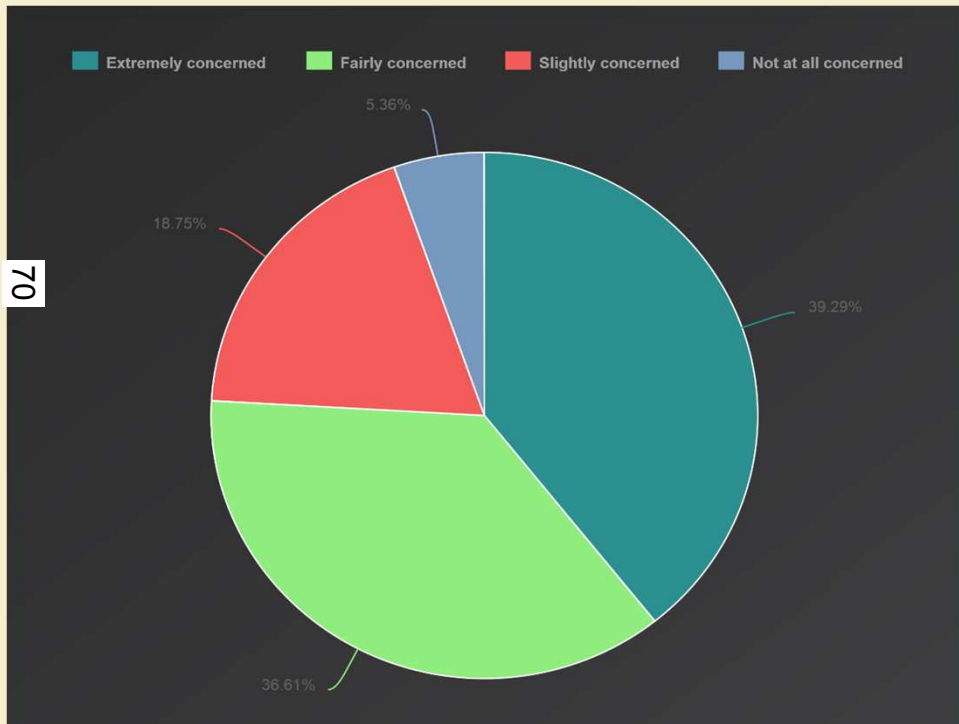
- Quamichan
- Lake Cowichan
- Maple Bay
- Alexander
- Highland Area & M'Akola
- Ladysmith
- Cedar Creek Mobile Home Park
- Beech Ave
- Hawkes Blvd.
- Chemainus

69

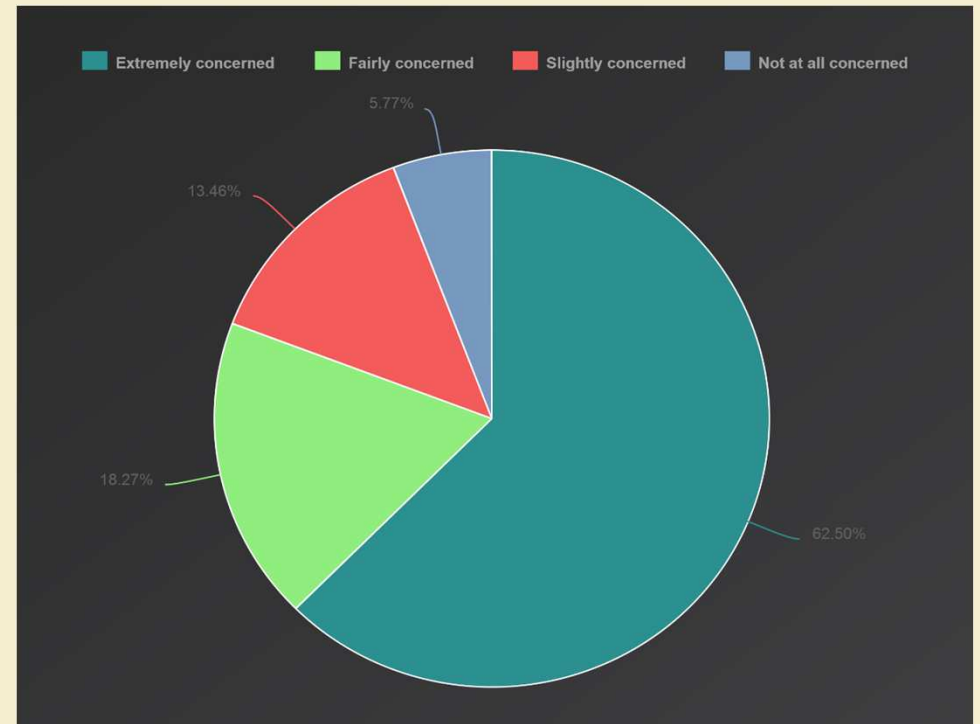


[www.socialplanningcowichan.ca/climate-change](http://www.socialplanningcowichan.ca/climate-change)

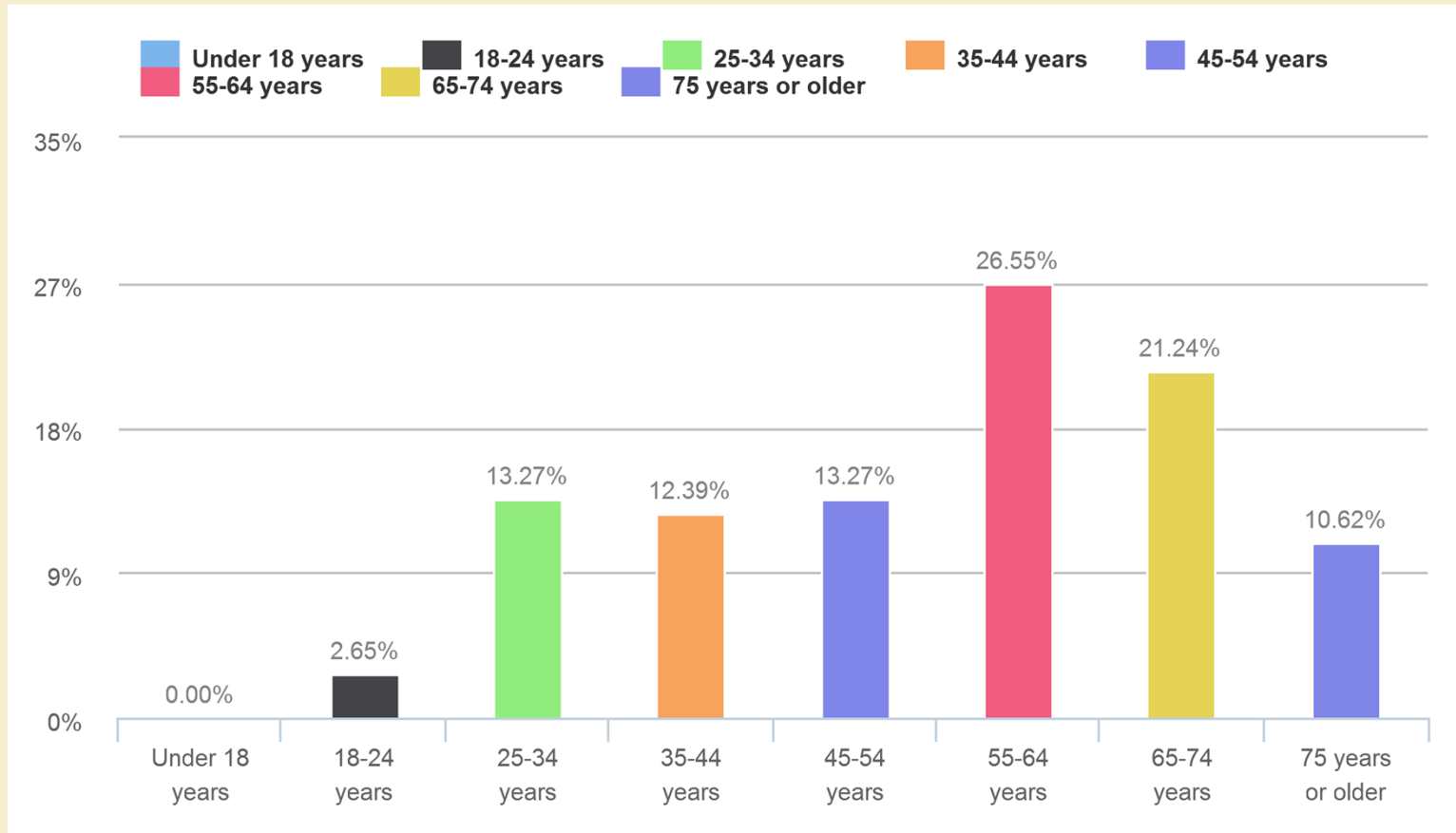
How concerned are you presently about the local impacts of climate change?



