

Minutes of the Electoral Area Services Committee Meeting held on Tuesday, October 5, 2010 at 3:00 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC.

**PRESENT**

Director B. Harrison, Chair  
Director M. Marcotte, Vice-Chair  
Director M. Dorey  
Director G. Giles  
Director L. Iannidinardo  
Director I. Morrison  
Director K. Cossey  
Absent: Director L. Duncan, K. Kuhn

**CVRD STAFF**

Tom R. Anderson, General Manager  
Mike Tippett, Manager  
Rob Conway, Manager  
Brian Farquhar, Manager  
Maddy Koch, Planning Assistant  
Carla Schuk, Planning Technician  
Cathy Allen, Recording Secretary

**Introduction**

Tom Anderson, General Manager, introduced the Planning and Development Department's new Planning Technician, Carla Schuk.

**APPROVAL OF AGENDA**

The Chair noted changes to the agenda which included adding two listed item of New Business, and two additional items of new business.

It was Moved and Seconded  
That the agenda, as amended, be approved.

MOTION CARRIED

**M1 - MINUTES**

It was Moved and Seconded  
That the minutes of the September 21, 2010 EASC meeting, be adopted.

MOTION CARRIED

**BUSINESS ARISING**

Director Morrison referenced new business item #1 regarding fireworks on Page7 of the last minutes and asked if our Bylaw Enforcement Officer has spoken to the Town of Lake Cowichan regarding their sale of fireworks. Mr. Anderson advised that the Town will be selling fireworks as per their status quo, and noted that the CVRD will follow the same process as last year where literature is handed out and require that the declaration form be signed.

**DELEGATIONS**

**D1 - Brompton**

Maddy Koch, Planning Assistant, presented the request by Brenda Brompton to permit appliances in an accessory building located at 7960 Greendale Road.

The Committee directed questions to staff.

No delegate was present.

It was Moved and Seconded

That the request by Brenda Brompton to allow installation of a washer and dryer in an accessory building located at 7960 Greendale Road, be approved, subject to the registration of a covenant prohibiting occupancy of the accessory structure as a dwelling and removal of all additional facilities prior to change in ownership of the property.

MOTION CARRIED

**D2 – Gregson**

Maddy Koch, Planning Assistant, presented Application No. 2-E-10DVP (Trevor Gregson) to increase the permitted size of an accessory building located at 5122 Lee Road, from 100 sq.m. to 130 sq.m.

Trevor Gregson, applicant, was present and provided further information to the application.

The Committee directed questions to the applicant and staff.

It was Moved and Seconded

That Application No. 2-E-10DVP by Trevor Gregson for a variance to Section 5.2 (e) of Zoning Bylaw No. 1840, increasing the permitted size of an accessory building from 100 square metres (1076 square feet) to 130 square metres (1398 square feet), be approved.

MOTION CARRIED

**STAFF REPORTS**

**SR1 - Partridge**

It was Moved and Seconded

That the draft OCP and Zoning amendment bylaws regarding Application No. 1-B-09RS (Craig Partridge) be forwarded to the Board for consideration of 1<sup>st</sup> and 2<sup>nd</sup> readings; that a public hearing be scheduled and that Directors Cossey, Duncan and Kuhn be appointed as delegates of the Board.

MOTION CARRIED

**APC**

**AP1 - Minutes**

It was Moved and Seconded

That the minutes of the Area D APC meeting of September 15, 2010, be received and filed.

MOTION CARRIED

**PARKS**

**PK1 to PK2 - Minutes**

It was Moved and Seconded

That the following parks commission minutes be received and filed:

- Minutes of Area B meeting of September 16, 2010
- Minutes of area G meeting of September 13, 2010

MOTION CARRIED

**CORRESPOND-  
ENCE**

**C1 – Grant in Aid**

It was Moved and Seconded

That a grant-in-aid, Area D – Cowichan Bay, be given to Cowichan Valley Arts Council in the amount of \$500 to assist with costs associated with holding workshops for their opera production of “Gloves Off”.

MOTION CARRIED

**NEW BUSINESS**

**NB1 – 1781 Fenwick  
Road**

It was Moved and Seconded

That the request submitted by Eric & Sally Smith for a relaxation of the Area “D” Zoning Bylaw, be approved, to temporarily allow for an additional small scale event with a maximum of forty (40) attendees between the hours of 6:30 pm to 8:30 pm on October 13, 2010 for the Cowichan B&B Association AGM, and for utilizing the adjacent Lot A for the purpose of parking, on the condition that this or other authorized events do not significantly disturb the neighbourhood.

MOTION CARRIED

**NB2 – Mill Bay Boat Launch**

It was Moved and Seconded  
That a Stage 2 Detailed Project Proposal Grant application to the West Coast Community Adjustment Program for the redevelopment of the Mill Bay Public Boat Launch be submitted requesting \$250,000 for the project with the endorsement of the Regional Board.

MOTION CARRIED

**3 – Riparian DPA**

Director Iannidinardo requested that the draft marine riparian DPA bylaw for Area D be forwarded to the Board for readings.

It was Moved and Seconded  
That the proposed amendment to the Cowichan Bay Official Settlement Plan that would introduce a new Marine Riparian Development Permit Area be approved and that the draft OSP Amendment Bylaw be forwarded to the Board for consideration of 1<sup>st</sup> and 2<sup>nd</sup> readings; that the bylaw be referred to Transport Canada, Ministry of Transportation and Infrastructure, Fisheries and Oceans Canada, School District 79, the City of Duncan, the Municipality of North Cowichan, Cowichan Estuary Environmental Management Committee Chair, and Cowichan Tribes, in the form of a written referral only with a four week response period; and further, that a public hearing be scheduled with Directors Iannidinardo, Giles and Dorey appointed as delegates of the Board.

MOTION CARRIED

Director Marcotte stated that she would like the marine riparian DPA for Area H brought back to committee for consideration.

It was Moved and Seconded  
That the proposed amendment to the North Oyster/Diamond Official Community Plan that would introduce a new Marine Riparian Development Permit Area be brought back to the next EASC meeting for discussion.

MOTION CARRIED

**4 – Bamberton update**

Director Giles requested that staff prepare a report for an upcoming EASC meeting that provides an update on the Bamberton process.

**CLOSED SESSION**

It was Moved and Seconded  
That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 3:28 pm.

**MINUTES**

It was Moved and Seconded  
That the minutes of the Closed Session EASC meeting of September 21, 2010,  
be adopted.

MOTION CARRIED

**RISE**

It was Moved and Seconded  
That the Committee rise without report.

MOTION CARRIED

**ADJOURNMENT**

It was Moved and Seconded  
That the meeting be adjourned.

MOION CARRIED

The meeting adjourned at 4:29 pm.

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Chair

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Recording Secretary