# Ventilation Checklist 1—Forced Air Systems SENTENCE 9.32.3.4(2)

Use this Checklist where **forced air heating system ducts intake and distribute** ventilation air.

Civic Address		Permit No
Climate Zone: Number of Bedrooms	(A)	window (minimum dimensions apply), a
Total Floor area of living space	ft <sup>2</sup> (B)	closet and a closing interior door.
Total Interior Volume of Dwelling	ft <sup>3</sup>	Total volume includes all heated interior spaces (including crawlspace if heated).
.5 ACH (air changes/hr) = Volume x $0.5 \div 60 =$	cfm (C)	Exhaust appliances exceeding .5 ACH may require make-up air.
1. Principal Ventilation System Exhaust Fan Min	nimum Air-flow	Rate
Use the bedroom count from Box (A) and Total squa determine Minimum Required Prinicpal Exhaust Systems	re footage from Bo	
2. Principal System Fan Choice		
a) Exhaust Fan continuous running Make	Mode	l Sone Rating
Location:	[	
	If CEV, capac	city @0.4ESP
<ul> <li>3. Fan Duct Size and Equivalent Length <ul> <li>a) Installed Equivalent Length:</li> <li>Length of ductft + Ext. hood 30 ft + (b) Choose type of duct:</li> </ul> </li> </ul>		0 ft each =) = $\begin{bmatrix} ft \\ ft \end{bmatrix}$ (F) or Rigid (smooth) duct
c) Duct size required to flow Box E cfm through Bo Use Table 9.32.3.8 (3) to determine duct size.	-	ength of duct = $in \emptyset$
4. Required Kitchen and Bathroom Exhaust Far	<b>is:</b> Re-list below	if Principal Exhaust Fan meets all or

**4. Required Kitchen and Bathroom Exhaust Fans:** Re-list below if Principal Exhaust Fan meets all of part of Kitchen/Bathroom spot Exhaust requirements.

	REQUIRED	E	EXHAUST EQUIPMENT						
	Exhaust Rate	Spot Exhau	Spot Exhaust Kitchen & Bath WALL/CEILING FANS Ex.Fan/C						
ROOM	Table	Fan Make & Model	CFM	*Duc	et Sizing	-	9.32.3.8.(3)	Principal	
KOOW	9.32.3.6		@ 0.2 ESP Manf. Rated	Duct D rigid	ia (in Ø) flex	Max. Equiv. Length per table	Installed Equiv. Length	System CFM	
* For fan capa	cities exce	eding 175cfm in Table 9.32	2.3.8(3), 1	follow r	nanufa	cturer's	TOTAL (must =		

installation instructions or use good engineering practice to size duct. See Ventilation Guidelines Appendix page 16-A, Duct Sizing for Larger Fans. © March 2015 TECA All Rights Reserved Checklist 1, pg1of2

<ul> <li>5. Fresh Air must be ducted from outside to Return Air of Forced Air Heating for distribution.</li> <li>a) Ventilation air duct is connected not more than 15ft, nor less than 10ft upstream of the heating appliance, unless a flow control</li> </ul>	
<ul> <li>device is used.</li> <li>b) Duct Size for Fresh Air intake to RA. Choose one.</li> <li>Rigid Duct: 4" Ø minimum, must be insulated &amp; vapour barriered for full length, OR</li> <li>Flex Duct: 5"Ø minimum, must be insulated &amp; vapour barriered for full length.</li> </ul>	
<ul> <li>c) Furnace fan continuous operation.</li> <li>6. Forced Air Heating System is ducted to supply air to every bedroom and any level without a bedroom.</li> </ul>	
<ul> <li>7. If Heated Crawlspace present, (Choose one)</li> <li>Minimum of one RA grille located in the crawlspace, OR</li> <li>No RA grille in crawlspace, choose ventilation Option 1, 2, or 3 per sentence 9.32.3.7 (2)</li> </ul>	
MAKE-UP AIR Requirements	
<ul> <li>1. NAFFVA (Naturally Aspirated Fuel Fired Vented Appliance) present in dwelling unit? (per Sentence 9.32.4.1)</li> <li>No, Omit Steps 2 &amp; 3</li> <li>Yes, Proceed to Step 2</li> </ul>	
<ul> <li>2. Exhaust Appliance present which exceeds Box C 0.5 ACH:</li> <li>No such appliance. Omit Step 3</li> <li>Yes, Commit to Depressurization Test (See CAUTION, TECA Vent Manual pg 24)</li> </ul>	
Yes, Proceed to Step 3	
3. Use Active Make-up Air for Exhaust Appliance. (Choose a or b)         Make-up Air Fan required:       Exhaust Appliance Actual Installed Cfm         Fan Make       Model         Make-up Air Fan Cfm	
Duct diameter inches Fan Location	
<ul> <li>Fan interconnected with exhaust appliance fan.</li> <li>Fan ducted to</li> <li>Active Make-up Air delivered to an Unoccupied Area first (not directly to room containing the appliance).</li> <li>i) Tempering Required per 9.32.4.1.(4)(a):</li> </ul>	
Show calculation how make-up air will be tempered to at least 34°F (1°C) before entering unoccupied area.	
$\frac{\text{Make-up Fan cfm}_{X 1.08 X (34^{\circ} F - \underline{}^{\circ} F \text{ Winter Design Temp your location})}{3412 \text{ BTUH/kw}} = \underline{\qquad} (\text{kw})$	')
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill sizesq. in. Location</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied area: Show calculation and describe how make-up air will be further tempered to at least 54°F (12°C).</li> <li>Make-up Fancfm x 1.08 x (54° F - 34°F) =(kw) Heat from unoccupied area</li> </ul>	
3412 BTUH/kw required to raise temp by 20°F	
Tempered by:	
<b>OR b)</b> Active Make-up Air delivered to an Occupied Area: Tempering Required. Show calculation how make-up air w be tempered to at least 54°F (12°C).	7ill
$\underline{\text{Make-up Fan cfm}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}}_{x \text{ 1.08 x (54° F°F Winter Design Temp your location)}}}}_{x \text{ 1.08 x (54° F)}}$	
3412 BTUH/kw Duct Heater	
© March 2015 TECA All Rights Reserv	ved
Installer Certification:2012 TECA VentilationI hereby certify that the design and installation of the ventilation systemCertification Stampcomplies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment.Certification Stamp	
Date	
Print Name	
Signature	
Company	
Phone Checklist 1, page2of2	

## 2014 Amendment to Section 9.32 Ventilation Ventilation Checklist 2—HRV Systems SENTENCE 9.32.3.4 (3) & (4)

Use this checklist when a centrally ducted HRV (heat recovery ventilator) is used alone or in combination with a Forced Air Heating System to meet principal ventilation system requirements.

Civic Address			Permit No
Climate Zone: Number of Bedrooms		(A)	A bedroom is a room with an openable window (minimum dimensions apply), a
Total Floor area of living space	ft <sup>2</sup> (	(B)	closet and a closing interior door.
Total Interior Volume of Dwelling	ft <sup>3</sup>		Total volume includes all heated interior spaces (including crawlspace if heated).
.5 ACH (air changes/hr) = Volume x $0.5 \div 60 =$	cfm (	(C)	Exhaust appliances exceeding .5 ACH may require make-up air.
1. Use the bedroom count (Box A above) and tot minimum principal Air Flow rate required by T	-	age	(Box B above) to determine the

Minimum principal Air Flow rate required by Table 9.52.5.5 Minimum Required Rate	cfm	(D)
2. HRV Make Model		
3. HRV Capacity: CFM @ 0.4 ESP. Box E must meet Box D requirement.	cfm	(E)

**4. List Exhaust Grilles Locations:** 1 minimum @ 6 ft or higher from floor of uppermost level.

#### 5. Required Kitchen and Bathroom Exhaust

If HRV used to meet all or part of Kitchen/Bathroom spot exhaust requirements list below.

	REQUIRED	E	EXHAUST EQUIPMENT						
	Exhaust Rate	Spot Exhau	Spot Exhaust Kitchen & Bath WALL/CEILING FANS HRV						
ROOM	Table	Fan Make & Model	CFM	-			9.32.3.8.(3)	Principal	
	9.32.3.6		@ 0.2 ESP Manf. Rated	Duct D rigid	ia (in Ø) flex	Max. Equiv. Length per table	Installed Equiv. Length	System CFM	
* For for core	aitian arran	ading 175 of m in Table 0.2	128(2)	Fallow	monufo	otunonia	TOTAL (must =		

\* For fan capacities **exceeding** 175cfm in Table 9.32.3.8(3), follow manufacturer's installation instructions or use good engineering practice to size duct. See *Ventilation* 

(must = Box E)

Guidelines Appendix page 16-A, Duct Sizing for Larger Fans. © March 2015 TECA All Rights Reserved Checklist 2, pg1of2