How concerned are you about the local impacts of climate change 10 years in the future?



# Demographics



## Anecdotal Feedback: Key Concerns

“Our river is almost gone...Without the river there is no life. If you don’t have water, you don’t have anything”

72 “I’ve lived here my whole life and never thought there wouldn’t be a Cowichan River”

“Fields of medicine are disappearing”

“Too much concrete. Too much cutting down of trees without replacing them”

“The water; it’s a disaster. No one is doing anything.”

“More cooperation between Indigenous, Local, Provincial and Federal Governments”

“That others may not get involved until the effects are right on their doorstep”

“Monocrops and lack of community gardens and fruit trees”



## Key Adaptation Lessons Moving Forward:

- Communication between neighbourhoods and government
- Focus on building social cohesion
- Importance of developing long-term strategies to address climate change, and including residents in process
- Role of green spaces
- Education

# Next Steps:

- Community gatherings in all neighbourhoods to share information
- Plan neighbourhood adaptation projects in each community
- 74 Survey 20 new neighbourhoods in the Cowichan Valley
- Create replicable model that can be used by other communities
- Neighbourhood feedback to local government

Cowichan Climate Change Collaborative

*Climate Adaptation  
in the  
Cowichan Valley*

SOCIAL POLICY  
TOOLKIT



2381 Staghorn Road,  
Duncan, BC V9L 6L7  
Phone: (250) 146-5548  
Email: [www.hillsidestone.org](http://www.hillsidestone.org)

---

February 21, 2017

Tauseef Waraich, M.Sc., P.Ag  
Manager  
Recycling & Waste Management Division  
Cowichan Valley Regional District  
175 Ingram Street, Duncan, BC V9L 1N8  
Email: [twaraich@cvrld.bc.ca](mailto:twaraich@cvrld.bc.ca)  
Tel: 250.746.2530 Toll Free: 1.800.665.3955 Fax: 250.746.2513

**RE: Cowichan Valley Regional District Free Yard & Garden Drop Off Facilities**

This letter has been prepared by Hillside Stone & Garden with regards to the designated free yard & garden drop off facilities within the Cowichan Valley Regional District (CVRD).

It is to Hillside's understanding that currently there are only 3 CVRD facilities and 1 private venture facility that are currently allowed to accept free residential yard & garden material within their place of business. As a local CVRD landscape supply business holding a Waste Stream Management License, Hillside knows that being able to supply a free yard & garden drop off option to our customers would only help bring more people in through our doors. As a business and resident perspective, why would someone looking to dispose of yard & garden go to a place where they have to pay, when they can go down the road to another facility and dump for free. Hillside, a local business paying taxes are having to personally subsidize its disposal of yard & garden waste and allow it's customers to dump for free to compete with these other local facilities stated above where local tax payers are futting the bill for residence to drop off and dispose of there yard & garden? How does this make any sense? The CVRD should immediately stop subsidizing yard and garden disposal, it is not "free" and should implement a tipping fee to reflect the true cost of handling this material.

Please consider allowing all places of business holding a current CVRD Waste Stream Management License to be able to supply local residents the option of dropping off their yard & garden for free. Thanks for your time and hearing Hillside's concerns.

Best Regards,

A handwritten signature in black ink, appearing to read "Corey Pace", with a large, sweeping flourish at the end.

Corey Pace  
President  
Hillside Stone & Garden

---

2381 Staghorn Rd, Duncan, BC V9L6L7  
Office: (250) 746-5548  
Fax: (250) 597-1686



March 9th, 2017

To: CVRD Board Chair and Members

RE: CVRD's Decision to Not Charge Market Rates for Yard and Garden Waste

The Vancouver Island Recycling and Waste Industry Coalition (VIRWIC) has been formed with a key purpose to work with local governments, and other stakeholders to develop fair and effective recycling and waste management policies throughout Vancouver Island. We want local governments to meet their recycling and solid waste objectives, the public to receive high quality service at a reasonable cost, and the industry to have a stable investment environment.

Our key policy messages are:

1. Local governments should not be in competition with the private sector - the role of Local governments should be to adopt a target setting, education and enforcement role
2. Open and fair competition in the sector will create value for residents while keeping costs low - industry investments in infrastructure can only happen when government sends a clear signal that it will not build competing infrastructure or restrict free trade

More information about VIRWIC can be found at [www.virwic.ca](http://www.virwic.ca)

The Cowichan Valley Regional District's Solid Waste Management Plan, approved by the Province, includes a few key commitments that support the private recycling and waste management industry. The plan states that the CVRD will set market rates, support local recycling businesses, and avoid cross-subsidization. The recycling businesses in the region have made investments based on these CVRD commitments that were approved by the Province.

The CVRD's recent decision not to charge market rates for yard and garden waste is in conflict with the approved Solid Waste Management Plan. The decision does not support local industry, instead it puts the CVRD in the position of using taxpayer dollars to compete with private industry who pay taxes in the CVRD. Subsidizing yard and garden waste to offer "free drop off" is enticing the public to use CVRD facilities over private facilities in the area. The private industry cannot utilize taxpayer dollars like the CVRD to subsidize disposal costs, therefore this recent decision is creating an unequal playing field and stifling competition.

As an industry, we ask that you reconsider the decision to not charge market rates on yard and garden waste, or provide equal subsidies to private facilities accepting yard and garden waste in the region so they may offer the public the same "free drop off" as any CVRD operated facilities. We support the CVRD's initiative to increase recycling objectives for yard and garden waste as well as other recyclables. However, if the CVRD chooses to continue to misleadingly advertise that "yard and garden costs zero dollars to accept at CVRD operated facilities", or exclude industry from equal subsidies, you will continue to harm industry.

Sincerely,

Stew Young Jr  
VIRWIC Co-chair

---

CVRD Board Directors,

RFP No. ES-017-17 - Saltair Community Centre Facility Condition Assessment  
(<https://www.cvrld.bc.ca/DocumentCenter/View/80435>)

The CVRD Board is the owner of the Saltair Community Centre building and the Saltair taxpayers are major stakeholders in this building as a CVRD Tangible Capital Asset in Area G. Prior to the CVRD purchase in 2014 “due diligence inspection of the building” [1] did not occur as only two visual assessments were done. “The overall building assessment is only partially complete” [2]

The RFP No. ES-017-17 – Saltair Community Centre Facility Condition Assessment needs to be amended to ensure all stakeholders receive a report with accurate facts and figures based on a thorough conditional assessments.

Prior to the CVRD purchase of the building only a visual inspection and no core sample/test cuts were performed on the roof membrane in 2014. [3] The summer of 2016 ended up with the gym closed due to ceiling tiles falling and a high concentration of airborne spores. Easy to connect the leaks.

Under pg 5,6 Assessment Requirements “c” and under pg 5 Scope of Work  
“by means of a visual, non-destructive visual inspection”

These sections should also include ***or intrusive inspections wherever necessary when there is any doubt about the condition of any component.***

Without intrusive inspections where required many complications (and costs) can be missed. Leaving many unknowns in the reports which can relate to additional costs later.

