

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Curling Lounge, Thursday June 24, 2010. Called to order at approximately 7:02 p.m.

**PRESENT:** Members: D. Darling (Acting Chairperson); R. Wise; C. Bath, B. Peters; R. Forrest (Mayor – Town of Lake Cowichan), I. Morrison (Area F Director).

**ABSENT:** S. McFarlane, K. Kuhn (Area I Director);

**ALSO PRESENT:** L. Backlund, Manager, Cowichan Lake Recreation; J. Elzinga, Manager Island Savings Centre; N. Olive, Capital Works Manager, CVRD; R. Austen, General Manager, Parks, Recreation & Culture Department, CVRD.

**ADOPTION OF  
AGENDA**

It was moved and seconded:

**That the agenda be approved as presented.**

**MOTION CARRIED**

Noted later: the correction of the next meeting date to read July 22, 2010

**ADOPTION OF  
MINUTES**

It was moved and seconded:

**That the minutes of the May 27, 2010, Cowichan Lake Recreation Commission regular meeting be approved as presented.**

**MOTION CARRIED**

**BUSINESS ARISING  
FROM THE  
MINUTES**

**BA1-Arena Renovation Project:**

- 1. Schedule update:** N. Olive told Commission that the project's substantial completion date is still expected to be September 17, 2010. We will plan for a grand opening in October or November sometime. Paving should hopefully be completed by mid September.
- 2. Permafrost Update:** N. Olive informed the Commission that they have received a Geotechnical Engineer's letter of update confirming that there is no permafrost in the curling rink. This confirms the approximate savings, with respect to the curling rink, of \$250,000 as expected, which will go toward shoulder items as approved by Commission at the last meeting.

3. **Budget update:** Preliminary cost estimates have come in for work in the lower spine and appear to be higher than what was originally thought. More work will be done with respect to getting some firm estimates. The designing process has caused a re-definition of scope and there may be code related issues that need to be addressed. More information will follow at a later meeting.

Information was given to the Commission regarding whether or not we will be able to gain access from the warm viewing area on the second floor to the north concourse in the arena. There may not be enough headroom according to code and it could be costly to investigate this further. More information will come from the site meeting to be held next Wednesday.

4. **Paving update:** Request for Proposals have been sent out with respect to hiring a design consultant for the eco-friendly paving part of the project as per the gas tax funding criteria. Contract has not been awarded yet but is expected to happen soon with design work to start next week.

#### 5. **Project Design Committee Revision:**

It was moved and seconded:

**That Ian Morrison is formally approved as part of the design committee.**

**MOTION CARRIED**

6. **Spine – increased scope:** covered above under budget update.

N. Olive left the meeting at approximately 7:45 p.m.

#### **DELEGATIONS**

Honeymoon Bay Community Society (HBCS) members – did not show up. Manager, L. Backlund read letter that was received from HBCS requesting free use of Honeymoon Bay Community Hall for the next season (September 1, 2010 – August 31, 2011) and reviewed the past season's use, estimated value of use and events that were held. (Staff memo handout).

It was moved and seconded:

**That the Cowichan Lake Recreation Commission waive the rental fees for Honeymoon Bay Community Society for the following:**

- **Computer Program/Coffee Club – booked for next season on Tuesdays and Thursdays**
- **Monthly Board Meetings**
- **Monthly Community Nights**
- **Monthly Games Nights**
- **10 Community Events per calendar year**

**MOTION CARRIED**

Staff will write a letter explaining the Commission’s decision as well as to review with them our current policies around hall conditions of use, key use, equipment use and the requirement for third party liability insurance as per CVRD policy. Manager to bring this request back before the Commission prior to the 2011/2012 season.

**CORRESPONDENCE**

**Commission resignation letter – Larry Olson:**

It was moved and seconded:

**That the resignation of Larry Olson from the Cowichan Lake Recreation Commission is accepted and that a letter of appreciation is forwarded to Larry.**

**MOTION CARRIED**

**NEW BUSINESS**

**NB1 - CVRD Board Meeting Review:**

Director Morrison informed the Commission about the Transit Survey being conducted in the Cowichan Lake Area between June 21<sup>st</sup> and 27<sup>th</sup>, 2010. For information purposes only – Director Morrison discussed Regional and Sub-regional functions and options within the CVRD and said that Board members had until July 2<sup>nd</sup> to determine whether or not the area they represent wants to participate in the Cowichan Sportsplex or not.

**NB2 – Empty Beverage Containers:** The Manager reviewed a staff report presented to Commission members with respect to empty beverage containers.

It was moved and seconded:

**That maintenance continue collecting empties from Cowichan Lake Recreation facilities and give them away to fundraising groups on a first come, first serve basis.**

**MOTION CARRIED**

Note: The empties generated from the Curling Lounge and the Bowling alley will still be taken to the bottle depot by the food and beverage staff and the monies collected from these empties will be put through the CLR budget as revenue.

**OLD BUSINESS**

None at this time.

**WEST COWICHAN  
FACILITY  
COORDINATOR  
REPORT**

R. Frost was away at another meeting. L. Backlund told the Commission that work has been done on the Youbou Community Hall kitchen.

**RECREATION  
MANAGER'S  
REPORT**

L. Backlund gave a verbal report on the following:

- Summer Playbook is out
- Information regarding Community Services decision to remove their 15 passenger Van from the road and how it will affect our Summer Daycamp Program – Lake Cowichan to Mesachie Lake
- Donation from Youbou Utility Waterworks in the amount of \$1711.66 to be used specifically on the Youbou Community Hall.
- Curl BC Media Release re: 2011 BC Juvenile Boy's and Girl's Curling Championships coming to the Cowichan Rocks Curling Club in Lake Cowichan from March 3 – 6, 2011. The CLEC has been reserved for accommodations of teams and families. Our Catering department will provide food for the banquet as well as 3 meals a day for team members. CLEC will make dining arrangements for family members staying there.
- Curl BC has also confirmed that they will be renting our facility on September 11<sup>th</sup> and 12<sup>th</sup> to run a high performance training camp. They are expecting 32 participants to this event.
- Cowichan Rocks Curling Club in Lake Cowichan will host the Island Master Playdowns for men and women on January 28<sup>th</sup> – 30<sup>th</sup>, 2011. This is an entry level event for the provincials which will be held in Qualicum in March of 2011.
- Ice allocation request letters have gone out.
- Manager will be on vacation from June 30<sup>th</sup> to July 8<sup>th</sup>.

**NEXT MEETING**

**Thursday July 22, 2010, 7:00 p.m. Curling Lounge.**