6. HRV Fresh Air Distribution (Choose a or b)	
a) Supply Air from HRV direct connect to Return Air of a Force	ed Air Heating System:
FA system fan and HRV fan continuous operation and	
FA system ducted to supply air to every bedroom and each floor lev	el without a bedroom
b) Supply Air from HRV distributed independently	
Ducted to every bedroom and each floor level without a bedroom and	nd
HRV fan continuous operation	
7. If Heated Crawlspace present, (Choose one)	
Minimum of one Forced Air System RA grille located in the crawlspace, OR	
<u>No</u> RA grille in crawlspace, choose ventilation Option 1, 2, or 3 per sentence 9.3	2.3.7 (2)
MAKE-UP AIR Requirements	
<b>1. NAFFVA</b> (Naturally Aspirated Fuel Fired Vented Appliance) <b>present in dwelling</b>	g unit? (per Sentence 9.32.4.1)
No, Omit Steps 2 & 3 Yes, Proceed to Step 2	
2. Exhaust Appliance present which exceeds Box C 0.5 ACH: No such appliance. Omit Step 3	
Yes, Commit to Depressurization Test (See CAUTION, TECA Vent Manual pg	24)
Yes, Proceed to Step 3	,
3. Use Active Make-up Air for Exhaust Appliance. (Choose a or b)	
	Actual Installed Cfm
Make-up Air Fan required:   Exhaust Appliance A     Fan Make   Model	lake-up Air Fan Cfm
Duct diameterinches Fan Location	
Fan interconnected with exhaust appliance fan. Fan ducted to	
a) Active Make-up Air delivered to an Unoccupied Area first (not directly to root	m containing the appliance).
i) Tempering Required per 9.32.4.1.(4)(a):	
Show calculation how make-up air will be tempered to at least 34°F (1°C) bef	ore entering unoccupied area.
	e i
Make-up Fan cfm X 1.08 X ( <b>34° F</b> – °F Winter Design Temp y	
Make-up Fan cfm X 1.08 X ( <b>34° F</b> – °F Winter Design Temp y 3412 BTUH/kw	
Make-up Fan cfm X 1.08 X ( <b>34° F</b> – °F Winter Design Temp y 3412 BTUH/kw ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size	$\frac{\text{vour location}}{\text{Duct Heater}} = \frac{(\text{kw})}{\text{Duct Heater}}$
<ul><li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size</li><li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied</li></ul>	vour location) =(kw) Duct Heater esq. in. Location
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied</li> <li>how make-up air will be further tempered to at least 54°F (12°C).</li> </ul>	vour location) =(kw) Duct Heater esq. in. Location
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<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F - 34°F) =3412 BTUH/kw</li> </ul>	<u>vour location</u> ) = (kw) Duct Heater esq. in. Location d area: Show calculation and <b>describe</b> (kw) Heat from unoccupied area
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C).</li> <li>Make-up Fancfm x 1.08 x (54° F - 34°F) =</li> </ul>	<u>vour location</u> ) =(kw) Duct Heater esq. in. Location d area: Show calculation and <b>describe</b> (kw) Heat from unoccupied area required to raise temp by 20°F
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F - 34°F) =3412 BTUH/kw</li> <li>Tempered by:</li> </ul>	<u>vour location</u> ) =(kw) Duct Heater esq. in. Location d area: Show calculation and <b>describe</b> (kw) Heat from unoccupied area required to raise temp by 20°F
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<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F - 34°F) =3412 BTUH/kw</li> <li>Tempered by:</li> <li>OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required be tempered to at least 54°F (12°C). Make-up Fan cfm x 1.08 x (54° F °F Winter Design Temp y 3412 BTUH/kw</li> <li>© March 2015 TECA All Rights Reserved 3412 BTUH/kw</li> <li>Installer Certification:</li> <li>I hereby certify that the design and installation of the ventilation system complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment.</li> <li>Date</li> <li>Print Name</li> </ul>	$\frac{1}{2000 \text{ location}} = (kw)$ $\frac{1}{\text{Duct Heater}}$ $\frac{1}{2} \text{ sq. in. Location} = (kw)$ $\frac{1}{2} \text{ area: Show calculation and describe}$ $\frac{1}{2} (kw) \text{ Heat from unoccupied area}$ $\frac{1}{2} \text{ required to raise temp by 20°F}$ $\frac{1}{2} \text{ show calculation how make-up air will}}$ $\frac{1}{2} \text{ our location} = (kw)$ $\frac{1}{2} \text{ Duct Heater}}$ $\frac{2012 \text{ TECA Ventilation}}$