The RFP fails to include the Saltair taxpayers as “pg 6 Participants & Key Stakeholders”. “stakeholders throughout this project is critical to its success” A public meeting for the Saltair taxpayers – Key Stakeholders needs to be included. Saltair taxpayers are currently paying \$37,000 per year on the loan for this building and the CVRD Board has just recently awarded \$10,000 from Saltair taxpayers funds to the Saltair Community Society. **Saltair taxpayers are major – Key Stakeholders** and not just a group that is paying \$1 to lease a the building (excluding the gym).

Area G CWF/Gas Tax funds (\$25,000) are being used to pay for the Conditional Assessment.

As the CVRD is the owner of this building and the Saltair taxpayers are the Major Stakeholder it is crucial to have all the accurate facts and figures relating to the condition of the building prior to any decision making process. Making sure whatever is concealed is revealed for all stakeholders. Let the truth be revealed for all to see and not be hidden behind “by means of a visual, non-destructive visual inspection”. As “stakeholders throughout this project is critical to its success” Saltair taxpayers need to be included in this project.

Only with accurate facts and figures can the CVRD as the owner of the building and the Saltair taxpayers as the Major Stakeholder move forward with making decisions about the future of the Former Mt. Brenton School/Saltair Community Centre. Including if the Saltair taxpayers are even wanting a community centre at this time.

The RFP No. ES-017-17 – Saltair Community Centre Facility Condition Assessment needs to be amended to ensure all stakeholders receive a report with accurate facts and figures.

Regards,

Lynne Smith

Saltair taxpayer (stakeholder)

**2014 Prior to the CVRD Purchase of the Former Mt. Brenton School/Saltair Community Centre**

13 Jun 2014 Remax Contract of Purchase and Sale

“Subject to a feasibility Study which may include environmental, survey, gst liability, building inspection, septic inspection, review of leases Etc”

[1]

8 Jul 2014 EASC Closed Session Staff Report

pg 2 “several conditions, including subject to CVRD Board approval of the purchase, **due diligence inspections of the building** and review/approval of CVRD’s solicitor of the purchase offer. **These subject conditions would have to be removed in writing by the CVRD.....**”

[2]

22 Jul 2014 EASC Closed Session Staff Report

“pg 1 “**only two conditional assessment reports were obtained prior to subject removal**”

pg 2 “**The overall building assessment is only partially complete** with the inclusion of these two reports”

[3]

pg 2 “**the CVRD will need to hire a certified roofing contractor to perform the recommended maintenance measures to improve function of the roof system, including removing debris from roof drains, replace flashings, caulk edges, and monitor overall condition. This cost of this work is estimated at under \$2,000.**”

Attachment – Westcost Roof Inspection Service Ltd 20 Jul 2014

pg 1 “**Our observations are based on a visual inspection only, no cut tests were performed.**”

22 Jul 2014 EASC minutes state;

CSR1 Ryan Dias, Acting Parks Manager, reviewed staff report dated July 21, 2014, regarding South Oyster School Property Purchase.

It was moved and seconded that the report dated July 21, 2014, from Ryan Dias, Acting Parks Manager, regarding South Oyster School Property Purchase be **received and filed.** [Section 90(1)(e)]

MOTION CARRIED

Correspondence for the 12 Apr 2017 CVRD Board meeting.  
CVRD Board Directors,

RFP No. ES-017-17 - Saltair Community Centre Facility Condition Assessment  
(<https://www.cvr.bc.ca/DocumentCenter/View/80435>)

Please understand that many Saltair property owners are not against having a community centre, they are concerned about the impact on their property taxes, and do not want money wasted on renovating the decrepit school building. They are the major stakeholders not the CVRD or the Saltair Community Society!!

RFP No. ES-017-17 - Saltair Community Centre Facility Condition Assessment  
Amendments to the RFP

My comments in red are as follows:

Page 5

### **Objectives**

Objectives of this assessment are to:

1. Determine the existing physical condition and remaining life of facility assets.
2. Identify, prioritize, budget and schedule maintenance work that is required in order to meet operational requirements and applicable code compliance.

No reference to renovation cost but possibly covered under Scope (page 6)-c)x

Page 5,6

### **Assessment Requirements**

c) Establish list of deficiencies, recommendations for repair, and remaining service lifespan for building components and systems by means of a visual, non-destructive visual inspection; however, intrusive assessments will be required in the gymnasium to determine full extent of deficiencies.

An intrusive assessment will be done in the gymnasium. Under Schedule B- Condition Assessment Matrix - page 29 - column Internal - leakage. Does it include inspection of the basement / crawl space for leakage of walls, floor?

Page 6

### **Scope.**

c) xi. Develop a five year capital plan.

Explain the capital plan. It could result in spending taxpayers money during the five years, turning the decrepit building: "the sow's ear into a silk purse".

d) Provide a Class 'D' Cost estimate for demolition of the building;

Does demolition include the cost of removal and disposing of the rubble?

e) The CVRD is open to concepts and innovations that will improve the quality of the delivered products.

Should the cost of the concepts and innovations not be included?

### **Participants & Key Stakeholders**

The project will be conducted under the direction of the Project Manager, Austin Tokarek.

Involvement of

other CVRD Departments as stakeholders throughout this project is critical to its success.

Additional

stakeholders include the Saltair Community Society, who hold a lease and service agreement to run recreational, cultural and educational programs at the facility.

The ILM nursery (lessee) and especially the Saltair property owners who will be paying the renovation etc costs and are already repaying the mortgage must be included!!

The Saltair Community Society are the beneficiaries of building improvements and are biased.

Page 6,7

### **Resources Provided**

The following resources will be provided to the successful proponent:

1. 2016 Asbestos Air Sampling and Condition Assessment Report
2. 2016 Air Quality Review
3. 2015 Custom Valuation and Loss Control Report
4. 2014 Hazardous Materials Survey
5. 2014 Roof Condition Survey and Report
5. 2014 Roof Condition Survey and Report

Resource 3: define and explain this report.

Resources 4,5: they are outdated- who did the surveys and were they reviewed for accuracy?

Resource 5: was a core taken?

Page 18

### **19. Errors and Omissions**

It shall be understood and acknowledged that while this Proposal includes basic specifications, minor items

or details not herein specified, but obviously required, shall be provided as if specified in conformance with

modern practices and workmanship. Any omissions or errors or misinterpretation of these requirements

and specifications or within the proposal bid shall not relieve the Proponent of the responsibility of providing

the goods as aforesaid.

Can the CVRD issue amending or additional requirements based on comments in this email after the proposal call date?

### **23. Intent of Award**

The CVRD reserves the right to make an award based on the following considerations:

- c) Are the best interests of the CVRD being served?

What about the interests of the majority tax paying Saltair property owners?

Page 19

### **29. Addenda**

During the bidding period Proponents may be advised by addenda of required additions to, deletions from,

or alterations to the requirements of the Bid Documents. Addenda shall become part of the Bid Documents.

Proponents shall include the cost implications of all addenda in the Base Bid.

The requirements of all addenda issued during the bidding period shall be included in the Bid.

I would appreciate any data etc amending / adding to the original proposal call documents.

Bart van Norden

[argusfilms@telus.net](mailto:argusfilms@telus.net)





# MILL BAY COMMUNITY LEAGUE

BOX 84  
MILL BAY, B.C. V0R 2P0



2016 December 31

Chair and Board Members, Cowichan Valley Regional District  
175 Ingram Street  
Duncan, BC V9L 1N8

**Re: Boat Launch Facility – Mill Bay**

At a recent general meeting of the Mill Bay Community League, much concern was expressed about the lack of a suitable boat launch in Mill Bay.

More than six years ago, an application came forward to the CVRD to rezone the Mill Bay Marina site to allow for a new marina and the construction of fourteen condominium units on the property. As a condition of that rezoning, the applicant was required to reconstruct the existing boat launch on Handy Road prior to the occupation of any of the condos. This was done to ensure that those who would occupy the condos would be fully aware of the existence of the boat launch, and the community would receive a much-needed amenity.

At the hearing, many people who supported the application did so in no small part because they fully expected that the CVRD Board members would ensure that a necessary upgrade to the boat ramp would be made by the applicant, as part of their community boat launch amenity. Because there was to be no increase in the marina capacity, this was a community facility that would allow more residents to benefit from this application and gain better access to Saanich Inlet.

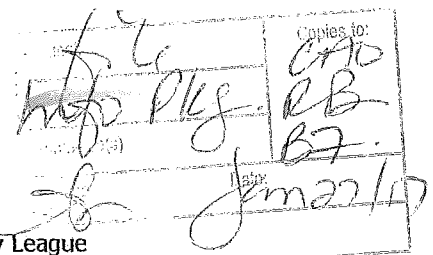
Soon after receiving CVRD approval, the developer—in concert with the CVRD—came to an agreement that would see the boat launch moved from Handy Road to the Malahat First Nation lands. It is understood that the developer posted a bond to ensure that this would indeed happen. This agreement (despite the fact that the developer had design plans for the Handy Road site) appears to have had no alternate plan in place, nor a time limit for completion, should the agreement with the Malahat First Nation not come to fruition. It would seem that now (six years later) this agreement is on hold and the community has no ramp, with no guarantee of the Malahat First Nation moving forward in the future.

As this boat launch was a condition of the approved rezoning application and was supported by residents on that basis, there is growing concern that the community has been let down by those entrusted to protect its interests. We are requesting that the CVRD have the developer fulfill this condition of approval by upgrading the Handy Road site, as was originally agreed upon.

It is totally unacceptable to have the community wait for a third party--the Malahat First Nation—who had absolutely no involvement in the CVRD approval process, before moving forward with the new boat launch ramp.

Respectfully submitted,

G. Harrison, Secretary, Mill Bay Community League



**FOR:** Sandy Webb, President and Norm Wills, Vice-President, Mill Bay Community League

NW/gh

C to: Kerry Davis, Area A Director (Mill Bay-Malahat), CVRD email: [kgd@shaw.ca](mailto:kgd@shaw.ca)



March 17, 2017

Dear Mayor and Members of Council,

For the past 20 years, FCM's Legal Defense Fund has been a critical tool in defending the national legal interests of Canada's municipalities. When a member calls on FCM to intervene in a court case of national importance, it's the Legal Defense Fund that makes this support possible. The Fund has been instrumental in setting important legal precedents on a number of issues that are of crucial importance to all municipalities. These include rights-of-way management, payments in lieu of taxes, environmental protection as well as the constitutional ability of municipalities to exercise their legislative powers.

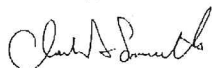
After years of activity, FCM's Legal Defense Fund has been fully depleted. Now we need municipalities like the Cowichan Valley Regional District to help restore the long-term health of the Fund.

A robust Legal Defense Fund is more important than ever. As courts — particularly the Supreme Court — become more strict with regard to the number of intervening parties they will allow in any given case, FCM is consistently recognized as the sole municipal intervener in cases with national implications. That means the Fund is the most certain and cost-effective way of protecting municipal legal rights in bodies such as the Courts of Appeal (provincial and federal), the Supreme Court of Canada and administrative bodies like the CRTC. While the Fund is used specifically for costs incurred directly by FCM, its influence in setting national legal precedents benefits every municipality in Canada. A recapitalized Fund will enable FCM to continue its longstanding efforts to maintain adequate municipal control over local rights-of-way and to maximize cost-recovery — while also bringing the municipal voice to a broad range of legal issues. What's more, it will support a growing demand for FCM to seek out proactive legal opinions on emerging policy issues, such as marijuana legalization. This will help provide all municipalities with the best legal advice available at a fraction of the cost, while contributing to the development of a united municipal response on national issues.

FCM has established a long-term strategy to recapitalize the Legal Defense Fund annually — beginning with an immediate call for contributions to cover ongoing legal costs. While support is voluntary, we strongly encourage members to contribute. FCM's Board of Directors has established a set contribution formula of 2 cents per capita. Enclosed is a voluntary invoice that indicates the Cowichan Valley Regional District's proposed contribution for this year. This amount can be changed based on your budgetary situation. Starting next fall, municipalities will be invited to make an annual voluntary contribution to the long-term viability of the Fund as part of FCM's yearly membership drive.

All of us have a role to play in advancing the legal interests of Canada's municipalities. Thank you in advance for your immediate and ongoing support of the Legal Defense Fund. For more information, visit the membership page at [fcm.ca](http://fcm.ca) or email [info@fcm.ca](mailto:info@fcm.ca).

Sincerely,



Clark Somerville  
 FCM President

**President  
 Président**  
 Clark Somerville  
 Councillor  
 Regional Municipality of  
 Halton, ON

**First Vice-President  
 Première vice-présidente**  
 Jenny Gerbasi  
 Councillor  
 City of Winnipeg, MB

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 Deuxième vice-présidente**  
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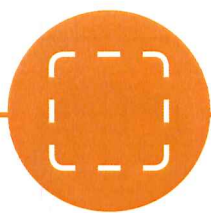
T. 613-241-5221  
 F. 613-241-7440

[www.fcm.ca](http://www.fcm.ca)



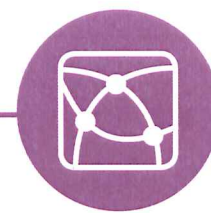
# FCM's Legal Defense Fund **IN1**

## A TRACK RECORD OF SUCCESS



### CONSTITUTIONAL JURISDICTION OF MUNICIPALITIES

The 2001 decision by the Supreme Court of Canada in the *Spraytech v. Hudson* case, in which FCM intervened on behalf of the municipal sector, ushered in a new approach to how courts should interpret the legislative authority of municipal councils. In that case, the Supreme Court indicated that courts should show deference to the choices made by local elected officials, in this case the Town of Hudson, Quebec. The Court also indicated that municipal legislative authority should be interpreted broadly and that local rules could coexist with federal regulations. Since then, FCM has continued to play an active role, as intervener, in a number of cases where the basic ability of municipalities to use their legislative powers has been at stake. Recent examples include *Rogers v. Châteauguay*, *Windsor v. Canadian Transit Company* (both heard by the Supreme Court in 2016) and *Hamilton v. Canada Post* (Court of Appeal for Ontario in 2016).



### RIGHTS-OF-WAY MANAGEMENT

The deregulation of the telecommunications sector in 1993 completely changed the ROW environment overnight. A number of new, commercially aggressive providers sought quick access to municipal ROWs to deploy their networks. Through its Technical Committee on ROWs (some 40 legal and technical experts from across the country), FCM has coordinated the municipal sector's response for 25 years: development of best practices, information sharing and active participation in a number of legal cases. FCM was the Appellant to the Federal Court of Appeal in the landmark *Ledcor* case that established the principle that municipalities have the right to recover all incremental costs related to telecommunications activity on their land. FCM also intervened in early cases such as the Edmonton LRT tunnels as well as recent precedent-setting cases: next-generation access agreements (CRTC decision in *Hamilton v. Bell*), the applicability of general ROW bylaws to federal undertakings (Court of Appeal for Ontario in *Hamilton v. Canada Post*) and the use of bylaws to grant "consent" under the *Telecommunications Act* (brought by Calgary and currently before the CRTC).



### WHAT MUNICIPAL LEADERS ARE SAYING ABOUT THE LEGAL DEFENSE FUND:

*"The FCM Legal Defense Fund has played a critical role in advancing municipalities' constitutional and legal interests. In 2012, FCM defended the sector's interests in our city's payments in lieu dispute before the Supreme Court of Canada with the federal government regarding the valuation of Halifax's Citadel Hill. After a successful Supreme Court decision, this case was successfully resolved in 2016. The Fund remains a key tool for bringing the national voice to legal disputes and in defending the municipal sector's collective interests."*

**Mayor Mike Savage,  
City of Halifax, Nova Scotia**

*"Defending municipal jurisdiction in court is a tall task for municipalities to bear on their own – especially for smaller municipalities. That's why FCM's Legal Defense Fund is such a critical tool. A well-supported Fund is key to defending the legal interests of municipalities of all sizes. FCM is consistently recognized by the courts as the sole national representative of our sector in cases of national importance. We need to continue to support the Fund to ensure that FCM is able to intervene in precedent-setting cases that impact each and every one of us."*

**Councillor Lorne Olsvik,  
Lac Ste. Anne County, Alberta**

To learn more, visit the membership page at [fcm.ca](http://fcm.ca).





**REGIONAL SERVICES COMMITTEE REPORT  
OF MEETING HELD MARCH 22, 2017**

**DATE:** April 4, 2017

**To:** Chairperson and Directors of the Board

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Your Regional Services Committee reports and recommends as follows:

1. That funding of \$12,000 for a Regional Grant-in-Aid for Chemainus Theatre Festival be approved.
2. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Music Festival Society be approved.
3. That funding of \$8,000 for a Regional Grant-in-Aid for Cowichan Valley Performing Arts Foundation be approved.
4. That funding of \$7,000 for a Regional Grant-in-Aid for Ladysmith Little Theatre be approved.
5. That \$1,300 be paid out of Function 100 – General Government to cover Arts & Culture Regional Grant-in-Aid applications.
6. That funding of \$10,000 for a Regional Grant-in-Aid for Big Brothers Big Sisters of the Cowichan Valley be approved.
7. That funding of \$3,100 for a Regional Grant-in-Aid for Byte Camp be approved.
8. That funding of \$1,000 for a Regional Grant-in-Aid for Children & Family Council of the Cowichan Region & Communities be approved.
9. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Estuary Restoration and Conservation Association be approved.
10. That funding of \$4,500 for a Regional Grant-in-Aid for Cowichan Historical Society be approved.
11. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Multicultural Leadership Group be approved.
12. That funding of \$7,000 for a Regional Grant-in-Aid for Cowichan Valley Intercultural Society - Syrian Refugee Fund be approved.
13. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Lake & River Stewardship Society (BC Conservation Foundation) be approved.

14. That funding of \$5,000 for a Regional Grant-in-Aid for Cowichan Therapeutic Riding Association be approved.
15. That funding of \$7,500 for a Regional Grant-in-Aid for Cowichan Valley Naturalists' Society be approved.
16. That funding of \$50,000 for a Regional Grant-in-Aid of Cowichan Wooden Boat Society be approved.
17. That funding of \$10,000 for a Regional Grant-in-Aid for Inclusive Leadership Co-operative be approved.
18. That funding of \$20,000 for a Regional Grant-in-Aid for Ladysmith Festival of Lights Society be approved.
19. That funding of \$10,000 for a Regional Grant-in-Aid for Mill Bay Marine Rescue Society be approved.
20. That funding of \$3,000 for a Regional Grant-in-Aid for Our Cowichan Communities Health Network be approved.
21. That funding of \$25,000 for a Regional Grant-in-Aid for OUR Ecovillage be approved.
22. That funding of \$7,000 for a Regional Grant-in-Aid for Providence Farm be approved.
23. That funding of \$20,000 for a Regional Grant-in-Aid for Volunteer Cowichan be approved.



## ELECTORAL AREA SERVICES COMMITTEE REPORT

OF MEETING HELD APRIL 5, 2017

**DATE:** April 7, 2017

**To:** Board of Directors

- 
- 
1. That a Grant-in-Aid, Electoral Area B - Shawnigan Lake, in the amount of \$500 be provided Frances Kelsey Secondary School Dry Grad 2017 to support its Dry Grad Celebrations.
  2. That a Grant-in-Aid, Electoral Area D - Cowichan Bay, in the amount of \$500 be provided to South Cowichan Lawn Tennis Club to assist in offering public tennis lessons.
  3.
    1. That the Certificate of Sufficiency confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer System Service Area be received.
    2. That CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000, be amended to include the property described as PID 029-865-310.
  4. That the CVRD has no objection to the events noted on the Temporary Change to a Liquor Licence (171424) application for Vigneti Zanatta Ltd. located at 5039 Marshall Road, Glenora (Area E) for the following 2017 dates only: June 10, July 1, July 22, July 28, August 6 and August 19.







# STAFF REPORT TO THE BOARD

**DATE OF REPORT** April 4, 2017

**MEETING TYPE & DATE** Board Meeting of April 12, 2017

**FROM:** General Manager  
Community Services Department

**SUBJECT:** Friendship and Cooperation Memorandum of Understanding with Shunyi District, Beijing

**FILE:**

## PURPOSE/INTRODUCTION

The purpose of this report is for the Board to consider approving a Memorandum of Understanding with representatives from Shunyi District, Beijing.

## RECOMMENDED RESOLUTION

That the Memorandum of Understanding On Friendship and Cooperation between Shunyi District, Beijing, China and Cowichan Valley Regional District, BC, Canada, be approved.

## BACKGROUND

At the Regional Services Committee meeting of February 22, 2017, the Board considered a recommendation that the CVRD explore opportunities for exchange, cooperation, and a potential “sister-city” relationship with government officials from the Shunyi District of Beijing, China.

The Board did not approve a sister-city relationship. The Board made the following motion, “That the CVRD explore opportunities for exchange and cooperation with government officials from Shunyi District of Beijing, China.”

The visit from the Shunyi District officials has been confirmed for the afternoon of April 17, 2017. The visit will consist of a tour of the Island Savings Centre and a meeting with the Chair. During this meeting, the Shunyi District officials would like to sign a Memorandum of Understanding.

The attached Memorandum of Understanding (MOU) has been revised to remove any reference to a sister city relationship.

## ANALYSIS

The MOU provides a documented beginning to a potential relationship. Staff understands that this will allow for expanded programming for Chinese visitors to the Cowichan region.

## FINANCIAL CONSIDERATIONS

Staff time to facilitate programs.

## COMMUNICATION CONSIDERATIONS

The signing of the MOU will be announced by a media release.

## STRATEGIC/BUSINESS PLAN CONSIDERATIONS

N/A

Referred to (upon completion):

- Community Services (*Island Savings Centre, Cowichan Lake Recreation, South Cowichan Recreation, Arts & Culture, Public Safety, Facilities & Transit*)
- Corporate Services (*Finance, Human Resources, Legislative Services, Information Technology*)
- Engineering Services (*Environmental Services, Water Management, Recycling & Waste Management*)
- Planning & Development Services (*Community & Regional Planning, Development Services, Inspection & Enforcement, Economic Development, Parks & Trails*)
- Strategic Services

Prepared by:

Reviewed by:



\_\_\_\_\_  
John Elzinga  
General Manager

\_\_\_\_\_  
Not Applicable  
Not Applicable

\_\_\_\_\_  
Not Applicable  
Not Applicable

Reviewed for Form and Content and Approved for Submission to the Board:  
Chief Administrative Officer's Comments / Concurrence



\_\_\_\_\_  
Brian Carruthers  
Chief Administrative Officer

**ATTACHMENTS:**

Attachment A – Memorandum of Understanding On Friendship and Cooperation Between Shunyi District, Beijing, China and Cowichan Valley Regional District, BC, Canada

**Memorandum of Understanding  
Friendship and Cooperation  
Between Shunyi District, Beijing, China, and  
Cowichan Valley Regional District, BC, Canada**

Shunyi District, Beijing, the People's Republic of China (Shunyi) and the Cowichan Valley Regional District (CVRD), BC, Canada, acting in accordance with the principles of the Establishment of Diplomatic Relations between the People's Republic of China and Canada and to promote prosperity and a common understanding, wish to establish closer cooperation and information exchanges in order to increase a mutual understanding and friendship, especially for cultural and sports exchanges.

1. After preliminary discussions, both parties agree to set a framework for cooperation, subject to agreement, in the area of ice and snow sports. Both parties will cooperate in youth ice hockey training and the training of coaches and referees for ice hockey. Details about training shall be discussed by representative departments from both parties in advance. The CVRD will welcome students and youth players and will have a training program in the CVRD.
2. Any party can send their representative to visit the other party when necessary. Details about each visit (topics, date and time, composition of delegations) will be discussed and confirmed by both parties in advance.
3. Both parties will communicate at regular intervals to promote an understanding of each other and to move forward. Both parties will exchange useful information to help both Shunyi and CVRD develop.

