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| **DATE:** | 2022-06-24 | | | | |
| **TIME:** |  | | | | |
| MINUTES of the Select Electoral Area. Advisory Planning Commission held on the above-noted date and time *(location where meeting occurred)*. | | | | | |
| **PRESENT:** | | Chair: |  | | |
| Vice Chair: |  | | |
| Secretary: |  | | |
| Members: |  | | |
|  | | | | | |
| **ALSO PRESENT:** | | Director: |  | | |
| Guests: |  | | |
|  | |  | | | |
| **ABSENT:** | |  | | | |
|  | |  | | | |
| **APPROVAL OF AGENDA:** | | | | | |
|  | |  | | | |
|  | |  | | | |
| **ACCEPTANCE OF MINUTES:** | | | | | |
|  | |  | | | |
| **ORDER OF BUSINESS:** | | | | | |
|  | | 1. Referral Item   **MOTION:**  It was Moved and Seconded that it be recommended that *(referral item/application no.)* be (approved/denied).  **MOTION CARRIED**   1. Referral Item   **MOTION:**  It was Moved and Seconded that it be recommended that the following be considered with respect to *(name the item/matter)*   * XXXX * XXXX * XXXX   **MOTION CARRIED**   1. Election of Chair/Vice-Chair/Secretary   **MOTION:**  It was Moved and Seconded that *(Name)* be appointed to the role of Advisory Planning Commission *(position).*  **MOTION CARRIED** | | | |
| **ADJOURNMENT** | |  | | | |
|  | | **MOTION:**  It was Moved and Seconded that the meeting be adjourned at XXXX pm | | | |
|  | |  | | | |
|  | | | |  |  |
| Secretary | | | |  | Chair |