

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular meeting of the Kerry Park Recreation Centre Commission meeting held at the Mill Bay Community League Hall on Centre on Tuesday, November 23rd, at 5:30 pm.

PRESENT: Chairperson: Heather Broughton
Directors: Brian Harrison, Ken Cossey, Gerry Giles,
Lori Iannidinaro,
Alternates: Gerry Gutensohn

ALSO

PRESENT: Kim Liddle Manager, SCR
Tony Liddle, Facility Coordinator, SCR
Sheena Boyles, Recording Secretary
Ron Austen, GM Parks, Recreation and Culture Dept.
Jim Wakeham, Manager, Facility, Fleet and Transit
Pat Hrushowy, Communications Consultant

ABSENT: Commissioner, Doug Higginson, Michael Croft,
Melanie Brancato

CALL TO ORDER

The chairperson called the meeting to order at 5:55 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the September 28, 2010 Kerry Park Recreation Centre Commission meeting be adopted as presented.

MOTION CARRIED

DELEGATIONS

D1 – Pat Hurshowy, Focus Group Meeting Report

The representative gave an update on the two focus group meetings held in October. Both sessions were two hours in length with representation from local user groups, community groups and residents. The commission discussed the report and directed Mr. Hurshowy to draft a press release for Kim Liddle, Manager, SCR to review and distribute.

Mr. Hurshowy left the meeting at 6:25 pm

MOTION That the Kerry Park Commission endorse and support the findings of the focus group meetings report and that staff be directed to prepare a press release based on the report. Further that the focus group report be incorporated in the Community Survey report to be released to the public.

MOTION CARRIED

MOTION That staff be directed to proceed, using drawings and 2011 pricing, to take Kerry Park Recreation Centre upgrade option to referendum by the end of May or beginning of June 2011.

MOTION CARRIED

CORRESPONDANCE None

REPORTS

R1 Kim Liddle, Division Manage SOUTH COWICHAN RECREAITON

The Manager briefed the commission on initial discussions with the Kerry Park Islanders Junior B team General Manager to resolve some issues and that the lease agreement is in the process of being updated.

The Manager reported that Shawna Bradley was awarded the temporary Food and Beverage Coordinators position, Kerry Poulsen was awarded the permanent part time Food and Beverage 2 position, and both have stated in their new roles.

R2 Tony Liddle, Operations Coordinator SOUTH COWICHAN RECREAITON

The coordinator reported that work on the HVAC system is a little behind schedule but on budget.

The coordinator briefed the commission on the recent fire in the sports field complex washroom facility resulting in approximately \$15,000 in damages. Belfor restoration company was hired to take care of the clean up and was very efficient, professional and had the work completed quickly. It was requested that staff send out an e-mail to the commission when such incidents occur so they are made aware of issues in a timely fashion.

Curling ice update – We have just completed the Senior Men’s and Ladies Champaign spiels; both reporting that the ice conditions were good, food and beverage services were excellent and that

participants were satisfied with their ice times. Recently comment cards were implemented in the curling rink and have been well received by the leagues.

**UNFINISHED
BUSINESS**

UB1 15 Passenger Van

Report from the General Manager of Parks, Recreation and Culture was presented and discussed. Although the vans have not been deemed unsafe the public's perception is that they are.

MOTION That the Island Savings Centre Commission and the Kerry Park Recreation Commission phase out the use of their respective 15 seat passenger vans for public transportation use by June 1 2011 and that in the interim, use of the 15 seat passenger vans be used for public transportation, subject to the following conditions:

- a) **No more than 10 passengers to be carried;**
- b) **Tire pressure to be checked at least once a week;**
- c) **All occupants to wear seat belts or use appropriate child restraints**
- d) **The rear seat to be removed;**
- e) **Passengers and cargo to be carried forward of the rear axle;**
- f) **No cargo to be carried on the roof;**
- g) **Drivers to be mindful of speed and road conditions;**
- h) **No ski trip use of the passenger vans; and**
- i) **Only drivers with a class 4 drivers license to operate the vehicle; and that**

No additional purchases of 15 seat passenger vans be acquired at this time by the CVRD Park, Recreation and Culture Department Division.

MOTION CARRIED

NEW BUSINESS

NB1 Damage Policy

Due to recent vandalism of the Centre a discussion took place.

Action Item: staff directed to prepare a Facility Damage Policy where-in the responsible party will be responsible for 100% of the costs associated from the damage.

MEETING DATE

The next meeting is tentatively scheduled for January 23, 2011

ADJOURNMENT

The meeting adjourned at 7:20 pm

Certified Correct:

Chairperson

Secretary

Dated:
