

REBATE APPLICATION

Wood-Burning Appliance Bounty Program Application

The CVRD is providing a separate incentive for residents to remove existing non-EPA or CSA-certified wood-burning appliances without installing new heating appliances. This \$300 one-time incentive is limited to one appliance per household.

To be eligible for the rebate, applicants must:

- Remove an existing operational wood-burning appliance that is older than 2005 and is non EPA- or CSA-certified.
- Provide “before” photos that demonstrate that the appliance was operational.
- Uninstalled appliances are not eligible.
- Permanently disable and provide “after” photos of the old wood-burning appliance before dropping it off for recycling at a CVRD Recycling Centre. See the checklist below for details.

Rebate Checklist

To receive the rebate, please provide the following:

- Completed application including the applicant information
- “Before” photos of the installed appliance
- “After” photos of the disabled appliance. Disable the old wood-burning appliance by:
 - Removing the doors and bludgeoning the hinges
 - Removing the ash and brick liner
 - Bludgeoning the flue collar
- A CVRD Recycling Centre Attendant signature for proof of recycling (below)

Recycling Attendant (print name) Date

Declaration

Signature _____

Date _____

I declare that I have removed and recycled an operational non EPA- or CSA-certified wood-burning appliance that is older than 2005.

Applicant Information

Name _____

Address _____

City _____

Postal Code _____

Phone _____

Email _____

Application Type

Wood-burning Appliance Exchange

Wood-burning Appliance Bounty

Please ensure this application is completed in full and that all requested supporting documents are attached. Applications will be processed within eight weeks.

Personal information supplied by you on the application form is collected under the authority of s. 26 (c) of the Freedom of Information and Protection of Privacy Act, (the Act). Personal information collected, (name, mailing address, contact number/email), will be used for the purpose of rebate distribution to eligible applicants and may be shared with the province in conjunction with the [Community Wood Smoke Reduction Program Participant Survey](#). By submitting this form you consent to the release of your personal information pursuant to s. 33 (2) (c) of the Act. If you have concerns regarding the collection, use or disclosure of your personal information please contact the CVRD Information & Privacy Officer by [email](#), phone: 250.746.2500 or toll free at: 1.800.665.3955 during regular business hours, 8 AM to 4:30 PM, Monday to Friday, excluding statutory holidays.

Residents applying for a Wood-burning Appliance Exchange must ensure that the purchase, installation and inspection of the new appliance takes place between March 3, 2025 and November 30, 2025. All applications must be completed and submitted by November 30, 2025. Applications received after the deadline will not be eligible for a rebate.

To Submit Applications

Email, mail or drop off applications to:

Community Wood Smoke Reduction Program
Cowichan Valley Regional District
Environmental Services Division
175 Ingram Street, Duncan, BC V9L 1N8
Phone: 250.746.2633
Toll Free: 1.800.665.3955
Email: environment@cvrd.bc.ca

_____ _____ Approval (CVRD Internal Use)

Community Wood Smoke Reduction Program



Invest in Healthy and Efficient Home Heating

Replace Your Smoky Old Woodstove

Receive up to \$2,350
when Replacing or Removing
Old Wood-Burning Appliances



Community Wood Smoke Reduction Program

This Community Wood Smoke Reduction Program is coordinated by the Cowichan Valley Regional District (CVRD) and is available to eligible Cowichan Valley residents. The program provides financial assistance to replace or remove old wood-burning appliances to reduce smoke pollution and improve air quality.

Wood-Burning Appliance Exchange Program Application

Under the Wood-Burning Appliance Exchange Program, residents can receive up to a:

\$2,350 rebate (\$2,200 plus \$150 retailer discount) for replacing a wood-burning appliance with a **heat pump**.

\$1,550 rebate (\$1500 plus \$50 retailer discount) for replacing an old, inefficient woodstove or outdoor wood boiler with an EPA- or CSA-certified **pellet stove or pellet boiler**.

\$650 rebate (\$600 plus \$50 retailer discount) for replacing an old, inefficient woodstove with an EPA- or CSA-certified **woodstove**.