Upon the signing of this Memorandum of Understanding (MOU), the agreement will be in effect for two years.

This MOU consists of two languages, English and Chinese, each version of this document is equally valid.

**The People's Government of Shunyi**  
By its authorized signatory:

**Cowichan Valley Regional District**  
By its authorized signatory:

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Jon Lefebure, Chair





## COWICHAN VALLEY REGIONAL DISTRICT

### BYLAW No. 4087

#### A Bylaw to Amend the Boundaries of the Twin Cedars Sewer System Service Area

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**WHEREAS** the Board of the Cowichan Valley Regional District established the *Twin Cedars Sewer System Service Area* under the provisions of Bylaw No. 2871, cited as "CVRD Bylaw No. 2871 – Twin Cedars Sewer System Service Establishment Bylaw, 2006", as amended;

**AND WHEREAS** the Board of the Cowichan Valley Regional District wishes to extend the boundaries of the service area to include the following property:

- PID: 026-889-749, Lot 3, Section 14 & 15, Range 5 & 6, Shawnigan District, VIP 81819;

**AND WHEREAS** the owners of the above noted property have petitioned the Regional District to have their property included in the service area;

**AND WHEREAS** the Director of Electoral Area C – Cobble Hill has consented, in writing, to the adoption of this bylaw;

**NOW THEREFORE** the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 4087 – Twin Cedars Sewer System Service Amendment (Boundary Extension) Bylaw, 2017**".

2. **AMENDMENT**

That Bylaw No. 2871 be amended by deleting the existing Schedule A and replacing it with the Schedule A attached to this bylaw.

.../2

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READ A FIRST TIME this 8<sup>th</sup> day of March, 2017.

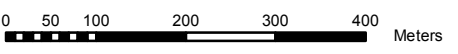
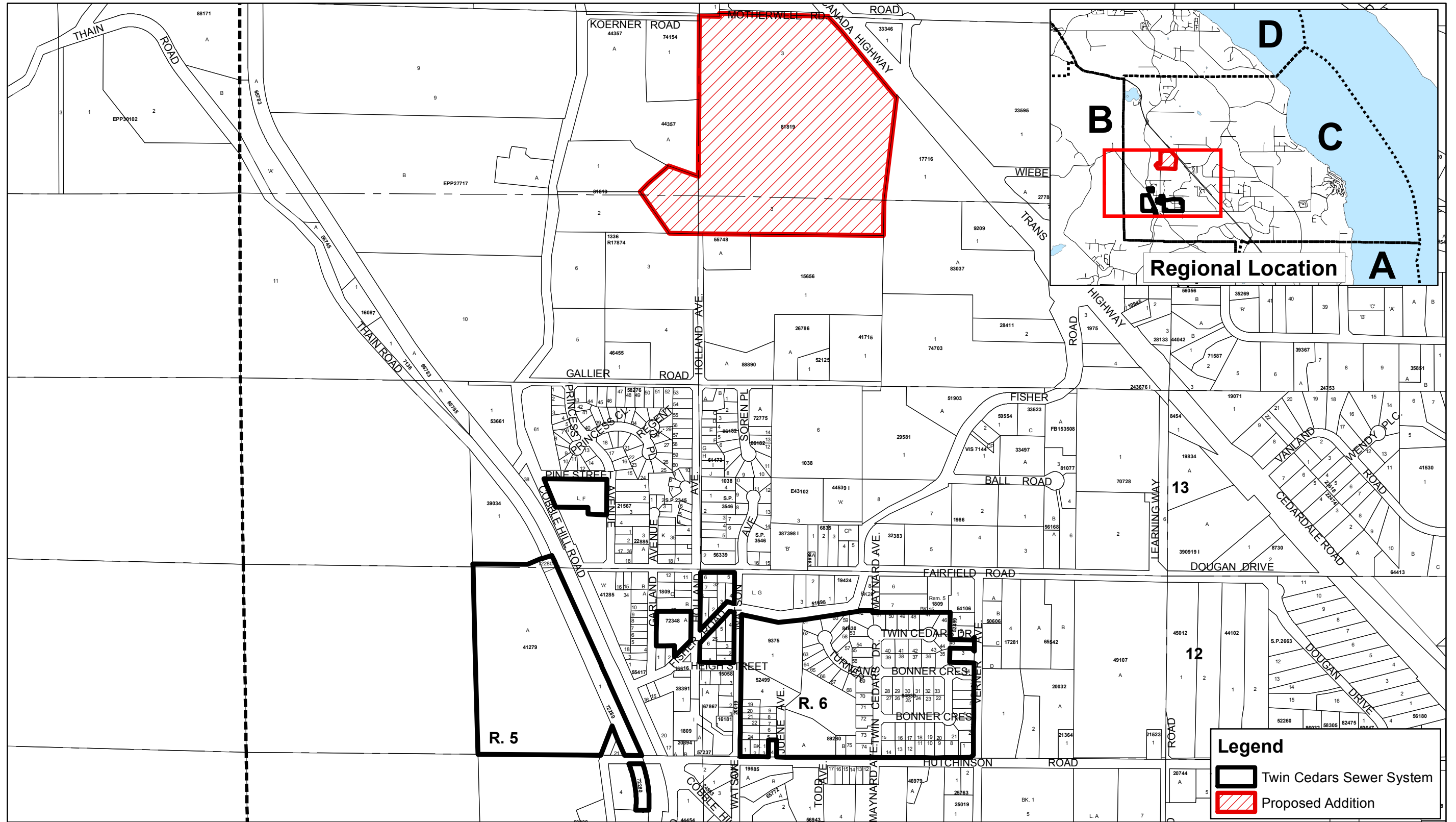
READ A SECOND TIME this 8<sup>th</sup> day of March, 2017.

READ A THIRD TIME this 8<sup>th</sup> day of March, 2017.

ADOPTED this day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary



Schedule A to "CVRD Bylaw No. 2871 - Twin Cedars Sewer System Service Establishment Bylaw, 2006". As Amended by Bylaw No. 4087. Adopted, \_\_\_\_\_, 2017.







# COWICHAN VALLEY REGIONAL DISTRICT

## BYLAW No. 4108

### A Bylaw to Amend the Shellwood Water System Management Bylaw No. 3644

**WHEREAS** the Board of the Cowichan Valley Regional District established the management of the *Shellwood Water System* pursuant to CVRD Bylaw No. 3644, cited as "**CVRD Bylaw No. 3644 - Shellwood Water System Management Bylaw, 2012**";

**AND WHEREAS** the Board of the Cowichan Valley Regional District deems it desirable to update the language and revise Schedule B of the bylaw;

**NOW THEREFORE** the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This Bylaw may be cited for all purposes as "**CVRD Bylaw No. 4108 - Shellwood Water System Management Amendment Bylaw, 2017**".

2. **AMENDMENT**

Delete Schedule B in its entirety and replace with Schedule B attached to and forming part of this bylaw.

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary



**SCHEDULE B**

**TO CVRD BYLAW NO. 3644**

**METERED WATER RATES AND CHARGES**

The **Consumer** of **District Water** supplied through **Water Meters**, shall pay the minimum charge set out in subsection (b) below. A 10% discount will be applied for timely payment.