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F - 34°F) =3412 BTUH/kw</li> <li>Tempered by:</li> <li>OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required be tempered to at least 54°F (12°C). Make-up Fan cfm x 1.08 x (54° F °F Winter Design Temp y @ March 2015 TECA All Rights Reserved</li> <li>Generation of the ventilation system complies with the design and installation of the ventilation system complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment. Date</li> </ul>	$\frac{1}{2000 \text{ location}} = (kw)$ $\frac{1}{\text{Duct Heater}}$ $\frac{1}{2} \text{ sq. in. Location} = (kw)$ $\frac{1}{2} \text{ area: Show calculation and describe}$ $\frac{1}{2} (kw) \text{ Heat from unoccupied area}$ $\frac{1}{2} \text{ required to raise temp by 20°F}$ $\frac{1}{2} \text{ show calculation how make-up air will}}$ $\frac{1}{2} \text{ our location} = (kw)$ $\frac{1}{2} \text{ Duct Heater}}$ $\frac{2012 \text{ TECA Ventilation}}$
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<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F - 34°F) =3412 BTUH/kw</li> <li>Tempered by:</li> <li>OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required be tempered to at least 54°F (12°C). Make-up Fan cfm x 1.08 x (54° F °F Winter Design Temp y 3412 BTUH/kw</li> <li>© March 2015 TECA All Rights Reserved 3412 BTUH/kw</li> <li>Installer Certification:</li> <li>I hereby certify that the design and installation of the ventilation system complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment.</li> <li>Date</li> <li>Print Name</li> </ul>	$\frac{1}{2000 \text{ location}} = (kw)$ $\frac{1}{\text{Duct Heater}}$ $\frac{1}{2} \text{ sq. in. Location} = (kw)$ $\frac{1}{2} \text{ area: Show calculation and describe}$ $\frac{1}{2} (kw) \text{ Heat from unoccupied area}$ $\frac{1}{2} \text{ required to raise temp by 20°F}$ $\frac{1}{2} \text{ show calculation how make-up air will}}$ $\frac{1}{2} \text{ our location} = (kw)$ $\frac{1}{2} \text{ Duct Heater}}$ $\frac{2012 \text{ TECA Ventilation}}$
ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F – 34°F) =3412 BTUH/kw Tempered by: OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required be tempered to at least 54°F (12°C). Make-up Fan cfm x 1.08 x (54° F – °F Winter Design Temp y 3412 BTUH/kw @ March 2015 TECA All Rights Reserved Warch 2015 TECA All Rights Reserved I hereby certify that the design and installation of the ventilation system complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment. Date Print Name Signature	$\frac{1}{2000 \text{ location}} = (kw)$ $\frac{1}{\text{Duct Heater}}$ $\frac{1}{2} \text{ sq. in. Location} = (kw)$ $\frac{1}{2} \text{ area: Show calculation and describe}$ $\frac{1}{2} (kw) \text{ Heat from unoccupied area}$ $\frac{1}{2} \text{ required to raise temp by 20°F}$ $\frac{1}{2} \text{ show calculation how make-up air will}}$ $\frac{1}{2} \text{ our location} = (kw)$ $\frac{1}{2} \text{ Duct Heater}}$ $\frac{2012 \text{ TECA Ventilation}}$
ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill size iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied how make-up air will be further tempered to at least 54°F (12°C). Make-up Fancfm x 1.08 x (54° F – 34°F) =3412 BTUH/kw Tempered by: OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required be tempered to at least 54°F (12°C). Make-up Fan cfm x 1.08 x (54° F –°F Winter Design Temp y 3412 BTUH/kw © March 2015 TECA All Rights Reserved Installer Certification: I hereby certify that the design and installation of the ventilation system complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment. Date Print Name Signature	$\frac{1}{2000 \text{ location}} = (kw)$ $\frac{1}{\text{Duct Heater}}$ $\frac{1}{2} \text{ sq. in. Location} = (kw)$ $\frac{1}{2} \text{ area: Show calculation and describe}$ $\frac{1}{2} (kw) \text{ Heat from unoccupied area}$ $\frac{1}{2} \text{ required to raise temp by 20°F}$ $\frac{1}{2} \text{ show calculation how make-up air will}}$ $\frac{1}{2} \text{ our location} = (kw)$ $\frac{1}{2} \text{ Duct Heater}}$ $\frac{2012 \text{ TECA Ventilation}}$