Conditions

- Only one rebate per taxable residence per year.
- Replacement appliance cannot be secondhand.
- Both the old wood-burning appliance and the new heating appliance must meet the rebate program requirements.
- Residents who purchase a new wood-burning appliance are required to complete a short online [wood smoke education course](https://www.fraserbasin.bc.ca/WoodSmokeCourse/story_html5.html) (https://www.fraserbasin.bc.ca/WoodSmokeCourse/story_html5.html) and submit a course certificate with their application.

To Receive the Rebate

- Old wood-burning appliances must be inspected by a Wood Energy Technical Training (WETT) certified technician to verify the age of the old wood-burning appliance.
- If replacing an old wood-burning appliance with a new wood-burning appliance, a WETT certified technician must certify that the new appliance meets current WETT and CSA standards.

STEP 1: Qualification

To qualify, the appliance being replaced must be the primary heating source and be either:

- an uncertified wood-burning appliance, or;
- an EPA- or CSA-certified appliance that is at least 5 years old.

STEP 2: Retailer Discount and Installation

Choose your new heating appliance. Contact one of the participating retailers (listed on the right) to arrange purchase. Once rebate eligibility is verified, the retailer will provide you with an additional \$50 discount upon purchase. The retailer will also provide a tracking number that will secure your rebate with the CVRD. This tracking number will be used to verify the purchase and installation of your new heating appliance and the recycling of your old wood-burning appliance.

If you do NOT elect to purchase from a participating retailer, you must provide a copy of your purchase receipt to the CVRD to obtain a tracking number.

Tracking Number

Before installation of the new heating appliance, ensure the old wood-burning appliance is inspected by a WETT certified technician and certified to have been manufactured before January 1, 2020.

Installation Information

New model is a:

- Heat Pump Electric Appliance
 Pellet Appliance Wood-burning Appliance

Retailer _____

Old Make & Model _____

New Make & Model _____

Purchase Date _____

STEP 3: Disposal of Old Appliance

Residents installing a new heat pump will have the option to keep the old wood-burning appliance if:

1. The existing wood stove is EPA- or CSA-certified and is currently in use.
2. The applicant signs a [Clean Burning Pledge](#) to only use the wood stove in specific conditions (e.g. power outage) and apply clean burning practices.

If the applicant is exchanging an old wood-burning appliance for a new wood-burning appliance, or does not meet this criteria, the old wood-burning appliance must be permanently disabled **before** being dropped off at a CVRD Recycling Centre and **signed off by a CVRD Recycling Attendant:**

- Doors removed and door hinges bludgeoned
 Ash and brick liner removed
 Flue collar bludgeoned

Recycling Attendant (print name)

Date

Participating Retailers

Granny's Gas & Woodstoves
5799 Duncan Street, Duncan
250.748.3908

Pioneer Fireplace
419 Terminal Avenue N., Nanaimo
250.753.2353

360 Comfort Systems
4675 Trans-Canada Hwy, Duncan
250.597.2653

Black Jack Sweeps & Services
5425 Miller Road, Duncan
250.748.4011

Hometown Heating & Cooling Ltd.
Lake Cowichan
250.896.8693

Canadian Chimney Limited
426A Walker Ave, Ladysmith
250.800.2251

We require the signature of a WETT certified technician to verify that the wood-burning appliance is uncertified or at least 5 years old.

WETT Technician Signature / WETT No.

Date

STEP 4: Submit Application

To receive the rebate, please provide the following:

- A copy of the purchase receipt
 Completed application, including applicant information on reverse
 A photo of the newly installed appliance
 [Completed program survey](#)

For applicants replacing an old wood-burning appliance with a new wood-burning appliance, please also provide:

- Copy of WETT inspection report
 Copy of wood smoke course certificate

Declaration

Signature _____

Date _____

I declare I have removed a wood-burning appliance that is uncertified or EPA- or CSA-certified and at least 5 years old and installed a new appliance approved under this program.