

576 – Operations – Utilities Division

To provide a single cost control center for the collective expenses for sewer, water, drainage and street lighting functions in the utility division. These utilities fund this function. Costs include general government overheads, staff wages and benefits, operations center expenses, etc. Inside staff costs and the other overheads are allocated as a flat rate per property served in all the utilities. Outside staff costs are allocated according to time sheets on a five year rolling average.

COWICHAN VALLEY REGIONAL DISTRICT

2025-2029 FINANCIAL EXPENDITURE PROGRAM

Service: Engineering Services - Utilities

Function: 576

TOTAL EXPENDITURE	2024	2025	2026	2027	2028	2029
Operational Costs	\$3,605,729	\$3,870,469	\$3,850,000	\$3,950,000	\$4,100,000	\$4,200,000
Long Term Debt						
Short Term Debt						
Capital	125,000	180,000	150,000	150,000	100,000	150,000
Transfer to Capital Reserve						
TOTAL APPLICATION OF FUNDS	\$3,730,729	\$4,050,469	\$4,000,000	\$4,100,000	\$4,200,000	\$4,350,000
SOURCES OF FUNDS						
Requisition/Parcel Tax						
User Fee						
Transfer from Capital Reserve						
Transfer from Gas Tax Reserve						
Other	3,465,729	3,710,469	3,850,000	3,950,000	4,100,000	4,200,000
Debt Proceeds						
Transfer from Operating Reserve	265,000	340,000	150,000	150,000	100,000	150,000
Surplus/(Deficit)						
TOTAL SOURCE OF FUNDS	\$3,730,729	\$4,050,469	\$4,000,000	\$4,100,000	\$4,200,000	\$4,350,000



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Function Type : Selective

GENERAL REVENUE FUND
576 - ENGINEERING SERVICES - UTILITI

	2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
OPERATING REV				
4433 RECOVERY OF COSTS				
01-1-4433-0000 GENERAL	-14,997	-394	0	0
Total RECOVERY OF COSTS	-14,997	-394	0	0
5100 FEES & PERMITS				
01-1-5100-3560 SUBDIVISION APPLICATION FE	0	-1,000	0	0
Total FEES & PERMITS	0	-1,000	0	0
5900 MISCELLANEOUS				
01-1-5900-5015 WCB RECOVERIES	0	-6,970	0	0
Total MISCELLANEOUS	0	-6,970	0	0
9120 TRANSFER FROM OPERATING RESERVE				
01-1-9120-0000 TSF FROM OPERATING RESEF	0	0	-140,000	-160,000
Total TRANSFER FROM OPERA	0	0	-140,000	-160,000
Total OPERATING REV	-14,997	-8,364	-140,000	-160,000
OPERATING EXP				
1140 FACILITIES OPERATING COSTS				
01-2-1140-1203 WAGES	75	0	0	0
01-2-1140-1400 BENEFITS	29	0	0	0
Total FACILITIES OPERATING C	104	0	0	0
1981 ALLOCATION FROM 175 INGRAM ST				
01-2-1981-4585 ALLOC - BUILDING COSTS	28,568	0	0	0
Total ALLOCATION FROM 175 IN	28,568	0	0	0
1988 UTILITIES GENERAL EXPENDITURES				
01-2-1988-1204 WAGES - HOURLY	1	0	0	0
01-2-1988-1301 WAGES	1,840,040	1,822,977	2,109,995	2,200,000
01-2-1988-1400 BENEFITS	465,597	478,025	654,098	682,000
01-2-1988-2110 CONFERENCES & SEMINARS	9,490	12,599	23,000	23,000
01-2-1988-2111 TRAVEL	0	6,278	10,000	10,000
01-2-1988-2125 CELLULAR PHONES - RENTAL	13,966	14,020	15,000	15,000
01-2-1988-2131 TELEPHONE	0	0	5,000	5,000
01-2-1988-2210 ADVERTISING	3,019	11,072	4,000	4,000
01-2-1988-2265 ASSET MANAGEMENT	0	0	90,000	90,000
01-2-1988-2320 LEGAL SERVICES	9,334	7,055	5,000	5,000
01-2-1988-2330 CONSULTANTS	5,968	8,405	0	0
01-2-1988-2338 CONTRACT FOR SERVICES	0	3,851	0	0

Cowichan Valley Regional District
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GENERAL REVENUE FUND
576 - ENGINEERING SERVICES - UTILITI