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### **Ventilation Checklist 3—Distributed CRV Systems** SENTENCE 9.32.3.4(5)

Use this Checklist when a ducted Central Recirculating Ventilator (CRV) is used to meet the fresh air intake and distribution requirements and a Principal Exhaust fan meets the exhaust requirements.

Civic Address				Permit No
Climate Zone:	Number of Bedrooms		(A)	A bedroom is a room with an openable window (minimum dimensions apply), a
Total F	Floor area of living space	ft <sup>2</sup>	(B)	closet and a closing interior door.
Total Inte	rior Volume of Dwelling	ft <sup>3</sup>		Total volume includes all heated interior spaces (including crawlspace if heated).
.5 ACH (air changes/hr	) = Volume x $0.5 \div 60 =$	cfm	(C)	Exhaust appliances exceeding .5 ACH may require make-up air.
<b>1. Principal Ventilation</b>	System Exhaust Fan Mi	nimum Air-f	low R	late
_	-			(B) above and Table 9.32.3.5. to
Minimum Requ	ired Prinicpal Exhaust S	ystem Capac	ity	cfm (D)
2. Principal System Fai	1 Choice		•	
a) Exhaust Fan continu		Μ	[ode]	Sone Rating
,	0	Capacit		
Location:		-	-	cfm (E) Must be $\geq$ than Box (D)
		If CEV, c	capacit	ty @0.4ESP
<b>3.</b> Fan Duct Size and E	quivalent Length		-	·
a) Installed Equivalen				
Length of duct	ft + Ext. hood <b>30 ft +</b> (	# elbows	at 10	ft each =) = $ft (F)$
b) Choose type of duc	t:	Flex	duct [	or Rigid (smooth) duct
c) Duct size required t	o flow Box E cfm through	Box F equiva	alent	length of duct =
Use Table 9.32.3.8	(3) to determine duct size.			in Ø
4. Required Kitchen an	d Bathroom Exhaust Fai	ns: Re-list bel	low if	Principal Exhaust Fan meets all or

part of Kitchen/Bathroom spot Exhaust requirements.

	REQUIRED	E	XHAUST	EQUI	PMENT	1		
	Exhaust Rate	Spot Exhau	Spot Exhaust Kitchen & Bath WALL/CEILING FANS Ex.Fan/C					
ROOM	Table	Fan Make & Model	CFM	*Duc	et Sizing	-	9.32.3.8.(3)	Principal
Roow	9.32.3.6		@ 0.2 ESP Manf. Rated	Duct D rigid	ia (in Ø) flex	Max. Equiv. Length per table	Installed Equiv. Length	System CFM
1		eding 175cfm in Table 9.32 r use good engineering pra					TOTAL (must = Box E)	

Guidelines Appendix page 16-A, Duct Sizing for Larger Fans. © March 2015 TECA All Rights Reserved Checklist 3, pg1of2

