



Event Coordinator Use Only:

Venue:	Paid:
Booth(s):	Days:
Early Load-In:	

**2023 Christmas Chaos Vendor Application Form**

Opening date for Applications is April 15, 2023  
Please complete the Application Form in full.

**Your Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Date of Birth:** (required for registration system) \_\_\_\_\_

**Returning Vendor from 2022**     **Yes**     **No**    **Venue:** \_\_\_\_\_ **Table #:** \_\_\_\_\_

**Christmas Chaos 2023  
November 16- 19**

**I would like to attend:**

**4 Days**  
Thursday - Sunday

**2 Days**  
Thursday - Friday

**2 Days**  
Saturday - Sunday

**Early Bird Load-in:**  
Nov 15, 5-8 pm  
\$25 Fee

**2023 Price List & Venue Preference**

Please indicate your preferred Venue location in order of preference (1,2,3).  
(note: not guaranteed - please see Vendor Information Guide for details).

**Multi Purpose Hall:**  
Inside Table: \$260/4 days  
Wall Corner: \$480/4 Days  
Wall Table: \$360/4 Days

**Heritage Hall:**  
\$80/2 Days  
\$150/4 Days

**Cowichan Suite:**  
\$200/4 Days  
\$105/2 Days

**Set up Requirements**

Please indicate in the boxes below

**8' Table Needed:**  
Yes/No   

**Chairs Needed:**  
0/1/2   

**Power Source Needed:**  
Yes/No   

**I have a backdrop:**  
Yes/No      
Height      
Length   

**Important Payment Information:**

Once your Venue is finalized, we will process your payment for Christmas Chaos.

Payment by credit card, debit, or cash - Reception staff will call you once your venue is finalized to arrange payment.

Payment by cheque - Reception staff will call you once your venue is finalized to arrange payment.  
Please do not send a cheque until your Venue/total owing has been finalized by our event staff.

Please indicate below which method of payment you will be using.

**Method of Payment:**     Credit Card     Debit     Cash     Cheque

**2023 Christmas Chaos Vendor Application Form**

**Product Information**

**Allowable vs Non-Allowable Items**

All product must be handmade, homemade, homegrown or original, unique work and/or design. All items for sale on your table must have been created by you, a friend, or family members. Printed material, including images and writing, must be the artist's or author's own work. Please do not advertise other craft markets at your booth or place promotional materials in other locations around the facility without permission from management.

*Please refer to our Vendor Information Guide for more information regarding allowable products and non-allowable products. If you are uncertain about one of your products, please confirm its eligibility with Adrienne Doneley as soon as possible. (Adrienne.doneley@cverd.bc.ca)*

**Please list and include photos of all products to be sold** so we can ensure they meet our craft fair criteria.

**All products must be approved by our staff prior to Christmas Chaos. You may be asked to remove items at your table that have not been pre-approved before the start date if they do not align with our guidelines..**