		2022	2023	2024	2025
		ACTUAL	ACTUAL	AMENDED BUDG	BUDGET VALUE
01-2-1988-2340	TRAINING & DEVELOPMENT	24,961	21,103	25,000	25,000
01-2-1988-2370	INSURANCE - PROPERTY	970	1,080	600	1,100
01-2-1988-2395	MEMBERSHIPS	4,245	9,327	5,200	10,000
01-2-1988-2410	R & M - BUILDINGS - GENERAL	873	30,547	10,000	10,000
01-2-1988-2468	PAGERS AND PAGER MAINTEN	5,237	4,640	6,000	6,000
01-2-1988-2474	ANSWERING SERVICE	4,720	1,063	5,000	5,000
01-2-1988-2475	MISCELLANEOUS EQUIPMENT	32,966	17,646	30,000	30,000
01-2-1988-2480	MINOR CAPITAL	8,998	0	50,000	70,000
01-2-1988-2532	COMPUTER SOFTWARE UPGR	22,830	23,617	25,000	25,000
01-2-1988-2561	ALARM MONITORING	239	1,164	500	500
01-2-1988-2610	ALLOC - RENTALS - BUILDING	49,911	49,911	82,000	58,194
01-2-1988-4100	ALLOC - GENERAL GOVERNME	126,899	188,017	198,842	212,614
01-2-1988-4536	ALLOC - GM OPERATIONS	0	0	105,581	112,462
01-2-1988-4560	ALLOC - LIABILITY INSURANCE	9,815	10,305	10,821	11,362
01-2-1988-4575	ALLOC - ENGINEERING	86,897	93,642	60,117	0
01-2-1988-4587	ALLOC - ADMINISTRATION	9,168	0	0	0
01-2-1988-5110	SUNDRY EXPENSES	30,255	35,664	10,000	20,000
01-2-1988-5411	CLOTHING	2,683	1,994	5,000	4,000
01-2-1988-5919	SAFETY SUPPLIES	15,105	17,393	20,000	20,000
01-2-1988-5920	SUPPLIES - OFFICE	4,351	2,618	5,000	5,000
01-2-1988-5924	SUPPLIES - JANITORIAL	1,204	303	2,000	2,000
01-2-1988-5933	SUPPLIES - SMALL TOOLS	20,699	41,396	30,000	39,000
01-2-1988-9910	CONTINGENCY	0	0	5,038	0
Total UTILITIES GENERAL EXPE		2,810,441	2,915,713	3,607,792	3,701,232
1996 MITSUBISHI (JA135S)					
01-2-1996-2373	INSURANCE/AUTOMOTIVE EQ	0	1,566	1,600	1,600
01-2-1996-2470	PURCHASED REPAIRS - VEHIC	0	410	500	500
01-2-1996-2570	PURCHASED MAINTENANCE/V	0	473	450	450
01-2-1996-5310	FUEL & LUBRICANTS	0	997	1,000	1,000
01-2-1996-5610	VEHICLE & EQUIPMENT PARTS	0	1,846	500	2,000
Total MITSUBISHI (JA135S)		0	5,291	4,050	5,550
1998 COMMUNICATIONS					
01-2-1998-2468	PAGERS AND PAGER MAINTEN	75	1,179	0	0
01-2-1998-2474	ANSWERING SERVICE	324	2,597	0	0
Total COMMUNICATIONS		399	3,776	0	0
2005 ENGINEERING - UTILITY TRAILER					
01-2-2005-2373	INSURANCE/AUTOMOTIVE EQ	351	186	520	520
01-2-2005-5610	VEHICLE & EQUIPMENT PARTS	0	0	300	300
Total ENGINEERING - UTILITY TI		351	186	820	820