<b>5. CRV Fresh Air Intake &amp; Mixing Fan</b> (Choose a or b)			
<ul> <li>a) Box G CFM is minimum 2 times Box E cfm for +5°F and w</li> <li>b) Box G CFM is minimum 3 times Box E for less than +5°F w</li> </ul>			
Make Model	Capacity @		
c) Duct Size for Fresh Air intake into return air of CRV:	<b>0.4 ESP</b>	cfm	(G)
<ul> <li>Min 4"Ø rigid duct, must be insulated &amp; vapour barriered for full</li> <li>Min 5"Ø, flex duct, must be insulated &amp; vapour barriered for full</li> </ul>	-		
6. CRV Fresh Air Circulation (Choose a or b)			
<ul><li>a) Draw air from bedrooms and Supply air to common area.</li><li>b) Draw air from common area and Supply air to bedrooms.</li></ul>			
7. If Heated Crawlspace present			
Choose ventilation option 1, 2, or 3 per sentence 9.32.3.7 (2). <b>MAKE-UP AIR Requirements</b>			
<ul> <li>1. NAFFVA (Naturally Aspirated Fuel Fired Vented Appliance) pro</li> <li>No, Omit Steps 2 &amp; 3</li> <li>Yes, Proceed to Step 2</li> </ul>	esent in dwelling	g unit? (per Sentence	9.32.4.1)
2. Exhaust Appliance present which exceeds Box C 0.5 ACH:			
No such appliance. Omit Step 3			
Yes, Commit to Depressurization Test (See CAUTION, TECA	Vent Manual pg	24)	
<ul> <li>Yes, Proceed to Step 3</li> <li>3. Use Active Make-up Air for Exhaust Appliance. (Choose a or b)</li> </ul>			
Make-up Air Fan required:	aust Appliance	Actual Installed Cfr	n
Make-up Air Fan required:     Exh       Fan Make     Model       Duct diameter     inches   Fan Location	M	ake-up Air Fan Cfi	n
Duct diameterinches Fan Location	l		
<ul> <li>Fan interconnected with exhaust appliance fan. Fan ducted to</li> <li>a) Active Make-up Air delivered to an Unoccupied Area first (n</li> <li>i) Tempering Required per 9.32.4.1.(4)(a):</li> <li>Show calculation how make-up air will be tempered to at lease</li> </ul>	ot directly to room	m containing the app	liance).
Make-up Fan cfm X 1.08 X ( <b>34° F</b> – °F Winte 3412 BTUH/k	er Design Temp y	our location)	= (kw)
3412 BTUH/k	W		Duct Heater
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm:</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer the mass of the state of the st</li></ul>	ansfer to occupied		
Make-up Fancfm x 1.08 x ( <b>54° F</b> $- 34^{\circ}$ F	-	(kw) Heat from	n unoccupied area
3412 BTUH/kw		required to ra	aise temp by 20°F
Tempered by: OR b) Active Make-up Air delivered to an Occupied Area: Tem		A Show calculation	now make un air will
be tempered to at least 54°F (12°C).	ipering Required		iow make-up an win
Make-up Fan cfm x 1.08 x ( <b>54° F</b> $-$ °F Winte	er Design Temp y	your location) $=$	(kw)
© March 2015 TECA All Rights Reserved 3412 BTUH/kw			ict Heater
Installer Certification:		2012 TECA V	
I hereby certify that the design and installation of the ventilation sy complies with the 2012 B.C. Building Code, 2014 Section 9.32 Am		Certification	n Stamp
compiles with the 2012 B.C. Building Code, 2014 Section 9.32 Afr	iendment.		
Date			
Print Name			
Signature			
Company			
Phone			
Checklist 3, pg2of2			

# Ventilation Checklist 4—Exhaust Fan & Passive Inlets SENTENCE 9.32.3.4(6)

Use this checklist for small (≤ 1800 sqft), single level, **non-forced air** heated dwellings located in *mild* coastal & moderate interior climates where winter design temperature is warmer than  $-4^{\circ}F$ .

Civic Address		Permit No
Climate Zone: Number of Bedrooms	(A)	window (minimum dimensions apply), a
Total Floor area of living space	ft <sup>2</sup> (B)	closet and a closing interior door.
Total Interior Volume of Dwelling	ft <sup>3</sup>	Total volume includes all heated interior spaces (including crawlspace if heated).
.5 ACH (air changes/hr) = Volume x $0.5 \div 60 =$	cfm (C)	Exhaust appliances exceeding .5 ACH may require make-up air.
1. Principal Ventilation System Exhaust Fan Mi	nimum Air-flow	Rate
Use the bedroom count from Box (A) and Total squa	are footage from Bo	ox (B) above and Table 9.32.3.5. to
determine		
Minimum Required Prinicpal Exhaust S	ystem Capacity	cfm (D)
2. Principal System Fan Choice		
a) Exhaust Fan continuous running Make	Model	I Sone Rating
	Capacity [	
Location:	at 0.2 ESP	cfm (E) Must be $\geq$ than Box (D)
3 Ean Duct Size and Equivalent I anoth	If CEV, capac	city @0.4ESP
<b>3.</b> Fan Duct Size and Equivalent Length		[]
<ul> <li>a) Installed Equivalent Length:</li> <li>Length of ductft + Ext. hood 30 ft + (ft + Ext</li></ul>	# elbows at 10	) ft each = ) = $ft$ (F)
b) Choose type of duct:		$\Box$ or Rigid (smooth) duct $\Box$
c) Duct size required to flow Box E cfm through		-
Use Table 9.32.3.8 (3) to determine duct size.		$\operatorname{in} \emptyset$
4 Required Kitchen and Bathroom Exhaust Fa		if Principal Exhaust Fan meets all or

**Kitchen and Bathroom Exhaust Fans:** Re-list below if Principal Exhaust Fan meets all or part of Kitchen/Bathroom spot Exhaust requirements.