**Water Rates and Charges per Classification per three (3) month period:**

CLASSIFICATION	USER CHARGES			
	Water Use	Charge		
<b>Group A</b>				
<b>Single Family Dwelling:</b> Per Dwelling	0 - 100 m <sup>3</sup>	\$ 225.00		
<b>Laundromat:</b> Minimum charge for each washing machine	101 - 150 m <sup>3</sup>	\$ 225.00	+ 1.00	per m <sup>3</sup> over 100 m <sup>3</sup>
<b>Elementary/Middle School:</b> Minimum charge per 20 students or portion thereof	151 - 200 m <sup>3</sup>	\$ 325.00	+ 1.50	per m <sup>3</sup> over 150 m <sup>3</sup>
	over 200 m <sup>3</sup>	\$ 475.00	+ 2.25	per m <sup>3</sup> over 200 m <sup>3</sup>
<b>Group B</b>				
<b>Apartment:</b> Per Unit	0 - 80 m <sup>3</sup>	\$ 168.75		
<b>Mobile/Modular Home Park:</b> Per Unit	81 - 120 m <sup>3</sup>	\$ 168.75	+ 1.00	per m <sup>3</sup> over 80 m <sup>3</sup>
	121 - 160 m <sup>3</sup>	\$ 248.75	+ 1.50	per m <sup>3</sup> over 120 m <sup>3</sup>
	over 160 m <sup>3</sup>	\$ 368.75	+ 2.25	per m <sup>3</sup> over 160 m <sup>3</sup>
<b>Group C</b>				
<b>Commercial:</b> Minimum charge for each 10 employees or portion thereof per shift	0 - 60 m <sup>3</sup>	\$ 135.00		
	61 - 90 m <sup>3</sup>	\$ 135.00	+ 1.00	per m <sup>3</sup> over 60 m <sup>3</sup>
	91 - 120 m <sup>3</sup>	\$ 200.00	+ 1.50	per m <sup>3</sup> over 90 m <sup>3</sup>
	over 120 m <sup>3</sup>	\$ 297.50	+ 2.25	per m <sup>3</sup> over 120 m <sup>3</sup>
<b>Group D</b>				
<b>Continuing Care Facility:</b> Minimum charge for each bed	0 - 50 m <sup>3</sup>	\$ 112.50		
	51 - 75 m <sup>3</sup>	\$ 112.50	+ 1.00	per m <sup>3</sup> over 50 m <sup>3</sup>
	76 - 100 m <sup>3</sup>	\$ 162.50	+ 1.50	per m <sup>3</sup> over 75 m <sup>3</sup>
	over 100 m <sup>3</sup>	\$ 237.50	+ 2.25	per m <sup>3</sup> over 100 m <sup>3</sup>
<b>Group E</b>				
<b>RV Trailer Park/Campground-Site Connected to Sewer:</b> <u>Per service pad or Site</u>	0 - 33 m <sup>3</sup>	\$ 75.00		
	34 - 49 m <sup>3</sup>	\$ 75.00	+ 1.00	per m <sup>3</sup> over 33 m <sup>3</sup>
<b>Restaurant:</b> Per 10 seats or patrons, or portion thereof	50 - 66 m <sup>3</sup>	\$ 108.00	+ 1.50	per m <sup>3</sup> over 49 m <sup>3</sup>
<b>Hotel/Motel:</b> per housekeeping unit	over 66 m <sup>3</sup>	\$ 157.50	+ 2.25	per m <sup>3</sup> over 66 m <sup>3</sup>

<b>Group F</b> <b>Bed &amp; Breakfast House:</b> includes the minimum charge for a single family dwelling unit as defined in Group A above, plus a minimum charge per each Guest Room.	0 - 20 m <sup>3</sup>	\$ 45.00				
	21 - 30 m <sup>3</sup>	\$ 45.00	+	1.00	per m <sup>3</sup> over	20 m <sup>3</sup>
	31 - 40 m <sup>3</sup>	\$ 65.00	+	1.50	per m <sup>3</sup> over	30 m <sup>3</sup>
	over 40 - m <sup>3</sup>	\$ 95.00	+	2.25	per m <sup>3</sup> over	40 m <sup>3</sup>
<b>Group G</b> <b>RV Trailer Park/Campground-Site not Connected to Sewer:</b> - Per service pad or Site	0 - 10 m <sup>3</sup>	\$ 22.50				
	11 - 15 m <sup>3</sup>	\$ 22.50	+	1.00	per m <sup>3</sup> over	10 m <sup>3</sup>
	16 - 20 m <sup>3</sup>	\$ 32.50	+	1.50	per m <sup>3</sup> over	15 m <sup>3</sup>
	over 20 - m <sup>3</sup>	\$ 47.50	+	2.25	per m <sup>3</sup> over	20 m <sup>3</sup>
<b>Group H</b> <b>High School:</b> Minimum charge per 20 students or portion thereof per shift	0 - 140 m <sup>3</sup>	\$ 281.25				
	141 - 210 m <sup>3</sup>	\$ 281.28	+	1.00	per m <sup>3</sup> over	140 m <sup>3</sup>
	211 - 280 m <sup>3</sup>	\$ 416.28	+	1.50	per m <sup>3</sup> over	210 m <sup>3</sup>
	over 280 - m <sup>3</sup>	\$ 618.75	+	2.25	per m <sup>3</sup> over	280 m <sup>3</sup>
<b>Group I</b> Hotel/Motel: per room or suite	0 - 25 m <sup>3</sup>	\$ 56.25				
	26 - 37 m <sup>3</sup>	\$ 56.28	+	1.00	per m <sup>3</sup> over	25 m <sup>3</sup>
	38 - 50 m <sup>3</sup>	\$ 81.25	+	1.50	per m <sup>3</sup> over	37 m <sup>3</sup>
	over 50 - m <sup>3</sup>	\$ 118.75	+	2.25	per m <sup>3</sup> over	50 m <sup>3</sup>
<b>Group J</b> <b>Licensed Premises:</b> Per 10 seats or portion thereof	0 - 43 m <sup>3</sup>	\$ 90.00				
	43 - 63 m <sup>3</sup>	\$ 90.00	+	1.00	per m <sup>3</sup> over	43 m <sup>3</sup>
	64 - 84 m <sup>3</sup>	\$ 132.00	+	1.50	per m <sup>3</sup> over	63 m <sup>3</sup>
	over 84 - m <sup>3</sup>	\$ 195.00	+	2.25	per m <sup>3</sup> over	84 m <sup>3</sup>

**UNDETECTED LEAKS**

User Charges will be adjusted on a one-time forgiveness basis where an undetected leak on the consumer's property has resulted in water usage greatly exceeding typical usage of water, according to the applicable classification(s), and where there is no indication that water was knowingly allowed to run to waste. Written verification from the consumer describing the nature of the leakage and the action taken to rectify the problem must be shown to the satisfaction of the Manager before the one-time forgiveness will be granted. The water service must be replaced in its entirety, or for longer than typical water services a significant portion of the water service must be replaced, to prevent any re-occurrence of leakage. Consumers are required to report to the Manager within 30 days of the most recent billing date.

The leakage problem must be rectified by the consumer within 30 days upon discovery or notification of the problem. Forgiveness will only be considered for a single billing period. Additionally, a cap of \$1,500.00 per owner is in place for subsequent leaks after the first "forgiveness" of a water overage charge.

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**USER CLASSIFICATION DESCRIPTIONS****Single Family Dwelling:**

Applies to any connection servicing a single segregated self-contained residential dwelling used for, or intended for, the domestic use of one or more individuals as a single housekeeping unit with cooking, living, sleeping and sanitary facilities including, but not limited to, a townhouse, semi-detached residential home, duplex or a cabin.

**Apartment:**

Applies to any connection servicing a multiple occupancy residential building(s) with self-contained and segregated units consisting of two or more rooms used for, or intended for the domestic use of one or more individuals as a single housekeeping unit with cooking, living, sleeping and sanitary facilities.

**Mobile/Modular Home Park:**

Applies to a connection servicing land used or occupied for the purposes of providing space for the accommodation of mobile homes either on a rental or ownership basis. A mobile home means any structure containing one dwelling whether ordinarily equipped with wheels, or not, that is designated, constructed or manufactured to be moved from one place to another by being towed, or carried, but not including travel trailers, campers, or other vehicles exempt from the provisions of the Mobile Home Act.

**RV Trailer Park/Campground:**

Applies to any connection servicing land used or temporarily occupied for the purpose of providing space for the accommodation of recreational vehicles or recreational structures. A recreational vehicle or recreational structure means a vehicle, trailer, coach, tents, structure, or conveyance designed to travel, or be transported on a highway and constructed and equipped to be used as temporary living or sleeping quarters for travelers.