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	2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
2019 BACKHOE LOADER (X45920)				
01-2-2019-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	603	625	700	700
01-2-2019-2570 PURCHASED MAINTENANCE/REPAIRS	289	0	800	800
01-2-2019-5310 FUEL & LUBRICANTS	639	525	500	500
01-2-2019-5610 VEHICLE & EQUIPMENT PARTS	4,290	129	250	250
Total BACKHOE LOADER (X45920)	5,821	1,280	2,250	2,250
2022 2015 CHEV VAN JN3524				
01-2-2022-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	535	691	500	1,000
01-2-2022-2470 PURCHASED REPAIRS - VEHICLE	0	379	500	500
01-2-2022-2570 PURCHASED MAINTENANCE/REPAIRS	9	266	250	250
01-2-2022-5310 FUEL & LUBRICANTS	3,086	4,321	3,000	4,000
01-2-2022-5610 VEHICLE & EQUIPMENT PARTS	1,333	287	0	0
01-2-2022-5620 TIRES	0	0	500	500
Total 2015 CHEV VAN JN3524	4,963	5,945	4,750	6,250
2023 2017 GMC SIERRA				
01-2-2023-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	720	899	1,200	1,000
01-2-2023-2470 PURCHASED REPAIRS - VEHICLE	0	24	2,000	2,000
01-2-2023-2570 PURCHASED MAINTENANCE/REPAIRS	298	720	500	500
01-2-2023-5310 FUEL & LUBRICANTS	8,595	5,161	10,000	10,000
01-2-2023-5610 VEHICLES & EQUIPMENT PARTS	0	1,813	250	250
Total 2017 GMC SIERRA	9,613	8,617	13,950	13,750
2024 CHEVY BOLT (FM652F)				
01-2-2024-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	1,149	0	0	0
01-2-2024-2470 PURCHASED REPAIRS - VEHICLE	1,162	0	0	0
01-2-2024-2570 PURCHASED MAINTENANCE/REPAIRS	8	0	0	0
Total CHEVY BOLT (FM652F)	2,319	0	0	0
2026 ENGINEERING - 2023 REPLACEMENT VEHICLE				
01-2-2026-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	0	0	1,000	1,000
01-2-2026-2470 PURCHASED REPAIRS - VEHICLE	0	0	1,000	1,000
01-2-2026-2570 PURCHASED MAINTENANCE - REPAIRS	0	0	500	500
01-2-2026-5310 FUEL & LUBRICANTS	0	0	6,000	6,000
01-2-2026-5610 VEHICLE & EQUIPMENT PARTS	0	0	2,000	2,000
Total ENGINEERING - 2023 REPI	0	0	10,500	10,500
2027 ENGINEERING - 2023 NEW VEHICLE				
01-2-2027-2373 INSURANCE/AUTOMOTIVE EQUIPMENT	0	1,044	1,000	2,000
01-2-2027-2470 PURCHASED REPAIRS - VEHICLE	0	2,206	1,000	1,000
01-2-2027-2570 PURCHASED MAINTENANCE - REPAIRS	0	40	500	500
01-2-2027-5310 FUEL & LUBRICANTS	0	3,281	6,000	6,000

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		2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
01-2-2027-5610	VEHICLE & EQUIPMENT PARTS	0	0	2,000	1,000
	Total ENGINEERING - 2023 NEW	0	6,570	10,500	10,500
2028 ENGINEERING - 2024 GMC SIERRA (VT5936)					
01-2-2028-2373	INSURANCE/AUTOMOTIVE EQUIPMENT	0	0	0	1,000
01-2-2028-2470	PURCHASED REPAIRS - VEHICLE	0	0	0	1,000
01-2-2028-2570	PURCHASED MAINTENANCE/REPAIRS	0	0	0	500
01-2-2028-5310	FUEL & LUBRICANTS	0	0	0	6,000
01-2-2028-5610	VEHICLE & EQUIPMENT PARTS	0	0	0	2,000
	Total ENGINEERING - 2024 GMC	0	0	0	10,500
4335 SWMC - GENERAL EXPENDITURES					
01-2-4335-1301	WAGES	0	200	0	0
01-2-4335-1400	BENEFITS	0	120	0	0
	Total SWMC - GENERAL EXPENSES	0	320	0	0
7181 COMMUNITY PARKS/GENERAL EXPENSES					
01-2-7181-1204	WAGES - HOURLY	0	53	0	0
01-2-7181-1400	BENEFITS	0	7	0	0
01-2-7181-2379	SECURITY	0	584	0	0
	Total COMMUNITY PARKS/GENERAL EXPENSES	0	643	0	0
7315 UTILITIES- MINI EXCAVATOR					
01-2-7315-2373	INSURANCE/AUTOMOTIVE EQUIPMENT	181	0	217	217
01-2-7315-2470	PURCHASED REPAIRS - VEHICLE	247	1,191	500	500
01-2-7315-2570	PURCHASED MAINTENANCE/REPAIRS	344	0	500	500
01-2-7315-5310	FUEL & LUBRICANTS	71	343	500	500
01-2-7315-5610	VEHICLE & EQUIPMENT PARTS	203	30	0	0
	Total UTILITIES- MINI EXCAVATOR	1,047	1,564	1,717	1,717
7321 PROMASTER 1 DODGE VAN (3648TT)					
01-2-7321-2373	INSURANCE/AUTOMOTIVE EQUIPMENT	614	773	0	0
01-2-7321-2470	PURCHASED REPAIRS - VEHICLE	1,854	3,183	0	0
01-2-7321-2570	PURCHASED MAINTENANCE/REPAIRS	667	1,887	0	0
01-2-7321-5310	FUEL & LUBRICANTS	11,372	9,287	0	0
01-2-7321-5610	VEHICLE & EQUIPMENT PARTS	583	2,923	0	0
	Total PROMASTER 1 DODGE VAN	15,090	18,053	0	0
7323 PROMASTER 2 DODGE VAN					
01-2-7323-2373	INSURANCE/AUTOMOTIVE EQUIPMENT	614	773	800	800
01-2-7323-2470	PURCHASED REPAIRS - VEHICLE	3,522	2,432	5,000	4,000
01-2-7323-2570	PURCHASED MAINTENANCE/REPAIRS	524	0	2,000	1,000
01-2-7323-5310	FUEL & LUBRICANTS	11,927	11,537	12,000	12,000