	REQUIRED							
	EXHAUST RATE Spot Exhaust Kitchen & Bath WALL/CEILING FANS					FANS	Ex.Fan/CEV	
ROOM	Table 9.32.3.6	Fan Make & Model	CFM @ 0.2 ESP Manf. Rated		et Sizing ia (in Ø) flex	max. Equiv. Length per table	9.32.3.8.(3) Installed Equiv. Length	Principal System CFM
For fan capacities <b>exceeding</b> 175cfm in Table 9.32.3.8(3), follow manufacturer's stallation instructions or use good engineering practice to size duct. See <i>Ventilation</i>								

Box E) Guidelines Appendix page 16-A, Duct Sizing for Larger Fans. © March 2015 TECA All Rights Reserved Checklist 4, pg1 of 2

<ul> <li>5. Required Inlets for passive Ventilation Air Supply</li> <li>a) High wall installation (minimum 6 ft above floor)</li> <li>b) Located in each bedroom and at least one common area</li> <li>c) Inlet Free Area greater than or equal to 4 Sq In</li> </ul>	
<ul> <li>6. If Heated Crawlspace present</li> <li>Choose ventilation option 1, 2, or 3 per sentence 9.32.3.7 (2).</li> </ul>	
MAKE-UP AIR Requirements         1. NAFFVA (Naturally Aspirated Fuel Fired Vented Appliance) present in dwelling unit? (per Sentence 9.32         No, Omit Steps 2 & 3         Yes, Proceed to Step 2	.4.1)
<ul> <li>2. Exhaust Appliance present which exceeds Box C 0.5 ACH:</li> <li>No such appliance. Omit Step 3</li> <li>Yes, Commit to Depressurization Test (See CAUTION, TECA Vent Manual pg 24)</li> <li>Yes, Proceed to Step 3</li> </ul>	
3. Use Active Make-up Air for Exhaust Appliance. (Choose a or b) Make-up Air Fan required: Exhaust Appliance Actual Installed Cfm	
Fan Make   Model Model Make-up Air Fan Cfm	
Duct diameterinches Fan Location	
<ul> <li>Fan interconnected with exhaust appliance fan. Fan ducted to</li> <li>a) Active Make-up Air delivered to an Unoccupied Area first (not directly to room containing the applian i) Tempering Required per 9.32.4.1.(4)(a): Show calculation how make-up air will be tempered to at least 34°F (1°C) before entering unoccupied</li> </ul>	
Make-up Fan cfm X 1.08 X ( <b>34°</b> $\mathbf{F}$ – °F Winter Design Temp your location) =	(kw)
	Duct Heater
<ul> <li>ii) Transfer Grill Required: Size 1 sq in of gross area per 2 cfm: Transfer grill sizesq. in. Location</li> <li>iii) Additional Tempering Required per 9.32.4.1.(4)(b) before transfer to occupied area: Show calculation how make-up air will be further tempered to at least 54°F (12°C).</li> <li>Make-up Fancfm x 1.08 x (54° F - 34°F) =(kw) Heat from un</li> </ul>	and <b>describe</b>
3412 BTUH/kw required to raise	temp by 20°F
Tempered by:         OR b) Active Make-up Air delivered to an Occupied Area: Tempering Required. Show calculation how be tempered to at least 54°F (12°C).         Make-up Fan cfm x 1.08 x (54° F –°F Winter Design Temp your location)       =         3412 BTUH/kw	(kw)

#### © March 2015 TECA All Rights Reserved **Installer Certification: 2012 TECA Ventilation** I hereby certify that the design and installation of the ventilation system **Certification Stamp** complies with the 2012 B.C. Building Code, 2014 Section 9.32 Amendment. Date \_\_\_\_\_ \_\_\_\_\_ Print Name\_\_\_\_\_ Signature Company\_\_\_\_ Phone Checklist 4, pg2 of 2 © Dec 2015 TECA teca Ventilation Guidelines 33

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# Forced Air Heating System PER SENTENCE 9.32.3.4 (2)

For all dwellings in all climates where forced air heating systems are used to intake and distribute ventilation air at a minimum to each bedroom and level without a bedroom.



#### **NOTE:** Principal Exhaust Fan Sizing

The smallest fan meeting the capacity requirement is the best choice. For a 2-speed Central Exhaust Ventilator (CEV), choose fan with a low-speed continuous cfm capcity which just meets the capacity requirement in Table 9.32.3.5.