Where individual spaces for the above accommodations are connected directly to a **Sanitary Sewer** disposal system, the minimum charge shall be based on the charges set forth in the applicable schedule(s).

Where individual spaces or sites are not serviced directly by an individual and/or separate **Sanitary Sewer** disposal system, but have the use of common or centrally located sanitary facilities, the minimum charge shall be based on the charges set forth in the applicable schedule(s).

**Hotel/Motel:**

Applies to any connection servicing a building or structure that contains sleeping units for the overnight accommodation of transient paying guests. Auxiliary assembly, commerce, entertainment, or restaurant uses as well as areas licensed to service alcoholic beverages and staff accommodation shall pay the charges according to the classification set forth in the applicable schedule(s).

Where units contain cooking facilities, the minimum charge shall be based on the charges set forth in the applicable schedule(s) per housekeeping or kitchenette unit.

Where units contain sleeping and sanitary facilities only, the minimum charge shall be based on the charges set forth in the applicable schedule(s) per room or suite.

**Restaurant:**

Applies to any connection servicing a building or structure, or segregated self-contained unit used for, or intended to be used for, the commercial sale of refreshments, prepared or assembled food, and/or meals together with non-alcoholic beverages for sale to the public.

**Licensed Premises:**

Applies to the connection servicing a licensed beverage establishment as governed by the Liquor Licensing Board of British Columbia, and includes, but is not limited to pubs, restaurants, eateries, lounges, cafeterias and private clubs where alcoholic beverages are served.

**Laundromat:**

Applies to a connection servicing a building, self-contained unit, or separately owned business entity where washing machines are available for public use for a fee or charge.

**Commercial:**

Applies to a connection servicing a complex, facility, or parcel of land used to manufacture, sell, repair goods, or provide a service including, but not limited to, retail stores, offices, convenience stores, service establishments, and light industrial uses.

**Elementary School and High School:**

Applies to a connection servicing an institution of learning, or teaching facility, as defined by the School Act.

**Continuing Care Facility:**

Applies to a connection servicing a multiple occupancy complex providing long-term care, and living accommodations that include residents requiring full-time professional care, including living, sleeping, cooking, and sanitary facilities, but not including an acute care facility.

**Bed & Breakfast:**

Applies to any connection servicing a single family dwelling, with an accessory use for overnight accommodation for transient paying guests in which breakfast is the only meal served.

**Rooming House:**

Applies to any connection servicing a single family dwelling with an accessory use of rooms for rent by individuals for living and sleeping, but with common cooking and sanitary facilities shared by the occupants.





## COWICHAN VALLEY REGIONAL DISTRICT

### BYLAW No. 4112

#### A Bylaw to Amend the Boundaries of the Cowichan Bay Sewer System Service Area

**WHEREAS** the Board of the Cowichan Valley Regional District established the *Cowichan Bay Sewer System Service Area* under the provisions of Bylaw No. 2128, cited as "CVRD Bylaw No. 2128 – Cowichan Bay Sewer System Service Establishment Bylaw, 2000", as amended;

**AND WHEREAS** the Board of the Cowichan Valley Regional District wishes to extend the boundaries of the service area to include the following property:

- PID 029-865-310, Lot A, Sections 2 and 3, Range 5, Cowichan Land District, Plan EPP62069;

**AND WHEREAS** the owner of the above noted property has petitioned the Regional District to have their property included in the service area;

**AND WHEREAS** the Director of Electoral Area D – Cowichan Bay has consented, in writing, to the adoption of this bylaw;

**NOW THEREFORE** the Board of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

#### 1. CITATION

This bylaw may be cited for all purposes as "**CVRD Bylaw No. 4112 – Cowichan Bay Sewer System Service Amendment Bylaw (PID 029-865-310), 2017**".

#### 2. AMENDMENT

That CVRD Bylaw No. 2128 be amended by deleting the existing Schedule A and replacing it with Schedule A attached to this bylaw.

.../2

READ A FIRST TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

READ A SECOND TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

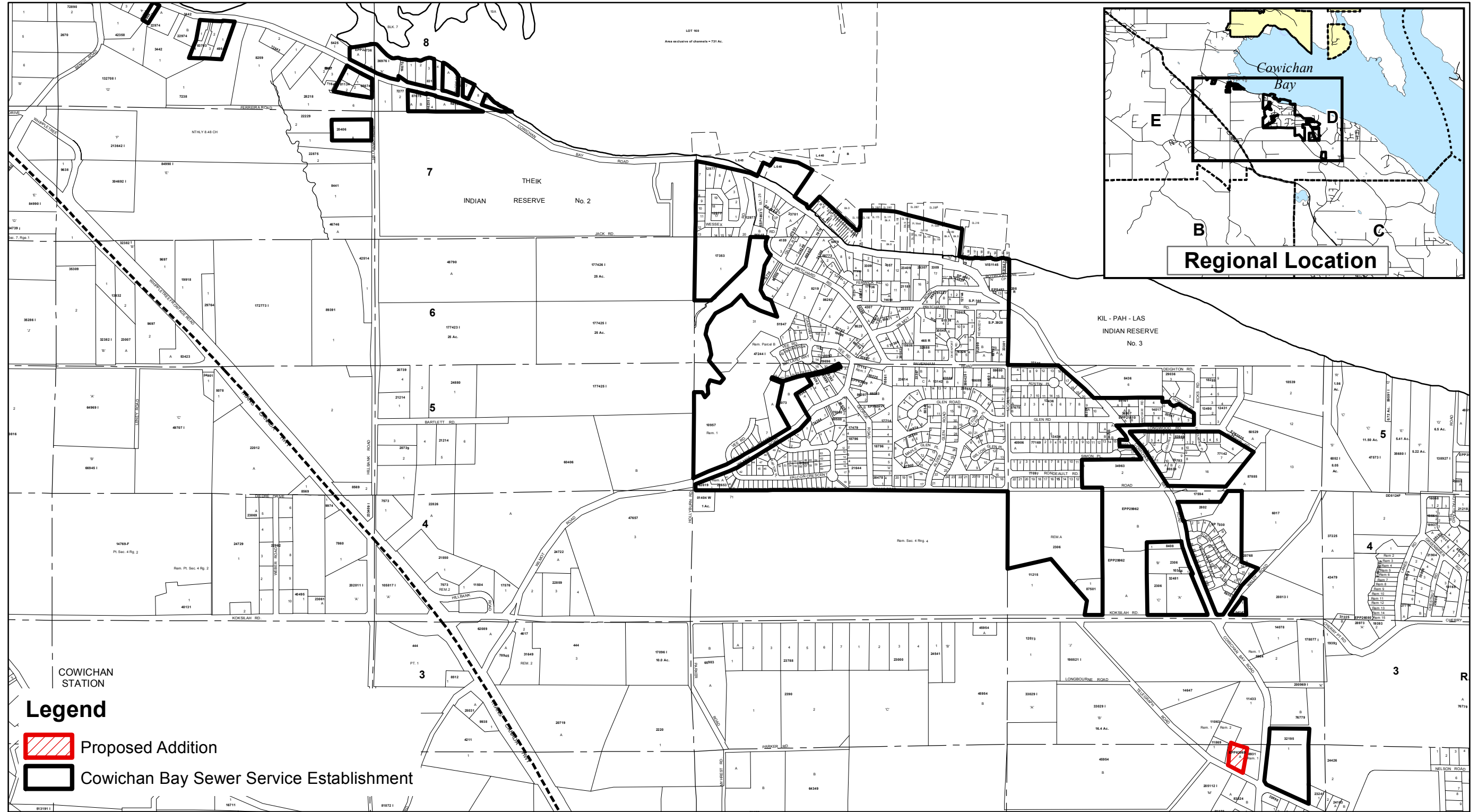
READ A THIRD TIME this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary





Schedule A to CVRD Bylaw No. 2128 - Cowichan Bay Sewer System Service Establishment Bylaw, 2000. As Amended by Bylaw No. 4112.

Adopted \_\_\_\_\_, 2017.