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		2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
01-2-7323-5610	VEHICLE & EQUIPMENT PARTS	753	2,184	1,000	1,000
	Total PROMASTER 2 DODGE VA	17,339	16,925	20,800	18,800
7324 2017 FUSO (MN3801)					
01-2-7324-2373	INSURANCE/AUTOMOTIVE EQ	803	1,003	1,000	1,000
01-2-7324-2470	PURCHASED REPAIRS - VEHIC	3,514	4,122	300	300
01-2-7324-2570	PURCHASED MAINTENANCE/V	5,796	220	1,500	1,500
01-2-7324-5310	FUEL & LUBRICANTS	2,420	1,376	4,000	4,000
01-2-7324-5610	VEHICLE & EQUIPMENT PARTS	2,097	360	500	500
01-2-7324-5620	TIRES	0	0	1,000	1,000
01-2-7324-8215	INTEREST	361	452	0	0
01-2-7324-8216	PRINCIPAL	20,508	14,416	0	0
	Total 2017 FUSO (MN3801)	35,499	21,948	8,300	8,300
7325 2018 DODGE RAM (MB9279)					
01-2-7325-2373	INSURANCE/AUTOMOTIVE EQ	833	1,013	1,000	1,000
01-2-7325-2470	PURCHASED REPAIRS - VEHIC	13,332	240	2,000	2,000
01-2-7325-2570	PURCHASED MAINTENANCE/V	2,723	223	1,500	1,500
01-2-7325-5310	FUEL & LUBRICANTS	8,315	8,497	10,000	10,000
01-2-7325-5610	VEHICLE & EQUIPMENT PARTS	44	146	1,500	1,500
01-2-7325-8215	INTEREST	165	207	0	0
01-2-7325-8216	PRINCIPAL	9,380	6,590	0	0
	Total 2018 DODGE RAM (MB9279)	34,792	16,915	16,000	16,000
7334 2020 CHEV SILVERADO (NH3955)					
01-2-7334-2373	INSURANCE/AUTOMOTIVE EQ	1,131	1,122	1,300	1,300
01-2-7334-2470	PURCHASED REPAIRS - VEHIC	0	80	500	500
01-2-7334-2570	PURCHASED MAINTENANCE/V	693	414	500	500
01-2-7334-5310	FUELS & LUBRICANTS	9,699	8,732	10,000	10,000
01-2-7334-5610	VEHICLE & EQUIPMENT PARTS	234	0	700	700
01-2-7334-5620	TIRES	0	0	1,200	1,200
	Total 2020 CHEV SILVERADO (NH3955)	11,757	10,349	14,200	14,200
7337 2021 GMC SIERRA 1500					
01-2-7337-2373	INSURANCE/AUTOMOTIVE EQ	1,115	1,299	1,300	1,300
01-2-7337-2470	PURCHASED REPAIRS - VEHIC	0	554	500	500
01-2-7337-2570	PURCHASED MAINTENANCE/V	268	554	500	500
01-2-7337-5310	FUELS & LUBRICANTS	12,116	12,456	12,000	12,000
01-2-7337-5610	VEHICLES & EQUIPMENT PARTS	1,319	1,056	700	700
01-2-7337-5620	TIRES	0	0	1,200	1,200
	Total 2021 GMC SIERRA 1500	14,818	15,919	16,200	16,200
7338 Engineering 2022 new vehicle					



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		2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
01-2-7338-2373	INSURANCE/AUTOMOTIVE EQI	473	1,091	1,000	1,000
01-2-7338-2470	PURCHASED REPAIRS - VEHIC	0	0	500	500
01-2-7338-2570	PURCHASED MAINTENANCE -	0	156	500	500
01-2-7338-5310	FUEL & LUBRICANTS	953	7,178	10,000	9,000
01-2-7338-5610	VEHICLE & EQUIPMENT PARTS	3,572	896	700	700
01-2-7338-5620	TIRES	0	0	1,200	1,200
	Total Engineering 2022 new veh	4,998	9,321	13,900	12,900
7341 NEW WATER OPERATOR VEHICLE					
01-2-7341-2373	INSURANCE/AUTOMOTIVE EQI	0	0	0	2,000
01-2-7341-2470	PURCHASED REPAIRS - VEHIC	0	0	0	500
01-2-7341-2570	PURCHASED MAINTENANCE/V	0	0	0	500
01-2-7341-5310	FUEL & LUBRICANTS	0	0	0	5,500
01-2-7341-5610	VEHICLE & EQUIPMENT PARTS	0	0	0	1,000
01-2-7341-5620	TIRES	0	0	0	1,000
	Total NEW WATER OPERATOR V	0	0	0	10,500
7342 REPLACEMENT FOR PROMASTER VAN					
01-2-7342-2373	INSURANCE/AUTOMOTIVE EQI	0	0	0	2,000
01-2-7342-2470	PURCHASED REPAIRS - VEHIC	0	0	0	500
01-2-7342-2570	PURCHASED MAINTENANCE/V	0	0	0	500
01-2-7342-5310	FUEL & LUBRICANTS	0	0	0	5,500
01-2-7342-5610	VEHICLE & EQUIPMENT PARTS	0	0	0	1,000
01-2-7342-5620	TIRES	0	0	0	1,000
	Total REPLACEMENT FOR PROM	0	0	0	10,500
9900 INTERNAL RECOVERIES					
01-2-9900-4578	ALLOC - ENGINEERING WAGEI	-2,558,118	-2,700,789	-2,764,093	-2,882,000
01-2-9900-4586	ALLOC - UTILITIES OVERHEAD	-699,971	-784,062	-841,636	-828,469
	Total INTERNAL RECOVERIES	-3,258,089	-3,484,851	-3,605,729	-3,710,469
	Total OPERATING EXP	-260,170	-425,515	140,000	160,000
CAPITAL REV					
2000 GRANTS					
01-7-2000-2121	PROVINCIAL CONDITIONAL	-70,374	-188,953	0	0
	Total GRANTS	-70,374	-188,953	0	0
9009 TRANSFER FROM GAS TAX RESERVE					
01-7-9009-0000	TSF FROM GAS TAX RESERVE	0	-82,925	-274,025	0
	Total TRANSFER FROM GAS TA	0	-82,925	-274,025	0
9110 SURPLUS/DEFICIT					



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		2022	2023	2024	2025
		ACTUAL	ACTUAL	AMENDED BUDG	BUDGET VALUE
01-7-9110-0000	SURPLUS/DEFICIT	0	0	-50,000	0
	Total SURPLUS/DEFICIT	0	0	-50,000	0
9120 TRANSFER FROM OPERATING RESERVE					
01-7-9120-0000	TRANSFER FROM OPERATING	-55,339	-43,915	-125,000	-180,000
	Total TRANSFER FROM OPERATI	-55,339	-43,915	-125,000	-180,000
9900 INTERNAL RECOVERIES					
01-7-9900-4593	RECOVERY - VEHICLE	0	-22,000	0	0
	Total INTERNAL RECOVERIES	0	-22,000	0	0
	Total CAPITAL REV	-125,713	-337,794	-449,025	-180,000
CAPITAL EXP					
8221 TRANSFER/GENERAL CAPITAL					
01-8-8221-6111	ENGINEERING STRUCTURES	70,611	214,713	274,025	0
01-8-8221-6112	BUILDINGS	5,339	0	0	0
01-8-8221-6113	FURNITURE, FIXTURES, EQUIP	0	57,165	0	0
01-8-8221-6126	VEHICLES & MACHINERY	53,341	65,915	175,000	180,000
	Total TRANSFER/GENERAL CAP	129,292	337,794	449,025	180,000
	Total CAPITAL EXP	129,292	337,794	449,025	180,000
	Surplus/Deficit	-271,589	-433,879	0	0

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	2022 ACTUAL	2023 ACTUAL	2024 AMENDED BUDG	2025 BUDGET VALUE
Summary Total Revenues	0	0	0	0
Summary Total Expenses	0	0	0	0
Summary Surplus/Deficit	-271,589	-433,879	0	0