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### **CEV: Central Exhaust Ventilator**

A ducted fan installed to exhaust multiple stale rooms of the DU (typically the bathrooms and sometimes the kitchen). When this fan is used as a principal exhaust fan, it runs continuously. It must have a marked On/Off service switch. If it is a 2-speed fan, choose fan with a low-speed continuous cfm capcity which just meets the capacity requirement in Table 9.32.3.5. The speed switch must be separate from the On/Off service switch.



**4** Small Dwelling Unit with Non-Forced Air Heating System SENTENCE 9.32.3.4 (6)

For small, non-forced air heated dwellings in mild coastal and moderate interior climates where passive inlets are used to admit ventilation air.



Minimum 4 sq in free area Location: High wall, minimum 6 ft

#### **NOTE:** Principal Exhaust Fan Sizing

The smallest fan meeting the capacity requirement is the best choice. For a 2-speed Central Exhaust Ventilator (CEV), choose fan with a low-speed continuous cfm capcity which just meets the capacity requirement in Table 9.32.3.5.



# **4** Small Dwelling Unit with Non-Forced Air Heating System SENTENCE 9.32.3.4 (6)

DU may be single detached, laneway, secondary suite (within a primary DU) or one DU within a MURB (multi-unit residential building)

Living Room

**Required Fresh Air Inlets** 

#### APPLICATION

- 1) Winter Design Temp: warmer than -4°F, and
- 2) DU size 1800 sq ft or less, and
- 3) 1 Storey only, and
- 4) Non-forced air heated with no exterior chimneys

Heating is typically electric or hotwater baseboard, radiant floor or ductless split heat pump.



Inlets with minimum 4 sq in free area required in each Bedroom and at least one common area.

A room is considered a bedroom if it has

- 1) a window that opens to at least
  - a) 15 inches width or height and
  - b) 3.8 sq ft in area, and

2) a closet and

3) an interior door which closes



In Addition to ventilation air inlets, combustion air is required for any installed NAFFVA appliance.

**TECA strongly recommends** against NAFFVA installations in Example 4 dwellings, since almost any fan that could be installed would upset safe chimney operation.



Bedroom 1

### Table 9.32.3.5

#### Principal Ventilation System Exhaust Fan Minimum Air-flow Rate

	Minimum Air-flow Rate, cfm					
Floor Area	Number of Bedrooms					
ft <sup>2</sup>	0–1	2–3	4–5	6–7	>7	
<1500	30cfm	45cfm	60cfm	75cfm	90cfm	
1500-3000	45	60	75	90	105	
3001-4500	60	75	90	105	120	
4501-6000	75	90	105	120	135	
6001–7500	90	105	120	135	150	
>7500	105	120	135	150	165	

A room is considered a bedroom if it has

a window that opens to at least
 a) 15 inches width or height and
 b) 3.8 sq ft in area,

2) a closet and

3) an interior door which closes

**Sentence 9.32.3.5 (2):** "...the capacity rating of the principal ventilation system exhaust fan shall be determined, based on air-flow performance at 50 pa of external static pressure [**0.2 inches water column ESP**]"

# Table 9.32.3.6 Kitchen/Bathroom Exhaust Fan Minimum Air-flow Rate

Exhaust Rate cfm			
Intermittent	Continuous		
100	N/A		
50	20		
	Intermittent 100		

Note: Minimum Required Rates at 0.2 inches water column external static pressure (ESP).

### Table 9.32.3.8 (3) Maximum Equivalent Duct Length, Ft Wall or Ceiling Exhaust Fan

Note: Errata for 7' Ø flex duct in Code Table 9.32.3.8 (3) corrected here. (See Appendix page 47-A in this manual for explanation.

Rigid Duc	t					ехріанаці
Diameter	Fan Capacity cfm					
inches ø	50cfm	85cfm	100cfm	125cfm	150cfm	175cfm
4	105 ft	50 ft	_	_	_	
5	150	130	98 ft	59 ft	43 ft	_
6	150	150	150	138	112	79
7	150	150	150	150	150	150

#### **Flexible Duct**

Diameter	Fan Capacity CFM					
inches ø	50cfm	85cfm	100cfm	125cfm	150cfm	175cfm
5	105 ft	50 ft			_	_
6	150	130	98 ft	59 ft	43 ft	_
7	150	150	150	138	112	79
8	150	150	150	150	150	150

#### Notes:

Total Equivalent length of a duct is the length of the duct plus 30ft for the exterior hood & 10ft for each 90° elbow. Exhaust duct for range hoods or range top fans must be non combustible (for example, sheet metal) per 9.32.3.8. (6)